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**Description**

**MANAGERS**

other organizations, or of organizational units within them, and formulate and review their policies,

Tasks include:

Authorising material, human and financial resources to implement policies and programs

other organizational units

in meetings and other forums

approving the selection of staff

control

Ensuring compliance with health and safety requirements, planning and directing daily operations

procedures for their implementation

Chief Executives, Senior Officials and Legislators

coordinate and evaluate the overall activities of enterprises, governments and other organizations with

Tasks include:

Authorising material, human and financial resources to implement policies and programs

other organizations

Monitoring and evaluating performance of the organization or enterprise

control

implementation

Electing, or approving the selection of senior staff

Establishing objectives for enterprises, government departments or agencies and other organizations

committees

community at official occasions and in meetings, negotiations, conventions and public hearings

Legislators and Senior Officials

policies of national, state, regional or local governments or communities, and of special interest

organizations. They make, ratify, amend or repeal laws, public rules and regulations and plan, organize,

Tasks include:

Recommending, reviewing, evaluating and approving documents, briefs and reports submitted

governments, legislative assemblies, local communities and special interest organizations

Investigating matters of concern to the public and promoting the interests of constituents

control

policies and procedures for their implementation

Formulating and advising on government policy, budgets, laws and regulations

Serving on government administrative boards or official committees

occasions and in meetings, negotiations, conventions and public hearings

Allocating the use of communal land and other resources

Legislators

and international governmental agencies, and make, ratify, amend or repeal laws, public rules and

regulations. They include elected and non-elected members of parliaments, councils and governments.

Tasks include:

constitutional framework

they represent

interests, and to create policies and agreements

Serving on government administrative boards or official committees

Determining, formulating, and directing policies of national, state, regional or local governments

opinion and provide information on government plans

departments and agencies in the interpretation and implementation of government policies

national, state, regional or local governments or legislative assemblies

Local or Provincial Government Legislator

authority.

Specialisations:

Member of Executive Council (MEC)

Member of The Council of Provinces

Speaker (Local or Provincial Government)

Member of Mayoral Committee

Mayor

Community Board Member

Councillor

Premier

Ward Committee Member

Alternative Titles:

Member of Parliament / Parliamentarian

Represents the interests of people in a constituency as their elected member to national government.

Specialisations:

Cabinet Minister

Government Minister

Speaker (Parliament)

President

Deputy President

Member of Cabinet

State Secretary

Chief Whip

Alternative Titles:

Parliament official / Parliament secretary

Senior Government Officials

implementation of government policies and legislation by government departments and agencies, represent their country abroad and act on its behalf, or carry out similar tasks in intergovernmental organizations. They plan, organize, direct, control and evaluate the overall activities of municipal or

Tasks include:

government polices in conjunction or consultation with government:

control

budgets

middle managers and senior staff members

Advising on the preparation of government budgets, laws and regulations, including amendments

Advising national, state, regional or local governments and legislators on policy matters  
legislation and policy

Coordinating activities with other senior government managers and officials  
government departments and agencies

Defence Force Senior Officer

organisational units of the South African National Defence Force through subordinate officers.

Specialisations:

Alternative Titles:

General Manager Public Service  
division of the public service.

Specialisations:

Diplomatic Mission Administrator

Labour Inspectorate Manager

Alternative Titles:

Chief Director /Director

Local Authority Manager

government policies and legislation.

Specialisations:

General Manager Local Authority

Municipal Manager

City Treasurer

City Administrator

Town Clerk

Alternative Titles:

Senior Government Official

government policies and legislation.

Specialisations:

Consular Officer

Chief Operating Officer (Government Department)

Chief of Staff

Chief Electoral Officer

Commissioner

Attaché

Registrar (Including Legal / Court etc. But Excluding Tertiary Institutions)

Secretary (Government Department)

Plenipotentiary

Trade Commissioner Attaché

Administrative Attaché

Spokesperson

Alternative Titles:

Senior Police Officer

organisational units of the south African police and metro police services through subordinate officers.

Specialisations:

Senior Metro Police Officer

Alternative Titles:

Ombudsperson  
parties.

Specialisations:

Ombudsman  
Public Protector

Alternative Titles:

Public protector official  
Senior Government Manager  
within a designed strategic planning framework, whilst ensuring an integration of governance

Specialisations:

Superintendent-general  
Ambassador  
Consul General  
Head of Department  
High Commissioner  
Head of Mission

Alternative Titles:

Director General (DG)  
Deputy Director General  
Traditional Chiefs and Heads of Villages

tasks and duties, determined by ancient traditions, as well as by the division of rights and responsibilities between village chiefs and the local, regional and national authorities.

Tasks include:

village  
important occasions  
Representing the community or village on local or regional councils  
Settling disputes between members of the community or village  
Collecting and distributing surplus production of the community or village  
Disciplining members of the community or village for violation of rules and customs  
Informing the community or village about government rules and regulations  
Traditional Leader  
community or village.

Specialisations:

Head of Village  
Member of Traditional Council

Alternative Titles:

Senior Officials of Special-interest Organisations  
policies of special-interest organizations, such as political-party organizations, trade unions, employers' organizations, trade and industry associations, humanitarian or charity organizations, or sports

Tasks include:

Negotiating on behalf of the organization, its members and relevant special-interest groups

Planning, directing and coordinating the general functioning of the organization  
control  
programmes, rules and regulations  
Determining and formulating the policies, rules and regulations of the organization  
objectives and policies  
the legislature, government or general public  
governing bodies, the organization's membership and funding agencies  
public hearings and forums  
Elected Official  
application and represent the organisation or act on its behalf.

Specialisations:

General Secretary (Trade Union)  
Elected Full Time Party Official  
President Trade Union

Alternative Titles:

Trade Union Representative  
organization and act on its behalf.

Specialisations:

Union Organiser  
Trade Union Official  
Shop Steward

Alternative Titles:

Managing Directors and Chief Executives  
and evaluate the overall activities of enterprises or organizations (except special interest organizations and government departments) with the support of other managers, usually within guidelines

Tasks include:

Consulting with senior subordinate staff and reviewing recommendations and reports  
Providing overall direction and management to organizations  
Planning, directing and coordinating the general functioning of an enterprise or organization  
Selecting, or approving the selection of senior staff  
Determining objectives, strategies, policies and programs for the enterprise or organization  
programs  
objectives and policies  
directors and governing bodies  
Ensuring the organization complies with relevant legislation and regulations

Managing Directors and Chief Executives

and evaluate the overall activities of enterprises or organizations (except special interest organizations and government departments) with the support of other managers, usually within guidelines

Tasks include:

Consulting with senior subordinate staff and reviewing recommendations and reports  
Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources  
Planning, directing and coordinating the general functioning of an enterprise or organization  
Selecting, or approving the selection of senior staff

seminars, public hearings and forums

directors and governing bodies

Determining objectives, strategies, policies and programs for the enterprise or organization programs

objectives and policies

Providing overall leadership and management to the enterprise or organization

hearings and forums

Ensuring the organization complies with relevant legislation and regulations

Director (Enterprise / Organisation)

organisation, within the framework established by a board of directors or a similar governing body.

Specialisations:

Chief Executive Officer (CEO)

Senior / Lead Independent Non-executive Director

Managing Director

Non-executive Director

Independent Non-executive Director

Company Director

Deemed (Shadow) Director

Executive Director

Managing Director (Enterprise / Organisation)

Alternative Director

Alternative Titles:

Corporate Chairman

Administrative and Commercial Managers

administrative, human resource, policy, planning, research and development, advertising, public relations, and sales and marketing activities of enterprises and organizations, or of enterprises that

Tasks include:

Establishing and directing operational and administrative procedures

Controlling selection, training and performance of staff

Ensuring compliance with relevant legislation, regulations and standards

Implementing, monitoring and evaluating strategies and policies

hearings and forums

Consulting with the chief executive and with managers of other departments or sections

Controlling expenditure and ensuring the efficient use of resources

Preparing budgets and overseeing financial operations

Setting prices and credit arrangements

Determining and directing sales activities, product mix, customer service standards

campaigns

Formulating and administering policy advice, strategic and financial planning

Providing advice to senior Managers

Business Services and Administration Managers

financial, administrative, human resource, policy, planning, activities of organizations, or of enterprises that provide such services to other enterprises and organizations.

Tasks include:

Establishing and directing operational and administrative procedures

Controlling selection, training and performance of staff

Ensuring compliance with relevant legislation, regulations and standards

Implementing, monitoring and evaluating strategies and policies

forums

Consulting with the chief executive and with managers of other departments or sections

Controlling expenditure and ensuring the efficient use of resources

Preparing budgets and overseeing financial operations

program and legislative issues

Formulating and administering policy advice, strategic and financial planning

Finance Managers

in consultation with senior managers and with managers of other departments or sections.

Tasks include:

Establishing and directing operational and administrative procedures

Planning and directing daily operations

Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources

financial operations

Overseeing the selection, training and performance of staff

Consulting with the chief executive and with managers of other departments or sections

Planning, directing and coordinating the financial operations of an enterprise or organization

Representing the enterprise or organization in dealings with outside bodies

Finance Manager

organisation.

Specialisations:

Financial Administrator

Internal Revenue Controller

Finance Director

Municipal Finance Manager

Financial Administration Manager

Revenue Assessment Manager

Foreign Exchange Manager

Chief Accountant

Budgeting Manager

Financial Controller

Chief Financial Officer (CFO)

Account Systems Manager

Alternative Titles:

Payroll Manager

objectives including audits and legislative compliance.

Specialisations:

Remuneration Manager

Alternative Titles:

Credit Manager

clients.

Specialisations:

Billing and Settlement Plan (BSP) Manager

Alternative Titles:

Internal Audit Manager

effectiveness of the organisations risk management, control and governance processes in accordance

Specialisations:

Internal Audit Quality Assurer

Alternative Titles:

Human Resource Managers

relations and occupational health and safety activities of an enterprise or organization, or of enterprises that provide human resource services to other enterprises and organizations.

Tasks include:

Establishing and directing operational and administrative procedures

Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources equal opportunity and related concerns

staff,

practices of an enterprise or organization

Overseeing safety, health and related programmes and activities

Overseeing the selection, training and performance of staff for the entire enterprise or organization

Consulting with senior management and with managers of other departments

and for consultation with workers on conditions of employment

Overseeing the development and implementation of management information systems

Representing the enterprise or organization in dealings with outside bodies

Personnel / Human Resource Manager

within an organisation.

Specialisations:

Employee Relations Manager

Transition Manager

Alternative Titles:

Business Training Manager

administrative support to trainers and learners.

Specialisations:

Learning and Development Manager

Training & Development Manager

Training Manager

Assessments Manager

Technical Training Manager

Education Training and Skills Development Manager

Human Resources Development Manager

Alternative Titles:

Learning Programme Manager

Compensation and Benefits Manager  
company's retirement fund.

Specialisations:

Remuneration and Benefits Manager

Corporate Benefits Controller

Employee Benefits Manager

Benefits Manager

Alternative Titles:

Recruitment Manager

Manage, plan and evaluate recruitment services of the organisation.

Specialisations:

Alternative Titles:

Employee Wellness Manager

and coordinates the services and outputs of wellness practitioners in the execution of programmes and

Specialisations:

Employee Wellness Consultant

Alternative Titles:

Health and Safety Manager

procedures to control, eliminate, and prevent disease or injury caused by chemical, physical, and

Specialisations:

Safety, Health and Environmental (SHE) Manager

Alternative Titles:

Policy and Planning Managers

activities within government or for non-government organizations and private sector agencies, or manage the activities of enterprises that provide policy and strategic planning services.

Tasks include:

procedures to achieve goals, objectives and work standards

Establishing activity measures and measurements of accountability

Coordinating the implementation of policies and practices

Planning and directing daily operations

Overseeing the selection, training and performance of staff

hearings and forums

Developing, directing, administering and participating in policy research and analysis

Leading and managing the activities of policy development and strategic planning staff

Policy and Planning Manager

organisations.

Specialisations:

Strategic Planning Manager

Planning & Development Manager

Policy Development Manager

Corporate Planning Manager

Public Policy Manager

Alternative Titles:

Business Services and Administration Managers not Elsewhere Classified

group 121, business services and administration managers. For instance, the group includes occupations such as facilities manager, cleaning services manager, administrative services manager.

Tasks include:

provision of accurate and timely information

Providing information and support for the preparation of financial reports and budgets

Planning and directing daily operations

Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources

Overseeing the selection, training and performance of staff

hearings and forums

preparing associated reports, correspondence and submissions

management on matters such as the management of building facilities and administrative services in the organization

Developing and managing the organization's administrative and physical resources

Corporate General Manager

commercial, industrial or other organisation (excluding government or local government) through

Specialisations:

Business Operations Manager

Alternative Titles:

Clinical Manager

Corporate Services Manager

Plans, organises, directs, controls and coordinates the overall administration of an organisation.

Specialisations:

Administrative Services Manager

Business Services Manager

Alternative Titles:

Physical Asset Manager

Manages physical assets throughout its lifecycle to ensure optimal return on investment.

Specialisations:

Resources Manager

Alternative Titles:

Contract Manager

implementation of programmes and projects.

Specialisations:

Alternative Titles:

Programme or Project Manager

Plans, organises, directs, controls and coordinates special programmes or projects.

Specialisations:

Project Director

Alternative Titles:

Franchise Manager

Maintains relationship with and support franchise partners.

Specialisations:

Alternative Titles:

Labour Recruitment Manager

Manages people and resources to ensure compliance and operational delivery of recruitment services.

Specialisations:

Alternative Titles:

Quality Systems Manager

processes within an organisation.

Specialisations:

Quality Systems Coordinator

Management System Auditor

Quality Auditor

Quality Assurance / Systems Auditor

Agriculture & Forestry Quality Controller

Quality Certification Manager

Quality Control Manager

Quality Manager

ETQA Manager

Alternative Titles:

Sustainability Manager

assessments, develops methodologies to assess the viability or success of sustainability initiatives and

Specialisations:

Alternative Titles:

Water Asset Manager

infrastructure

Specialisations:

Water Infrastructure Manager

Alternative Titles:

Sales, Marketing and Development Managers

advertising, public relations, research and development, and sales and marketing activities of enterprises and organizations, or of enterprises that provide such services to other enterprises and

Tasks include:

Marketing, public relations and advertising campaigns

methods and distribution policy

Establishing and managing budgets and controlling expenditure to ensure the efficient use of resources

Overseeing the selection, training and performance of staff

Setting prices and credit arrangements

Directing the development of initiatives for new products or scientific research

development, sales and marketing in consultation with other managers

Representing the enterprise or organization at conventions, trade exhibitions and other forums

Sales and Marketing Managers

enterprise or organization, or of enterprises that provide sales and marketing services to other

Tasks include:

Planning and directing daily operations

incentives and campaigns  
activities

Establishing and managing budgets and controlling expenditure to ensure the efficient use of resources

Overseeing the selection, training and performance of staff

Leading and managing the activities of sales and marketing staff

assessments

other forums

Sales and Marketing Manager

Plans, organises, directs, controls and coordinates the sales and marketing activities of an organisation.

Specialisations:

Insurance Sales and Marketing Manager

Business Development Manager

Key Account Manager

Business Support Manager

Alternative Titles:

Sales Manager

organisational integration thereof.

Specialisations:

Sales Director

Sales Executive

Alternative Titles:

Director of Marketing

organisational integration thereof.

Specialisations:

Market Research Manager

Marketing Director

Marketing Manager

Alternative Titles:

Interactive and Direct Marketing Strategist

and direct marketing strategies, this includes internet and intranet sites to manage an organization's internet presence, public relations, communications and commercial activities.

Specialisations:

Interactive Direct Marketing Compliance Officer

Alternative Titles:

Customer Service Manager

customer relations.

Specialisations:

Client Service Manager

Client Services Advisor

Client Services Manager / Representative

Customer Care Manager / Representative

Customer Services Engineer

Alternative Titles:

Advertising and Public Relations Managers

and public information activities of enterprises and organizations or of enterprises that provide related

Tasks include:

Establishing and directing operational and administrative procedures

Planning and directing daily operations

Overseeing the selection, training and performance of staff

organization

resources

public about the plans, accomplishments and points of view of the enterprise or organization

Leading and managing the activities of advertising and public relations staff

and cultural organizations and advertising agencies

Advertising and Public Relations Manager

organisation.

Specialisations:

Media Advisor / Manager

Media and Communications Manager

Green Marketer

Chief Communications Manager / Officer

Public Relations Manager

Corporate Relations Manager

Advertising Manager

Relationship Manager

Alternative Titles:

Research and Development Managers

activities of an enterprise or organization or of enterprises that provide related services to other

Tasks include:

Establishing and directing operational and administrative procedures

Planning and directing daily operations

Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources

Overseeing the selection, training and performance of staff

goals and budgetary requirements

Leading and managing the activities of research and development staff

from external research organizations, to develop new or improved technical processes, products,

Representing the enterprise or organization at conventions, seminars and conferences

Research and Development Manager

organisations.

Specialisations:

Research Manager

Product Development Manager

Research Director

Alternative Titles:

Production and Specialised Services Managers

and the provision of the specialised professional and technical services provided by an enterprise or organization. They are responsible for manufacturing, mining, construction, logistics, information and

Tasks include:

Preparing tenders and contract bids

Controlling the operation of plant and of procedures

Planning and directing daily operations

Overseeing the acquisition and installation of new plant and equipment resources to minimize costs

Overseeing the selection, training and performance of staff,

Assuring quality of the goods produced and services provided

Coordinating the implementation of health and safety requirements and labour requirements

Preparing, or arranging for the preparation of, reports, budgets and forecasts

Setting standards and objectives

Production Managers in Agriculture, Forestry and Fisheries

large scale agricultural, horticultural, forestry aquaculture and fishery operations such as plantations, large ranches, collective farms and co-operatives to grow and harvest crops, breed and raise livestock,

Tasks include:

Identifying and controlling environmental toxins, weeds, pests and diseases

such as farm and fisheries management practices, and preparing financial and operational reports demand

Conferring with buyers to arrange for the sale of crops, catch and stock

Planning the type, intensity and sequence of operations of production

Organizing operations such as maintaining buildings, water supply systems and equipment

Purchasing machinery, equipment, and supplies

Overseeing the selection, training and performance of workers and contractors

Agricultural and Forestry Production Managers

agricultural, horticultural and forestry operations such as plantations, large ranches, collective farms and agricultural co-operatives to grow and harvest crops, and breed and raise livestock.

Tasks include:

Identifying and controlling agricultural and forest environmental toxins, weeds, pests and diseases requirements and market demand

management of production

damage from weather

Organizing farming operations such as maintaining buildings, water supply systems and equipment grading

Purchasing machinery, equipment, and supplies such as tractors, seed, fertilizer, and chemicals

Conferring with buyers to arrange for the sale of crops and livestock

Analysing soil to determine types and quantities of fertilizer required for maximum production such as farm management practices, and preparing financial and operational reports

planting, spraying and harvesting)

contractors

## Agricultural Farm Manager

as collective farms and agricultural co-operatives to grow and harvest crops.

### Specialisations:

Mixed Crop Farm Manager

Sugar Farm Manager

Livestock Farm Manager

Agronomy Farm Manager

Vegetable Farm Manager

Field Vegetable Farm Manager

Mixed Crop and Livestock Farm Manager

Arboriculture Farm Manager

Dairy Farm Manager

Horticultural Farm Manager

Ornamental Horticultural Farm Manager

### Alternative Titles:

Production / Operations Manager (Forestry)

and human resources.

### Specialisations:

Timber Productions Manager

Forest Logistics Manager

Harvest Manager (Forestry)

Plantations Manager

Forest Manager

### Alternative Titles:

Production / Operations Supervisor (Forestry)

physical and human resources.

### Specialisations:

Forestry Production Foreman

### Alternative Titles:

Aquaculture and Fisheries Production Managers

aquaculture and fishery operations to catch and harvest fish and shellfish, and to grow fish shellfish or other forms of aquatic life, as cash crops or for release into freshwater or saltwater.

### Tasks include:

Coordinating the selection and maintenance of brood stock

Directing and monitoring the transfer of mature fish to lakes, ponds, streams, or commercial tanks

meet contract requirements and market demand

aquaculture operations, or for management of production

in hatcheries

knowledge of management and fish culturing techniques

Purchasing machinery, equipment, and supplies such as vessels and nets

Organizing operations such as maintenance of ships, boats and equipment

parasites

Conferring with buyers to arrange for the sale of produce and catches

such as fisheries management practices, and preparing financial and operational reports  
Monitoring environments to maintain or improve conditions for aquatic life  
Overseeing the selection, training and performance of aquaculture or fishery workers and contractors  
Aquaculture Farm Manager  
aquatic stock.

Specialisations:

Fresh Water Aquaculture Farm Manager  
Crocodile Farm Manager  
Abalone Farm Manager  
Mariculture Farmer / Farm Manager  
Aquaculture Hatchery Manager

Alternative Titles:

Manufacturing, Mining, Construction and Distribution Managers  
manufacturing, mineral extraction, construction, supply, storage and transportation operations.

Tasks include:

Preparing tenders and contract bids  
Controlling the preparation of production records and reports  
Planning and directing daily operations  
designation of operating hours and supply of equipment  
requirements  
Overseeing the acquisition and installation of new plant and equipment  
Overseeing the selection, training and performance of staff  
Coordinating the implementation of health and safety requirements  
and resources to minimize costs  
Manufacturing Managers  
enterprises or as the manager of a small manufacturing company.

Tasks include:

Determining, implementing and monitoring production strategies, policies and plans  
and labour requirements  
Controlling the preparation of production records and reports  
operations and the environment  
Coordinating the implementation of occupational health and safety requirements  
with customers and suppliers  
Overseeing the acquisition and installation of new plant and equipment  
Overseeing the selection, training and performance of staff  
Identifying business opportunities and determining products to be manufactured  
maintenance, designation of operating hours and supply of parts and tools  
and resources to minimize costs  
Consulting with and informing other managers about production matters  
Manufacturer  
establishment.

Specialisations:

Factory Manager

Alternative Titles:

Production / Operations Manager (Manufacturing)

and human resources. Measures performance, quality and implements continuous improvement

Specialisations:

Works / Workshop Manager (Manufacturing)

Planning Manager (Manufacturing)

Operations Manager (Production)

Plant Manager (Manufacturing)

Processing Manager

Plant Superintendent

Processing Unit Manager

Industrial Production Manager

Distillery Manager

Alternative Titles:

Engineering Manager

process plants.

Specialisations:

Engineering Manager (Mining)

Engineering Maintenance Manager

Bankable Feasibility Study Manager

Alternative Titles:

Power Generation Production / Operations Manager  
plants.

Specialisations:

Hydroelectric Production Manager

Landfill Gas Collection Manager

Geothermal Production Manager

Methane Collection Manager

Concentrated Solar Power (CSP) Plant Manager

Wind Energy Operations Manager

Biofuels Production Manager

Biomass Power Plant Manager

Alternative Titles:

Manufacturing Quality Manager

system, produce data and report on performance, measuring against set standards.

Specialisations:

Alternative Titles:

Quality Control Manager

Quality Manager

Applying quality expertise to direct and manage quality assurance activities

Specialisations:

Services Quality Manager

Supplier Quality Assurance Manager

Quality Control Manager  
Quality Assurance Manager  
Reliability Engineer

Alternative Titles:

Metrologist  
Measurement of product to specifications or tolerances.

Specialisations:

Alternative Titles:

Quality Systems Auditor  
Audit quality management systems to specified requirements.

Specialisations:

Alternative Titles:

Quality Systems Auditor  
Measures products to specifications or tolerances

Specialisations:

Alternative Titles:

Quality Training Manager  
Applies quality expertise to direct and manage quality training and activities

Specialisations:

Quality Training Controller

Alternative Titles:

Mining Managers  
gas extraction operations.

Tasks include:

and labour requirements  
Controlling the preparation of production records and reports  
designation of operating hours and supply of equipment  
operations and the environment  
Overseeing the acquisition and installation of new plant and equipment  
Overseeing the selection, training and performance of staff  
the removal of raw materials  
technologies used, and make changes to work schedule or equipment when necessary  
Coordinating the implementation of health and safety requirements  
and resources to minimize costs

Production / Operations Manager (Mining)  
and human resources.

Specialisations:

Mine Manager  
Factory Manager (Mining)  
Mine Deputy  
Quarry Manager

Alternative Titles:

General Manager Mining

Production Manager

Plant Manager

Manager Briquetting Plant and Facilities

Assistant General Manager Mining

Shaft Development Manager Mining

Mineral Resources Manager

economically viable and safe strategies and objectives to extract mineral resources from the earth, utilising appropriate engineering designs, mining and metallurgical processes, equipment and

Specialisations:

Planning Manager (Mining)

Chief Mine Planner

Mine Design and Planning Manager

Geology Manager (Mining)

Chief Surveyor (Mining)

Grade Controller (Mining)

Mine Planning Manager

Chief of Mining Services

Mining Exploration Manager

Resource Geologist

Technical Services Manager (Mining)

Chief Geologist (Mining)

Exploration Manager

Alternative Titles:

Rock Engineering Manager

support, extraction sequences and infrastructure to ensure safe and optimal extraction of ore reserves

Specialisations:

Alternative Titles:

Construction Managers

buildings and dwellings.

Tasks include:

Operating and implementing coordinated work programs for sites

Building under contract, or subcontracting specialised building services

Ensuring adherence to building legislation and standards of performance, quality, cost and safety

Interpreting architectural drawings and specifications

process to ensure projects are completed on time and within budget

Preparing tenders and contract bids

Arranging submission of plans to local authorities

Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources

Overseeing the selection, training and performance of staff and subcontractors

Coordinating labour resources, and procurement and delivery of materials, plant and equipment

Arranging building inspections by relevant authorities

Construction Project Manager

projects, and the physical and human resources involved in the construction process.

Specialisations:

Property Development Manager  
Construction Manager  
Building and Construction Manager  
Construction Project Director  
Construction Site Manager

Alternative Titles:

Project Builder

dwellings and other buildings, and the physical and human resources involved in building process.

Specialisations:

Professional Builder  
Building Contractor  
Building Site Manager / Agent

Alternative Titles:

Supply, Distribution and Related Managers  
storage and distribution of goods.

Tasks include:

Preparing and implementing plans to maintain required stock levels at minimum cost  
stock levels

associated forwarding transportation  
and plans

Negotiating contracts with suppliers to meet quality, cost and delivery requirements

Establishing and directing operational and administrative procedures

Overseeing the recording of purchase, storage and distribution transactions

Planning and directing daily operations  
at optimal times

Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources

Overseeing the selection, training and performance of staff

Supply and Distribution Manager

used and produced by an organisation, enterprise or business.

Specialisations:

Goods Clearance Manager  
Freight Forwarding Customs Clearing Manager  
Storage and Distribution Manager  
Acquisitions Manager  
Supply Lead Manager  
Depot Manager  
Parts Manager  
Supply Chain Executive  
Procurement Manager  
Purchase Manager  
Freight Manager  
Supply Chain Manager

Alternative Titles:

Logistics Manager

planning services. Manages logistics personnel and logistics systems and directs daily operations.

Specialisations:

Dispatch Logistics Manager

Alternative Titles:

Road Transport Manager

goods and passengers.

Specialisations:

Cargo Manager

Transport Company Manager

Car Rental Agency Manager

Alternative Titles:

Warehouse Manager

activities of organizations that are engaged in storing and distributing materials and products.

Specialisations:

Storage and Warehousing Manager

Coolstore / Packhouse / Stockroom / Storeroom Manager

Alternative Titles:

Fleet Manager

Organises the buying, selling and maintenance of vehicles and coordinates the usage thereof.

Specialisations:

Alternative Titles:

Railway Station Manager

Organises and controls the operations of a railway station.

Specialisations:

Railway Station Master

Alternative Titles:

Airport or Harbour Manager

Plans, organises, directs, controls and coordinates the operations of a airport or harbour.

Specialisations:

Alternative Titles:

Grain Depot Manager

Plans, directs and coordinates the receipt, storage and out loading of grain stored in silos.

Specialisations:

Alternative Titles:

Fuel Manager

Plans, directs and coordinates the receipt, storage and distribution of fuel

Specialisations:

Alternative Titles:

Jet Fuel Manager

Information and Communications Technology Service Managers

acquisition, development, maintenance and use of computer and telecommunication systems.

Tasks include:

Directing the selection and installation of ICT resources and the provision of user training plans  
Establishing and directing operational and administrative procedures requirements and specifying technology to meet those needs  
Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources  
Overseeing the selection, training and performance of staff  
hardware and software upgrades  
computer-related workers  
deadlines  
Representing the enterprise or organization at ICT related conventions,  
Overseeing the security of ICT systems, seminars and conferences  
Information and Communications Technology Service Managers  
acquisition, development, maintenance and use of computer and telecommunication systems.

Tasks include:

Overseeing the security of ICT systems  
Directing the selection and installation of ICT resources and the provision of user training plans  
Establishing and directing operational and administrative procedures requirements and specifying technology to meet those needs  
Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources  
Overseeing the selection, training and performance of staff  
hardware and software upgrades  
deadlines  
computer-related workers  
Representing the enterprise or organization at ICT related conventions, seminars and conferences  
Chief Information Officer  
organisation to ensure the ICT infrastructure supports the organisation's overall operations and

Specialisations:

ICT / IT Director  
Chief Technology Officer  
ICT / IT Manager

Alternative Titles:

ICT Project Manager  
to-day operations of resourcing, scheduling, prioritisation and task coordination, and meeting project milestones, objectives and deliverables within agreed timeframes and budget.

Specialisations:

Hardware Development Manager  
ICT / IT / Computer Support Manager  
ICT / IT / Computer Operations Manager  
ICT / IT / Computer Marketing Executive  
ICT Project Director  
ICT / IT / Computer Service Manager

Alternative Titles:

Data Management Manager

implementation of organizational data base systems.

Specialisations:

Data Processing Manager

Data Operations Manager

Alternative Titles:

Application Development Manager

implementation of organizational information systems and software applications.

Specialisations:

ICT Development Manager

Technical Policy Manager

Technical Solutions Manager

Alternative Titles:

Information Technology Manager

administrative direction and support for daily operational activities of the it department.

Specialisations:

Alternative Titles:

Information Systems Director

objectives of the organization.

