



AGENDA FOR FP&M SETA MANDATORY AND DISCRETIONARY GRANT WORKSHOPS

2025/26

SKILLING FOR EMPLOYABILITY

TIME	ITEM	REQUIREMENTS
08:00 – 09:00	Registration & Tea	
National Anthem		
09:00 – 09:15	Welcome Stakeholders and Introduction of the CEO	General Manager Skills Planning Research and Reporting
09:15 – 09:30	CEO Opening Remarks, SETA Strategy & Performance	Chief Executive Officer – Dr Felleng Yende
09:30 – 10:00	Overview of APP Targets (2025/26) & Reporting Requirements	General Manager Skills Planning Research and Reporting
10:00 – 10:45	Quality Assurance Presentation: <ul style="list-style-type: none"> • Changes – Gazette – Legacy Qualifications, Accreditation Tariffs. • Accreditations/ Registered Occupational qualifications and trades. • Learner Assessments and Enrolments 	General Manager Quality Assurance
10:45 – 11:30	<ul style="list-style-type: none"> • Skills Planning Feedback on previous year's grants, date of submission, WSP/ATR format new trends • SPOI List & OFO Codes 	General Manager Skills Planning Research and Reporting
11:30 – 12:15	Monitoring and Evaluation Procedures Projects Implementation Risks	Manager Monitoring & Evaluation / Board Secretariat and Legal Support Manager
12:15 – 12:45	IT Systems Presentation-Demo: <ul style="list-style-type: none"> • Mandatory fields for Learner Capturing on LMIS • WSP/ATR LMIS Submissions Module • Project DG Application System • Career & e-Qualifications Portal 	Chief Information Officer
12:45 – 13:45	DG Presentations: <ul style="list-style-type: none"> • 2025/26 DG Grants Application process, grant criteria and expectations from the SETA 	General Manager Projects
13:45 – 14:00	Vote of Thanks and Closure	General Manager Skills Planning Research and Reporting