Specialisations:

Alternative Titles:

Professional Services Managers

education and other professional services, and manage the branches of institutions providing financial

Tasks include:

Developing and implementing programs and services to meet the needs of clients

Directing and coordinating the allocation of resources

discuss areas of cooperation and coordination

Monitoring and controlling expenditure

Overseeing the selection, development and performance of staff

Formulating policies and plans for the provision of services and operation of establishments

Preparing, or arranging for the preparation of, reports, budgets and forecasts

Setting standards and objectives

hearings and forums

Child Care Service Managers

in before-school, after-school, vacation and day care centres and services.

Tasks include:

development of young children

Monitoring children's progress and conferring with parents or guardians

centre is a safe area for children, staff and visitors

vacation care centres

concerning safety and security)

Preparing and maintaining records and accounts for a child care centre

Directing and supervising child carers in providing care and supervision for young children  
equipment and maintenance

Recruiting and evaluating staff and coordinating their professional development

Child Care Centre Manager

Plans, organises, directs, controls and coordinates the activities of a child care centre or service.

Specialisations:

Early Childhood Development Centre Manager

Day Care Centre Manager

Child Care Coordinator

Child Care Centre Director

Pre-school Principal

Alternative Titles:

Health Service Managers

health care services in hospitals, clinics, public health agencies and similar organizations.

Tasks include:

medical, nursing, technical and administrative staff

provision of services

resources and assess the need for additional staff, equipment, and services

forums

Providing overall direction and management for the service, facility, organization or centre

Directing or conducting recruitment, hiring and training of personnel

Establishing objectives and evaluative or operational criteria for units they manage

maintenance, and other personnel

Advising government bodies about measures to improve health and welfare services and facilities

supplies, equipment and services

Medical Superintendent

or other health service facility; maintains standards of medical care and provides leadership to ensure an appropriately skilled medical workforce and contributes to health service planning.

Specialisations:

Public Health Manager

Medical Manager

Health Service Manager

Director of Medical Services

Health Service Coordinator

Director of Clinical Services

Public Health Administrator

Alternative Titles:

Hospital Manager

Nursing Clinical Director

aged care or other health service facility; maintains standards of nursing care and provides leadership to ensure an appropriately skilled nursing and contributes to health service planning.

Specialisations:

Hospital Matron

Director of Nursing

Alternative Titles:

Primary Health Organisation Manager  
broad range of out-of-hospital health services.

Specialisations:

Alternative Titles:

Secondary Health Services Manager  
Plans, organises, directs, controls and coordinates secondary health services.

Specialisations:

Director of Physiotherapy Services

Director of Speech Pathology

Director Allied Health Services

Director of Pharmacy

Alternative Titles:

Clinic Manager (specialised Health Service)

Plans, directs, coordinates and evaluates the provision of specialised health services in a clinics.

Specialisations:

Sport Psychology Manager

Biokinetics Clinic Manager

Alternative Titles:

Sport Science Manager

all sporting clients.

Specialisations:

Alternative Titles:

Aged Care Service Managers

personal care services for individuals and families who are in need of such services due to the effects of

Tasks include:

supplies, equipment and services

of services

forums

Directing or conducting recruitment, hiring and training of personnel

Establishing objectives and evaluative or operational criteria for units they manage

personal care, technical, and administrative staff

maintenance, and other personnel

Advising government bodies about measures to improve health and welfare services and facilities

Coordinating and administering welfare programs and care services for the elderly

Providing overall direction and management for a service, facility, organization or centre

Special Care Accommodation Manager

care .

Specialisations:

Retirement Village Manager

Aged Care Manager

Alternative Titles:

## Social Welfare Managers

programs such as income support, family assistance, children's services and other community programs

### Tasks include:

supplies, equipment and services

Establishing and directing operational and administrative procedures

Developing, implementing and monitoring procedures, policies and standards for staff

Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources

Advising government bodies about measures to improve welfare services and facilities forums

Overseeing the selection, training and performance of staff

health and welfare service cooperation and coordination

Providing overall direction and management for a service, facility, organization or centre services

Representing the organization at conventions, seminars and conferences

## Social Services Manager

services.

### Specialisations:

Social Work Manager

Child and Youth Care Services Manager

Child and Youth Care Centre Manager

Social Services Project Manager

Social Services Centre Manager

### Alternative Titles:

Community Development Manager

delivered within an identified service delivery area in partnership with key stakeholders for the

### Specialisations:

### Alternative Titles:

Child and Youth Care Manager

and/or organization

### Specialisations:

### Alternative Titles:

Education Managers

of education services, primary and secondary schools, colleges and faculties and departments in

### Tasks include:

supplies, equipment and services

Implementing systems and procedures to monitor school performance and student enrolments

Controlling selection, training and supervision of staff

Directing administrative and clerical activities concerning student admissions and educational services community

Providing leadership and guidance to teaching, academic and administrative staff as well as to students and teachers

reviewing instructional objectives and examining learning materials

community groups and sponsors

Supervising the maintenance of educational facilities  
governing bodies  
School Principal  
primary and secondary schools.

Specialisations:

Deputy Principal  
Independent School Principal  
Early Childhood Development School Principal  
Headmaster  
Headmistress

Alternative Titles:

FET College Principal  
of an FET college.

Specialisations:

Further Education and Training College Programme Managers

Alternative Titles:

Faculty Head  
department, faculty or school within a university or other tertiary education institution.

Specialisations:

Dean of Faculty  
Head of College Faculty  
Campus Principal

Alternative Titles:

District Education Manager  
resources and development for teachers and administrators.

Specialisations:

Provincial Education Manager  
Schools Director

Alternative Titles:

Rector (Educational)  
university or other tertiary education institution.

Specialisations:

Vice-chancellor (Principal)  
Deputy Vice-chancellor

Alternative Titles:

Registrar / Councillor (Educational)  
tertiary education institution.

Specialisations:

Alternative Titles:

Head of Department (Teacher)  
department of a school.

Specialisations:

Alternative Titles:

Financial and Insurance Services Branch Managers

institutions that provide financial and insurance services, such as banks, building societies, credit unions and insurance companies. They provide advice and assistance to clients on financial and

Tasks include:

Conducting financial investigations

reports

Monitoring credit extension decisions

Overseeing the selection, training and performance of staff

estate and personal loans

Coordinating cooperation with other branches of the company

such as changes in law that may affect customers

Examining, evaluating and processing loan and insurance applications

Establishing and maintaining relationships with individual and business customers

Managing budgets, controlling expenditure and ensuring the efficient use of resources

Planning, directing and coordinating the activities of staff in the branch

Bank Manager

institution.

Specialisations:

Alternative Titles:

Credit Bureau Manager

institution.

Specialisations:

Credit Control Manager

Alternative Titles:

Financial Markets Business Manager

institution.

Specialisations:

Alternative Titles:

Armed Forces Managers

geographical and operational units and sections within the South African National Defence Force.

Tasks include:

Preparing budgets and other management plans

Preparing reports, authorising the release of information and handling public relations activities

Establishing lines of control and delegating responsibilities to subordinate staff

Representing the organisation in dealings with other organisations and the public

Controlling the collection and interpretation of management information to monitor performance

environment and national legislative, security and/or emergency policies and procedures

accordingly

Controlling the use of, and accounting for, the assets and facilities of the organisation

of targets and adherence to budgets, standards and procedures

to duty to maintain military traditions, customs and standards

Military Manager

of organisational units of the south African national defence force. Manage units other than combat

Specialisations:

Alternative Titles:

Military Commander

military operations during war and peace for the defence of the territorial integrity and sovereignty of the RSA, to promote regional and continental peace, security and stability in support of government

Specialisations:

Division Chief of Staff

Regiment Second In Command

Regiment Commander

SAAF Squadron Second In Command (SAAF only)

Division Commander/General Officer Commanding (GOC)

War Ship Captain

War Ships Executive Officer / First Lieutenant

Battalion Second In Command

Brigade Chief of Staff

SAAF Squadron Commander (SAAF only)

Unit Commander (Combat Units Only)

Battalion Commander

Brigade Commander/General Officer Commanding (GOC)

Unit Second In Command (Combat Units Only)

Alternative Titles:

Military Warrant Officer

ship/unit.

Specialisations:

Regimental Sergeant Major

Coxswain (Warship)

Master at Arms

Alternative Titles:

Professional Services Managers not Elsewhere Classified

professional and technical services and are not classified in sub-major group 12, business services and administration managers, or elsewhere in sub-major group 13, professional services managers. For

Tasks include:

supplies, equipment and services

Developing, implementing and monitoring procedures, policies and standards for staff maintenance, and other personnel

Monitoring and evaluating resources devoted to the provision of services

Overseeing the selection, training and performance of staff

Coordinating cooperation with other service provision agencies in the same or related fields

Planning, directing and coordinating the provision of services

Providing overall direction and management for a service, facility, organization or centre

Managing budgets, controlling expenditure and ensuring the efficient use of resources

Environmental Manager

environmental management system within an organisation by identifying, solving and alleviating environmental issues such as pollution and waste treatment in compliance with environmental

Specialisations:

Environmental Education Manager  
Land and Water Manager  
Centralised Permits and Cites Manager  
Water Resource Manager  
Land Care Manager  
Pollution and Waste Manager  
Sanitation Programme Manager  
Wild Life Protection Services Manager  
Conservation Agriculture System Manager  
Contaminated Sites Manager  
Conservation Science Manager  
Wild Life Management Services Manager  
Agriculture and Forestry Coordinator  
Species Protection Manager

Alternative Titles:

Water Quality Manager  
Laboratory Manager  
laboratory.

Specialisations:

Alternative Titles:

Small Business Manager  
Manages, organises, and controls the operations and resources of a small or own business.

Specialisations:

Owner Manager  
Entrepreneurial Business Manager

Alternative Titles:

Office Manager  
personnel.

Specialisations:

Centre Manager

Alternative Titles:

Judicial Court Manager  
Manages and controls the administrative component of the court.

Specialisations:

Alternative Titles:

Practice Manager  
systems and office personnel.

Specialisations:

Veterinary Practice Manager  
Architectural Practice Manager

Accounting Practice Manager

Real Estate Manager

Alternative Titles:

Archives Manager

documents.

Specialisations:

Alternative Titles:

Library Manager

materials; and oversee the furnishing of reference, bibliographical, and readers' advisory services.

Specialisations:

Alternative Titles:

Museum Manager

for museum collection and exhibits.

Specialisations:

Alternative Titles:

Insurance Policy Administration Manager

specialist products.

Specialisations:

Insurance Claims Manager

Alternative Titles:

Commissioned Fire and Rescue Officer

fire and rescue service.

Specialisations:

Chief Fire and Rescue Officer

Inspector (Fire Services)

Alternative Titles:

Commissioned Police Officer

south African police services.

Specialisations:

Alternative Titles:

Correctional Services Manager

development and care services in a correctional facility.

Specialisations:

Alternative Titles:

Operations Manager (Non Manufacturing)

organisation including physical and human resources.

Specialisations:

Farm Produce Packhouse Manager

Food and Beverages Processing Manager

Feed Mill Manager

Mill Manager

Abattoir Manager

Seed Processing Plant Manager

Farm Produce Processing Manager

Abattoir Veterinarian

Sugar Mill Manager

Pet Food Mill Manager

Field Production Manager (Seed)

Fresh Produce Packhouse Manager

Alternative Titles:

Operations Foreman (Non Manufacturing)

manufacturing organisation including physical and human resources.

Specialisations:

Feedlot Foreman

Fresh Produce Packhouse Foreman

Seed Processing Plant Foreman

Abattoir Foreman

Alternative Titles:

Publisher

a publishing organisation and commissions Authors and Editors.

Specialisations:

Print Manager

Publishing Production Manager

Commissioning Editor

Publishing Manager

Publishing Director

Alternative Titles:

Water production and Supply Manager

distribution. Note: This is a Green Occupation

Specialisations:

Alternative Titles:

Hospitality, Retail and Other Services Managers

establishments which provide accommodation, hospitality, retail and other services.

Tasks include:

Promoting and selling goods and services

and services provided

Ensuring compliance with occupational health and safety regulations

Observing liquor, gaming, health and other laws and regulations

goods

Controlling the selection, training and supervision of staff

Promoting facilities, for conferences, conventions and trade shows , to potential customers

and mix of products, stock levels and service standards

Hotel and Restaurant Managers

accommodation, meals, beverages and other hospitality services.

Tasks include:

Ensuring compliance with occupational health and safety regulations

Directing and overseeing reservation, reception, room service and housekeeping activities  
Observing liquor, gaming, health and other laws and regulations  
Monitoring quality at all stages of preparation and presentation of food and services  
Controlling the selection, training and supervision of staff  
Planning and organizing special functions, sporting, gaming and entertainment activities

Hotel Managers

to provide guest accommodation and other services.

Tasks include:

Ensuring compliance with occupational health and safety regulations  
Directing and overseeing reservation, reception, room service and housekeeping activities  
Overseeing accounting and purchasing activities  
Controlling selection, training and supervision of staff  
Assessing and reviewing customer satisfaction  
Supervising security arrangements, and garden and property maintenance  
Planning and supervising bar, restaurant, function and conference activities  
Undertaking budgeting for the establishment  
Observing liquor, gaming, and other laws and regulations  
Providing guests with local tourism information, and arranging tours and transportation

Hotel or Motel Manager

other services.

Specialisations:

Resort Manager  
Boarding House Manager  
Duty Manager (Hotel)  
Innkeeper  
Hotelier  
Lodge Manager  
Backpackers Manager  
Hostel Manager

Alternative Titles:

Guest House Manager  
accommodation and leisure services.

Specialisations:

Bed and Breakfast Operator

Alternative Titles:

Reception Manager

Manages reception functions related to hospitality establishment.

Specialisations:

Alternative Titles:

Restaurant Managers

establishments to provide dining and catering services.

Tasks include:

Ensuring compliance with occupational health and safety regulations

Maintaining records of stock levels and financial transactions  
Conferring with customers to assess their satisfaction with meals and service  
Arranging the purchasing and pricing of goods according to budget  
Planning menus in consultation with chefs and cooks  
functional and of suitable appearance  
Selecting, set staff work schedules, training and supervising waiting and kitchen staff  
Negotiating arrangements with clients and suppliers  
Taking reservations, greeting guests and assisting in taking orders  
Planning and organizing special functions  
Café (Licensed) or Restaurant Manager  
Organises and controls the operations of establishments involved in catering and dining services.

Specialisations:

Cafeteria Manager  
Food Services Manager  
Catering Manager  
Caterer  
Food and Beverage Manager  
Internet Cafe Manager  
Mess Manager  
Restaurant Manager  
Bistro Manager  
Canteen Manager  
Restaurateur

Alternative Titles:

Licensed Club Manager  
entertainment, sporting and other amenities for members.

Specialisations:

Clubhouse Manager  
Club Licensee  
Nightclub Manager

Alternative Titles:

Catering Production Manager  
catering outlets.

Specialisations:

Food and Beverage Coordinator

Alternative Titles:

Reservations Manager  
Monitor, manage and increase occupancy levels in a accommodation establishment.

Specialisations:

Central Reservations Manager  
Rooms Division Manager, Front Office Manager

Alternative Titles:

Retail and Wholesale Trade Managers

establishments that sell goods on a retail or wholesale basis. They are responsible for the budgets, staffing and strategic and operational direction of shops, or of organizational units within shops that

Tasks include:

Ensuring compliance with occupational health and safety regulations

Maintaining records of stock levels and financial transactions

Controlling selection, training and supervision of staff

Formulating and implementing purchasing and marketing policies, and setting prices

Determining product mix, stock levels and service standards

Undertaking budgeting for the establishment

Promoting and advertising the establishment's goods and services

Retail and Wholesale Trade Managers

establishments that sell goods on a retail or wholesale basis. They are responsible for the budgets, staffing and strategic and operational direction of shops, or of organizational units within shops that

Tasks include:

Ensuring compliance with occupational health and safety regulations

Maintaining records of stock levels and financial transactions

Controlling selection, training and supervision of staff

Formulating and implementing purchasing and marketing policies, and setting prices

Determining product mix, stock levels and service standards

Undertaking budgeting for the establishment

Promoting and advertising the establishment's goods and services

Importer or Exporter

establishment.

Specialisations:

Import Manager

Export Manager

Alternative Titles:

Wholesaler

Plans, organises, directs, controls and coordinates the operations of a wholesale trading establishment.

Specialisations:

Wholesale Merchant

Alternative Titles:

Retail Manager (General)

Organises and controls the operations of a retail trading establishment.

Specialisations:

Shop Owner

Shop Manager

Retail Store Manager

Alternative Titles:

Post Office Manager

Organises and controls the operations of a post office.

Specialisations:

Alternative Titles:

## Other Services Managers

sporting, cultural, recreational, travel, customer contact and other amenity services.

### Tasks include:

Planning and directing daily operations

Controlling the selection, supervision and performance of staff

Controlling expenditure and ensuring the efficient use of resources

Checking and keeping custody of all cash receipts and making regular stock checks

Planning and organizing the range and mix of services or activities provided

Establishing and managing budgets

Advising on the facilities available and promoting publicity

Keeping abreast of new trends and developments relevant to the service provided

Ensuring that facilities are kept clean and in good condition

Ensuring compliance with health and safety requirements

## Sports, Recreation and Cultural Centre Managers

establishments that provide sporting, artistic, theatrical and other recreational and amenity services.

### Tasks include:

Planning and directing daily operations

Establishing and managing budgets, controlling expenditure and ensuring the efficient use of resources and fitness programmes to be offered by the centre

Controlling the selection, supervision and performance of staff

Checking and keeping custody of all cash receipts and making regular stock checks

Advising on the facilities available and promoting publicity in relation to events, shows and activities productions and performances by bands and orchestras

Ensuring that facilities are kept clean and in good condition

Ensuring compliance with health and safety regulations

## Betting Agency Manager

Organises and controls the operations of a betting agency.

### Specialisations:

Tab Manager

Racing Betting Branch Manager

### Alternative Titles:

Gaming Manager

area of responsibility.

### Specialisations:

Slots Technical Manager

Race Track Operations Manager

Cashier Manager Gaming

Gaming Promotions Manager

Gaming Administration Manager

Tables Manager

Gaming Project Manager

Slots Manager

### Alternative Titles:

Cinema or Theatre Manager

Organises and controls the operations of a theatre or cinema.

Specialisations:

Alternative Titles:

Arts / Culture Manager

projects and services.

Specialisations:

Art Gallery Director

Producer Performing Arts

Arts Centre Manager

Art Director (Film, Television or Stage)

Production Manager Performing Arts

Artistic Director

Arts / Culture Administrator

Alternative Titles:

Sports Administrator

develops related policies.

Specialisations:

Sport Courses, Clinics and Programmes Managers

Sports Team Manager

Alternative Titles:

Amusement Centre Manager

showground or theme park.

Specialisations:

Entertainment Centre Manager

Video Games Arcade Manager

Video Games Centre Manager

Skateboard Park Manager

Alternative Titles:

Fitness Centre Manager

instruct and train clients.

Specialisations:

Health Club Manager

Fitness Centre Administrator

Sports Club Manager

Gym Manager

Alternative Titles:

Sports Centre / Facility Manager

Organises, controls and promotes the activities, facilities and resources of a sports centre.

Specialisations:

Riding School Manager

Leisure Centre Manager

Gymnasium Manager

Aquatic Centre Manager  
Golf Course Manager  
Sport Stadium Manager  
Indoor Sports Centre Manager (Squash, Tennis, Ten Pin Bowling etc)

Alternative Titles:

Club Membership Manager  
association.

Specialisations:

Membership Relations Manager

Alternative Titles:

Services Managers not Elsewhere Classified  
classified in sub-major group 13, production and specialised services managers or elsewhere in sub-  
major group 14, hospitality, retail and other services managers. For instance, managers of travel

Tasks include:

Facilities Manager  
or private organisation.

Specialisations:

Garden / Park Manager  
Campus Administrator / Supervisor  
Facilities Supervisor

Alternative Titles:

Cleaning Services Manager  
Organises and controls the operations of enterprises which provide cleaning services.

Specialisations:

Cleaning Contractor

Alternative Titles:

Boarding Kennel or Cattery Manager  
and cats.

Specialisations:

Alternative Titles:

Security Services Manager  
facilities, and assets.

Specialisations:

Gaming Security Manager  
Surveillance Manager  
Surveillance Investigations Manager  
Hospitality Security Manager  
Entrance Manager  
Security Risk Assessment Manager

Alternative Titles:

Call or Contact Centre Manager  
financial operational targets.

Specialisations:

Call or Contact Centre Supervisor  
Telesales Manager  
Contact Centre Workforce Manager  
Contact Centre Manager: Resource Planner  
Contact Centre Manager: Workforce Scheduler  
Call / Contact Centre Quality Manager

Alternative Titles:

Call Centre Director  
Call Centre Strategist  
Caravan Park and Camping Ground Manager  
accommodation and leisure services.

Specialisations:

Holliday Park Manager  
Camping Site Manager

Alternative Titles:

Dockmaster

or accommodations for those using the marina. The dockmaster is also responsible for inspecting the marina and making sure that necessary repairs get done, or that any problems are reported to the

Specialisations:

Alternative Titles:

Travel Accommodation Inspector

Evaluates and grades places of accommodation for listing purposes.

Specialisations:

Alternative Titles:

Travel Agency Manager

Organises and controls the operations of a travel agency.

Specialisations:

Alternative Titles:

PROFESSIONALS

teach about the foregoing in a systematic manner, or engage in any combination of these activities.

Tasks include:

Teaching and educating handicapped persons

Providing various business, legal and social services

Teaching the theory and practice of one or more disciplines at different educational levels  
reports

Supervision of other workers may be included

Physical, Mathematical and Engineering Science Professionals

concepts, theories and operational methods, or apply scientific knowledge relating to fields such as physics, astronomy, meteorology, chemistry, geophysics, geology, mathematics, statistics, computing,

Tasks include:

engineering and industrial structures, as well as machines and other equipment, and advising on and efficiency of production and work organization

Surveying land and sea and making maps

Preparing scientific papers and reports. Supervision of other workers may be included

Physical and Earth Science Professionals

operational methods, or apply scientific knowledge relating to physics, astronomy, meteorology,

Tasks include:

Preparing scientific papers and reports

navigation, space exploration, oil, gas, water and mineral exploitation, telecommunications and other

Physicists and Astronomers

operational methods concerning matter, space, time, energy, forces and fields and the

interrelationship between these physical phenomena. They apply scientific knowledge relating to

Tasks include:

operational methods related to physics and astronomy

phenomena and for the use of nuclear technology in industrial and medical applications

applications

treatment and dosimetry

other practical applications of the principles and techniques of physics or astronomy

Preparing scientific papers and reports

the balance between the beneficial and deleterious effects of radiation

mathematical techniques and models

diagnostic or therapeutic result as prescribed by a medical practitioner

and techniques to extend knowledge of fields such as navigation, satellite communication, space

Physicist

phenomena to further understanding of the laws governing the behaviour of the universe, and seeks to

apply these laws to solve practical problems and discover new information about the earth and the

Specialisations:

Astronomer

Astrophysicist

Medical Physicist

Biophysicist

Nanotechnology Engineering Technologists

Crystallographer

Nuclear Physicist

Alternative Titles:

Meteorologists

agriculture and other areas and for the information of the general public. They conduct research

Tasks include:

operational use

Participating in studies of the effect of weather on the environment

Preparing scientific papers and reports

chemical transformation of pollutants and other phenomena such as cloud formation and

related to the composition, structure and dynamics of the atmosphere and preparing scientific papers

output to plot and forecast weather conditions

work with the social science, engineering and economic communities to develop appropriate

collection, remote sensing, or for related applications

modification programs

Meteorologist

and to forecast changes in the weather and long term climatic trends.

Specialisations:

Atmospheric Scientist

Climate Scientist

Climatologist

Hydrometeorologist

Weather Forecaster

Alternative Titles:

Chemists

scientific knowledge relating to chemistry, to develop new knowledge or products and for quality and

Tasks include:

manufacturers or users

biologists, microbiologists, agronomists, geologists or other professionals

Using micro-organisms to convert substances into new compounds

methods related to chemistry

Preparing scientific papers and reports

chemical changes in various natural or synthetic substances, materials and products

toxicants

Reproducing and synthesizing naturally occurring substances and creating new artificial substances

Determining ways to strengthen or combine materials or develop new materials

Chemist

processes and production.

Specialisations:

Analytical Chemist

Laboratory Chemist

Industrial Chemist

Pharmacologist (Non-clinical)

Manufacturing Chemist

Alternative Titles:

Manufacturing Research Chemist

knowledge relating to chemistry, to develop new knowledge or products and for quality and process

Specialisations:

Alternative Titles:

Geologists and Geophysicists

methods, or apply scientific knowledge relating to geology and geophysics in such fields as oil, gas and mineral exploration and extraction, water conservation, civil engineering, telecommunications and

Tasks include:

such as the exchange of thermal energy

to geology and geophysics

use as concrete aggregates, road fill or for other applications

papers

gravimetric, magnetic, electrical or radiometric methods

contaminated sites

construction of dams, bridges, tunnels, and large buildings; and land reclamation projects

Researching the movement, distribution and physical properties of ground and surface waters

thermal, and magnetic forces affecting the earth

navigation and other purposes

studying the nature, activity and predictability of volcanoes, glaciers and earthquakes

Geologist

knowledge and to develop practical applications in fields such as mineral exploration, civil engineering, environmental protection and rehabilitation of land after mining.

Specialisations:

Volcanologist

Mine Geologist

Geological Oceanographer

Environmental Geologist

Structural Geologist

Field Geologist

Engineering Geologist

Geological Auditor

Geochemist

Marine Geologist

Geoscientist

Geomorphologist

Petrologist

Palaeontologist

Exploration Geologist

Hydrogeologist

Geological Planner

Alternative Titles:

Geophysicist

petroleum or ground water, and detects, monitors and forecasts seismic, magnetic, electrical, thermal

Specialisations:

Physical Oceanographer

Geophysical Scientist

Seismologist

Marine Scientist

Hydrologist

Alternative Titles:

Materials Scientist

manufacture and processing.

Specialisations:

Polymer Scientist

Ceramics Scientist

Fibre Technologist

Alternative Titles:

Gemologist

Examines, identifies and grades stones and gems, such as diamonds, emeralds, rubies, topaz, and jade.

Specialisations:

Diamond Gemologist

Alternative Titles:

Mineralogist

Studies the chemistry, crystal structure, and physical (including optical) properties of minerals.

Specialisations:

Alternative Titles:

Hydrologist

the form and intensity of precipitation, its rate of infiltration into the soil, movement through the

Specialisations:

Alternative Titles:

Oceanographer

Studies the physical, chemical and biological properties of the ocean water masses

Specialisations:

Alternative Titles:

Mathematicians, Actuaries and Statisticians

actuarial and statistical concepts, theories and operational models and techniques and apply this knowledge to a wide range of tasks in such fields as engineering, business and social and other

Tasks include:

fields of engineering, natural, social or life sciences

effectiveness, and formulating mathematical models of each problem usually for programming and insurance systems

Evaluating, processing, analyzing, and interpreting statistical data and preparing them for publication

determining reliability of findings, especially in such fields as business or medicine as well as in other

Planning and organizing surveys and other statistical collections, and designing questionnaires

future events

Studying, improving and developing mathematical, actuarial and statistical theories and techniques

assistants and statistical clerks

Supervising the work of mathematical, actuarial and statistical assistants and statistical clerks

Mathematicians, Actuaries and Statisticians

actuarial and statistical concepts, theories and operational methods and techniques and advise on or engage in their practical application in such fields as engineering, business and social and other

Tasks include:

fields of engineering, natural, social or life sciences

effectiveness, and formulating mathematical models of each problem usually for programming and insurance systems

Evaluating, processing, analyzing, and interpreting statistical data and preparing them for publication

determining reliability of findings, especially in such fields as business or medicine as well as in other

Planning and organizing surveys and other statistical collections, and designing questionnaires

future events

Studying, improving and developing mathematical, actuarial and statistical theories and techniques  
assistants and statistical clerks

Supervising the work of mathematical, actuarial and statistical assistants and statistical clerks

Actuary

long-term risk involved in financial decisions and planning.

Specialisations:

Actuary Manager

Average Adjuster

Alternative Titles:

Mathematician

sciences, engineering, technology, social sciences, business, industry or commerce.

Specialisations:

Operations Research Analyst

Alternative Titles:

Statistician

quantifiable data, and uses statistical methodologies to produce statistical reports and analyses for

Specialisations:

Demographic Analyst

Statistical Analyst

Epidemiologist

Population Analyst

Biometrician

Statistical GIS Specialist

Demographer

Geostatistician

Statistical Methodologist

Reporting Analyst

Statistical Modeller

Alternative Titles:

Life Science Professionals

their interactions with each other and the environment to develop new knowledge, improve  
agricultural and forestry production, and solve human health and environmental problems.

Tasks include:

and techniques

sustainable development of natural resources

Biologists, Botanists, Zoologists and Related Professionals

with each other and with the environment, and apply this knowledge to solve human health and  
environmental problems. They work in diverse fields such as botany, zoology, ecology, marine biology,

Tasks include:

development, chemical and physical form, structure, composition, and life and reproductive processes

Designing and conducting experiments and tests

Identifying, classifying, recording and monitoring living organisms and maintaining databases

available to the scientific community in scientific journals or at conferences for scrutiny and further management of natural resources, the effects of climate change and pollution human factors

Animal Behaviourist

Studies animal behaviour and trains or advises on the training of animals with behaviour disorders.

Specialisations:

Alternative Titles:

Biologist (General)

in which they interact with the environment in which they live.

Specialisations:

Life Scientist (General)

Phytotomist

Alternative Titles:

Anatomist or Physiologist

Studies the anatomy and physiology of humans.

Specialisations:

Embryologist

Neuroanatomist

Sports Physiologist

Physiologist

Alternative Titles:

Biochemist

components.

Specialisations:

Enzyme Chemist

Toxicologist

Toxic Advisor

Protein Chemist

Biological Chemist

Alternative Titles:

Biotechnologist

molecules, and develops new materials for applying to a range of purposes.

Specialisations:

Fruit Research Scientist

Molecular Biologist

Cytotechnologist

Cell Geneticist

Plant Molecular Biologist

Genomic Investigator

Crop Research Scientist

Biodiversity Researcher

DNA Sequencer

Bioprocess Engineer

Molecular Geneticist

Bioinformatician

Alternative Titles:

Botanist

Studies the anatomy, physiology, biochemistry and ecology of plants.

Specialisations:

Plant Morphologist

Plant Environmental Biologist

Plant Taxonomist

Mycologist

Alternative Titles:

Marine Biologist

life living in the sea and connected water bodies.

Specialisations:

Aquatic Biologist

Fisheries Analyst

Fisheries Scientist

Fisheries Researcher

Fisheries Biologist

Alternative Titles:

Microbiologist

Studies microscopic forms of life such as bacteria, viruses and protozoa.

Specialisations:

Bacteriologist

Microbiology Researcher

Virologist

Clinical Evaluation Advisor

Viral Serologist

Alternative Titles:

Zoologist

Studies the anatomy, physiology, characteristics, ecology, behaviour and environments of animals.

Specialisations:

Entomologist

Parasitologist

Nematologist

Osteologist

Apicultural Scientist

Mammologist

Ornithologist

Animal Physiologist

Animal Scientist

Alternative Titles:

Medical Scientist

Conducts medical laboratory tests to assist in the diagnosis, treatment and prevention of disease.

Specialisations:

Histologist

Public Health Scientist

Clinical Biochemist

Immunologist (Medical Research)

Medical Technologist

Pharmacologist (Clinical Research)

Haematologist (Medical Research)

Medical Laboratory Scientist

Biomedical Technologist

Cytologist

Medical Researcher

Transfusion Scientist

Medical Scientific Officer

Clinical Research Associate

Microbiologist (Medical Research)

Alternative Titles:

Pharmaceutical Physician

treatments, established pharmaceutical products, marketing campaigns, and areas of unmet medical need. Conducts and oversees research dealing with the understanding of human disease and the

Specialisations:

Alternative Titles:

Clinical Research Physician

Farming, Forestry and Fisheries Advisers

fisheries management, including cultivation, fertilisation, harvesting, soil erosion and composition, disease prevention, nutrition, crop rotation and marketing. They develop techniques for increasing

Tasks include:

the effects of thinning on forest yields

of production

breeding, fish stocks and the growth and health of forest trees

development of improved agricultural, horticultural and forestry practices

incubating and hatching fish eggs

production options

factors affecting farm, forest or fishery production

husbandry and feeding programs

forestry and fishing communities and other groups

floods, droughts, soil erosion, pests and diseases

crop, forestry and fisheries yield

environmental benefits

Agriculture Consultant

processing and distribution of farm products.

Specialisations:

Agriculture Advisor  
Pasture Consultant  
Agriculture Extension Officer  
Agriculture Economic Advisor  
Agriculture Field Officer  
Farm Consultant / Advisor  
Agriculture Mentor  
Horticulture Consultant / Advisor  
Floriculture Consultant / Advisor  
Orchard Consultant  
Field Husbandry Consultant / Advisor  
Vegetable Consultant  
Landcare Officer  
Farm Economic Techniques Advisor  
Animal Husbandry Consultant / Advisor

Alternative Titles:

Agricultural Scientist  
and agricultural industries.

Specialisations:

Animal Nutritionist  
Seed Production Agronomist  
Seed Production Horticulturist  
Plant Production Scientist  
Animal Husbandry Scientist  
Plant Biologist / Ecologist / Toxicologist  
Agronomist  
Seed Product Developer  
Seed Analyst  
Companion Animal Nutritionist  
Plant Pathologist  
Agricultural Immunologist  
Soil and Plant Scientists  
Quarantine Scientist  
Plant Physiologist  
Plant / Seed Breeder  
Pomologist  
Plant Pathology Manager  
Farming Scientist  
Agrostologist

Alternative Titles:

Forest Scientist  
recreational uses, conserve flora and fauna, and protect against fire, pests and diseases.

Specialisations:

Silviculturist  
Forestry Fire Specialist  
Forestry Researcher  
Wood Scientist  
Forestry Extension Officer  
Forest Pathologist  
Forestry Consultant  
Wood Technologist  
Forest Ranger  
Forestry Advisor

Alternative Titles:

Wine Maker

Plans, supervises and coordinates the production of wine or spirits from selected varieties of grapes.

Specialisations:

Oenologist

Wine Blender

Alternative Titles:

Food and Beverage Scientist

food and beverage products, and sets standards for producing, packaging and marketing food and

Specialisations:

Food Safety Standards Auditor

Food Technologist

Food Quality Consultant

Food Safety Standards Manager

Milling Nutritionist

Food Sanitation and Safety Inspector

Food Chemist / Engineer

Food Technology Advisor

Protein Development Technologist

Food and Drink Technologist

Alternative Titles:

Environmental Protection Professionals

activity such as air, water and noise pollution, soil contamination, climate change, toxic waste and depletion and degradation of natural resources. They develop plans and solutions to protect, conserve,

Tasks include:

and substances

identify sources of environmental problems and recommending ways to prevent, control and environmental problems in order to reduce environmental damage and minimize financial loss

Developing conservation plans

guidelines, identifying violations and determining appropriate remedial action

on the environment, and recommending whether such developments should proceed

organizations to identify, monitor and control the impact of their activities, products and services on

Conservation Scientist

natural resources.

Specialisations:

Marine Ecologist  
Conservation Officer  
Species Protection Officer  
Forestry Conservationist  
Soil Conservationist  
Water Conservation Scientist  
Fish and Games Officer  
Ecological Researcher  
Animal Ecologist  
Conservancy Advisory Scientist  
Fisheries Advisor  
Ecologist

Alternative Titles:

Environmental Scientist  
imbalance or degradation of the environment.

Specialisations:

Environmental Officer  
Environmental Advisor  
Climate Change Analyst  
Environmental Consultant  
Environmental Research Scientist  
Environmental Waste Officer  
Water Use Specialist  
Environmentalist  
Environmental Auditor

Alternative Titles:

Earth and Soil Scientist  
Analyses the composition, structure and other physical attributes of soil.

Specialisations:

Landcare Facilitator  
Soil Physicist  
Soil Advisor  
Scientific Soil Tester  
Soil Fertility Expert  
Pedologist  
Land Degradation Analyst  
Soil Technologist

Alternative Titles:

Air Pollution Analyst  
Analyses and develops policies and plans for the control of factors which may produce air pollution.

Specialisations:

Air Quality Technician

Alternative Titles:

Water Quality Analyst

Analyses and develops policies and plans for the control of factors which may produce water pollution.

Specialisations:

Water Quality Technician

Hydrographical Technical Officer

Hydrological Technical Officer

Waste Water Treatment Officer / Technician

Alternative Titles:

Park Ranger

conservation reserves in accordance with authorised policies and priorities.

Specialisations:

Wildlife Officer / Warden

Game / Park Warden

Wildlife Conservationist

Fish Warden

Beach and Estuary Warden

Alternative Titles:

Brownfield Redevelopment Specialist

and redevelopment of contaminated properties for reuse.

Specialisations:

Alternative Titles:

Toxicologist

pesticides, food additives, industrial chemicals), biological agents (for example, plant and animal toxins) and physical agents (for example, ionizing and electro-magnetic radiation).

Specialisations:

Alternative Titles:

Engineering Professionals (Excluding Electrotechnology)

construction, installation and maintenance of structures, machines and their components, and production systems and plants, and plan production schedules and work procedures to ensure

Tasks include:

Estimating total costs and preparing detailed cost plans and estimates as tools for budgetary control

Organising and managing project labour and the delivery of materials, plant and equipment

manufacture, installation, operation and maintenance of equipment, machines and plant of engineering technology

and systems, mining and drilling operations, and other engineering projects

Specifying and interpreting drawings and plans, and determining construction methods

Industrial and Production Engineers

operational processes and established practices, to recommend improvement in the efficiency of

Tasks include:

maintenance according to engineering principles and safety regulations

determine optimum worker and equipment efficiencies

Organising and managing project labour and the delivery of materials, plant and equipment utilisation

flows, capacities and layout of plant and systems

Inspecting plant to improve and maintain performance

new designs, surveys and maintenance schedules

Advising management on new production methods, techniques and equipment

and responsibilities of workers and work units and to identify areas of duplication

Liaising with materials buying, storing and controlling departments to ensure a steady flow of supplies

Industrial Engineer

operational processes and established practices, to recommend improvement in the efficiency of operations in a variety of commercial, industrial and production environments.

Specialisations:

Enterprise Resource Management Engineer

Produce Process Engineer

Automation and Control Engineer

Process Engineer

Safety Engineer

Quality Management Engineer

Operations Research Engineer

Manufacturing Logistics Engineer

Plant Engineer

Supply Chain Management Engineer

Process Design Engineer

Manufacturing Technology Engineer

Value Engineering

Health and Safety Engineer

Industrial Efficiency Engineer

Alternative Titles:

Industrial Engineering Technologist

testing and implementation of industrial engineering projects.

Specialisations:

Produce Process Technologist

Safety Engineering Technologist

Process Design Technologist

Manufacturing Logistics Technologist

Value Engineering Technologist

Operations Research Technologist

Process Technologist

Supply Chain Technologist

Quality Management Technologist

Fabrication Technologist

Manufacturing Technologist

Alternative Titles:

Production Engineer

tool designs.

Specialisations:

Fabrication Engineer

Robotics and Production Automation Engineer

Alternative Titles:

Production Engineering Technologist

implementation of production processes..

Specialisations:

Industrial Machinery Technologist

Rubber Production Technologist

Leather Production Technologist

Clothing Production Technologist

Footwear Production Technologist

Automation and Control Technologist

Textile Production Technologist

Robotics and Production Automation Technologist

Alternative Titles:

Energy Efficiency Manager

and conducting energy audits, training energy coordinators, optimizing steam generation, ensuring accuracy in the corporate energy accounting and database, overall focus being to reduce energy

Specialisations:

Alternative Titles:

Civil Engineers

maintenance of civil engineering structures; or study and advise on technological aspects of particular

Tasks include:

construction

engineering

designing structural foundations

environmental protection

pipelines, waste-disposal and flood-control systems, and industrial and other large buildings

construction work

Organising and directing maintenance and repair of existing civil engineering structures

Civil Engineer

as structural, transportation or hydraulic engineering systems.

Specialisations:

Geotechnical Engineer

Construction Engineer

Transportation and Urban Planning Engineer

Transport Engineer

Forest Engineer

Structural Engineer

Water and Wastewater Engineer

GIS and Landuse Management Engineer

Hydraulics Engineer

Biosystems Engineer

Site Design Engineer

Alternative Titles:

Civil Engineering Technologist

implementation of civil, mechanical, electrical or electronic engineering projects.

Specialisations:

Water and Wastewater Technologist

Hydraulics Technologist

Biosystems Technologist

Environmental Technologist

Transportation and Urban Planner Technologist

GIS and Landuse Technologist

Construction Technologist

Concrete Technologist

Geotechnics Technologist

Structural Technologist

Alternative Titles:

Environmental Engineers

prevent control or remedy negative impacts of human activity on the environment utilizing a variety of engineering disciplines. They conduct environmental assessments of construction and civil engineering

Tasks include:

Obtaining, updating, and maintaining plans, permits, and standard operating procedures

sites to protect people and the environment

including remediation system design and determination of regulatory applicability

or reviewing database development

other disciplines, and specialists in law and business to address environmental problems

management, or remediation of water, air, or soil quality

construction, civil engineering and other activities

Monitoring progress of environmental improvement programs

ensure compliance with environmental regulations

Environmental Engineer

remedy negative impacts of human activity on the environment and conducts environmental

assessments of construction and civil engineering projects and apply engineering principles to pollution

Specialisations:

Water Resource Specialists

Air Pollution Control Engineer

Alternative Titles:

Environmental Impact and Restoration Analyst

the prevention, control, and remediation of environmental problems, including waste treatment and

Specialisations:

Industrial Ecologist

Environmental Restoration Planner  
Environmental Remediation Specialist

Alternative Titles:

Mechanical Engineers

ships, machinery and industrial plant, equipment and systems; advise on and direct their functioning, maintenance and repair; or study and advise on mechanical aspects of particular materials, products or

Tasks include:

for propulsion of railway locomotives, road vehicles or aircraft, or for driving industrial or other and other industrial purposes

standards

suspension systems, brakes, vehicle bodies and other components of road vehicles;

computers, precision instruments, cameras and projectors

machinery, tools, motors, engines, industrial plant, equipment, or systems;

Mechanical Engineer

mechanical and process plant and installations.

Specialisations:

Diesel Engineer

Pressurised Vessels Engineer

Mechanical Engineer (Mines)

Mechatronics Engineer

Maintenance Management Engineer

Rotational Plant Engineer

Structural Steel Engineer

Air-conditioning, Heating and Ventilation (including fire) Engineer

Fuel Cell Engineer

Machine Design and Development Engineer

Industrial Machinery Engineer

Automotive Engineer

Forensic Engineer

Piping Engineer

Transportation Systems Engineer

Thermodynamics Engineer

Heating and Ventilation Engineer

Fluid Mechanics Engineer

Alternative Titles:

Mechanical Engineering Technologist

testing and implementation of mechanical engineering projects.

Specialisations:

Rotational Plant Technologist

Air-conditioning, Heating and Ventilation (including fire) Technologist

Automotive Technologist

Thermodynamics Technologist

Mechatronics Engineering Technologist

Maintenance Technologist  
Structural Steel Technologist  
Forensic Technologist  
Fluid Mechanics Technologist  
Piping Technologist  
Clinical Technologist  
Pressurised Vessels Technologist  
Transportation Systems Technologist

Alternative Titles:

Aeronautical Engineer  
maintenance and modification of aircraft for flight.

Specialisations:

Aircraft Electrical Engineer  
Aircraft Electronics Engineer  
Flight Test Engineer  
Flight Test Pilot  
Aircraft Production Engineer  
Aerodynamics Engineer  
Avionics Systems Engineer  
Aircraft Mechanical Engineer  
Aircraft Safety Engineer  
Propulsion Engineer  
Aircraft Designer  
Aircraft Control Systems Engineer  
Aerospace Engineer

Avionics Engineer

Alternative Titles:

Aeronautical Engineering Technologist  
construction of aircraft for flight.

Specialisations:

Avionics Systems Engineering Technologist  
Aerospace Engineering Technologist  
Aeronautical Technologist  
Avionics Engineering Technologist  
Aircraft Control Systems Engineering Technologist  
Propulsion Engineering Technologist  
Flight Test Engineering Technologist  
Aircraft Electrical Engineering Technologist  
Aircraft Electronics Engineering Technologist  
Aircraft Safety Engineering Technologist  
Aircraft Production Engineering Technologist  
Aircraft Mechanical Engineering Technologist  
Aerodynamics Engineering Technologist

Alternative Titles:

Naval Architect  
and military.

Specialisations:

Marine Designer  
Marine Architect  
Naval Architect

Alternative Titles:

Marine Engineering Technologist  
construction of ships, boats, other marine vessels and offshore structures, both civil and military.

Specialisations:

Alternative Titles:

Armament Engineer (Defence Industry)  
maintenance, reliability and integrity of defence force's technical equipment.

Specialisations:

Instrument Engineer (Defence Industry)

Alternative Titles:

Armament Engineering Technologist (Defence Industry)  
construction of defence force's technical equipment.

Specialisations:

Instrument Engineering Technologist (Defence Industry)

Alternative Titles:

Chemical Engineers  
processes and production of various substances and items such as crude oil, petroleum derivatives, food and drink products, medicines, or synthetic materials. They direct maintenance and repair of

Tasks include:

including temperature, density, specific gravity, and pressure  
Developing safety procedures to be employed  
operations and safety of workers operating equipment or working in close proximity to on-going  
Preparing estimates of production costs and production progress reports for management  
conform to specifications  
Designing chemical plant equipment and devising processes for manufacturing chemicals and products  
in small scale operation such as a pilot plant

Chemical Engineer

of commercial-scale chemical plants, and supervises industrial processing, fabrication and  
manufacturing of products undergoing physical and chemical changes and related technologies.

Specialisations:

Biochemical Engineer  
Hydrometallurgical Engineer  
Crude Oil, Coal and Petrochemicals Engineer  
Glass and Ceramics Technologist  
Catalytic Processing Engineer  
Bioengineer

Heat Transfer Engineer  
Cosmetics Engineer  
Food Processing Engineer  
Fluid Dynamics Engineer  
Pharmaceutical Engineer

Alternative Titles:

Chemical Engineering Technologist  
testing and implementation of chemical engineering projects.

Specialisations:

Hydrometallurgical Technologist  
Pharmaceutical Technologist  
Catalytic Processing Technologist  
Biochemical Technologist  
Bioengineering Technologist  
Fluid Dynamics Technologist  
Cosmetics Technologist  
Refinery Process Engineer  
Crude Oil Technologist  
Petrochemicals Technologist  
Plastics Technologist  
Coal Technologist  
Food Processing Technologist  
Process Plants Design and Erection Technologist  
Fuel Technologist  
Environmental (Water, Air, Soil) Technologist

Alternative Titles:

Explosives and Dangerous Goods Inspector  
goods may be found.

Specialisations:

Gas Examiner

Alternative Titles:

Mining Engineers, Metallurgists and Related Professionals  
develop and maintain commercial-scale methods of extracting metals from their ores, or minerals, water, oil or gas from the earth and of developing new alloys, ceramic and other materials, or study

Tasks include:

Examining deposits or mines to evaluate profitability

geophysicists

technical aspects of metal and alloy manufacture and processing

Planning and directing storage, initial treatment and transportation of water, oil or gas

application

building materials, such as stone and gravel

Determining drilling site and devising methods of controlling the flow of water, oil or gas from wells

planning layout and directing construction of shafts and tunnels

Establishing safety standards and procedures and first-aid facilities, especially underground  
Mining Engineer  
from the earth.

Specialisations:

Mine Ventilation Engineer  
Colliery Engineer  
Underground Coal Mining Engineer  
Surface Mining (including quarrying) Engineer  
Rock Engineer  
Metalliferous Mining Engineer  
Open Cast Mining (including diamonds) Engineer  
Marine Mining Engineer

Alternative Titles:

Mining Engineering Technologist  
extraction of minerals from the earth.

Specialisations:

Mine Ventilation Technologist  
Metalliferous Technologist  
Open Cast Mining (including diamonds) Technologist  
Surface Mining (including quarrying) Technologist  
Colliery Technologist  
Rock Technologist  
Marine Mining Technologist  
Underground Coal Mining Technologist

Alternative Titles:

Metallurgical Engineer  
application of metals in products and related technologies.

Specialisations:

Pyro Metallurgical Engineer  
Corrosion Engineer  
Extraction Engineer  
Flotation Metallurgical Engineer  
Extraction Metallurgical Engineer  
Physical Metallurgical Engineer  
Ore Processing Engineer  
Welding Engineer  
Mining Process Engineer  
Electrometallurgical Engineer  
Alloy Design Engineer

Alternative Titles:

Metallurgical Engineering Technologist  
testing and implementation of metallurgical engineering projects.

Specialisations:

Physical Metallurgical Technologist  
Corrosion Technologist  
Electrometallurgical Technologist  
Ore Processing Technologist  
Extraction Metallurgical Technologist  
Alloy Design Technologist  
Welding Technologist  
Pyro Metallurgical Technologist  
Extraction Technologist  
Flotation Metallurgical Technologist

Alternative Titles:

Metallurgist

ores, and processes used for casting, alloying, heat treating or welding refined metals, alloys and other materials to produce commercial metal products or develop new alloys and processes.

Specialisations:

Extractive Metallurgist

Assayer

Metallographer

Radiological Metallurgist

Industrial Metallurgist

Physical Metallurgist

Metals Scientist

Alternative Titles:

Petroleum Engineer

earth.

Specialisations:

Gas Engineer

Biofuels/Biodiesel Technology and Product Development Managers

Natural Gas Engineer

Petroleum Engineering Technologist

Oil Refinery Engineer

Mud Engineer

Petrophysical Engineer

Biofuels Engineer

Alternative Titles:

Engineering Professionals not Elsewhere Classified

minor group 215. For instance, the group includes those who conduct research, advise on or develop engineering procedures and solutions concerning workplace safety, biomedical engineering, optics,

Tasks include:

fuels reprocessing and reclamation systems

disc systems and other equipment that utilize the properties of light

Assessing damage and providing calculations for marine salvage operations

instrumentation and control mechanisms

imaging and devices for automating insulin injections or controlling body functions systems and products, such as artificial organs, prostheses, and instrumentation  
Identifying potential hazards and introducing safety procedures and devices related to glass, ceramics, textiles, leather products, wood, and printing procurement specifications

Biomedical Engineer

Combines biology, engineering and medicine to help solve medical and scientific health problems.

Specialisations:

Clinical Engineer

Alternative Titles:

Explosive Ordnance Engineer

Designs, tests, and coordinates development of explosive ordnance material.

Specialisations:

Alternative Titles:

Marine Salvage Engineer

after a shipwreck.

Specialisations:

Alternative Titles:

Quantity Surveyor

the construction period and beyond.

Specialisations:

Construction Economist

Building Economist

Plumbing Estimator

Electrical Specifications Writer

Alternative Titles:

Agricultural Engineer

buildings, machines and equipment.

Specialisations:

Agricultural Structures and Facilities Engineer

Crop Production Mechanisation Engineer

Agricultural Product Processing Engineer

Irrigation Engineer

Natural Resources Engineer

Aqua Culture Engineer

Alternative Titles:

Agricultural Engineering Technologist

of agricultural land, buildings, machines and equipment.

Specialisations:

Irrigation Engineering Technologist

Agricultural Product Processing Engineering Technologist

Natural Resources Engineering Technologist

Crop Production Mechanisation Engineering Technologist

Agricultural Structures and Facilities Engineering Technologist

Aqua Culture Engineering Technologist

Alternative Titles:

Materials Engineer

products and related technologies.

Specialisations:

Material Sciences Engineer

Materials and Non Destructive Testing Engineer

Alternative Titles:

Materials Engineering Technologist

and investigate materials related problems.

Specialisations:

Materials and Non Destructive Testing Technologist

Materials Sciences Technologist

Optical Engineer

Materials Technologist

Alternative Titles:

Microsystems Engineers

Researches, designs, develops or tests microelectromechanical systems (MEMS) devices.

Specialisations:

Alternative Titles:

Electrotechnology Engineers

and operation of electronic, electrical and telecommunications systems, components, motors, and equipment. They organize and establish control systems to monitor the performance and safety of

Tasks include:

Establishing control standards to monitor

power

telecommunications products and systems

Performance and safety of electrical, electronic and telecommunication systems and equipment

Electrical Engineers

of electrical systems, components, motors and equipment, and advise on and direct their functioning, maintenance and repair, or study and advise on technological aspects of electrical engineering

Tasks include:

electrical power

existing electrical systems, motors and equipment

electrical domestic appliances

generating and distribution systems, motors and equipment

distribution systems

Specifying electrical installation and application in industrial and other buildings and objects

Electrical Engineer

equipment, machines and systems for the generation, distribution, utilisation and control of electric

Specialisations:

Railway Signal Engineer

Power Distribution Engineer  
Illumination Engineer  
Electric Power Generation Engineer  
Power Systems Engineer  
Electromechanical Engineer  
Electrical Engineer (Mines)  
Power Transmission Engineer  
Control Engineer  
Electrical Design Engineer

Alternative Titles:

Electrical Engineering Technologist  
testing and implementation of electrical engineering projects.

Specialisations:

Illumination Engineering Technologist  
Electromechanical Engineering Technologist  
Power Engineering Technologist  
Control Engineering Technologist

Alternative Titles:

Energy Engineer  
designs, develops, or evaluates energy related projects to reduce energy costs or improve energy

Specialisations:

Bio-energy Engineer  
Solar Energy Engineer  
Nuclear Energy Engineer  
Energy Services Engineer  
Hydro Energy Engineer  
Wind Energy Engineer  
Renewable Energy Engineer

Alternative Titles:

Energy Engineering Technologist  
construction of nuclear reactors and auxiliary facilities.

Specialisations:

Nuclear Energy Technologist  
Bio-energy Technologist  
Energy Measurement and Verification Professional  
Wind Energy Technologist  
Energy Sustainability Specialist  
Hydro Energy Technologist  
Renewable Energy Technologist  
Solar Energy Technologist

Alternative Titles:

Electronics Engineers  
maintenance and repair of electronic systems and study and advise on technological aspects of

Tasks include:

Developing apparatus and procedures to test electronic components, circuits and systems  
choice of hardware and software

Advising on and designing electronic devices or components, circuits, semi-conductors, and systems  
or installation work of electronic products and systems

Organising and directing maintenance and repair of existing electronic systems and equipment  
propulsion control, acoustics, or instruments and controls

systems, motors and equipment  
electronic equipment

Electronics Engineer

used for computer systems, communication systems and other industrial applications.

Specialisations:

Electronics Designer

Television Engineer

Communications Engineer (Army)

Instrumentation Engineer

Information Engineer

Computer Engineer

Alternative Titles:

Electronics Engineering Technologist

testing and implementation of electronic engineering projects.

Specialisations:

Instrumentation Technologist

Information Technologist

Clinical Engineering Technologist

Computer Engineering Technologist

Alternative Titles:

Telecommunications Engineers

functioning, maintenance and repair of telecommunication systems and equipment. They study and  
advise on technological aspects of telecommunication engineering materials, products or processes.

Tasks include:

choice of hardware and software

communication media

Researching and advising on telecommunications equipment

cable and over the air

distribution centres

equipment

production or installation work of telecommunications products and systems

Telecommunications Engineer

Designs and develops telecommunications systems, devices and products.

Specialisations:

RF Designers (Tx and Rx)

Radio Engineer

Signal Systems Engineer  
Fibre Optics Engineer  
Signalling and Communications Engineer  
Signal Processing Engineer  
DSP Designer  
Engineer Communications  
Broadcast Engineer  
Satellite Transmission Engineer  
Radar Engineer  
Radio and Telecommunications Engineer

Alternative Titles:

Telecommunications Engineering Technologist  
them in the testing and implementation of telecommunication engineering projects.

Specialisations:

Alternative Titles:

Telecommunications Network Engineer  
equipment.

Specialisations:

Communications Consultant  
Telecommunications Specialist  
Communications Specialist (ICT)  
Telecommunications Network Planner  
Telecommunications Consultant

Alternative Titles:

Telecommunications Field Engineer  
equipment. Provides technical advice and information, and identifies complex problems and initiates

Specialisations:

Alternative Titles:

Architects, Planners, Surveyors and Designers  
interiors; products for manufacture; and information for visual communication, publication and display. They conduct survey work to precisely position geographical features, design, prepare and

Tasks include:

stakeholders  
aesthetic requirements  
statistics  
communicate design concepts and other information  
functional, ecological and production requirements  
Building Architects  
and plan and monitor their construction, maintenance and rehabilitation.

Tasks include:

mechanical and aesthetic elements in final designs  
clients  
Providing information regarding designs, materials and estimated building times

Maintaining technical liaison and consultancy with other relevant specialists  
Developing new or improved architectural theories and methods  
and size of proposed buildings and alterations to existing buildings  
with regulations  
standards  
environments of buildings and making necessary designs, drawings and plans  
Architect  
and detailed drawings, and negotiates with builders.

Specialisations:

Heritage Architect  
Building Architect  
Conservation Architect

Alternative Titles:

Architect Technologist  
Landscape Architects  
institutions, roads, external areas for commercial, industrial and residential sites, and plan and monitor

Tasks include:

development, showing location and details of proposals, including ground modelling, structures,  
Maintaining technical liaison and consultancy with other relevant specialists  
and size of proposed buildings, parks, roads and other open spaces  
Developing new or improved theories and methods in landscape architecture  
environments and making necessary designs, drawings and plans  
with regulations  
standards  
calling tenders on behalf of clients  
Landscape Architect  
roads, external areas for all building types, land subdivisions, and commercial, industrial and residential

Specialisations:

Garden Designer  
Landscape Designer  
Landscape Planner

Alternative Titles:

Product and Garment Designers  
specifications of products for mass, batch and one-off production.

Tasks include:

Detailing and documenting the selected design for production  
Preparing and commissioning prototypes and samples  
stakeholders  
Negotiating design solutions with clients, management, and sales and manufacturing staff  
concepts  
finishes for manufacture  
jewellery  
Supervising the preparation of patterns, programs and tooling, and the manufacturing process

requirements

Fashion Designer

historical styles and contexts, contemporary and cultural trends, colour, material, decoration and the

Specialisations:

Bag and Accessories Designer

Clothing Designer

Leisurewear Designer

Knitwear Designer

Dress Designer

Costume Designer

Alternative Titles:

Industrial Designer

with particular emphasis on ergonomic (human) factors, marketing considerations and

Specialisations:

Product Designer (excluding Engineering Products)

Weaving Pattern Card Preparer

Carpet Designer / Copyist Planner

Wallpaper Designer

Ceramic Designer

Glass Designer

Textile Research and Development Practitioner

Furniture Designer

Textile Designer

Industrial Graphic Designer

Commercial Product Designer

Alternative Titles:

Jewellery Designer

personal adornment including watches and spectacles, home wares and other objects such as trophies and silverware using metals, precious stones, plastics, engraving, casting and fabrication to develop

Specialisations:

Jewellery Industrial Designer

Custom Made Jewellery Designer

Alternative Titles:

Footwear Designer

designs and specifications of products for mass, batch and one-off production.

Specialisations:

Footwear Bottomstock Engineer

Footwear Bottomstock Designer

Alternative Titles:

Town and Traffic Planners

and rural and for traffic systems. They conduct research and provide advice on economic,

Tasks include:

Reviewing and evaluating environmental impact reports

related projects, and for commercial, industrial and residential sites and environmental factors affecting land use

Planning layout and coordinating development of urban areas programs and designs to groups and individuals

proposals

efficiency and safety

planning, social science the environment and the law

Urban and Regional Planner

on economic, environmental and social needs of land areas.

Specialisations:

Community / Country / District Planner

Land Use Planner

Land Planner

Natural Resource Management Consultant / Officer / Planner

Town Planner

Environmental Consent Planner

Environmental Policy Planner

Geothermal Resource Officer

Traffic and Transport Planner

Land Development Planner

Alternative Titles:

Transport Analyst

models or simulations.

Specialisations:

Logistics Analyst

Transportation Planners

Alternative Titles:

Cartographers and Surveyors

pictorial maps, charts or other visual representation of, natural and constructed features and boundaries of land, seas, underground areas and celestial bodies, applying scientific and mathematical

Tasks include:

cadastral systems and land information systems

Noting exact position of various features and recording survey data in digital form

Studying and advising on technical, aesthetic and economic aspects of map production

Maintaining technical liaison and consultancy with other relevant specialists

construction of marine structures

beds

imagery, survey documents and data, existing maps and records, reports and statistics

Planning and conducting aerial photographic surveys

Cartographer

Applies scientific and mathematical principles to design, prepare and revise maps and charts.

Specialisations:

Map Maker

Alternative Titles:

Surveyor

land, natural and constructed features, coastlines, marine floors and underground works, and manages

Specialisations:

Topographer and Hydrographer

Surveying Technologist

Geodetic Surveyor

Photogrammetrist

Hydrographic Surveyor

Geometric Engineer

Mine Surveyor

Geometrician

Hydrographic Survey Advisor

Cadastral Records Advisor

Aerial Photographic Interpreter

Photogrammetric Surveyor

Surveying and Mapping Specialist

Aerial Surveyor

Cadastral Surveyor

Cadastral Survey Advisor

Land Surveyor

Hydro Charting Advisor

Alternative Titles:

Graphic and Multimedia Designers

publication and display using print, film, electronic, digital and other forms of visual and audio media.

They create special effects, animation, or other visual images for use in computer games, movies,

Tasks include:

Detailing and documenting the selected design for production

Negotiating design solutions with clients, management, sales and production staff stakeholders

Formulating design concepts for the subject to be communicated

Supervising or carrying out production in the chosen media delivery or display

Undertaking research and analysing functional communication requirements

Preparing sketches, diagrams, illustrations and layouts to communicate design concepts the design brief

process, using computer animation or modelling programs

Digital Artist

symbols, pictures, colours and layout to achieve commercial and communicating needs with particular

Specialisations:

Commercial Artist

Display Artist

Lithographic Artist

Art Director  
Lettering Designer  
Advertising Artist / Designer  
Exhibition / Display Designer  
Film and Video Graphics Designer  
Graphic Artist  
Publication Designer

Calligrapher

Alternative Titles:

Rigger  
Character designer  
Matter painter  
Tracking Artist  
SFX Artist  
Texture Artist  
Lighting Artist  
Modelling Artist  
Colourist  
Animator  
Previs Artist  
Compositor  
Foley Artist  
Illustrator

meaning, assist in presentations and illustrate stories using traditional and digital media such as drawing, painting, drafting, collage, models, photography, and image capture and manipulation

Specialisations:

Book Illstrator  
Animator  
Book Designer  
Technical Illustrator

Alternative Titles:

Multimedia Designer

instructional material and entertainment through online and recorded digital media using static and animated information, text, pictures, video and sound to produce information and entertainment

Specialisations:

Instructional Designer  
Digital Media Designer  
Interactive Media Designer  
Multimedia Artist

Alternative Titles:

Web Designer

Designs online forms to seamlessly integrate with workflow processes in organisations.

Specialisations:

Alternative Titles:

Health Professionals

methods, and apply scientific knowledge relating to medicine, nursing, dentistry, veterinary medicine,

Tasks include:

Preparing scientific papers and reports

Advising on or applying preventive and curative measures, or promoting health disorders and illnesses and ways of treating them

Supervision of other workers may be included

Medical Doctors

mental impairments in humans through the application of the principles and procedures of modern medicine. They plan, supervise and evaluate the implementation of care and treatment plans by other

Tasks include:

Conducting research into human disorders and illnesses and preventive or curative methods

Monitoring patients' progress and response to treatment

comprehensive care; reporting births, deaths and notifiable diseases to government authorities

Generalist Medical Practitioners

and mental impairments and maintain general health in humans through application of the principles and procedures of modern medicine. They do not limit their practice to certain disease categories or

Tasks include:

their health status

monitoring curative treatments and preventive measures

Identifying, managing and providing referrals for complications before, during and after childbirth or treatment of disease and disorders

other types of health care centres

practitioners and other health workers as required for continuing medical care;

professional requirements

through scientific reports

Performing surgery and other clinical procedures

the nature of disorders or illnesses

diseases

General Medical Practitioner

Diagnoses, treats and prevents human physical and mental disorders and injuries.

Specialisations:

General Practitioner (GP)

Primary Health Care Physician

Physician

Medical Practitioner

Sports Medicine Practitioner

Doctor

Sports Physician

Alternative Titles:

Resident Medical Officer

of specialists or senior general practitioners.

Specialisations:

Medical Intern

Alternative Titles:

Public Health Physician

medical facilities.

Specialisations:

Alternative Titles:

Specialist Medical Practitioners

and mental impairments in humans, using specialised testing, diagnostic, medical, surgical, physical and psychiatric techniques, through application of the principles and procedures of modern medicine. They

Tasks include:

their health status

Managing complications before, during and after childbirth

Ordering specialised diagnostic tests to determine the nature of disorders or illnesses

Performing autopsies to determine cause of death;

Considering medical information provided by a referring doctor or other health care provider

professional requirements

Performing surgery of a general or specialised nature

and care for specific ailments

ensure the provision of comprehensive care

and disseminating the findings such as through scientific reports

diseases

anaesthetics, psychotherapies, physical rehabilitation programmes and other preventive and curative

Anaesthetist

and other procedures such as prevention of pain and maintenance of body function.

Specialisations:

Anaesthesiologist

Intensive Care Anaesthetist

Pain Management Specialist

Obstetric Anaesthetist

Medical Sedation Specialist

Alternative Titles:

Cardiologist

Investigates, diagnoses and treats diseases of the human heart.

Specialisations:

Cardiac Imaging Fellow

Alternative Titles:

Emergency Medicine Specialist

illness and injury.

Specialisations:

Emergency Physician

Alternative Titles:

Obstetrician and Gynaecologist

women, foetuses and children during pregnancy and childbirth, and to disorders of the female genital,

Specialisations:

Gynaecological Oncologist

Urogynaecologist

Infant Care Medical Specialist

Child Birth Specialist

Alternative Titles:

Ophthalmologist

deficiencies of the human eye and associated structures.

Specialisations:

Ophthalmic Optician

Medical Eye Specialist

Eye Surgeon

Alternative Titles:

Paediatrician

adolescence.

Specialisations:

Paediatric Thoracic Physician

Neonatologist

Alternative Titles:

Pathologist

blood and other body fluids, and conducts tests on samples of tissues, blood and body secretions.

Specialisations:

Immunologist

Forensic Scientist

Clinical Cytopathologist

Forensic Pathologist

Forensic Biologist

Forensic Toxicologist

Alternative Titles:

Psychiatrist

Diagnoses, assesses, treats and prevents human mental, emotional and behavioural disorders.

Specialisations:

Geriatric Psychiatrist

Child Psychiatrist

Forensic Psychiatrist

Medical Psychotherapist

Adolescent Psychiatrist

Psychogeriatrician

Alternative Titles:

Radiologist

energy techniques such as general radiography, angiography, fluoroscopy, mammography, ultrasound, computed tomography, magnetic resonance imaging, nuclear medicine and bone densitometry.

Specialisations:

Sonologist

Nuclear Medicine Specialist

Diagnostic Radiologist

Medical Imaging Specialist

Radiation Oncologist

Alternative Titles:

Specialist Physician (General Medicine)

Investigates and diagnoses internal human disorders and diseases, and administers treatment.

Specialisations:

Clinical Immunologist

Respiratory Physician

Geriatrician

Neurologist

Intensive Care Medicine Specialist

Endocrinologist

Renal Medicine Specialist

Reproductive Endocrinologist

Intensive Care Specialist

Infectious Diseases Specialist

Pulmonary Specialist

Nephrologist

Medical Specialist

Clinical Geneticist

Palliative Medicine Specialist

Respiratory Medicine Physician

Thoracic Medicine Physician

Diabetologist

Clinical Oncologist

Venereologist

Cancer Specialist

Clinical Pharmacologist

Haematologist

Intensivist

Gastroenterologist

Thoracic Medicine Specialist

Musculoskeletal Physician

Alternative Titles:

Surgeon

Performs surgery to correct diseases and disorders covering a broad range of medical conditions.

Specialisations:

Sexual Health Physician

Laryngologist

Otorhinolaryngologist  
Urologist  
Industrial Medicine Specialist  
Otologist  
Cardiothoracic Surgeon  
Plastic and Reconstructive Surgeon  
Orthopaedic Surgeon  
Otolaryngologist  
Specialist In Rehabilitation Medicine  
Vascular Surgeon  
Occupational Medicine Specialist  
Ear, Nose and Throat Specialist  
Head and Neck Surgeon  
Paediatric Surgeon  
Rhinologist  
Neurosurgeon  
Preventive Medicine Specialist

Alternative Titles:

Nursing and Midwifery Professionals

disabled or infirm, and others in need of care due to potential risks to health including before, during and after childbirth. They assume responsibility for the planning, management and evaluation of the

Tasks include:

Conducting research on nursing and midwifery practice and preparing scientific papers and reports  
health teams

including the use of pain-killing drug

Supervising and coordinating the work of other health care workers

practice and standards of modern nursing and midwifery

prevention of illness, treatment and care, pregnancy and childbirth, and other topics

medications

treatment

Nursing Professionals

nursing care due to the effects of ageing, injury, illness or other physical or mental impairment, or

potential risks to health. They assume responsibility for the planning and management of the care of

Tasks include:

health teams

Cleaning wounds and applying surgical dressings and bandages

therapies, including the use of pain-killing drugs

health, treatment and care

Supervising and coordinating the work of other nursing, health and personal care workers

patients in collaboration with other health professionals

modern nursing

activities in clinical and community settings

and monitoring responses to treatment or care plan

scientific papers and report

Clinical Nurse Practitioner

undertaking diagnosis and health assessments, prescribing patient care management, medicines and therapies as authorised in relevant nursing legislation, and referring to medical specialists and other

Specialisations:

Infection Control Nurse

Clinical Nurse Specialist

Alternative Titles:

Registered Nurse (Aged Care)

villages and health care facilities.

Specialisations:

Gerontology Nurse

Registered Geriatric Nurse

Alternative Titles:

Registered Nurse (Child and Family Health)

preventing, and early detection of, and intervening in physical, emotional and social problems affecting children and their families such as assistance with parent craft, immunisation and developmental

Specialisations:

Maternity Nurse

Neonatal Nurse

Plunket Nurse

Alternative Titles:

Registered Nurse (Community Health)

the wider community with a focus on patient independence and health promotion.

Specialisations:

Primary Health Care Nurse

Nurse Clinician

Occupational Health Nurse

Health Education and Promotion Nurse

District Nurse

Public Health Nurse

Health Coordinator

Industrial / Factory Nurse

Remote / Rural Area Nurse

Clinic Nurse

School Nurse

Alternative Titles:

Registered Nurse (Critical Care and Emergency)

or during the acute phase of diseases, integrating new technological equipment into care in settings such as high dependency units, intensive care units, emergency departments or retrieval services.

Specialisations:

Emergency / Trauma Nurse

Intensive Care Nurse

Acute Care Nurse

Coronary Care Unit Nurse

Alternative Titles:

Registered Nurse (Developmental Disability)

welfare and community settings.

Specialisations:

Registered Mental Retardation Nurse

Alternative Titles:

Registered Nurse (Disability and Rehabilitation)

with disabilities to live more independently.

Specialisations:

Palliative Care Nurse

Orthopaedic Nurse

Rehabilitation Nurse

Alternative Titles:

Registered Nurse (Medical)

degenerative conditions which require medical intervention in a range of health, aged care and

Specialisations:

General Nurse

Prison Nurse

Nursing Prison Officer

Hospital Nurse

Alternative Titles:

Registered Nurse (Medical Practice)

facilitates communication within a general practice environment and between the practice and outside

Specialisations:

Practice Nurse

Alternative Titles:

Registered Nurse (Mental Health)

emotional difficulties, distress and crisis in health, welfare and aged care facilities, correctional services

Specialisations:

Psychiatric Rehabilitation Nurse

Psychiatric Nurse

Psychopaedic Nurse

Child and Adolescence Mental Health Nurse

Psychogeriatric Care Nurse

Drug and Alcohol Nurse

Alternative Titles:

Registered Nurse (Operating theatre)

condition, plans nursing care for surgical intervention, maintains a safe and comfortable environment, assists surgeons and anaesthetists during surgery, and monitors patients' recovery from anaesthetic,

Specialisations:

Operating Room Nurse

Anaesthetic Nurse

Operating Theatre Nurse

Recovery Nurse

Alternative Titles:

Registered Nurse (Surgical)

Provides nursing care to patients with injuries and illness that require surgical intervention.

Specialisations:

Obstetric Nurse

Oncology Nurse

Alternative Titles:

Paediatrics Nurse

Provides nursing care to children with injuries and illness.

Specialisations:

Alternative Titles:

Nurse Educator

programs, and manages educational resources.

Specialisations:

Clinical Nurse Educator

Staff Development Nurse

Clinical Nurse Preceptor

Alternative Titles:

Nurse Researcher

implementation of research findings into clinical nursing practice.

Specialisations:

Alternative Titles:

Nurse Manager

supervises nursing staff and financial resources to enable the provision of safe, cost effective nursing care within a specified field or for a particular unit and monitors quality, clinical standards and

Specialisations:

Charge Sister

Nurse Unit Manager

Charge Nurse

Alternative Titles:

Midwifery Professionals

after pregnancy and childbirth. They provide delivery care for reducing health risks to women and newborn children, working autonomously or in teams with other health care providers.

Tasks include:

requiring referral to a medical doctor with specialised skills in neonatology

signs requiring referral to a medical doctor with specialised skills in obstetrics

through scientific papers and reports

using a variety of therapies, including the use of pain-killing drugs

after pregnancy and childbirth according to the practice and standards of modern midwifery care

Planning and conducting midwifery education activities in clinical and community settings

Reporting births to government authorities to meet legal and professional requirements

Midwife

women and babies in a range of settings such as the home, community, hospitals, clinics and health

Specialisations:

Community Midwife

Certified Midwife

Midwife Practitioner

Alternative Titles:

Traditional and Complementary Medicine Professionals

injury, and other physical and mental impairments and maintain general health in humans by applying knowledge, skills and practices acquired through extensive study of the theories, beliefs and

Tasks include:

and comprehensive health care

findings such as through scientific papers and reports

Evaluating and documenting patients' progress through treatment plans

preparing traditional medicines, such as herbal, plant, mineral and animal extracts, to stimulate the

Traditional and Complementary Medicine Professionals

injury, and other physical and mental impairments and maintain general health in humans by applying knowledge, skills and practices acquired through extensive study of the theories, beliefs and

Tasks include:

and comprehensive health care

findings such as through scientific papers and reports

Evaluating and documenting patients' progress through treatment plans

preparing traditional medicines, such as herbal, plant, mineral and animal extracts, to stimulate the

Acupuncturist

needle into the skin.

Specialisations:

Alternative Titles:

Ayurvedic Practitioner

Provides a whole-body approach to health serves to promote spiritual, physical and mental well-being.

Specialisations:

Alternative Titles:

Homoeopath

natural remedies made from substances such as plants, minerals and animal sources.

Specialisations:

Alternative Titles:

Naturopath

person using natural therapies.

Specialisations:

Natural Health Therapist

Natural Therapist

Natural Health Practitioner

Alternative Titles:

Traditional African Medicine Practitioner

Diagnoses, assesses and treats patients in accordance with South African Traditional Medicines.

Specialisations:

Alternative Titles:

Traditional Chinese Medicine Practitioner

techniques and methods such as acupuncture, Chinese herbal medicine, massage, diet, exercise and

Specialisations:

Oriental Medicine Practitioner

Herbalist (Chinese)

Chinese Medicine Practitioner

Chinese Herbal Medicine Practitioner

Sangoma

Unani Practitioner

Traditional African Health Practitioner

Alternative Titles:

Paramedical Practitioners

humans more limited in scope and complexity than those carried out by medical doctors. They work autonomously or with limited supervision of medical doctors, and apply advanced clinical procedures

Tasks include:

disease and disorders

administering treatments, medications and other preventive or curative measures, especially for response to treatment, and identifying signs and symptoms requiring referral to medical doctors their health status and recording patients' medical information

performing therapeutic procedures, such as injections, immunizations, suturing and wound care, and specialised care; reporting births, deaths and notifiable diseases to government authorities to meet

Paramedical Practitioners

humans more limited in scope and complexity than those carried out by medical doctors. They work autonomously or with limited supervision of medical doctors, and apply advanced clinical procedures

Tasks include:

disease and disorders

administering treatments, medications and other preventive or curative measures, especially for response to treatment, and identifying signs and symptoms requiring referral to medical doctors their health status and recording patients' medical information

performing therapeutic procedures, such as injections, immunizations, suturing and wound care, and specialised care; reporting births, deaths and notifiable diseases to government authorities to meet

Paramedical Practitioner

advanced clinical procedures for treating and preventing diseases, injuries and other physical or mental

Specialisations:

Clinical Officer (Paramedical)

Feldscher

Primary Care Paramedic

Advanced Care Paramedic

Alternative Titles:

## Sports Scientist

knowledge and techniques from the areas of medicine, physiology, biomechanics (the study of human movement), nutrition, psychology and physiotherapy / massage.

### Specialisations:

#### Alternative Titles:

## Veterinarians

provide care to a wide range of animals or specialize in the treatment of a particular animal group or in a particular specialty area, or provide professional services to commercial firms producing biological

### Tasks include:

Participating in programs designed to prevent the occurrence and spread of animal diseases

testing and through diagnostic imaging techniques including radiography and ultrasound

of infectious animal diseases

general and local anaesthetics; performing surgery, dressing wounds and setting broken bones

and spread of animal diseases

hygiene, breeding and care of animals

## Veterinarians

provide care to a wide range of animals or specialize in the treatment of a particular animal group or in a particular specialty area, or provide professional services to commercial firms producing biological

### Tasks include:

testing and through diagnostic imaging techniques including radiography and ultrasound

of infectious animal diseases

general and local anaesthetics; performing surgery, dressing wounds and setting broken bones

and spread of animal diseases

hygiene, breeding and care of animals

## Veterinarian

Diagnoses, treats and prevents animal diseases, ailments and injuries.

### Specialisations:

Veterinary Parasitologist

Veterinary Epidemiologist

Veterinary Surgeon

Veterinary Pathologist

Animal Doctor

### Alternative Titles:

Veterinary Public Health Professional / Practitioner

diseases control, import and export policy & control, epidemiology, quarantine, veterinary public health, animal welfare, animal health, laboratory diagnostics and related remedies.

### Specialisations:

#### Alternative Titles:

Livestock Inspector

exotic pests and diseases.

### Specialisations:

SPCA Inspector

Agricultural Veterinary Inspector

Animal Health Officer

Alternative Titles:

Other Health Professionals

health and hygiene, occupational health and safety, physiotherapy, nutrition, hearing, speech, vision

Tasks include:

and implementing treatment plans and evaluating and documenting patients' progress

proper use and adverse effects

swallowing, or disorders of the eyes and visual system

tissues

referring clients to or conferring with other health professionals or associate professionals if required

Dentists

associated tissues by applying the principles and procedures of modern dentistry. They use a broad range of specialised diagnostic, surgical and other techniques to promote and restore oral health.

Tasks include:

health

Prescribing medication for relief of ongoing pain after procedures

health promotion

orthodontics, and repairing damaged and decayed teeth

Assisting in diagnosing general diseases having oral manifestations such as diabetes

Supervising dental hygienists, dental assistants and other staff

of dental prostheses

Restoring oral function with removable and fixed oral prostheses

mouth and jaw using a range of methods such as radiographs, salivary tests and medical histories

dentures, or writing fabrication instructions or prescriptions for dental prosthetic technicians

treatment

Administering anaesthetics to limit the amount of pain experienced by patients during procedures

Dental Specialist

structures in the mouth and jaw using surgery and other specialist techniques.

Specialisations:

Oral and Maxillofacial Surgeon

Prosthodontist

Orthodontist

Periodontist

Stomatologist

Community Dentistry Specialist

Oral Pathologist

Endodontist

Paedodontist

Dental / Oral Surgeon

Alternative Titles:

Dentist

(gums), hard and soft tissue found on the mouth and other dento-facial structures using surgery and

Specialisations:

Restorative Dentist  
Oral Medicine Specialist  
Dental Practitioner

Alternative Titles:

Pharmacists

use and adverse effects of drugs and medicines following prescriptions issued by medical doctors and other health professionals. They contribute to researching, testing preparing, prescribing and

Tasks include:

standards

Storing and preserving vaccines, serums and other drugs subject to deterioration and other medications to fill prescriptions

products

techniques and ingredients

Developing information and risks of particular drugs

assistants

accordance with legal and professional requirements

common conditions

and effectiveness of the medicine therapy of individual patients, and the effectiveness of particular

Evaluating labels, packaging and advertising of drug products

checking patients' medicine histories, and ensuring proper dosage and methods of administration and and contra-indications, side effects, dosage and proper medication storage

Hospital Pharmacist

Prepares and dispenses pharmaceuticals, drugs and medicines in a hospital pharmacy.

Specialisations:

Hospital Chemist

Clinical Pharmacist

Health Service Pharmacist

Alternative Titles:

Industrial Pharmacist

control and distribution of drugs and related supplies.

Specialisations:

Alternative Titles:

Retail Pharmacist

prevention and the proper use of medicines, and sells non-prescription medicines and related goods in

Specialisations:

Community Pharmacist

Pharmacist Assistant

Dispensing Chemist

Alternative Titles:

Environmental and Occupational Health and Hygiene Professionals

programs to recognize, monitor and control environmental factors that can potentially affect human health, to ensure safe and healthy working conditions, and to prevent disease or injury caused by

Tasks include:

activities to the needs of employees

Recording and investigating injuries and equipment damage, and reporting safety performance

commercial, industrial, medical and household wastes

public and the environment to radiological and other hazards

and workplace and advising on compliance with relevant law and regulations

occupational

Coordinating arrangements for the compensation, rehabilitation and return to work of injured workers

pollution involving chemical, physical and biological hazards

and occupational risks to health and safety

water treatment and disposal systems, recreation and domestic water quality, contaminated and

Environmental Health Officer

health outcomes and oversees the implementation and monitoring of environmental health legislation.

Specialisations:

Licensed Premises Inspector

Health Surveyor

Food Safety Officer

Food Safety Auditor

Alternative Titles:

Safety, Health, Environment and Quality (SHE&Q) Practitioner

occupational health and safety procedures, monitors and audits the workplace, and records and

Specialisations:

Occupational Safety and Health (OSH) Advisor / Coordinator / Officer / Professional

Radiation Protection Expert

Occupational Health and Safety Advisor

Health and Safety Officer / Coordinator / Professional

Occupational Hygienist

Risk and Safety Manager

Safety Coordinator

Chief Safety Officer Mining

Injury Prevention Consultant

Road Safety Coordinator

Occupational Safety Practitioner / Officer

Occupational Safety Advisor

Alternative Titles:

Clinical Risk Manager

Ergonomist

perform. Analyses human activity in domestic, leisure or working settings as well as the demands,

Specialisations:

Alternative Titles:

Physiotherapists

motor functions, maximize movement ability, relieve pain syndromes, and treat or prevent physical

challenges associated with injuries, diseases and other impairments. They apply a broad range of

Tasks include:

of patients

of exercise, heat, cold, massage, manipulation, hydrotherapy, electrotherapy, ultraviolet and infra-red

Instructing patients and their families in procedures to be continued outside clinical settings

keeping systems, and sharing information with other health professionals as required to ensure

and disorders

Supervising the work of physiotherapy assistants and others

strengthen muscles, improve cardiothoracic, cardiovascular and respiratory functions, restore joint

Physiotherapist

Assesses, treats and prevents disorders in human movement caused by injury or disease.

Specialisations:

Paediatric Physiotherapist

Physical Therapist

Orthopaedic Physical Therapist

Geriatric Physical Therapist

Manipulation Therapist

Aquatic Physiotherapist

Physio

Occupational Health Physiotherapist

Gerontological Physiotherapist

Cardiothoracic Physiotherapist

Sports Physiotherapist

Musculoskeletal Physiotherapist

Neurological Physiotherapist

Continence and Women's Health Physiotherapist

Alternative Titles:

Dieticians and Nutritionists

nutrition on human health.

Tasks include:

needs of patients

intake and quality to provide nutritional care in settings offering food services

Developing and evaluating food and nutrition products to meet nutritional requirements

to improve nutritional levels among individuals and communities

communities based on nutritional values of food served or consumed

settings

food to maximize health benefits and reduce potential risks to health

Dietician

health, and makes appropriate dietary choices to attain and maintain health and prevent and treat

Specialisations:

Sports Nutritionist

Nutritionist

Health Advisor (Nutrition)

Dietetic Consultant

Advisor Food Science / Technology

Home Economist

Alternative Titles:

Audiologists and Speech Therapists

hearing, speech, communication and swallowing. They prescribe corrective devices or rehabilitative therapies for hearing loss, speech disorders, and related sensory and neural problems and provide

Tasks include:

swallowing in patients such as stuttering and feeding disorders

in their use

employers

programs related to hearing and communication

and communication disorders

Referring patients and families to additional medical or educational services if needed

Audiologist

Provides diagnostic assessment and rehabilitative services related to human hearing defects.

Specialisations:

Hearing Therapist

Orthoepist

Alternative Titles:

Speech Pathologist

literacy difficulties and people who have physical problems with eating or swallowing.

Specialisations:

Speech Clinician

Language Therapist

Speech Therapist

Alternative Titles:

Optometrists and Ophthalmic Opticians

disorders of the eyes and visual system. They counsel on eye care and prescribe optical aids or other

Tasks include:

performance, safety, comfort and lifestyle

nature and extent of vision problems and abnormalities

refractive error, function of visual pathways, visual fields, eye movements, freedom of vision and

of eye disease

managing treatment programs, including counselling patients in eye exercises to coordinate movement

ergonomics, and occupational and industrial eye safety

medical treatment is necessary

Optometrist

abnormalities, ocular diseases and systemic diseases with ocular manifestations, and prescribes lenses,

other optical aids, therapy and medication to correct and manage vision problems and eye diseases.

Specialisations:

Oculist

Alternative Titles:

Orthoptist

Diagnoses and manages eye movement disorders and associated sensory deficiencies.

Specialisations:

Alternative Titles:

Health Professionals not Elsewhere Classified

instance, the group includes occupations such as podiatrist, occupational therapist and other health

Tasks include:

individual or group basis to enable them to perform their daily activities and occupations  
families to medical doctors or other health care providers for specialised, rehabilitative or other care  
the leg due to illness, disease or other physical impairment, and prescribing corrective footwear and  
of physical or mental disorders, illnesses or other health problems

impairments

providing therapy

Performing minor surgical procedures such as on the foot and ankles

Arts Therapist

patients express and understand emotions.

Specialisations:

Music Therapist

Drama Therapist

Dance Therapist

Alternative Titles:

Occupational Therapist

to enable people to perform their daily activities and occupations.

Specialisations:

Work Rehabilitation Therapist

Corrections Programme Coordinator / Facilitator

Ergotherapist

Alternative Titles:

Podiatrist

Prevents, diagnoses and treats disorder of the feet.

Specialisations:

Podiatric Surgeon

Chiroprapist

Alternative Titles:

Diversional Therapist

challenge and enhance the psychological, spiritual, social, emotional and physical wellbeing of

Specialisations:

Activities Officer

Recreational Therapist

Activities Coordinator

Alternative Titles:

Biokineticist

or programmes to improve individual people's physical conditions and quality of life.

Specialisations:

Exercise Physiologist

Exercise Therapist  
Human Movement Specialist

Alternative Titles:

Rheumatologist  
tissue.

Specialisations:

Alternative Titles:

Dermatologist  
skin.

Specialisations:

Alternative Titles:

Teaching Professionals

educational levels, conduct research and improve or develop concepts, theories and operational methods pertaining to their particular discipline, and prepare scholarly papers and books.

Tasks include:

purposes, including private lessons  
methods for application in industrial and other fields  
needs; designing and modifying curricula; inspecting and advising on teaching methods and aids  
Supervision of other workers may be included  
Preparing scholarly papers and books  
universities

University and Higher Education Teachers

more subjects within a prescribed course of study at a university or other higher educational institution. They conduct research, and prepare scholarly papers and books.

Tasks include:

Designing and modifying curricula and preparing courses of study in accordance with requirements  
Directing research of post-graduate students or other members of department  
Preparing and delivering lectures and conducting tutorials, seminars and laboratory experiments  
Preparing scholarly books, papers or articles  
Participating in departmental and faculty meetings and in conferences and seminars  
Stimulating discussion and independent thought among students  
industrial and other fields  
Administering, evaluating and marking examination papers and tests  
Supervising, where appropriate, experimental and practical work undertaken by students;

University and Higher Education Teachers

more subjects within a prescribed course of study at a university or other higher educational institution. They conduct research, and prepare scholarly papers and books.

Tasks include:

Designing and modifying curricula and preparing courses of study in accordance with requirements  
Directing research of post-graduate students or other members of department  
Preparing and delivering lectures and conducting tutorials, seminars and laboratory experiments  
Preparing scholarly books, papers or articles  
Participating in departmental and faculty meetings and in conferences and seminars

Stimulating discussion and independent thought among students

industrial and other fields

Administering, evaluating and marking examination papers and tests

Supervising, where appropriate, experimental and practical work undertaken by students;

University Lecturer

a university and conducts research in a particular field of knowledge.

Specialisations:

Professor

College of Education Lecturer

Lecturer

Associate Professor

Assessment Advisor And/Or Internal Moderator

Distant Education Teacher/Correspondence School Teacher

Tertiary Educator

Alternative Titles:

University Tutor

Conducts tutorials in one or more subjects within a prescribed course of study at a university.

Specialisations:

University Demonstrator

Alternative Titles:

Vocational Education Teachers

education institutions and to senior students in secondary schools and colleges. They prepare students for employment in specific occupations or occupational areas for which university or higher education

Tasks include:

students in the use of tools, equipment and materials and the prevention of injury and damage;

Supervising independent or group projects, field placements, laboratory work, or other training;

activity details;

suggestions for improvement; Administering oral, written or performance tests to measure progress,

sessions to teach and demonstrate principles, techniques, procedures, or methods of designated

Vocational or Further Education Teachers

and further education institutions and to senior students in secondary schools and colleges. They

prepare students for employment in specific occupations or occupational areas for which university or

Tasks include:

students in the use of tools, equipment and materials and the prevention of injury and damage;

Supervising independent or group projects, field placements, laboratory work, or other training;

activity details;

suggestions for improvement; Administering oral, written or performance tests to measure progress,

sessions to teach and demonstrate principles, techniques, procedures, or methods of designated

TVET Educator

course of vocational or occupational subjects in adult of further education or vocational

institutions. They prepare students for employment in specific occupations or for further studies.

Specialisations:

Community Education and Training Lecturer - Inactive

Alternative Titles:

Adult Education Teacher

financial literacy, environmental literacy in public or private educational settings or small group tuition

Specialisations:

Adult Literacy Teacher

Alternative Titles:

Community College Educator

course of vocational or occupational subjects in adult or further education or vocational institutions. They prepare students for employment in specific occupations or for further studies.

Specialisations:

Adult Education Teacher

Alternative Titles:

Secondary or Intermediate and Senior Education Teachers

education level, excluding subjects intended to prepare students for employment in specific

Tasks include:

Preparing and giving lessons, discussions, and demonstrations in one or more subjects  
organizing and participating in school activities such as excursions, sporting events and concerts

Preparing, administering and marking tests, assignments and examinations to evaluate pupils

Observing and evaluating students' performance and behaviour

students

materials to meet students' varying needs and interests

Progress; preparing reports about pupils' work and conferring with other teachers and parents

curriculum guidelines Establishing and enforcing rules for behaviour and procedures for maintaining

Secondary or Intermediate and Senior Education Teachers

education level, excluding subjects intended to prepare students for employment in specific

Tasks include:

Preparing and giving lessons, discussions, and demonstrations in one or more subjects

organizing and participating in school activities such as excursions, sporting events and concerts

Preparing, administering and marking tests, assignments and examinations to evaluate pupils

Observing and evaluating students' performance and behaviour

students

materials to meet students' varying needs and interests

Progress; preparing reports about pupils' work and conferring with other teachers and parents

curriculum guidelines Establishing and enforcing rules for behaviour and procedures for maintaining

Senior Secondary School Teacher (Grades 10-12)

Added a new occupation

Specialisations:

Alternative Titles:

Junior Secondary School Teacher (Grades 8 - 9)

Added a new occupation

Specialisations:

Alternative Titles:

Primary School and Early Childhood Teachers

and organize educational activities for children below primary school age.

Tasks include:

level

and social skills

Preparing reports. Supervision of other workers may be included

Primary School or Foundational Phase Teachers

Primary school or foundational phase teachers teach a range of subjects at the primary education level.

Tasks include:

computers, books, games), adapting to children's varying needs

educational issues

Preparing for and attending parent meetings to discuss children's progress and problems

Observing and evaluating children's performance and behaviour

Preparing, administering, and grading tests and assignments to evaluate children's progress

Preparing daily and longer term lesson plans in accordance with curriculum guidelines

during breaks

Assigning and grading class work and homework

Maintaining discipline and good working habits in the classroom

Planning and conduct activities with the children such as sporting activities, concerts and excursions

Foundational Phase School Teacher

school students.

Specialisations:

Foundation School Teacher Other Language (Grades R-3)

Primary Teacher-librarian

Foundational Phase Teacher

Primary School Housemaster

Foundation Phase School Teacher African Language (Grades R-3)

Alternative Titles:

Senior Primary School Teacher (Grades 4-7)

subjects within a prescribed curriculum to grade 4-7 learners and promote student's social,

Specialisations:

Alternative Titles:

Early Childhood Educators

primary school age through the provision of educational and play activities.

Tasks include:

health related problems with parents

art, dramatic play, music and physical fitness

appropriate actions and referrals to other services

children's motor skills, cooperative and social skills, confidence and understanding

Guiding and assisting children in the development of proper eating, dressing and toilet habits

conversations and discussions

Supervising children's activities to ensure safety and resolve conflicts

young children

which may impede students' progress

Early Childhood Development Practitioner  
of skills including speech, reading, writing, motor skills and social interaction.

Specialisations:

Early Childhood Development Practitioner African Language

Early Childhood Development Practitioner Other Language

Early Childcare Teacher

Pre-school Coordinator

Kindergarten Teacher

Pre-primary Education Associate Professional

Early Intervention Teacher

Pre-school Director

Nursery Teacher

Playschool Teacher

Alternative Titles:

Other Teaching Professionals

learning difficulties or special needs; teach non-native languages for migration and related purposes;  
give private tuition; teach arts, information technology and other subjects outside the mainstream

Tasks include:

other with special needs, teaching non-native languages for migration purposes;

Conducting research and developing or advising on teaching methods, courses and aids;  
developing, scheduling and

Conducting Training programs and courses for information technology users

Education Methods Specialists

and aids. They review and examine teachers' work, the functioning of educational institutions and the  
results achieved and recommend changes and improvements.

Tasks include:

Evaluating and advising on contents of courses and methods of examination

and advising on necessary changes and possible improvements

changes and improvements in curricula, teaching methods, and other matters

introduction in educational establishments

to curricula, teaching methods, equipment and other matters

Documenting subjects and courses developed, and evaluating new courses

Providing ongoing professional development, training and consultative services to teachers

scholastic results obtained

Developing the structure, content and objectives of new educational courses and programs

Organizing and conducting workshops and conferences to train teachers in new programs and methods

Education or Training Advisor

materials for use by educational and training institutions.

Specialisations:

Education and Training Quality Assurance (ETQA) Officer / Manager

Curriculum Coordinator

Education / Training Specialist

Teaching Aids Specialist

Curriculum Specialist  
Academic Development Coordinator  
Education Officer  
Academic Advisor  
Education / Training Verifier  
Education / Training Methods Specialist  
Pre-school Advisor  
Curriculum Advisory Officer / Facilitator  
Curriculum Development Audit Officer  
Education / Training Consultant  
Home-school Liaison Officer

Alternative Titles:

Education or Training Reviewer  
results of the application of curriculum programs.

Specialisations:

Moderators  
School Inspector  
Education Review Officer

Alternative Titles:

Special Needs Teachers  
those with learning difficulties or other special needs. They promote the social, emotional, intellectual

Tasks include:

Preparing and maintaining student data and other records and submitting reports  
Conferring with other staff members to plan and schedule lessons for special needs students  
adapted to students' abilities and needs  
impairments  
development of sensory- and perceptual-motor skills, language, cognition, and memory  
students' needs  
Stimulating and developing students' confidence interests, abilities, manual skills and coordination  
Administering various forms of assessment and evaluating progress of each student  
students' care to develop individual educational plans designed to promote students' development  
impairments, exceptional intellectual gifts, or other specific problems  
students

Special Needs Teacher  
independence skills in general and further education and training using various techniques in an

Specialisations:

Learning Support Teacher  
Education Therapist  
Deaf and Hard of Hearing Special Needs Teacher  
Cognitive and Impairment Special Needs Teacher  
Rehabilitation Teacher  
Teacher of Gifted Students  
Augmentative and Alternative Communication Special Education Teacher

Behaviour Support Teacher  
Chronic and Mental Health Special Needs Teacher  
Visual Impairment Special Needs Teacher  
Physical Impairment Special Education Teacher  
Remedial Teacher  
Autism Special Education teacher  
Skills and Vocational Special Needs Teacher  
Special Education Teacher (Mentally / Physically Handicapped)  
Neurological and Neuro-Development Special Education Teacher  
Behaviour Management Special Needs Teacher

Alternative Titles:

Other Language Teachers

language for reasons of migration, to fulfil employment requirements or opportunities, to facilitate participation in educational programmes delivered in a foreign language, or for personal enrichment.

Tasks include:

Designing and producing teaching materials and adapting existing materials

students' native language

Assessing students' progress

students' needs and learning goals

rate of progression adapted to students' abilities and needs

Assigning and correcting work, and preparing and grading exams;

Assessing, recording and reporting on students' progress

the main language of instruction

Teacher of English To Speakers of Other Languages

Teaches classes in English to students who speak languages other than English.

Specialisations:

English Conversation Instructor

English As A Second Language Teacher

English Language Teacher

Alternative Titles:

Other Music Teachers

mainstream primary, secondary and higher education systems, but may provide private or small group tuition as an extra curricular activity in association with mainstream educational institutions.

Tasks include:

Revising curricula, course content, course materials and methods of instruction

Assessing students and offering advice, criticism and encouragement

Teaching students to read and write musical notation

Assessing the students' level of ability and determining needs and learning goals

talents

Arranging visits and tours to musical performances

Organizing and assisting in auditions or performances of students' work

Preparing and presenting material on the theory and interpretation of music and groups

Preparing students for examinations, performances and assessments

Instructing and demonstrating practical aspects of singing or of playing a particular instrument

Music Teacher (Private Tuition)

Teaches students in the practice, theory and performance of music, in private training establishments.

Specialisations:

Singing Teacher (Private Tuition)

Flute / Guitar / Piano / Violin Teacher

Alternative Titles:

Other Arts Teachers

other arts (excluding music) outside the mainstream primary, secondary and higher education systems, but may provide private or small group tuition as an extra curricular activity in association with

Tasks include:

Preparing students for examinations, performance and assessments

Revising curricula, course content, course materials and methods of instruction

Assessing students and offering advice, criticism and encouragement

Assessing the students' level of ability and determining learning needs

Instructing and demonstrating practical aspects of drama, dance, visual or other arts

Arranging visits and tours to exhibitions and performances

and /groups

Assigning exercises and work relevant to students' level of ability, interests and talents

Organising and assisting in performances or exhibitions of students' work

Preparing and presenting material on the theory of the subject area being studied

Art Teacher (Private Tuition)

Teaches students in the practice and theory of art in private training establishments.

Specialisations:

Alternative Titles:

Dance Teacher (Private Tuition)

Teaches students in the practice, theory and performance of dance, in private training establishments.

Specialisations:

Ballet Teacher

Alternative Titles:

Drama Teacher (Private Tuition)

Teaches students in the practice, theory and performance of drama, in private training establishments.

Specialisations:

Elocution Teacher

Alternative Titles:

Information Technology Trainers

computer and other information technology users outside the mainstream primary, secondary and

Tasks include:

tutorials, demonstration models, and supporting training reference documentation

and reviewing and modifying training objectives, methods and course deliverables

organizations

delivered in the form of individual and group instruction, and facilitating workshops meetings;

subject matter and systems

ICT Trainer

schedules and conducts ICT based system training programs and courses.

Specialisations:

Software Trainer

ICT Educator

Computer Trainer

Alternative Titles:

Teaching Professionals not Elsewhere Classified

professionals. For instance, the group includes those who provide private tuition in subjects other than foreign languages and the arts, and those who provide educational counselling to students.

Tasks include:

Revising curricula, course content, course materials and methods of instruction

Assessing students and offering advice, criticism and encouragement

Instructing and demonstrating practical aspects of the subject area being studied

Assessing students' level of ability and determining learning needs and groups

Preparing students for examinations and assessments

Assigning exercises and work relevant to students' level of ability, interests and aptitude scheduling, school adjustment, truancy, study habits, and career planning

Preparing and presenting material on the theory of the subject area being studied opportunities and to persevere with challenging tasks

affecting their education

Dressmaking Teacher (Private Tuition)

establishments.

Specialisations:

Alternative Titles:

Handicrafts Teacher (Private Tuition)

establishments.

Specialisations:

Alternative Titles:

School Laboratory Technician

equipment, and tidies up laboratories in support of teaching chemistry, earth sciences, life sciences

Specialisations:

Alternative Titles:

Examination Supervisor

Supervises those who are busy writing an exam/ test so that no cheating takes place.

Specialisations:

Alternative Titles:

Business and Administration Professionals

services in financial matters, human resource development, public relations and marketing, sales in the technical, medical, information and communication technology areas and conduct, reviews of

Tasks include:

Developing, implementing and evaluating staff recruitment, training and development programs  
Researching, developing and implementing marketing and public relations campaigns  
Assessing customers' needs and explaining and demonstrating goods and services to them  
effectiveness of organizations  
Conducting audits, preparing financial statements and controlling treasury systems for organizations  
the purchase and sale of commodities  
operations and effectiveness; Acquiring and updating knowledge of employers' and competitors' goods  
Finance Professionals  
analyses of either financial accounting systems or funds for individuals, establishments and public or

Tasks include:

organization

Providing Financial advice to individuals and organizations

Preparing analytic reports concerning segments of the economy and the economy as a whole

Accountants

Some occupations classified here examine and analyze the accounting and financial records of individuals and establishments to ensure accuracy and compliance with established accounting

Tasks include:

Preparing tax returns, advising on taxation problems and contesting disputed claims before tax officials  
systems

Conducting financial investigations in such matters as suspected fraud, insolvency and bankruptcy

Auditing accounts and bookkeeping records

statutory or other bodies

Preparing or reporting on profit forecasts and budgets

sales, new products, etc

Devising and controlling a system to determine unit cost of products and services

Accountant (General)

individuals, and advises on associated record-keeping and compliance requirements.

Specialisations:

Bank Accountant

Debtors Manager

Alternative Titles:

Performance audit manager

Management Accountant

needs of organisations, provides advice on financial planning and risk management, and provides management with reports to assist in decision-making. May provide insight into cost performance and

Specialisations:

Cost Accountant

Project Accountant

Budget Accountant

Alternative Titles:

Tax Professional

returns and reports and handles disputes.

Specialisations:

Tax Consultant

Tax Auditor

Tax Analyst

Alternative Titles:

External Auditor

financial reporting requirements.

Specialisations:

Audit and Assurance Manager

Forensic Auditor / Investigator

Project Auditor

Auditor

Public Accountant

Alternative Titles:

Accountant in Practice

provides advisory services in this regard.

Specialisations:

Alternative Titles:

Financial Accountant

and procedures.

Specialisations:

Business Group Accountant

Corporate Accountant

Company Accountant

Alternative Titles:

Forensic Accountant

Examines financial records to detect and deter fraud and white collar crime.

Specialisations:

Investigating Accountant

Alternative Titles:

Financial and Investment Advisors

and manage funds on their behalf.

Tasks include:

needs and changes in markets

Recommending and arranging insurance cover for clients

Arranging to buy and sell stocks and bonds for clients

objectives

Building and maintaining a client base

needed to develop financial plans and investment strategies

Investment Analyst

recommendations regarding investments.

Specialisations:

Investment Research Analyst

Listed Securities Analyst

Alternative Titles:

Investment Manager  
clients.

Specialisations:

Discretionary Manager  
Portfolio Manager  
Hedge Fund Manager  
Fund Manager

Alternative Titles:

Investment Advisor

Advises clients in respect of securities and other financial investments and instruments.

Specialisations:

Fund Advisor  
Securities Sales Trader  
Financial Markets Investment Advisor  
Portfolio Advisor

Alternative Titles:

Financial Markets Practitioner

respect of securities and other financial instruments and executes transactions in securities with/on

Specialisations:

Alternative Titles:

Professional Principal Executive Officer  
pension fund.

Specialisations:

Alternative Titles:

Financial Analysts  
or private institutions.

Tasks include:

Determining the prices at which securities should be syndicated and offered to the public  
investment risks, and economic influences

business, finance, and economic theory

obtained from financial publications and services, investment banking firms, government agencies,

Evaluating and comparing the relative quality of various securities in a given industry

Preparing plans of action for investment based on financial analyses

investing public

industries

use in making investment decisions

Financial Investment Advisor

strategies and their taxation implications, securities, insurance, pension plans and real estate.

Specialisations:

Financial Agent

Financial Planning Advisor / Manager

Account Management Advisor

Financial Planner  
Insurance Manager  
Financial Analyst  
Financial Advisor  
Financial Consultant  
Financial Business Analyst

Alternative Titles:

Administration Professionals  
effectiveness of organizations and the individuals within the organization.

Tasks include:

the organization  
Evaluating the structure of organizations and suggesting areas of improvement  
Recruiting, training, developing, and counselling personnel within an organization  
Management and Organization Analysts  
organizational problems. They study organizational structures, methods, systems and procedures.

Tasks include:

Reviewing operating procedures and advising of departures from procedures and standards  
manuals, and drafting other documentation

problems

customer satisfaction and the efficient use of organizations' resources  
such as administrative and clerical procedures

Analyzing and evaluating current systems and structures;

Discussing current systems with staff and observing systems at all levels of organization  
descriptions

job functions and resolve organizational problems

Management Consultant

Assists organisations to achieve greater efficiency and solve organisational problems.

Specialisations:

Business Support Project Manager  
Service Solutions Project Manager  
Farm Management Consultant  
Management Reporting Analyst  
Business Turnaround Management Consultant  
Purchase Advisor  
Strategic Developer / Facilitator  
Financial Systems Advisor  
Small Business Consultant / Mentor  
Technology Development Coordinator  
Capital Expenditure Analyst  
Management Consulting Specialist  
Superannuation Transitions Specialist  
Operations Analyst  
Resource Development Analyst

Business Consultant  
Business Analyst  
Corporate Planner  
Ecommerce Programme Manager  
Business Coach  
Commercial Analyst

Alternative Titles:

Organisation and Methods Analyst  
Assists organisations to achieve greater efficiency and solve organisational problems.

Specialisations:

Methods Engineer  
Management Systems Consultant  
Skills Auditor  
Organisational Performance Improvement Manager  
Efficiency Engineer  
Equipment and Standards Advisor  
Work Study Officer / Observer  
Organisational Performance Manager / Practitioner  
Cost Modelling / Industry Analyst  
Business / Community / Disability Liaison Officer  
Change Management Facilitator  
Organisation and Methods Official  
Land Information Change Manager

Alternative Titles:

Transformation Manager  
Policy Administration Professionals  
and modification of government and commercial operations and programs.

Tasks include:

Reviewing existing policies and legislation to identify anomalies and out-of-date provisions  
Conducting threat and risk assessments and developing responses  
administrative feasibility of policies  
provided  
needs

Reviewing operations and programs to ensure consistency with policies of the organization  
changes, and advising on preferred options

Intelligence Officer  
organisations in their planning, operations and personnel functions.

Specialisations:

Military Intelligence Officer  
Intelligence Coordinator Manager  
Criminal Intelligence Analyst  
Vetting Specialist  
Defence Intelligence Analyst

Information Strategist

Alternative Titles:

Policy Analyst

organisations to support planning, operations and human resource functions.

Specialisations:

Strategy Analyst

Strategic Advisor

Trade Policy Advisor

Research Consultant

Policy Advisor

Strategic Business Policy Analyst

Policy Consultant / Officer / Planner

Programme Evaluator

Intelligence Analyst

Commerce Projects Advisor

Research and Evaluation Analyst

Risk / Planning / Review / Analyst

Special Projects Analyst

Position Analyst

Systems Advisory Officer Evaluations

Alternative Titles:

Company Secretary

company board meetings and shareholdings, ensuring all business matters and transactions are managed and implemented as directed by the board. May report to the chief financial officer.

Specialisations:

Board Secretary

Alternative Titles:

Governance Professional

Corporate Treasurer

operation of an organisation. May be involved in acquisitions, disposals and joint ventures.

Specialisations:

Treasurer

Financial Risk Manager

Alternative Titles:

Compliance Officer

with applicable regulatory requirements.

Specialisations:

Compliance Officer (Financial Sector)

Financial Markets Compliance Officer

Alternative Titles:

Organisational Risk Manager

the organisation as a total entity.

Specialisations:

Risk Compliance Manager  
Organisational Risk Adviser  
Organisational Risk Coordinator  
Organisational Risk Officer  
Organisational Development Manager / Practitioner  
Organisational Enterprise Wide Risk Manager

Alternative Titles:

Accounting Officer

agreement with the accounting records of the company or corporation; reviews the appropriateness of the accounting policies represented to the accounting officer as having been applied in the preparation

Specialisations:

Alternative Titles:

Business Administrator

Provides administrative and secretarial support to company directors.

Specialisations:

Alternative Titles:

Internal Auditor

within an organisation.

Specialisations:

Audit Consultant

ICT Internal Auditor

Internal auditor

Alternative Titles:

Diplomat

functions in missions.

Specialisations:

Foreign Relations Practitioner

Alternative Titles:

Regulatory Affairs Officer

obtaining government approval for drugs, medical devices, veterinary products, cosmetics and foods.

Specialisations:

Alternative Titles:

Regulatory Pharmacist

Intellectual Property Special Advisor

and execute Intellectual Property protocols and strategies that enable technology and business

Specialisations:

Alternative Titles:

Intellectual Property Technical Advisor

Fraud Examiner

processes and operations, determines whether organizations have adequate internal control and foster and adequate control environment to mitigate fraud risk. Conducts investigations of civil or criminal

Specialisations:

Delete

Alternative Titles:

Fraud Analyst

Fraud Investigator

Personnel and Careers Professionals

policies such as employee recruitment or development, occupational analyzes and vocational guidance.

Tasks include:

Preparing occupational information or working on occupational classification systems

workers, supervisors and management, and writing detailed position, job or occupation descriptions

as personnel administration, workforce research and planning, training, or occupational information

promotion, compensation, and employee-management relations or other areas of personnel policy

or training that may be desirable

Careers Counsellor

development.

Specialisations:

Career Consultant

Vocational Guide

Careers Advisor

Alternative Titles:

Skills Development Facilitator / Practitioner

development plans of employees and monitors the implementation of the workplace skills plan and

Specialisations:

Human Resources Planner

Enterprise Resource Planner

Training Analyst

Skills Development Strategist

Workforce Planning Analyst

Alternative Titles:

Human Resource Advisor

resources policies and programs.

Specialisations:

Personnel Officer

Hr Coordinator

Remuneration and Benefits Specialist

Hr Analyst

Personnel Consultant

Professional Development Advisor

Hr Administrator

Business Unit Advisor

Human Resources Development Coordinator

Human Resource Consultant

Hr Officer

Alternative Titles:

Workplace / Industrial Relations Advisor

industrial, commercial, union, employer or other parties in negotiations on rates of pay and conditions

Specialisations:

Employee Relations Advisor  
Industrial Relations Officer  
Employment Relations Officer  
Employment Relations Coordinator  
Conflict Resolution Practitioner  
Industrial Relations Advisor  
Business Advisor Employee Relations  
Industrial Relations Consultant

Alternative Titles:

Occupational Analyst  
occupation descriptions from information obtained and or preparing occupational information or

Specialisations:

Alternative Titles:

Labour Market Analyst  
occupational staffing, wage rates, employment and unemployment patterns and estimates.

Specialisations:

Alternative Titles:

Recreation Officer  
governments, schools, church bodies and youth organisations.

Specialisations:

Recreation Advisor  
Activities Officer (Recreation)  
Recreation Coordinator

Alternative Titles:

Training and Staff Development Professionals  
development programs to ensure management and staff acquire the skills and develop the

Tasks include:

Promoting internal and external training and development, and evaluating these promotional activities  
tutorials, demonstration models, and supporting training reference documentation

Setting human resource development objectives and evaluating learning outcomes  
programs

Identifying training needs and requirements of individuals and organizations  
subject matters and systems

and effectiveness, and reviewing and modifying training objectives, methods and course deliverables  
delivered in the form of individual and group instruction, and facilitating workshops, meetings,

Training and Development Professional

and staff acquire the skills and develop the competencies required by an organisation to meet

Specialisations:

Training Consultant  
Training Officer  
Training Advisor

Training Material Developer  
Learnership Manager  
Training and Development Practitioner  
Training Coordinator

Alternative Titles:

Occupational Instructor / Trainer

and develop the competencies required by an organisation to meet organisational objectives.

Specialisations:

Mechanical Instructor  
Police Instructor  
Operator Trainer  
Business Skills Trainer  
Business Management Skills Trainer  
Metalwork Instructor  
Maintenance Instructor  
Welding Instructor  
Business Leadership / Executive Coach  
Systems Trainer  
Product Trainer  
On-the-job Trainer

Alternative Titles:

Assessment Practitioner

Conducts external assessments to determine competence.

Specialisations:

Assessor

Alternative Titles:

Student Support Service Officer

Working with students on career, study and employment options.

Specialisations:

Alternative Titles:

Sales, Marketing and Public Relations Professionals

of information dissemination to promote organizations, goods and services, and represent companies in selling a range of technical, industrial, medical, pharmaceutical and ICT goods and services.

Tasks include:

marketing and public relations activities;  
photographers, illustrators and others to create favourable publicity;  
conditions;

Assessing customers' needs and explaining and demonstrating goods and services to them;  
objectives, policies and programs;

quoting and negotiating prices and credit terms, and completing contracts

Advertising and Marketing Professionals

determine the market for new goods and services, and identify and develop market opportunities for

Tasks include:

selling, and distribution channels

objectives, policies and programs

Interpreting and predicting current and future consumer trends

goods and services

Planning, developing and organizing advertising policies and campaigns to support sales objectives

placement

Analyzing data regarding consumer patterns and preferences

awareness and effectively promoting the attributes of goods and services

and analyzing data and other statistical information

Advertising Specialist

goods or services.

Specialisations:

Advertising Coordinator / Specialist

Advertising Account Manager

Advertising Account Executive

Creative Director (Advertising)

Advertising Agent Representative

Alternative Titles:

Market Research Analyst

best business sites for commercial organisations.

Specialisations:

Market Research Project Manager / Project Leader

Information and Publishing Communications Advisor

Market Researcher

Market Access Counsellor

Trade Marketing Analyst

Marketing Research Accounts Manager / Key Account Manager

Marketing Analyst

Market Trends Consultant

Marketing Research Executive

Alternative Titles:

Marketing Practitioner

plans for pricing and promoting an organisation's goods and services.

Specialisations:

Marketing Consultant

Marketing Specialist

Sales Promotion Officer

Business Strategy Manager

Business Forecaster

Marketing Professional

Retail Advisor

Sales Account Manager

Marketing Officer

Brand Manager  
Interactive Direct Marketing Postal Planners  
Product Manager  
Product / Programme Developer (Travel Services)

Sales Coordinator  
Category Manager

Alternative Titles:

Market Campaign Analyst

Analyses market needs of a contact centre and plans responding campaigns. Works in a contact centre.

Specialisations:

Contact Centre Production / Productivity Analyst

Alternative Titles:

Public Relations Professionals

strategies that create an understanding and a favourable view of businesses and other organizations,

Tasks include:

Commissioning and obtaining photographs and other illustrative material

Representing organizations and arranging interviews with publicity media

and others to create favourable publicity

preparing and controlling the issue of news and press releases

relations and promotional campaigns

goodwill and favourable publicity

Attending business, social and other functions to promote the organization

Planning and organizing publicity campaigns and communication strategies

Communication Coordinator

and a favourable view of an organisation, its goods and services, and its role in the community.

Specialisations:

Parliamentary Writer

Corporate Affairs Officer / Coordinator

Media Liaison Officer

Public Relations (PR) Coordinator / Practitioner

Public Affairs Advisor / Officer

Publicity Advisor / Officer / Coordinator

Company Promoter

Communication Management Coordinator

Speechwriter and Advisor

Press Officer / Secretary

Coordinator External / Internal Communication

Internal / Employee Communication Coordinator

Water Liaison practitioner

Customer Relations Officer

Promotions Officer / Coordinator

Alternative Titles:

Marketing / Communication Strategist

of their policies, programs and practices.

Specialisations:

Corporate Communication Strategist

Fundraising Manager

Alternative Titles:

Fundraiser Coordinator

Corporate Communication Manager

public material and various communications media.

Specialisations:

Fundraising Director

Manager Public Affairs / Relations

Manager Communications Management

Manager External / Internal Communication)

Account Manager (Communications Consultancy)

Director Public Relations / Corporate Communications (Public Service)

Media / Communication / Parliamentary / Liaison Practitioner (Government)

Account / Regional Director (Communications Consultancy)

Manager Corporate Communications

Alternative Titles:

Event Producer

Conceives of, develops, creates and refines event concepts in response to a client's brief.

Specialisations:

Meeting Planner

Wedding Coordinator

Event Manager Specialist

Festival Coordinator

Professional Conference Organiser

Sports Event Organiser

Social / Life Cycle Organiser

Event Coordinator

Concert Promoter / Organiser

Government, Protocol or Civic Event Organiser

Conference and Event Organiser / Coordinator

Event Director

Alternative Titles:

Procedural officer

Procedural adviser

Technical and Medical Sales Professionals (Excluding ICT)

industrial, medical and pharmaceutical goods and services to industrial, business, professional and

Tasks include:

Visiting regular and prospective client businesses to establish and act on selling opportunities

Compiling lists of prospective client businesses using directories and other sources

Reporting to sales management on sales made and the marketability of goods and services

conditions

Providing input to product design where goods or services must be tailored to suit clients' needs

Arranging delivery of goods, installation of equipment and the provision of services

Assessing clients' needs and resources and recommending appropriate goods or services

Estimating costs of installing and maintaining equipment or service

support

good or service

Quoting and negotiating prices and credit terms, and preparing and administering sales contracts

sales management

Sales Representative / Salesman (Industrial Products)

and other industrial supplies (excluding medical, pharmaceutical and ICT) for which a high level of

Specialisations:

Technical Representative / Salesman

Technical Service Advisor / Salesman

Service Delivery Analyst / Coordinator

Technical Sales Consultant / Coordinator / Manager

Customer Services Engineer / Processor

Engineering Salesman

Solar and Hot Water System Sales Representative

Alternative Titles:

Sales Representative (Medical and Pharmaceutical Products)

pharmaceutical products.

Specialisations:

Pharmaceutical Territory Manager

Medical Detailer

Medical Representative

Alternative Titles:

Sales Representative (Educational Products and Services)

Represents companies in selling educational products and services.

Specialisations:

Alternative Titles:

Printing and Publishing Equipment Sales Representative

Represents companies in selling printing and publishing equipment and supplies related products.

Specialisations:

Publishing Consultant

Publishers Representative

Printing Consultant

Alternative Titles:

Information and Communications Technology Sales Professionals

range of computer hardware, software and other information and communications technology goods and services including installations and provide specialised information as required.

Tasks include:

Quoting and negotiating prices and credit terms, and completing contracts and recording orders;

Updating customer records and preparing sales reports;  
Reporting customers' reactions and requirements to manufacturers  
Soliciting orders and selling goods to retail, industrial, wholesale and other establishments;  
Arranging delivery of goods, installation of equipment and the provision of services;  
particular equipment, supplies and services meet those needs;  
Selling technical equipment, supplies and related services to business establishments or individuals;  
ICT Account Manager  
further sales opportunities within these accounts, builds new account clients, manages customer satisfaction and retention, and coordinates the preparation and presentation of ICT sales proposals and

Specialisations:

Alternative Titles:

ICT Business Development Manager

awareness by gaining an understanding of customers' ICT needs and promoting goods and services to these customers. Works closely with colleagues to close sales opportunities and facilitate

Specialisations:

Alternative Titles:

ICT Sales Representative

Develops and converts sales opportunities into sales of computer hardware, software and ICT services.

Specialisations:

Computer Systems Consultant

Computer Consultant

Computer Software Support Consultant

Alternative Titles:

Information and Communications Technology Professionals

provide advice and improve information technology systems, hardware, software and related concepts for specific applications; develop associated documentation including principles, policies and

Tasks include:

computer networks and related computing environments

Designing and developing database architecture and database management systems

including for Internet, intranet and multimedia systems

for the use of computers

Researching information technology use in business functions

specifications, data models and diagrams in the development, configuration and integration of

Designing, writing, testing and maintaining computer programs

Software and Applications Developers and Analysts

advice on and improve information technology systems, such as hardware, software and other

Tasks include:

designing, writing, testing and maintaining computer programs for specific requirements

Evaluating, planning and designing Internet, Intranet and multimedia systems

Conducting research into the theoretical aspects of and operational methods for the use of computer;

improvements could be made to maximise effectiveness and efficiency

Systems Analysts

procedures or problems, and develop and implement proposals, recommendations, and plans to

Tasks include:

functionality and behaviour

Developing functional specifications for use by systems developers

Expanding or modifying systems to improve work flow or serve new purposes

Identifying and analyzing business processes, procedures and work practices

Coordinating and linking the computer systems within an organization to increase compatibility

system test plans

agreement on systems principles

ICT Systems Analyst

system components or new systems to meet user needs as expressed in specifications and other

Specialisations:

LAN / WAN Consultant / Specialist

Internet Consultant / Specialist

Systems Programmer

ICT Systems Strategist

ICT Systems Contractor

ICT Systems Architect

ICT Systems Advisor

ICT Business Systems Analyst

Capacity Planner Computing

ICT Systems Coordinator

ICT System Designer

ICT Systems Consultant

Computer Analyst

ICT Systems Specialist

Alternative Titles:

Software Developers

applications and operating systems, and design, develop, test and maintain software solutions to meet

Tasks include:

Directing software programming and development of documentation

Researching, analyzing and evaluating requirements for software applications and operating systems

improve performance

Consulting with engineering staff to evaluate interface between hardware and software

Consulting with customers concerning maintenance of software system

Developing and directing software testing and validation procedures

Researching, designing, and developing computer software systems

communications environments and applications software

Software Developer

designs, develops, tests and maintains software solutions.

Specialisations:

Software Designer

Software Engineer

Software Architect

ICT Risk Specialist

Information Architect Software

Alternative Titles:

Programmer Analyst

applications and systems.

Specialisations:

Education Systems Coordinator

Engineer (Applications / Content / IT / Software / Systems / WAN)

Architect (Enterprise / Internet / IT / Network / Software / Unix / Web)

Database Designer

Designer (Hardware - Digital / Software)

Software Configuration / Licensing Specialist

Cross Enterprise Integrator

Computing (Development / Field) Engineer

Architect ( Applications / Call Centre / Computing / Desktop / Ecommerce)

Alternative Titles:

Developer Programmer

software applications, constructs technical specifications from a business functional model, and tests

Specialisations:

ICT Developer

Applications Developer

ICT Programmer

Alternative Titles:

Web and Multimedia Developers

analyze, evaluate, design, programme and modify websites, and applications that draw together text, graphics, animations, imaging, audio and video displays, and other interactive media.

Tasks include:

internet applications using multimedia software, tools and utilities, interactive graphics and development plans

audio files and scripting languages, to produce, maintain and support web sites

software programming and scripting languages and interfacing with operating environments

Multimedia Specialist

programs to produce data and content for information kiosks, multimedia presentations, web sites, mobile telephone resources, electronic gaming environments, e-commerce and e-security solutions,

Specialisations:

Multimedia Programmer

Multimedia Developer

Computer Games Programmer

Graphical Programmer

Digital Media Specialist

Animation Programmer

Alternative Titles:

Web Developer

technologies and databases together with specifications of user needs, often in conjunction with other ICT professionals such as business analysts, web designers and network and usability specialists.

Specialisations:

Html Coder / Developer

Web Editor / Designer

Web Publishing Advisor

Website Architect

Website Developer

Web Programmer

Internet Developer

Alternative Titles:

Applications Programmers

and specifications for software applications and operating systems.

Tasks include:

Identifying and communicating technical problems, processes and solutions requirements

Compiling and writing documentation of program development; desired information

quality accredited standards

Applications Programmer

Writes and maintains programmable code of software applications and operating systems.

Specialisations:

Applications Integrator

Software and Applications Developer

Alternative Titles:

Software and Applications Developers and Analysts not Elsewhere Classified

minor group 251. For instance the group includes those professionals specialising in quality assurance

Tasks include:

Developing and implementing software and information system testing policies, procedures and scripts

Developing and documenting software testing plans

telecommunication systems tests

Installing software and hardware and configuring operating system software in preparation for testing

Verifying that programmes function according to user requirements and established guidelines

Quality Assurance Analyst (Computers)

conduct testing.

Specialisations:

Software tester

Alternative Titles:

Database and Network Professionals

performance and security of information technology systems and infrastructure, including databases,

Tasks include:

Developing and implementing security plans, data administration policy, documentation and standards for information systems projects

systems

specifications, data models and diagrams in the development, configuration and integration of  
maintaining and administering computer networks and related computing environments

Database Designers and Administrators

performance and security of databases.

Tasks include:

Developing and implementing data administration policy, documentation, standards and models  
conventions for information systems projects

systems

data

procedures, and enforcing security and integrity controls

database management tools

Database Designer and Administrator

databases.

Specialisations:

Ecommerce Technical Architect

Database Architect

Data Administrator

Database Analyst

Database Administrator

Alternative Titles:

Systems Administrators

of information technology systems.

Tasks include:

coordinate computer network access and use

Diagnosing hardware and software problems

computer hardware, systems software, applications software and all configurations

Performing data backups and disaster recovery operations;

software requirements related to such changes

Systems Administrator

technology systems.

Specialisations:

Systems Administrator (Computers)

Network / Computer System Coordinator

Content Product Manager

Systems Manager

IT Information Systems Administrator

Ecommerce Project Manager

Network Administrator

Advisor Systems Management

Computerised Registry Manager

Alternative Titles:

Computer Network Professionals

and development, implement, manage, maintain and configure network hardware and software, and

Tasks include:

database applications, servers and workstations

diagnosis and resolution of network faults, enhancements and modifications to networks, and network performance

software, communications and operating systems

Providing specialist skills in supporting and troubleshooting network problems and emergencies

configured to operate at optimal performance

specifications, data models and diagrams in the development, configuration and integration of

Computer Network and Systems Engineer

configuration management and overall operational readiness of network systems, especially

environments with multiple operating systems and configurations, and provides troubleshooting and

Specialisations:

Computer Systems Integrator

Network Support Engineer

Computer Systems / Service Engineer

Communications Analyst (Computers)

Network Programmer / Analyst

Network Engineer

Systems Engineer

Systems Integrator

Computer Network Engineer

ICT Customer Support Officer

Alternative Titles:

Network Analyst

planning and coordinating an organisation's network such as the total system environment and architecture. May also perform operational tasks such as monitoring system performance, software

Specialisations:

LAN Engineer

Network Consultant

Network Architect

Network Services Consultant (LAN / WAN)

Network Designer

Network Strategist

Network Planner

LAN Analyst

Alternative Titles:

Transmission Engineer

undertaking high level planning of the network to meet business requirements

Specialisations:

Alternative Titles:

Database and Network Professionals not Elsewhere Classified

Tasks include:

network efficiency

programming changes

transmitted and to keep out tainted digital transfers

data processing activities and security measures

access status

Monitoring current reports of computer viruses to determine when to update virus protection systems

Monitoring use of data files and regulate access to safeguard information in computer files

destruction, or disclosure and to meet emergency data processing needs

ICT Security Specialist

preventive and recovery strategies are in place, and minimise the risk of internal and external security

Specialisations:

Information Technology Security Manager

Database Security Expert

ICT Security Architect

Internet Security Architect / Engineer / Consultant

Security Administrator

Alternative Titles:

Technical (ICT) Support Services Manager

support for business development, quality of service and operations. Ensures specialist technical expertise and support in installing, testing, tuning, optimising, diagnosing problems, repairing,

Specialisations:

Alternative Titles:

Legal, Social and Cultural Professionals

operational methods, or apply knowledge relating to the law, storage and retrieval of information and artefacts, psychology, social welfare, politics, economics, history, religion, languages, sociology, other

Tasks include:

Pleading and conducting cases in a court of law

knowledge relating to the field of social sciences

Developing and maintaining library and gallery collections of archives

Drafting laws and regulations; advising clients on legal cases;

news, ideas, impressions and facts

Presiding over judicial proceedings in a court of law

Legal Professionals

plead cases or conduct prosecutions in courts of law, preside over judicial proceedings in courts of law,

Tasks include:

over judicial proceedings- and pronouncing judgment in courts of law

Supervision of other workers may be included

Lawyers

clients before administrative boards or tribunals and plead cases or conduct prosecutions in courts of

Tasks include:

barristers to plead in higher courts of justice

statements of legal opinions

Giving clients legal advice on a wide variety of subjects and undertaking legal business on clients' behalf  
Researching legal principles, statutes and previous court decisions related to specific cases  
Accepting briefs and pleading in the higher court  
Negotiating settlements in matters which involve legal disputes  
Acting as prosecutor on behalf of the Government  
Drafting legislation and preparing government regulations based on existing laws  
Evaluate findings and develop strategies and arguments in preparation for presentation of cases  
clients and witnesses to ascertain the facts of a case

Attorney

clients on matters associated with the law.

Specialisations:

Environmental Law Attorney

Marine Law Attorney

Lawyer (Civil / Property / Competition / Contracts / Conveyancing / Criminal)

Prosecutor

Intellectual Property Lawyer / Practitioner

Maritime Law Attorney

Lawyer (Employment/ Entertainment / Financial / Commercial / Immigration)

Solicitor

Commercial Rights Manager

Alternative Titles:

Administrative Lawyer

practices other phases of law.

Specialisations:

Enforcement Advisor

Enforcement Analyst

Law Researcher

Legal Researcher

Alternative Titles:

Patent Attorney

definitions and legal documents to secure a patent. Protects 'intellectual property' rights through the protection of inventions, designs, ideas and related issues such as copyright.

Specialisations:

Alternative Titles:

Trade Mark Attorney

numbers. Advises clients on industrial designs and copyright.

Specialisations:

Trade Mark Advisor

Trade Marks Examiner Justice

Alternative Titles:

Tribunal Member

issues.

Specialisations:

Land Valuation Tribunal Member  
Conciliation and Arbitration Commissioner  
Administrative Appeals Tribunal Member

Alternative Titles:

Advocate

Pleads cases before civil, criminal and industrial courts and other tribunals.

Specialisations:

Alternative Titles:

Legal Manager

legislation, investigations into proposed merger and alleged and competitive conduct and the implementation of business plans for the legal service division. Define performance measures to evaluate the success of strategies. Monitor and evaluate the success of strategies. Manage and review

Specialisations:

Alternative Titles:

Judges

Judges preside over civil and criminal proceedings in courts of law.

Tasks include:

Presiding over trials and hearings

Determining the rights and obligations of the parties involved, and, in cases tried by jury

Instructing the jury on points of law that are applicable to the case;

remedy in civil cases and issuing court orders

evidence

Researching legal issues and writing opinions on the issues

liability of the accused or defendant

Judge

Presides over civil and criminal proceedings in a court of law.

Specialisations:

Family Court Justice

Referee Small Claims

Principal Disputes Referee

High Court Justice

Chief Justice

District Court Judge

Commissioner Environment Court

President Court of Appeal

Supreme Court Judge

Alternative Titles:

Magistrate

minor criminal offences without a jury.

Specialisations:

Children's Court Magistrate

Licensing Court Magistrate

Victims Compensation Tribunal Magistrate

Chamber Magistrate

Industrial Court Magistrate

Alternative Titles:

Legal Professionals not Elsewhere Classified

group includes those who perform legal functions other than pleading or prosecuting cases or presiding

Tasks include:

Determining, by inquest, the causes of any death not obviously due to natural causes

Drawing up legal documents and contracts

Giving advice on legal aspects of various personal, business and administrative problems

Arranging property transfers

Adjudicator

Hears, studies and settles cases by using judicial procedures.

Specialisations:

Rulings Analyst

Facilitator

Intellectual Property Advisor

Negotiator

Mediator

Industrial Conciliator

Arbitrator

Alternative Titles:

Legislation Facilitator

Initiates and facilitates law-making processes.

Specialisations:

Alternative Titles:

Master of The Court

the decision of the court.

Specialisations:

Master of The High Court

Court Master

Master

Alternative Titles:

Family Court Registrar

Provides high level legal and procedural advice to support the judicial functioning of the Family Court.

Specialisations:

Alternative Titles:

Notary

Notarises legal documents and administers and take oaths and affirmations.

Specialisations:

Alternative Titles:

Librarians, Archivists and Curators

art galleries, and similar establishments.

Tasks include:

Preparing scholarly papers and reports; conducting research available to users in libraries and related institutions;

Organizing the collections of and exhibitions at museums, art galleries and similar establishments and artistic interest, and ensuring their safe-keeping and preservation

Archivists and Curators

of archives, artefacts and records of historical, cultural, administrative and artistic interest, and of art and other objects. They plan, devise and implement systems for the safekeeping of records and

Tasks include:

Evaluating and preserving records for administrative, historical, legal, evidential and other purposes reference aids to the collected material and making them available to users

Planning and implementing the computerized management of archives and electronic records

Preparing scholarly papers and reports

for general, specialised or educational interest

organizing exhibitions

significant items;

Researching the origin, distribution and use of materials and objects of cultural and historical interest valuable documents such as government papers, private papers, photographs, maps, manuscripts purpose

Archivist

of records and historically valuable documents.

Specialisations:

Film Archivist

Preservation Manager

Books Technician

Archives Officer

Archives Technician

Legal Archivist

Preservation Technician

Document Restorer

Archives Analyst

Parliamentary Archivist

Manuscripts Archivist

Alternative Titles:

Gallery or Museum Curator

acquisitions of pieces.

Specialisations:

Curatorial Services Manager

Museum Registrar

Exhibitions Technician

Alternative Titles:

Conservator

galleries and other institutions.

Specialisations:

Art Conservator

Alternative Titles:

Librarians and Related Information Professionals

collections and other information repositories, organize and control other library services and provide

Tasks include:

performing other functions to assist users in accessing library materials

Preparing scholarly papers and reports

changes in users' needs

and retrieval of information

or on library and information-network systems;

Organizing, classifying and cataloguing library material

recorded material

Managing library borrowing and inter-library loan facilities and information networks

audio-visually and digitally recorded material

Librarian

resources and reader information services.

Specialisations:

Oral History Manager

Special Needs Librarian

Acquisitions Librarian / Advisor

Multicultural Services Librarian

Cataloguer

Coordinator Heritage General Collections Management

Bibliographic Services Manager

Parliamentary Librarian

Children's Librarian

Legal Librarian

Information Scientist / Officer

Audio-visual Librarian

Library Manager / Advisor

Collection Development Manager

Reference Librarian / Advisor

Special Librarian

Corporate Librarian

Bibliographer

Alternative Titles:

Information Services Manager

efficient access, movement, updating, storage, retention and disposal of files and other organisational

Specialisations:

Information Management Specialist

Freedom of Information Officer

Knowledge Manager

Catalogue Administrator

Information System Consultant  
Biodiversity Information Management Specialist  
Records Manager  
Records Administrator  
Knowledge Management Officer

Alternative Titles:

Social and Religious Professionals  
operational methods, or apply knowledge relating to philosophy, politics, economics, sociology, anthropology, history, philology, languages, psychology, and other social sciences, or they provide

Tasks include:

Studying the origin and development of languages, or translating or interpreting them  
human race

Supervision of other workers may be included

Formulating and applying solutions to present or projected economic, political or social problems

Studying mental processes and behaviour of individuals and groups; providing social services

Preparing scholarly papers and report

Economists

resolve economic and business problems and develop models to analyze, explain and forecast economic behaviour and patterns. They provide advice to business, interest groups and governments

Tasks include:

investment, and undertaking feasibility studies for projects

investment evaluation

devise solutions to economic problems;

Preparing forecasts of income and expenditure, interest rates and exchange rates

Preparing scholarly papers and reports

and other techniques;

levels

production and consumption and general economic and industry-specific conditions and fiscal policies;

Examining problems related to the economic activities of individual companies

economic policy and possible courses of action in the light of past, present and projected economic

for goods and services, to assess market potential and future trends and to develop business strategies

other labour market outcomes

Economist

distribution of goods and services, and people's spending and financial behaviour; and provides advice to governments and organisations on subjects relating to economic policies.

Specialisations:

Agricultural Economist

Micro-economist

Industrial Economist

Labour Market Economist

Price Economist

Taxation Economist

Economic Advisor  
Financial Economist  
Development Finance Project Analyst  
Econometrician  
Economic Consultant  
Mineral Economist  
Merger Analyst  
Macro-economist  
Resource Economist  
Economic Forecaster  
Small Business Economist  
Research Economist  
Health Economist  
Economic Analyst  
Environmental Economist

Alternative Titles:

Economic Research Manager

and application of competition policy and law in order to achieve the objectives of the Competition Act. Manage the development and implementation of business plans and budgets for the policy and research division. Define performance measures to evaluate the success of strategies. Manage and

Specialisations:

Alternative Titles:

Economic Research Manager

and application of competition policy and law in order to achieve the objective of the competition act. Manage the development and implementation of business plans and budgets for the policy & Research Division. Define performance measures to evaluate the success of strategies. Manage the

Specialisations:

Alternative Titles:

Sociologists, Anthropologists and Related Professionals

societies, the origin and evolution of societies, and the interdependence between environmental conditions and human activities. They provide advice on the practical application of their findings in the

Tasks include:

Evaluating the outcome of political decisions concerning social policy

Preparing scholarly papers and reports

temples, tools, pottery, coins, weapons, or sculpture

population groups and regions, and for the development of markets

Analyzing and evaluating social data

Developing theories, models and methods to interpret and describe social phenomena and social institutions

relationships of human society

economic, social and cultural activities

Anthropologist

Studies humanity at all times and dimensions, often concentrating on tribal societies.

Specialisations:

Cultural Development Facilitator

Cultural Development Advisor

Cultural Consultant

Ethnologist

Cultural Affairs Advisor

Cultural Development Officer

Cultural Officer

Ethnomusicologist

Anthropologist (Governance)

Alternative Titles:

Archaeologist

earlier cultures and societies.

Specialisations:

Alternative Titles:

Geographer

environment.

Specialisations:

Alternative Titles:

Sociologist

systematic study of development, structure, interaction and collective behaviour of organised human

Specialisations:

Alternative Titles:

Criminologist

reactions to crime.

Specialisations:

Analyst Criminal

Alternative Titles:

Heritage Consultant

and other significance.

Specialisations:

Alternative Titles:

Philosophers, Historians and Political Scientists

and existence, phases or aspects of human history, and political structures, movements and behaviour.

They document and report on findings to inform and guide political and individual actions.

Tasks include:

human actions, experience and existence, and interpreting and developing philosophical concepts and

Preparing scholarly papers and reports

political systems, institutions or behaviour

of a particular period, country or region, or a particular facet for example economic, social or political

organizations and interested persons

sources, including interviews with government and political party officials and other relevant persons

and historical and political events and behaviour;

and secondary sources such as archaeological or anthropological findings;

Genealogist

from specific ancestor or to discover and identify forebears of individual or family.

Specialisations:

Alternative Titles:

Historian

Researches the history of human activity and prepares accounts of findings.

Specialisations:

Economic Historian

Cultural Historian

Geographical Historian

Art Historian

Historical Researcher

Alternative Titles:

Prehistorian

Studies the history of mankind prior to recorded history.

Specialisations:

Alternative Titles:

Political Scientist

parties, political culture, political economy, and public opinion.

Specialisations:

Political Science Researcher

Political Analyst

Alternative Titles:

Psychologists

individuals or in groups, and apply this knowledge to promote personal, social, educational or

Tasks include:

and management

content of instruction

services

Developing theories, models and methods to interpret and describe human behaviour

behaviour

emotional or personality disorders, and conferring with related professionals

Preparing scholarly papers and reports

employers, and recommending possible solutions to, and treatment of, problems

intelligence, abilities, aptitudes, potentialities, etc., interpreting and evaluating results, and providing

Clinical Psychologist

treatment.

Specialisations:

Clinical Neuropsychologist

Forensic Psychologist

Cognitive Behavioural Therapist

Psychologist (Child / Comparative / Consultant / Criminal)

Health Psychologist

Neuropsychologist

Alternative Titles:

Educational Psychologist

and skills of individuals and groups in educational settings.

Specialisations:

Alternative Titles:

Organisational Psychologist

and organisational structure, and solve problems of work performance and organisational design.

Specialisations:

Industrial Psychologist

Occupational Psychologist

Alternative Titles:

Psychotherapist

such as behavioural therapy, biofeedback, relaxation therapy and other techniques.

Specialisations:

Behaviour Therapist

Hypnotherapist

Behaviour Management Consultant

Alternative Titles:

Research Psychologist

Conducts research into various areas of psychology.

Specialisations:

Alternative Titles:

Sport Psychologist

Applies psychological principles and techniques to motivate sportspersons to enhance performance.

Specialisations:

Alternative Titles:

Counselling Psychologist

provides career guidance.

Specialisations:

Alternative Titles:

Community Psychologist

Researches the quality of life of individuals, communities, and society.

Specialisations:

Alternative Titles:

Psychometrician

Conducts, evaluates and interprets psychometric tests.

Specialisations:

Psychometrist

Psychological Examiner

Alternative Titles:

Social Work and Counselling Professionals

communities and organizations in response to social and personal difficulties. They assist clients to develop skills and access resources and support services needed to respond to issues arising from

Tasks include:

Analyzing the client's situation and presenting alternative approaches to resolving problems

Developing prevention and intervention programs to meet community needs

whether, and under what conditions, an offender should be incarcerated, released from prison or to change attitudes and behaviour in order to reduce further offending

to agencies that provide financial assistance, legal aid, housing, medical treatment and other services them

determine the types of services required

Compiling case records or reports for courts and other legal proceedings

Investigating cases of abuse or neglect and taking action to protect children and other at risk persons

develop skills and insights needed to deal with and resolve their social and personal problems

providers involved with clients to provide information and obtain feedback on clients' overall situation

Social Counselling Worker

Provides socially related counselling services of a specific nature. May work in a call centre.

Specialisations:

Trauma Counsellor

Women's Welfare Organizer

Genetic Counsellor

Bereavement Counsellor

HIV / Aids Counsellor

Alternative Titles:

Addictions Counsellor

strategies which assist them to set goals and affect and maintain change, and provides community

Specialisations:

Social Detoxification Worker

Drug and Alcohol Counsellor

Gambling Counsellor

Alternative Titles:

Marriage and Family Counsellor

Assists individuals, couples and families with marriage and relationship difficulties.

Specialisations:

Family Court Counsellor

Family Mediator

Family Therapist

Alternative Titles:

Rehabilitation Counsellor

community.

Specialisations:

Life Coach

Alternative Titles:

Student Counsellor

such as students' personal problems, learning difficulties and special requirements.

Specialisations:

School Counsellor

Alternative Titles:

Probation Social Worker

corrective service institutions

Specialisations:

Probation Worker

Community Corrections Officer

Alternative Titles:

Adoption Social Worker

and use the skills and resources needed to resolve social and other problems, and furthers human well-being and human rights, social justice and social development.

Specialisations:

Clinical Social Worker

Adoptions Worker

Reintegration Worker

Occupational Social Worker

Health Care Social Worker

Forensic Social Worker

School Social Worker

Alternative Titles:

Child and Youth Care Worker

and acting as a mediator.

Specialisations:

Child and Youth Counsellor

Alternative Titles:

Parole Board Member

on parole after serving at least a minimum portion of their sentence as prescribed by the sentencing

Specialisations:

Alternative Titles:

Employee Wellness Practitioner

smoking cessation, nutrition and weight loss counselling, alcohol and drug dependency counselling.

Specialisations:

Employee Assistance Practitioner

Alternative Titles:

Religious Professionals

conduct religious services, celebrate or administer the rites of a religious faith or denomination, provide spiritual and moral guidance and perform other functions associated with the practice of a

Tasks include:

Perpetuating sacred traditions, practices and beliefs

Preparing religious sermons and preaching;

Counselling individuals regarding interpersonal, health, financial, and religious problems;

Propagating religious doctrines in own country or abroad  
Providing spiritual and moral guidance in accordance with the religion professed  
Scheduling and participating in special events such as camps, conferences, seminars, and retreats  
meetings of religious organizations  
Developing and directing study courses and religious education programmes  
Conducting religious services, rites and ceremonies;  
Minister of Religion  
motivation, guidance and training in religious life for the people of a congregation or parish, and the wider community. This occupation requires high levels of personal commitment and interest as well as,

Specialisations:

Theologian  
Archbishop  
Rabbi  
Salvation Army Officer  
Bishop  
Religious Leader  
Religious Worker  
Chaplain  
Priest  
Imam

Alternative Titles:

Authors, Journalists and Linguists  
and public affairs through the media and translate or interpret from one language into another.

Tasks include:

Writing literary works; appraising merits of literary and other works of art  
language to another  
Collecting information about current affairs and writing about them  
newspapers, television, radio and other media  
Authors and Related Writers  
speeches, manuals, specifications and other non-journalistic articles (excluding material for newspapers, magazines and other periodicals) for publication or presentation.

Tasks include:

Writing brochures, handbooks and similar technical publications  
productions  
Conducting research to establish factual content and to obtain other necessary information  
presentation  
necessary revisions and checks proof copies before printing  
other documents to explain clearly and concisely the installation, operation and maintenance of  
Author  
levels of creative talent or personal commitment and interest as well as, or in place of, formal

Specialisations:

Dramatist  
Essayist

Screenwriter

Writer

Novelist

Playwright

Poet

Script Writer

Alternative Titles:

Book or Script Editor

edits and supervises material in preparation for publication or for production on film, television, radio

Specialisations:

Dramaturge

Alternative Titles:

Technical Writer

text books, handbooks, or multimedia products, usually for education or corporate purposes.

Specialisations:

Alternative Titles:

Journalists

newspapers, television, radio and other media.

Tasks include:

and experience for newspapers, television, radio and other media

technology

through press, radio, television and other media

periodicals, or for broadcasting by radio, television or webcast media

Liaising with production staff in checking final proof copies immediately prior to printing

attending public events, seeking out records, reviewing written work, attending film and stage

individual interviews recorded for radio, television or webcast media

Receiving, analysing and verifying news and other copy for accuracy

arranging for any necessary revisions

express the views of a publication or broadcasting station

Copywriter

Designs and composes written material to advertise products and services.

Specialisations:

Publicity Writer

Copy Editor

Advertising Writer

Alternative Titles:

Editor

editorial policies and guidelines and accepted rules of grammar, style and format prior to printing and

Specialisations:

Features Editor

Programme Editor

Publications Advisor

Subeditor

Associate Editor  
Website / Blog Editor  
Publications Officer  
Editor  
Legal Editor  
Magazine Designer  
Artwork Editor  
News Editor  
Pictures Editor  
Technical Editor  
Editorial Administrator  
Publications Editor

Alternative Titles:

Journalist  
writes stories for newspapers, magazines or journals.

Specialisations:

Newspaper Reporter  
Leader Writer  
Sports Writer  
Media Writer Reporter  
Columnist  
Feature Writer  
Press Reporter  
Editorial Officer  
Pressman  
Editorial Assistant  
Foreign Correspondent Newspaper

Alternative Titles:

Beat Reporter  
Specialist Reporter  
Correspondent  
Radio Journalist  
writes stories for radio news or current affairs programs.

Specialisations:

Radio Reporter  
News Commentator Broadcasting

Alternative Titles:

Content Presenter  
interview, investigation and observation and writes stories for television news or public affairs

Specialisations:

Television Editor  
Television Reporter

Alternative Titles:

Critic

literary works.

Specialisations:

Music Reviewer

Film Assessor

Alternative Titles:

Translators, Interpreters and Other Linguists

study the origin, development and structure of languages.

Tasks include:

Revising and correcting translated material

quality of translation

Advising on or preparing language classification systems, grammars, dictionaries and similar materials

origin evolution of words, grammar and language forms, and presenting findings

Interpreter

time frame in the presence of the participants requiring the translation.

Specialisations:

Sign Language Interpreter

Philologist

Court Interpreter

Alternative Titles:

Translator

allow for corrections and modifications and without the presence of the participants who require the

Specialisations:

Subtitler

Translator-revisor

Alternative Titles:

Linguist

syntax, semantics, sociolinguistics, and pragmatics.

Specialisations:

Alternative Titles:

Creative and Performing Artists

achieve particular effects; interpret a composition such as a musical score or a script to perform or

direct the performance; and host the presentation of such performance and other media events.

Tasks include:

Studying script, play or book and preparing and rehearsing interpretation

Conceiving and creating visual art forms; Conceiving and writing original music

programmes, films, and stage presentations

Devising, directing, rehearsing and performing in music, dance, theatrical and film productions

commercial and public service announcements

Visual Artists

engraving or using other techniques.

Tasks include:

chosen subject matter

Selecting artistic media, method and materials

Restoring damaged, soiled and faded paintings and other art objects

Creating cartoons to depict persons and events, often in caricature

Creating drawings and engraving or etching them on metal, wood, or other materials and combining materials such as, wood, stone, clay, metal, ice or paper

Conceiving and developing ideas, designs and styles for paintings, drawings and sculptures colours or through the application of other techniques

Painter (Visual Arts)

communicate impressions and ideas. This occupation requires high levels of creative talent or personal commitment and interest as well as, or in place of, formal qualifications or experience.

Specialisations:

Portrait Painter

Air Brush Artist

Cartoonist

Caricaturist

Art Enameller

Painter (Artistic)

Muralist

Picture Restorer

Art Restorer Paintings

Mosaicist

Photo Colourer

Alternative Titles:

Potter or Ceramic

using hand-building and wheel techniques. This occupation requires high levels of creative talent or personal commitment and interest as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Sculptor

modelling materials such as wood, stone, clay and metal or assembling found and manufactured materials. This occupation requires high levels of creative talent or personal commitment and interest

Specialisations:

Alternative Titles:

Ephemeral Artist

Conceives and develops ideas for artistic presentations and selects and arranges subjects.

Specialisations:

Alternative Titles:

Musicians, Singers and Composers

Musicians, singers and composers write, arrange, conduct and perform musical compositions.

Tasks include:

performance

Creating melodic, harmonic and rhythmic structures to express ideas and emotions in musical form

Selecting music for performances and assigning instrumental parts to musicians

Playing one or more musical instruments as a soloist or as a member of an orchestra or a musical group  
Adapting or arranging music for particular instrumental or vocal groups, instruments or occasions  
Conducting instrumental or vocal groups  
Practising and rehearsing to maintain a high standard of performance  
Singing as soloists or members of vocal groups or other bands

Composer

scores and advertising jingles. This occupation requires high levels of creative talent or personal commitment and interest as well as, or in place of, formal qualifications or experience.

Specialisations:

Songwriter

Programme Selector Music

Lyric Writer

Orchestrator

Music Arranger

Alternative Titles:

Music Director

occupation requires high levels of creative talent or personal commitment and interest as well as, or in

Specialisations:

Band Leader

Choral Director

Orchestra Conductor

Music Conductor

Alternative Titles:

Musician (Instrumental)

talent or personal commitment and interest as well as, or in place of, formal qualifications or

Specialisations:

Guitarist

Bandsman

Drummer

Accompanist

Instrumentalist

Percussionist

Pianist / Violinist

Alternative Titles:

Singer

commitment and interest as well as, or in place of, formal qualifications or experience.

Specialisations:

Chorister

Opera Singer

Concert Singer

Street Musician

Ensemble Singer

Street Singer

Alternative Titles:

Music Researcher  
findings in music studies.

Specialisations:

Alternative Titles:

Music Copyist  
Copies musical scores onto stencils or manuscript paper for reproduction.

Specialisations:

Alternative Titles:

Dancers and Choreographers  
Dancers and choreographers conceive and create or perform dances.

Tasks include:

Training ,exercising and attending dance classes to maintain the required levels of ability and fitness

Coordinating the production music with the music directors

or for film, television or other visual media

steps, movements and gestures

Auditioning for dance roles or for memberships in dance companies

performance

Dancer or Choreographer

of creative talent or personal commitment and interest as well as, or in place of, formal qualifications

Specialisations:

Ballet Dancer

Striptease Artist

Contemporary or Modern Dancer

Alternative Titles:

Film, Stage and Related Directors and Producers

of motion pictures, television or radio productions and stage shows.

Tasks include:

choice of actors, and final decisions concerning costumes, set designs, sound or lighting effects  
of production

Creating, planning, writing scripts for recording, videotaping and editing programs  
methods

Maintaining production archives and negotiating royalties

presentations, motion pictures, television shows and radio programs

Supervising the positioning of scenery, props and lighting and sound equipment

Director (Film, Television, Radio or Stage)

recording or performance of productions. This occupation requires high levels of creative talent or  
personal commitment and interest as well as, or in place of, formal qualifications and experience.

Specialisations:

Theatre Director

Motion Picture Director

Studio Director

Location Director

Theatrical Director

Alternative Titles:

Director of Photography

Plans, directs and coordinates filming to control the quality and style of photography in films or videos.

Specialisations:

Cinematographer

Alternative Titles:

Film and Video Editor

programs, video productions or commercials.

Specialisations:

Film Editing Equipment Operator

Post Production Editor

Alternative Titles:

Program Director (Television or Radio)

Compiles and directs programs for television or radio.

Specialisations:

Alternative Titles:

Technical Director

and planning and organising technical facilities.

Specialisations:

Technical Producer

Alternative Titles:

Video Producer

editing in digital or analogue format. This occupation requires high levels of creative talent or personal commitment and interest as well as, or in place of, formal qualifications and experience.

Specialisations:

Recording Equipment Operator (Video)

Alternative Titles:

Police Video Unit Manager and Producer

or analogue format for police services.

Specialisations:

Alternative Titles:

Casting Director

Cast parts in a film or play.

Specialisations:

Alternative Titles:

Film and Television Production Manager

Plans, administers and reviews activities concerned with the production of films or television programs.

Specialisations:

Alternative Titles:

Radio or Television Programme Organiser

Organises and sequences programs for television or radio.

Specialisations:

Radio or Television Programmer

Alternative Titles:

Location Manager (Film or Television)  
production.

Specialisations:

Alternative Titles:

Media Producer

television or radio programs, theatre, music, festivals or other artistic activities.

Specialisations:

Film Producer

Musical Producer

Theatre Producer

Stage Producer

Radio Producer

Producer (Film and Television)

Television Producer

Broadcasting and Theatrical Production Manager

CD Producer

Executive Producer

Alternative Titles:

Actors

Actors portray roles in motion pictures, television or radio productions and stage shows.

Tasks include:

productions

Telling stories or reading literary works aloud to educate or entertain listeners

Reading scripts and undertaking research to gain understanding of parts, themes and characteristics;  
directors;

Assuming characters created by a playwright or author and communicating this to an audience

Attending auditions and casting calls in order to audition for roles;

radio or in motion pictures

Actor

high levels of creative talent or personal commitment and interest as well as, or in place of, formal

Specialisations:

Performance Artist

Mime Artist

Voice-over Artist

Actress

Alternative Titles:

Announcers On Radio, Television and Other Media

other announcements or introductions on radio, television, and in theatres and other establishments

Tasks include:

Interviewing persons in public, especially on radio and television

Studying background information in order to prepare for programs or interviews

radio, television, or in theatres, night-clubs and other establishments

Reading news bulletins and making other announcements on radio or television

Commenting on music and other matters , such as weather or traffic conditions

Radio Presenter

performances and special events on radio. This occupation requires high levels of creative talent or personal commitment and interest as well as, or in place of, formal qualifications and experience.

Specialisations:

Radio Announcer

Talk Show Host

Radio Newscaster

Commentator (Radio)

Radio Compeer

Disc Jockey

Radio Broadcaster

Radio Newsreader

Alternative Titles:

Television Presenter

performances and special events on television. This occupation requires high levels of creative talent or personal commitment and interest as well as, or in place of, formal qualifications and experience.

Specialisations:

Newsroom Manager

TV Newsreader

TV Announcer

TV Commentator

TV Broadcaster

TV Compeer

Alternative Titles:

Creative and Performing Artists Not Elsewhere Classified  
clowns, magicians, acrobats and other performing artists.

Tasks include:

Entertainer or Variety Artist

movement skills. This occupation requires high levels of creative talent or personal commitment and interest as well as, or in place of, formal qualifications or experience.

Specialisations:

Ventriloquist

Acrobat

Circus Artist

Aerialist

Magician

Illusionist

Busker

Clown

Comedian

Alternative Titles:

Hypnotist

Entertains by hypnotising people.

Specialisations:

Alternative Titles:

Public Speaker

Makes speeches in public settings.

Specialisations:

Motivational Speaker

Alternative Titles:

Community Arts Worker

and implements strategies to facilitate and encourage community arts projects and happenings and

Specialisations:

Community Cultural Development Officer

Community Arts Officer

Community Artist

Alternative Titles:

TECHNICIANS AND ASSOCIATE PROFESSIONALS

research and the application of scientific or artistic concepts and operational methods, and

Tasks include:

administration of government laws and regulations, and to social work

Executing some religious tasks. Supervision of other workers may be included

Providing technical support for the arts and entertainment; participating in sporting activities

Science and Engineering Associate Professionals

operational methods in science and engineering. They supervise and control technical and operational aspects of mining, manufacturing, construction and other engineering operations, and operate

Tasks include:

Collecting and testing samples

Preparing, revising and interpreting technical drawings and diagrams

control machinery

other equipment

Recording observations and analyzing data

Coordinating, supervising, controlling and scheduling the activities of other workers

tests of systems

Physical and Engineering Science Technicians

practical application of concepts, principles and operational methods particular to physical sciences

including such areas as engineering, technical drawing or economic efficiency of production processes.

Tasks include:

Preparing materials for experimentation; conducting tests of systems

diagrams, or layout drawings

experiments, making observations, and calculating and recording results

Collecting and testing samples; recording observations and analyzing data

astronomy, engineering, or technical drawing

## Chemical and Physical Science Technicians

physics, geology, geophysics, meteorology and astronomy, and in the development of industrial,

### Tasks include:

of geologists or geophysicists

and preparing detailed estimates of quantities and costs of materials and labour required for projects, experiments, making observations, and calculating and recording results

chemical and physical scientists in research, development, analysis and testing

Collecting samples and preparing materials and equipment for experiments, tests and analyses

Preparing materials for experimentation such as freezing and slicing specimens and mixing chemicals

### Chemistry Technician

technical functions in support of chemists or chemical engineers and technologists in a wide variety of areas such as fuels, pharmaceuticals, paints, metals, plastics, textiles, detergents, paper, fertilisers and

### Specialisations:

Chemical Laboratory Technician / Analyst

Chemical Laboratory Analyst

Chemical Technician (Food, Fuel, Gas, Paint, Liquefied Petroleum Gas, Leather)

Petroleum Products Laboratory Technician

Petroleum Refinery Laboratory Technician

Chemical Instrumentation Officer

Paint Maker

Chemistry Technical Officer

Biofuels Processing Technicians

Chemical Process Analyst

Chemical Manufacturing Technician

Carbide Analyst

### Alternative Titles:

Chemical Laboratory Analyst

Laboratory Assistant

Laboratory Technician

Physical Science Technician

design, production and teaching in physical sciences.

### Specialisations:

Physics Technician

Geology Technician

Physical Sciences Research Technician (University)

Physical Sciences Laboratory Technician

Meteorology Technician

Astronomy Technician

Seismology Technical Officer

Physical Sciences Workshop Technician

Product Quality Laboratory Technician

### Alternative Titles:

Fragrance Evaluators/ flavourists

detergent /softener containing encapsulated version of such oils to compare fragrance

Specialisations:

Alternative Titles:

Radiation Control/ Nuclear Monitoring Technician

generation equipment.

Specialisations:

Alternative Titles:

Civil Engineering Technicians

operation, maintenance and repair of buildings and other structures, such as water supply and

Tasks include:

of desired standards of materials and work

Organizing maintenance and repairs

required for projects, according to the specifications given

Performing or assisting with field and laboratory tests of soils and construction materials

with surveys or the preparation of survey reports

construction of buildings and means of transportation to reduce risk of fire and extent of damage and

and advise on how they can be removed

identify and solve problems arising

Civil Engineering Technician

costs in support of civil engineering professionals and engineering technologists.

Specialisations:

Civil Engineering Laboratory Technician

Construction Design Technician

Civil Engineering Assistant

Building Engineering Technician

Work Site Engineering Technician

Geotechnical Laboratory Technician

Alternative Titles:

Surveying or Cartographic Technician

surveyors and cartographers.

Specialisations:

Hydrographic Technician

Aerial Survey Technician

Mapping Technician

Surveying Technician

Engineering Survey Drafting Technician

Geomatics Technician

Alternative Titles:

Town Planning Technician

photographs, tables, reports, and exhibition material for projects, public meetings and committees

Specialisations:

Town Planning Research Technician

Alternative Titles:

Electrical Engineering Technicians

in the design, manufacture, assembly, construction, operation, maintenance and repair of electrical

Tasks include:

installations to conform with regulations and safety requirements

and installation according to the specifications given

specifications given

testing prototypes

the initial running of the new electrical equipment or systems

electrical systems and equipment to ensure satisfactory performance and compliance with

Electrical Engineering Technician

support of electrical engineers and engineering technologists.

Specialisations:

Turbine Room Controller

Electrical Instrument Technician

Hydraulic Power Controller

Electrical Engineering Technical Officer

Electrical Engineering Laboratory Technician

Alternative Titles:

Electric Substation Operations Manager

Controls the operations of electric substations to load and distribute electrical power.

Specialisations:

Power Reticulation Utilities Officer

Power Transmission Technician

Electric Power Plant Operator

Electrical Switchboard Controller

Power Station Attendant

Power System Operator

Distribution Control Operator

Power Distribution Plant Controller

Power Distribution Technician

Electric Power Load Dispatcher

Alternative Titles:

Energy Efficiency Technician

recommendations on energy usage and efficiency.

Specialisations:

Building Energy Auditor (Commercial)

Energy Officer

Energy Efficiency Consultant

Building Energy Auditor (Residential)

Building Energy Auditor (Industrial)

Alternative Titles:

Electronics Engineering Technicians

design, manufacture, assembly, construction, operation, maintenance and repair of electronic

Tasks include:

Designing and preparing blueprints of electronic circuitry according to the specifications given prototypes

support of electronics engineers

Assisting in the design, development, installation, operation and maintenance of electronic systems the initial running of the new electronic equipment or system

manufacture and installation of electronic equipment, according to the specifications given equipment to ensure satisfactory performance and ensure compliance with specifications and

Electronic Engineering Technician

electronics engineers and engineering technologists.

Specialisations:

Electronic Engineering Associate

Television and Radio Systems Technician

Computer-numeric Control (CNC) Programmer

Clinical Engineering Technician

Telemetry Technician

Flight Surveyor

Medical Equipment Maintainer

Computer-numeric Control (CNC) Technical Officer

Digital Controls Technical Officer

Alternative Titles:

Mechanical Engineering Technicians

and in the design, manufacture, assembly, construction, operation, maintenance and repair of

Tasks include:

controls, and hydraulic power systems

mechanical assemblies in support of mechanical engineers

and contract provisions

according to the specifications given

and installation according to the specifications given

installations, facilities and components, or testing prototypes

work in relation to ships' hulls, equipment and cargoes

mechanical installations, facilities and components to ensure satisfactory performance and compliance

Mechanical Engineering Technician

mechanical assemblies in support of mechanical engineers and engineering technologists.

Specialisations:

Mechanical Laboratory Technician

Fire Protection Installer / Commissioner

Boiler Testing Technician

Aeronautical Technician

Automotive Engineering Technician

Tool and Die Design Technician

Agricultural Engineering Technician

Pipe Testing Technician

Mobile Plant Technician  
Mechanical Instrument Technician  
Naval Technician  
Fuel Cell Technician  
Marine Engineering Technician

Alternative Titles:

Pressure Equipment Inspector  
fabrication, modifications and repairs of pressure equipment in accordance with the applicable

Specialisations:

Alternative Titles:

Aeronautical Engineering Technician  
flight.

Specialisations:

Alternative Titles:

Chemical Engineering Technicians  
in the design, manufacture, construction, operation, maintenance and repair of chemical plant.

Tasks include:

Designing and preparing layouts of chemical plants according to the specifications given  
and installation according to the specifications given  
testing prototypes  
qualitative and quantitative analyses of solids, liquids, and gaseous materials  
chemical plants to ensure satisfactory performance and compliance with specifications and regulations  
Chemical Engineering Technician  
chemical quality control and environmental protection.

Specialisations:

Crude Oil Technician  
Biochemical Technician  
Cosmetics Technician  
Coal Technician  
Energy Technician  
Catalytic Processing Technician

Alternative Titles:

Mining and Metallurgical Technicians  
related to metallurgy, in improving methods of extracting solid minerals, oil and gas, and in the design,  
construction, operation, maintenance and repair of mines and mine installations, of systems for

Tasks include:

properties, analyzing and reporting test results and maintaining testing equipment  
oil, natural gas and mineral ore extraction and transportation systems, and processing and refining  
densitometers and tension testing machines  
and production activities to obtain data indicating potential sources of metallic ore, gas, or petroleum  
properties of metals and new alloys  
Helping plan and design mines, mine shafts, tunnels and underground first-aid facilities  
maintenance and repair of mineral ore, oil and natural gas exploration, extraction, transport and

and natural gas exploration, extraction, processing and transport projects

Mining Technician

from the earth and oversees the safety of mining operations and supervises miners.

Specialisations:

Strata Control Practitioner

Mine Analyst

Environmental Observer

Strata Control Observer

Rock Engineering Officer

Rock Engineering Technician

Marine Mining Technician

Ventilation Assistant

Section Mine Planner

Mine Planner

Mine Planning Technician

Mine Ventilation Officer

Mine Ventilation Technician

Alternative Titles:

Metallurgical or Materials Technician

ceramics, polymers and other materials in support of metallurgists and materials engineers.

Specialisations:

Magnetic Testing Technician

Heat Treatment Technician

Dye Penetrant Testing Technician

Mineral Analyst / Spectroscopist

Ultrasound Technician

Industrial Radiographer

Pressure Testing Technician

Metallurgy Laboratory Technician

Mineral Spectroscopist

Non Destructive Testing Technician

Alternative Titles:

Non-Destructive Testing Technician (NDTT)

engineering and industry to evaluate the properties of a material, component or system

Specialisations:

Alternative Titles:

Geophysical Technician

laboratory and production activities to obtain data indicating potential resources such as metallic ore,

Specialisations:

Geotechnician

Mineral Resource Technician

Geological Technical Officer

Soil Science Technical Officer

Marine Mining Geological Technician  
Geochemical Laboratory Technician  
Surface Mining Geological Technician  
Remote Sensing Technicians  
Geological Laboratory Technician  
Geological Technician  
Ore Reserve Technician  
Earth Science Laboratory Technician  
Geoscience Laboratory Technician  
Underground Mining Geological Technician  
Soil Mechanic Technician  
Earth Science Technical Officer

Alternative Titles:

Draughtspersons

other data, and copy final drawings and paintings onto printing plates.

Tasks include:

Arranging for completed drawings to be reproduced for use as working drawings

drawings, maps and other curves to digital form

Copying drawings and paintings onto stone or metal plates for printing

the assembly, installation, operation, maintenance and repair of machinery and other equipment and  
and digital representations of working drawings

manufacture, installation, and repair of electrical equipment in factories, power plants, and buildings

fastening methods, and other engineering information

Draughtsperson

copy final drawings and paintings onto printing plates in support of architects, engineers and  
engineering technologists. Note: the terms drafting technician or drafting officer can be used

Specialisations:

Technical Draughting Officer

Manufacturing Draughtsperson

Topographic Draughting Officer

Metallurgical Engineering Draughtspersons

Civil Engineering Draughtsperson

Aeronautical Draughtsperson

Nuclear Draughtsperson

Electrical and Electronics Draughtsperson

Technical Draughtsperson

Mining Detail Draughtsperson

Relays Draughtsperson

Mining Engineering Draughtsperson

Photographic Draughtsperson

Mechanical Draughtsperson

Architectural Draughtsperson

Agricultural Engineering Draughtsperson

Marine Draughtsperson  
Electronic Engineering Draughtsperson  
Chemical Engineering Draughtspersons  
Engineering Draughtsperson  
Mining Draughtsperson  
Geological Draughting Person  
Substation Design Draughtsperson  
Mechanical Engineering Draughtsperson  
Architectural and Civil Draughtsperson  
Petroleum Draughtsperson  
Shipbuilding Draughtsperson  
Design and Manufacturing Draughtsperson  
Materials Engineering Draughtspersons  
Electrical Engineering Draughtsperson

Alternative Titles:

Physical and Engineering Science Technicians not Elsewhere Classified  
group 311. For instance, the group includes those who assist scientists and engineers engaged in  
developing procedures or conducting research on safety, biomedical, environmental or industrial and

Tasks include:

Assisting engineers in testing and designing robotics equipment  
Aiding in the identification of potential hazards and introducing safety procedures and devices  
engineer  
environmental pollution, site remediation, and land reclamation  
Forensic Technician (Biology, Toxicology)  
documents, charts, photographs, tables, and reports on findings.

Specialisations:

Alternative Titles:

Fire Investigator  
Conducts investigations to determine causes of fires and explosions.

Specialisations:

Fire Inspector

Alternative Titles:

Food and Beverage Technician  
analyses test data and carries out technical functions in support of food and beverage scientists.

Specialisations:

Brewmaster / Master Brewer  
Food Laboratory Technician  
Fermentation Technician  
Dairy Laboratory Technician  
Food Science Technician  
Gas Chromatographic  
Sugar Laboratory Technician  
Beverage Laboratory Technician

Milling Laboratory Technician

Brewery Technician

Distillery Technician

Alternative Titles:

Manufacturing Technician

systems, and in the planning, estimating, measuring and scheduling of manufacturing work.

Specialisations:

Clothing, Textile, Footwear and Leather Manufacturing Technician

Wood and Paper Manufacturing Technician

Cable Manufacturing Technician

Glass, Clay and Stone Manufacturing Technician

Rubber Component Manufacturing Technician

Quantity Surveying Technician

Plastician

Plastics Manufacturing Technician

Rubber Manufacturing Technician

Metal Manufacturing Technician

Plastics Component Manufacturing Technician

Alternative Titles:

Industrial Engineering Technician

equipment and materials, current operational processes and established practices, to recommend improvement in the efficiency of operations in a variety of commercial, industrial and production

Specialisations:

Robotics and Production Automation Technician

Alternative Titles:

Environmental Engineering Technician

and waste disposal to remedy negative impacts of human activity on the environment to recommend improvement in the efficiency of environmental assessments of construction and civil engineering

Specialisations:

Alternative Titles:

Mining, Manufacturing and Construction Supervisors

activities of workers in manufacturing, mining and construction operations.

Tasks include:

Ensuring safety of workers; instructing and training new staff

Organizing and planning daily work

Preparing cost estimates, records and reports; identifying shortages of staff or supplies

machine operators, assemblers, labourers and other workers

Mining Production / Operations Supervisors

activities of miners working in underground and surface mines and quarries.

Tasks include:

improve productivity;

operations;

operational problems and coordinate activities;

Determining staffing and material needs for the mine or quarry deposits from the earth, operate underground conveyances or heavy equipment in surface mines and Production / Operations Supervisor (Mining) human resources.

Specialisations:

Pit Foreman

Mine Superintendent

Mine Operations Foreman

Mine Overseer (Planning)

Shift Supervisor (Mining)

Quarry Foreman

Shift Overseer (Mining)

Mine Overseer (Production)

Mine Overseer (Projects)

Master Sinker

Shift Foreman / Boss (Mining)

Alternative Titles:

Miner

Supervises and performs blasting and excavation operations to extract ore.

Specialisations:

Coal Miner

Shaft Timberman

Blasting Assistant

Miner (Surface Excavations)

Shaft Bottom Attendant

Sinker

Rockbreaker

Box Controller

Team Leader (Mining)

Trammer

Hard Rock Miner

Alternative Titles:

Engineering Supervisor

construction operations

Specialisations:

Electrical Foreman

Mechanical Foreman

Planned Maintenance Foreman

Fitter Foreman

Engineering Foreman

Alternative Titles:

Manufacturing Supervisors

machine operators, assemblers, and other manufacturing labourers.

Tasks include:

Instructing and training new staff  
Preparing cost estimates, records and reports  
Identifying shortage of staff or components  
Ensuring safety of workers  
Organizing and planning the daily work with regard to plans, economy, staff and environment  
assemblers, and other manufacturing labourers  
Production / Operations Supervisor (Manufacturing)  
including physical and human resources.

Specialisations:

Assembly Supervisor  
Manufacturing Foreman  
Production Plant Supervisor  
Shift Manager (Production)  
Beneficiation Plant Foreman

Alternative Titles:

Maintenance Planner  
of all plant equipment.

Specialisations:

Engineering Planner  
Shutdown Coordinator / Planner  
Maintenance Scheduler  
Mine Equipment Planner / Coordinator  
Marine Maintenance Planner

Alternative Titles:

Construction Supervisors  
construction and repair of buildings and structures.

Tasks include:

Organizing and coordinating the material and human resources required to complete jobs  
Reading specifications to determine construction requirements and planning procedures  
Supervising construction sites and coordinating work with other construction projects  
Examining and inspecting work progress  
Examining equipment and construction sites to ensure that health and safety requirements are met  
Supervising the activities of building trades workers, labourers and other construction workers  
Building Associate  
required.

Specialisations:

Clerk of Works  
Building Construction Supervisor

Alternative Titles:

Process Control Technicians  
function process control machinery and maintain processing units in electrical power generation and  
distribution, wastewater, sewage treatment and waste disposal plants, chemical, petroleum and

Tasks include:

Cleaning and maintaining equipment

optimize processes

Controlling process start-up and shut-down

Taking readings from charts, meters and gauges at established intervals

Communicating with other personnel to assess equipment operating status

Troubleshooting and take corrective action as necessary

Maintaining records, logs and reports

Operating and monitoring switchboards and related equipment

Monitoring and inspecting equipment and systems to detect malfunctions

Supervising plant and machine operators and other workers

Power Production Plant Operators

in electrical control centres which control the production and distribution of electric or other power in transmission networks. The equipment operated includes reactors, turbines, generators and other

Tasks include:

order to prevent equipment failure or deterioration

generators, condensers, and reactors in hydro, thermal, coal, oil, natural gas, and nuclear power plants

personnel to assess equipment operating status

regulating water levels and communicating with systems operators to regulate and coordinate

Operating, monitoring and inspecting various types of energy generating power plants

performing corrective action as necessary

Fossil Power Plant Process Controller

plant processes, systems, facilities and equipment.

Specialisations:

Geothermal Power Generation Technician

Fossil Power Plant Process Technician

Fossil Power Plant Process Operator

Biomass Plant Technicians

Methane/Landfill Gas Generation System Technicians

Bagasse Boiler / Turbine Plant Controller

Alternative Titles:

Hydro Power Plant Process Controller

plant processes, systems, facilities and equipment.

Specialisations:

Hydro Power Plant Process Technician

Hydro Power Plant Process Operator

Hydroelectric Plant Technicians

Alternative Titles:

Nuclear Power Plant Process Controller

power plant processes, systems, facilities and equipment.

Specialisations:

Nuclear Engineering Technician

Nuclear Power Plant Process Operator

Nuclear Equipment Operation Technicians

Alternative Titles:

Wind Turbine Power Plant Process Controller

systems and facilities and equipment. Assembles, installs and maintains wind turbines and associated

Specialisations:

Wind Turbine Plant Process Technician

Wind Energy Technician

Wind Turbine Service Technician

Alternative Titles:

Concentrated Solar Power (CSP) Plant Process Controller

plant processes, systems, facilities and equipment.

Specialisations:

Concentrated Solar Power (CSP) Plant Technician

Solar Power Plant Operator

Alternative Titles:

Geothermal Technicians

power from geothermal energy sources. Monitors and controls operating activities at geothermal power generation facilities and performs maintenance and repairs as necessary. Installs, tests, and

Specialisations:

Alternative Titles:

Weatherisation Installers and Technicians

energy conservation measures.

Specialisations:

Alternative Titles:

Solar Photovoltaic Service Technician

of a solar PV installation and isolation

Specialisations:

Alternative Titles:

Wind Turbine Service Technician

Assembles, installs and maintains wind turbines and associated equipment and components

Specialisations:

Alternative Titles:

Incinerator and Water Treatment Plant Operators

and related equipment in solid and liquid waste treatment plants to regulate the treatment and disposal of sewage and wastes, and in water filtration and treatment plants to regulate the treatment

Tasks include:

Completing and maintaining plant logs and reports

incinerator heat recovery units;

sludge and solid waste in waste treatment plants;

Performing security and safety checks in plant and on grounds;

water and other liquids;

equipment and colour analysis standards;

Water Plant Operator

and removing wastes from sewerage.

Specialisations:

Pumping-station Operator  
Liquid Waste Process Operator  
Water Treatment Plant Technician  
Industrial Water Plant Operator  
Incinerator Operator  
Waste Water Plant Operator  
Waterworks Plant Operator  
Sewerage Plant Operator  
Water Treatment Plant Operator

Alternative Titles:

Waste Materials Plant Operator  
Operates machinery which disposes of waste.

Specialisations:

Slurry Plant Operator

Alternative Titles:

Water Process Controller

Operates plant

Specialisations:

Industrial Water Plant Process Controller

Alternative Titles:

Water Process Controller

and removing wastes from sewerage. Note: this is a Green Occupation MAPPING NOTE: All water process related jobs should be mapped to this occupation, except jobs that regulate water usage,

Specialisations:

Alternative Titles:

Chemical Processing Plant Controllers  
processing units and equipment which distil, filter, separate, heat or refine chemicals.

Tasks include:

catalysts and filtering media into plant  
optimize physical and chemical processes for several processing units  
Adjusting equipment, valves, pumps, controls and process equipment  
Analyzing sample products, performing tests, recording data and writing production logs  
maintenance  
equipment

Chemical Plant Controller

Controls the operation of chemical production plant.

Specialisations:

Chemicals Distiller  
Chemical Process Technician  
Pilot Plant Controller  
Pharmacy Products Machine Controller

Synthetic Fibre Control Room Operator  
Pharmaceutical Plant Controller  
Pharmaceutical Production Controller  
Chemicals Fermentation Controller  
Acetylene Gas Plant Controller  
Chemical-still and Reactor Operator

Alternative Titles:

Petroleum and Natural Gas Refining Plant Operators  
maintain processing units and equipment which refine, distil and treat petroleum, petroleum-based

Tasks include:

optimize physical and chemical processes for several processing units  
Adjusting equipment, valves, pumps, controls and process equipment  
Analyzing sample products, performing tests, recording data and writing production logs  
maintenance  
equipment

Gas or Petroleum Controller  
refine, distil and treat petroleum, petroleum-based products and by-products, or natural gas.

Specialisations:

Industrial Gas Production Controller  
Refinery Pipeline Controller  
Petroleum Blending Plant Controller  
Oil and Gas Well Treatment Controller  
Oil, Gas and Pipe Tester  
Gas Compressor Turbine Controller  
Refinery Process Technician  
Oil Dispatcher Pipelines  
Oil Products Processor  
Petroleum and Gas Refining and Pumping Controller  
Gas Plant Operator  
Petroleum Process Operator  
Petroleum Terminal Plant Controller

Alternative Titles:

Metal Production Process Controllers  
and equipment to control the processing of metal converting and refining furnaces, metal-rolling mills,

Tasks include:

to make necessary adjustments  
Starting up and shutting down the production system in cases of emergency or as required by schedule  
Maintaining shift log of production and other data and preparing production and other reports  
refine or otherwise process metals  
Providing and organising training for members of production crew  
through control panels, computer terminals or other control systems, usually from a central control  
helpers

Metal Manufacturing Process Control Technician

processing of metal, converting and refining furnaces, metal-rolling mills, metal heat-treating, or metal-

Specialisations:

Metal Processing Control Operator

Metal Finishing Process Controller

Central Control Caster

material preparation

Process Controller

Casting Process Controller

Rolling Process Controller

Melting and Refinery Process Controller

Electrolysis Process Controller

Blast Furnace Operator

Rolling Mill Control Operator

Alternative Titles:

Process Control Technicians not Elsewhere Classified

instance, the group includes those who operate multiple process control equipment in manufacturing

Tasks include:

Integrated Manufacturing Line Process Control Technician

systems, and in the planning, estimating, measuring and scheduling of an integrated manufacturing

Specialisations:

Furniture Manufacturing Process Control Technician

Printing Manufacturing Process Control Technician

Industrial Robot Controller

Automated Assembly Line Operator

Packaging Manufacturing Process Control Technician

Alternative Titles:

Wood Processing Control Technician

systems, and in the planning, estimating, measuring and scheduling thereof.

Specialisations:

Alternative Titles:

Clothing, Textile and Footwear Manufacturing Process Control Technician

systems, and in the planning, estimating, measuring and scheduling of clothing, textile and footwear

Specialisations:

Leather Manufacturing Process Control Technician

Textile Mechanician

Footwear Manufacturing Process Control Technician

Textile Manufacturing Process Control Technician

Clothing Manufacturing Process Control Technician

Footwear / Leather Quality Technician

Alternative Titles:

Cotton Ginning Process Controller

and related resources in ginning of cotton.

Specialisations:

Alternative Titles:

Fresh Produce Packing Controller

packing of fresh produce.

Specialisations:

Fruit Quality Manipulator (Smart Fresh)

De-greening Operations Controller

Vegetable Curing Process Controller

Alternative Titles:

Food and Beverage Manufacturing Process Controller

Monitors and controls food and beverage automated or semi-automated production processes.

Specialisations:

Food and Beverage Process Technician / Artisan

Brewhouse Operator

Alternative Titles:

Sugar Process Controller

and related resources in the extraction and processing of juice from sugar cane.

Specialisations:

Alternative Titles:

Miller

and related resources in the bulk handling and storage of cereals, milling of cereals and extraction of

Specialisations:

Wheat Miller

Oats Miller

Stock Feed Miller

Spice Miller

Maize Miller

Rice Miller

Wet Grain Miller

Mill Silo Operations Controller / Manager

Alternative Titles:

Juice Extraction Process Controller

and related resources in the extraction and processing of juice from fresh agricultural produce.

Specialisations:

Formulations Controller

Vegetable Juice Process Controller

Deciduous Fruit Juice Process Controller

Citrus Juice Process Controller

Alternative Titles:

Grain Handling Controller

Monitors and controls processes in the storage and distribution of cereals.

Specialisations:

Grain Depot Controller

Alternative Titles:

Mineral Beneficiation Process Controller  
facilities, equipment, plant and related resources.

Specialisations:

Mineral Beneficiation Process Controller - Mineral Preparation  
Burner

Mineral Beneficiation Controller - Hydrometallurgy

Mineral Beneficiation Process Controller - Material Handling

Mineral Beneficiation Process Controller - Smelting

Mineral Beneficiation Process Controller - Calcining

Alternative Titles:

Chemical Waste Controller

Identifies, removes, stores or disposes of chemical waste.

Specialisations:

Paper Pulp Refinery Operator

Alternative Titles:

Manufacturing Production Technicians

electronic, mechanical, hydraulic, pneumatic, or computer technologies.

Specialisations:

Alternative Titles:

Pulp and Paper Manufacturing Process Control Technician

systems, and in the planning, estimating, measuring and scheduling of pulp and/or paper

Specialisations:

Alternative Titles:

Life Science Technicians and Related Associate Professionals

support life science professionals with their research, development, management, conservation and protection work, in areas such as biology, botany, zoology, biotechnology and biochemistry, and to

Tasks include:

Keeping records

using accepted scientific methods

Assisting in analyzing data and preparing reports; operating and maintaining equipment

Life Science Technicians (Excluding Medical)

undertaking research, analysis and testing of living organisms, and development and application of products and processes resulting from research in areas such as natural resource management,

Tasks include:

Ordering and stocking laboratory supplies

Using complex and high-powered equipment to perform work

Using computers to develop models and analyze data

Keeping detailed logs of work performed

Performing routine field and laboratory tests

Assisting in designing, setting up and conducting experiments

appropriate scientific methods

health and safety guidelines

Participating in the research, development and manufacture of products and processes

Preserving, classifying and cataloguing specimens and samples  
Setting up, calibrating, operating and maintaining laboratory instruments and equipment  
Maintaining relevant databases  
for use in experiments  
Life Science Technician  
scientists and technologists.

Specialisations:

Tissue Culture Technician  
Maxillofacial Technician  
Life Sciences Laboratory Technologist  
Zoology Technical Officer  
Biochemistry Technician  
Biological Technical Officer  
Marine Biology Technician  
Bacteriology Technician  
Physiology Technologist  
Pharmacology Technician  
Herbarium Technician  
Fisheries Technical Officer  
Microbiology Technician  
Serology Technician  
Entomology Technician  
Botanical Technical Officer  
Biomedical Technician

Alternative Titles:

Environmental Science Technician  
scientists and technologists in research and teaching.

Specialisations:

Naturalist  
Conservation Scientific Officer  
Ecological Technical Officer  
Environmental Technical Officer  
Parks and Reserves Technical Officer

Alternative Titles:

Agricultural Technicians  
agricultural scientists, farmers and farm managers.

Tasks include:

livestock, and assisting in devising methods of control  
Analysing produce to set and maintain standards of quality  
Preparing materials and equipment for experiments, tests and analyses  
as microscopy, histochemistry, chromatography, electrophoresis and spectroscopy  
for experiments, tests and analyses  
Organizing maintenance and repairs of research equipment

Analysing samples of seeds for quality, purity and germination rating  
production programs;  
Collecting data and estimating quantities and costs of materials and labour required for projects  
Agricultural Technician  
technologists in areas such as research, production, servicing and marketing.

Specialisations:

Field Crop Technical Officer  
Wool Testing Technician  
Herd Tester  
Agriculture Technical Specialist  
Agricultural Sample Collector  
Horticultural Technical Officer  
Agricultural Technical Advisor  
Field Production Officer  
Poultry Technical Officer  
Agronomy Technician  
Seed Research Technician  
Artificial Insemination Technical Officer  
Agriculture Technical Assistant  
Dairy Technician  
Animal Breeding Technician  
Irrigation Technician  
Seed Production Technician  
Agricultural Sampling Officer  
Agricultural Research Technician  
Agricultural Technical Officer  
Agricultural Laboratory Technician

Alternative Titles:

Forestry Technicians  
forest management, harvesting, resource conservation and environmental protection.

Tasks include:

orchard operations, insect and disease surveys or experimental forestry and forest engineering  
Supervising and performing technical functions in forest harvesting operations  
operational procedures  
Preparing forest cultivation and cutting plans  
commercial thinning of forest stands  
Supervising forest tree nursery operations  
plans using photogrammetric and mapping techniques and computerized information systems  
Assisting in planning and supervision of construction of access routes and forest roads  
preparation, planting, and tending of tree crops  
utilisation, fire safety and accident prevention  
Forestry Technician  
technologists in areas such as research, production, servicing and marketing.

Specialisations:

Forester

Forest Conservation Technician

Alternative Titles:

Forestry Research Technician

technologists in areas such as research, production, servicing and marketing.

Specialisations:

Research Forester

Forestry Technical Specialist

Forestry Technical Officer

Silviculture Technician

Forestry Technical Assistant

Alternative Titles:

Ship and Aircraft Controllers and Technicians

technical functions to ensure safe and efficient movement and operations, and develop electrical,

Tasks include:

computerized air control systems

Commanding and navigating ships or aircraft

aircraft

Ships' Engineers

electrical and electronic equipment and machinery on board ship, or perform related supporting

Tasks include:

equipment to ensure compliance with specifications and regulations

electronic equipment and machinery on board ship

Ordering fuel and other engine-room department stores and maintaining record of operations

equipment

equipment

Marine Engineer

Controls and manages the operation and maintenance of the plant and equipment of ships.

Specialisations:

Electro Technical Officer

Alternative Titles:

Ships' Deck Officers and Pilots

functions on shore.

Tasks include:

Controlling and participating in deck and bridge-watch activities

specifications and regulations

knowledge is required

Commanding and navigating ship or similar vessel at sea or on inland waterways

crew and passengers

Transmitting and receiving routine and emergency information with shore stations and other ships

identify and solve problems arising in the course of their work

Ordering ship's stores and recruiting crew as required and maintaining record of operations

Ship's Master

Controls and manages the operations of a ship or boat.

Specialisations:

Master Mariner

Jet Boat Driver / Operator

Ship's Pilot

Dredge Master

Hydrofoil Captain

Tug Master

Harbour Pilot

Charter Boat Operator

Hovercraft Operator

Launch Master

Alternative Titles:

Ship's Officer

deck crew.

Specialisations:

Ship's Navigating Officer

Deck Officer

Ships Mate / Officer

Alternative Titles:

Ship's Surveyor

according to safety standards, rules and regulations laid down by marine authorities.

Specialisations:

Marine Engineer Surveyor

Nautical Information Advisor

Nautical Surveyor

Alternative Titles:

Marine Certification & Surveillance Manager

Surveys marine vessels in accordance with international safety standards determine seaworthiness.

Specialisations:

Alternative Titles:

Boat Driver / Coxswain

Controls and manages the operations of a small boat / vessel.

Specialisations:

Alternative Titles:

Aircraft Pilots and Related Associate Professionals

electronic equipment, in order to navigate aircraft for transporting passengers, mail and freight and

Tasks include:

in the course of their work

instruments and controls work properly

control during flight

Signing necessary certificates and maintaining official records of flight

sound, maintenance has been performed and that all equipment is operational  
Flying and navigating aircraft in accordance with established control and operating procedures  
Preparing and submitting flight plan or examining standard flight plan

Aircraft Navigator

are avoided.

Specialisations:

Flight Navigator

Alternative Titles:

Flight Engineer

Monitors the mechanical performance of an aircraft in flight.

Specialisations:

Flight Engineer Inspector

Alternative Titles:

Aeroplane Pilot

surveillance services.

Specialisations:

Aerial Spraying Contractor

Aircraft Captain

Fighter Pilot

Airline Captain

Military Transport Pilot

Aerial Topdressing Contractor

Alternative Titles:

Flying Instructor

Teaches the theory and practical skills of flying aircraft.

Specialisations:

Aeronautical Instructor

Aviation Instructor

Gliding Pilot Instructor

Ground School Instructor

Helicopter Pilot Instructor

Alternative Titles:

Helicopter Pilot

surveillance services.

Specialisations:

Attack Helicopter Pilot

Chopper Pilot

Alternative Titles:

Balloonist

Navigates and controls the safe operation of an air balloon.

Specialisations:

Alternative Titles:

Air Traffic Controllers

lighting systems, and provide information relevant to the operation of aircraft.

Tasks include:

Initiating and organizing emergency, search and rescue services and procedures  
other control centres, and coordinating the movement of aircraft into adjoining areas  
problems arising in the course of their work

Directing activities of all aircraft and service vehicles on or near airport runways

Directing and controlling aircraft approaching and leaving airport and their movement on the ground  
and air traffic

Directing and controlling aircraft operating in designated airspace sector

Examining and approving flight plans

Air Traffic Controller

aircraft movements.

Specialisations:

Air Traffic Service Operator

Aerodrome Controller

Alternative Titles:

Air Traffic Safety Electronics Technicians

management, operation, maintenance and repair of air traffic control and air navigation systems.

Tasks include:

Developing, modifying and debugging system software

control procedures, in order to improve capability, reliability and integrity, or to facilitate air traffic

identify and solve problems arising in the course of their work

ground-based air navigation equipment and its maintenance and repair to ensure that standards and

Providing technical training and supervising other work

management equipment and calibrating the ground-based air navigation system to ensure maximum

systems and equipment, and testing prototypes

specifications for air traffic control and safety equipment

aircraft detection tracking systems

Airborne Electronics Analyst

boats and large merchant vessels. The detection could be as part of warfare or aimed at search and

Specialisations:

Air Defence Officer

Aircraft Electronics Technical Officer

Alternative Titles:

Airworthiness Surveyor

Inspects aircraft in order to fulfil the initial and annual registration requirements for airworthiness.

Specialisations:

Alternative Titles:

Health Associate Professionals

treatment of illness, disease, injuries and impairments in humans and animals, and to support

implementation of health care, treatment and referrals plans usually established by medical,

Tasks include:

Testing and operating medical imaging

Preparing medications and other pharmaceutical compounds under the guidance of pharmacists; and tissues;

Designing, fitting, servicing and repairing medical and dental devices and appliances; based on theories, beliefs and experiences originating in specific cultures

Medical and Pharmaceutical Technicians

illness, disease, injuries and impairments.

Tasks include:

Administering radiopharmaceuticals or radiation to patients to detect or treat diseases

Preparing medications and other pharmaceutical compounds under the guidance of pharmacists

Performing clinical tests on specimens of bodily fluids and tissues

Designing, fitting, servicing and repairing medical and dental devices and appliances

Medical Imaging and Therapeutic Equipment Technicians

other medical imaging equipment to produce images of body structures for the diagnosis and treatment of injury, disease and other impairments. They may administer radiation treatments to

Tasks include:

safety and comfort during examination, scan, or treatment

radioisotope, camera or other equipment for diagnosing and treating diseases

controls according to technical specifications

following prescription issued by a medical practitioner

Monitoring patients' conditions and reactions, reporting abnormal signs to a medical practitioner

determine if images are satisfactory for diagnostic purposes and recording results of procedures

safety procedures

produce images of the body for diagnostic purposes

Medical Diagnostic Radiographer

for medical diagnostic purposes in conjunction with radiologists or other medical specialists.

Specialisations:

Medical Imaging Technologist

Radiographer

Mammographer

X-Ray Operator

Medical / Diagnostic Radiation Technologist

X-Ray Darkroom Technician

Magnetic Resonance Technologist

Alternative Titles:

Medical Radiation Therapist

administer radiation treatment for medical purposes in conjunction with radiologists or other medical

Specialisations:

Radiation Technologist / Therapist

Medical X-Ray Technician

Radiotherapist

Alternative Titles:

Nuclear Medicine Technologist

radiopharmaceuticals, and administers radio nuclides for therapeutic purposes under the direction of

Specialisations:

Radioisotope Technician / Technologist

Nuclear Radiographer

Radiochemist

Alternative Titles:

Sonographer

physical data and real time physiological information for medical diagnostic purposes in conjunction

Specialisations:

Ultrasonographer

Cardiac Ultrasound Technician

Alternative Titles:

Anaesthetic Technician

anaesthetists during anaesthetic procedure.

Specialisations:

Alternative Titles:

Cardiac Technician

laboratory instruments in support of cardiologists and other medical practitioners engaged in

Specialisations:

Echocardiographer

Cardiology Technician

Electrocardiograph Technician

Cardiac Technologist

Cardiographer

ECG Technician

Alternative Titles:

Operating Theatre Technician

operations and provides support to patients in the recovery room.

Specialisations:

Hospital Theatre Technician

Alternative Titles:

Audiometrist

otolaryngologist and refer individual to audiologist or other health professional for test interpretation

Specialisations:

Audiometric Technician

Audio Visual Technician

Alternative Titles:

Dialysis Technician

Sets up and operates haemodialysis machine to provide dialysis treatment.

Specialisations:

Alternative Titles:

Neurophysiological Technician

Prepares and maintains equipment for neurophysiological tests and treatments.

Specialisations:

Neurosciences Research Technician

Alternative Titles:

Renal Technician

Prepares and maintains equipment for renal tests and treatments.

Specialisations:

Alternative Titles:

Intensive Care Technician

member of an emergency medical team.

Specialisations:

Alternative Titles:

Orthopaedic Technician

Assists orthopaedic surgeons in the practice of medicine.

Specialisations:

Alternative Titles:

Health Technical Support Officer

practitioners.

Specialisations:

Alternative Titles:

Medical Electronic Equipment Operator

Operates, inspects and maintains laboratory or healthcare equipment.

Specialisations:

Alternative Titles:

Electroencephalographic Technician

and spinal cord, by use of specialised equipment in support of specialists engaged in diagnosing,

Specialisations:

Alternative Titles:

Radiation Laboratory Technician

examinations on patients using stationary and portable x-ray and ancillary equipment.

Specialisations:

Alternative Titles:

Orthotist or Prosthetist

restore function or compensate for muscular and skeletal disabilities.

Specialisations:

Artificial Limb Maker

Artificial Limb Fitter Technician

Orthopaedic Appliance Maker / Repairer

Orthotist Tradesman

Alternative Titles:

Medical and Pathology Laboratory Technicians

tissues in order to obtain information about the health of a patient or cause of death.

Tasks include:

Examining cells stained with dye to locate abnormalities

Setting up, cleaning, and maintaining laboratory equipment

Inoculating fertilized eggs, broths, or other bacteriological media with organisms  
spectrophotometers, calorimeters, flame photometers, and computer-controlled analyzers  
standardizing, evaluating, and modifying procedures, techniques and tests used in the analysis of  
reporting results to medical practitioners and other health professionals  
Analyzing laboratory findings to check the accuracy of the results  
Analyzing samples of biological material for chemical content or reaction  
presence of normal and abnormal components  
Obtaining specimens, cultivating, isolating and identifying microorganisms for analysis  
Medical Laboratory Technician  
supervision of medical laboratory scientists and pathologists.

Specialisations:

Phlebotomist  
Histopathology Technician  
Clinical Microbiology Technician  
Pathology Technician  
Venepuncturist  
Cytology Technician  
Medical Laboratory Assistant  
Medical Laboratory Technical Officer  
Medical Science Technician  
Medical Research Officer  
Medical Bloodbank Technician  
Haematology Technician

Alternative Titles:

Pharmaceutical Technicians and Assistants  
medicinal products under the guidance of a pharmacist or other health professional.

Tasks include:

Maintaining proper storage and security conditions for drugs  
data into records-keeping systems  
other health professional  
Filling and labelling containers with prescribed medications  
complete and accurate according to medical records keeping standards  
pharmaceutical compounds  
including lists of medications taken by individual patients  
medication information  
prescribed by medical doctors, veterinarians or other health professionals  
Pharmacy Technician  
place orders for, take stock of, and store medications and medical supplies and deliver them to

Specialisations:

Dispensary Technician  
Pharmaceutical Technician  
Pharmacist Technician  
Pharmacy Dispensing Technician

Pharmacy Technician - Inactive

Pharmaceutical Assistant

Alternative Titles:

Medical and Dental Prosthetic Technicians

appliances following prescriptions or instructions established by a health professional. They may service a wide range of support instruments to correct physical medical or dental problems such as

Tasks include:

for devices and appliances

Instructing patients in the use and care of prosthetic or orthotic devices

identify factors that could affect appliance fit

to specifications

fabricate structural components

thermosetting materials, metal alloys and leather, and hand and power tools

bridgework and other aids

proper fit function, and comfort

and the materials and tools that will be required

fabrication patterns

Dental Prosthetist

Designs, constructs, repairs and fits dentures and mouth guards.

Specialisations:

Dental Prosthesis Maker Repairer

Clinical Dental Technician

Alternative Titles:

Dental Technician

Constructs and repairs dentures and other dental appliances.

Specialisations:

Dental Ceramicist

Orthodontist Assistant

Dental Mechanic Technician

Orthodontic Technician

Dental Form Caster

Alternative Titles:

Dental Therapist

the general supervision of a dentist.

Specialisations:

Dental Tutor Sister

Oral Health Therapist

Dental Health Advisor

Denturist

Dental Attendant

Gum Therapist

Alternative Titles:

Orthotic and Prosthetic Technician

and spine, or with partial or total absence of limb.

Specialisations:

Prosthetist

Orthotist

Alternative Titles:

Nursing Midwifery Associate Professionals

are physically or mentally ill, disabled or infirm, and others in need of care due to potential risks to health including before, during and after childbirth. They generally work under the supervision of, and

Tasks include:

recognizing signs and symptoms requiring referral to a health professional

Providing care and support to women and newborns following childbirth

by health professionals

communities on topics related to health, contraception, pregnancy and childbirth

treatments

Nursing Associate Professionals

due to effects of ageing, illness, injury, or other physical or mental impairment. They generally work under the supervision of, and in support of implementation of health care, treatment and referrals

Tasks include:

responses to treatment, and referring patients and their families to a health professional for

Assisting in giving first-aid treatment in emergencies

Assisting in planning and managing the care of individual patients

Cleaning wounds and applying surgical dressings

established by health professionals

Updating information on patients' condition and treatments received in records-keeping systems

Enrolled Nurse

under the supervision of registered nurses.

Specialisations:

Psychiatric Assistant

Medical Assistant (Defence)

Unregistered Nurse

Community Nurse

Nursing Assistant

Physiotherapy Nurse

Alternative Titles:

Mother Craft Nurse

infants.

Specialisations:

Lactation Consultant

Alternative Titles:

Midwifery Associate Professionals

pregnancy and childbirth. They implement care, treatment and referral plans usually established by

Tasks include:

status, and identifying signs and symptoms requiring referral to a health professional

medical doctors or midwifery professionals with delivery care

referral to a health professional

emergency plans, breastfeeding, infant care, family planning and contraception, lifestyle and other

Assistant Midwife

implement care, treatment and referral plans usually established by medical, midwifery and other

Specialisations:

Traditional Midwife

Alternative Titles:

Traditional and Complementary Medicine Associate Professionals

physical and mental illnesses, disorders and injuries using herbal and other therapies based on

Tasks include:

bones using traditional methods of physical manipulation and herbal therapies

issues to maintain or improve health and well-being

comprehensive and continuing care

nature of physical or mental disorders or illnesses or other ailments

Traditional and Complementary Medicine Associate Professionals

physical and mental illnesses, disorders and injuries using herbal and other therapies based on

Tasks include:

bones using traditional methods of physical manipulation and herbal therapies

issues to maintain or improve health and well-being

comprehensive and continuing care

nature of physical or mental disorders or illnesses or other ailments

Indigenous Health Worker (Inyanga)

health care delivery in accordance with indigenous traditions.

Specialisations:

Alternative Titles:

Ancillary Health Care Worker

member to arrange, coordinate and provide health care delivery in community health clinics.

Specialisations:

Alternative Titles:

Veterinary Technicians and Assistants

tasks, more limited in scope and complexity than those carried out by veterinarians. They care for animals under treatment and in temporary residence at veterinary facilities and assist veterinarians to

Tasks include:

Placing animals in cages for recovery from operations and monitoring their condition

Assisting veterinarians to administer anaesthetics and oxygen during treatment

Treating ill or injured animals, especially for common diseases and disorders

Carrying out technical tasks connected with artificial insemination of animals

when needed

Advising communities and individuals on the treatment of animals and their diseases and injuries

examination and treatment of animals

Getting animals ready for examination or treatment and restraining or holding them during treatment

Veterinary Technicians and Assistants

tasks, more limited in scope and complexity than those carried out by, and with the guidance of, veterinarians. They care for animals under treatment and in temporary residence at veterinary

Tasks include:

Placing animals in cages for recovery from operations and monitoring their condition

Assisting veterinarians to administer anaesthetics and oxygen during treatment

Treating ill or injured animals, especially for common diseases and disorders

Carrying out technical tasks connected with artificial insemination of animals when needed

Advising communities and individuals on the treatment of animals and their diseases and injuries examination and treatment of animals

Getting animals ready for examination or treatment and restraining or holding them during treatment of animal health problems

Performing routine animal dental procedures and assisting veterinarians with animal dentistry

Veterinary Nurse

veterinarians to perform procedures and operations.

Specialisations:

Animal Nurse

Veterinary Assistant

Veterinary Vaccinator

Artificial Inseminator

Alternative Titles:

Veterinary Technician

laboratory environment for use in the treatment and diagnosis of diseases in animals.

Specialisations:

Alternative Titles:

Other Health Associate Professionals

medical records administration, community health, the correction of reduced visual acuity, physiotherapy, environmental health, emergency medical treatment and other activities to support

Tasks include:

Providing advice and education on sanitation and hygiene to limit the spread of infectious diseases

Assisting families to develop the necessary skills and resources to improve their health status

Fitting and dispensing optical lenses

assistance

provide data for research, billing, cost control and care improvement

factors that may potentially affect human health

and mouth; advising communities and individuals on hygiene, diet and other preventive measures to

Massaging the soft tissues of the body; showing patients to examination

Dental Assistants and Therapists

diseases and disorders of the teeth and mouth, as per care plans and procedures established by a

Tasks include:

potential risks to oral health

oral health status

Assisting dentists during complex dental procedures

health professional

placing fillings, administering local anaesthesia, and performing other types of basic or routine clinical positioning

examination and treatment of patients

prosthesis

Dental Assistant

Prepares patients for dental examinations and assists dentists in providing care and treatment.

Specialisations:

Dental Aide

Dental Chairside Assistant

Dental Surgery Assistant

Dental Nurse

Orthodontic Assistant

Alternative Titles:

Dental Hygienist

Carries out preventative dental procedures under the direction of a dentist.

Specialisations:

Oral Hygienist

Alternative Titles:

Medical Records and Health Information Technicians

processing, storage and retrieval systems in medical facilities and other health care settings to meet the legal professional, ethical and administrative records-keeping requirements of health services

Tasks include:

on health services delivery into codes associated with standard classification systems

Epidemiological monitoring, research, billing, cost control and care improvement

information to authorized persons and agencies in accordance with regulations

Reviewing records for completeness, accuracy and compliance with regulations

retrieval systems to collect, classify, store and analyze information

Supervising clerical and administrative workers involved in the maintenance of medical records

and other medical reports into records-keeping systems to provide data for patient monitoring and

Health Information Manager

systems, and clinical and administrative data to meet the medical, legal, ethical and administrative

Specialisations:

Medical Records Administrator

Clinical Coder

Casemix Coordinator

Medical Records Technician

Health Information Strategy Advisor

Health Data Administrator

Disease Registry Technician

Health Information Clerk

Clinical Trial Data Manager

Medical Records Analyst

Medical Records Clerk

Alternative Titles:

Transplant Coordinator

Community Health Workers

basic preventive health care and home visiting services to specific communities. They provide support and assistance to individuals and families in navigating the health and social services system.

Tasks include:

for purposes of patient monitoring and referral and reporting to meet health regulations as malaria, pneumonia and diarrhoeal diseases, and instructing family and community members in the and support them in gaining access to these services

conditions, such as progress with pregnancy, child growth and development, and environmental Health Promotion Officer

raising awareness of healthy lifestyles, disease and disability, and other health-related issues.

Specialisations:

Diabetes Educator

Health Educator

Tuberculosis Educator

Asthma Educator

Health Education Officer

Aids Educator

Public Health Officer

Community Health Worker

Childbirth Educator

Alternative Titles:

Dispensing Opticians

ophthalmologist or optometrist for the correction of reduced visual acuity. They service corrective

Tasks include:

mounting of lenses in frames, preparation of contact lenses and other required work

lenses and other optical devices for performance, safety, comfort and lifestyle

clients

devices

Dispensing Optician

lenses.

Specialisations:

Spectacles Dispenser

Optical Dispenser

Alternative Titles:

Physiotherapy Technicians and Assistants

circumstances where functional movement is threatened by injury, disease or impairment. Therapies are usually provided as per rehabilitative plans established by a physiotherapist or other health

Tasks include:

planning, modifying, and coordinating treatment

joint motion and vital signs

techniques and equipment, including infra-red lamps, wet compresses, and herbal and mineral  
Administering manual treatments such as massage therapy or pressure point therapy  
crutches, and instructing patients in the use of such devices  
relaxation techniques and functional activities

Massage Therapist  
remedial purposes.

Specialisations:

Sports Medicine Masseur  
Physiotherapy Technician  
Physical Therapy Assistant  
Shiatsu Therapist  
Physical Rehabilitation Technician  
Acupressure Therapist  
Chinese (Tui-Na) Masseur  
Remedial Masseur

Alternative Titles:

Hydrotherapist  
Uses water to relieve discomfort and promote physical well-being.

Specialisations:

Alternative Titles:

Electrotherapist  
Uses electrical impulses to relieve discomfort and promote physical well-being.

Specialisations:

Alternative Titles:

Medical Assistants  
direct supervision of a medical practitioner or other health professional.

Tasks include:

them to examination rooms  
history  
Providing prescription and drug refill information to pharmacies  
and insurance purposes  
disposing of contaminated supplies in accordance with safety procedures  
Collecting blood, tissue or other specimens, and preparing them for laboratory testing  
measuring and recording vital signs, administering medications, and performing routine clinical  
results, and other information in medical records-keeping systems  
Maintaining cleanliness of patient waiting and examination rooms  
by a medical doctor or other health professional

Medical Assistant  
a medical practitioner or other health professional.

Specialisations:

Clinical Assistant  
Ophthalmic Assistant

Alternative Titles:

Environmental and Occupational Health Inspectors and Associates

rules and regulations relating to environmental factors that may affect human health, safety in the workplace, and safety of processes for the production of goods and services. They may implement and

Tasks include:

conformity with government and other rules, regulations and standards

regulations concerning hygiene, sanitation, purity and grading of primary products, food, drugs,

rules and regulations concerning occupational safety and the working environment

Initiating action to maintain or improve hygiene and prevent pollution of water, air, food or soil

concerning emission of pollutants and disposal of dangerous wastes

Giving advice on environmental sanitary problems and techniques

harmful substances in the air, hygienic food handling, proper disposal of waste and cleaning of public remediation project

to government and other rules, regulations and standards related to sanitation and/or occupational

about work practices and accidents to determine compliance with safety rules and regulations

Environmental and Occupational Health Inspector

affect human health, safety in the workplace, and safety of processes for the production of goods and

Specialisations:

Sanitarian

Health Inspector

Sanitary Inspector

Alternative Titles:

Marine Safety Officer

Inspects all parts of a vessel for safety regulations and also look for environmental hazards.

Specialisations:

Alternative Titles:

Agricultural / Horticultural Produce Inspector

conformance to standards and protocols to ensure compliance with regulations and laws governing

Specialisations:

Fruit and Vegetable Inspector

Dairy Product Inspector

Produce Inspector

Perishable Produce Export Assessor

Dairy Quality Assurance Officer

Meat Inspector

Meat Safety and Quality Controller

Alternative Titles:

Aquaculture Produce Analyst

regulatory provisions.

Specialisations:

Alternative Titles:

Safety Inspector

government and industry standards and regulations, in relation to occupational health and safety.

Specialisations:

Non-destructive Testing (NDT) Inspector  
Medical Equipment Inspector  
Works Inspector  
Housing Inspector  
Lighthouse Inspector  
Safety Health Environment Quality Inspector  
Accident Prevention Consultant / Inspector  
Lift Inspector  
Factory Inspector  
Lifting Machinery Inspector  
Bridge Inspector

Alternative Titles:

Ammunition Technician  
Renders safe or dispose of hazardous explosive devices.

Specialisations:

Hazardous Devices Technician  
Explosive Ordnance

Alternative Titles:

Mines Safety Inspector  
safety of employees or other persons.

Specialisations:

Mine Risk Control Officer  
Mine Air Quality Officer  
Mine Radiation Officer  
Mines Inspector  
Mines Safety Officer

Alternative Titles:

Ambulance Workers  
otherwise physically or mentally impaired prior to and during transport to medical facilities.

Tasks include:

situations, and determining needs for immediate and specialised medical assistance  
emergency medical treatment, including resuscitating and defibrillating patients and operating life-  
systems

and other health care facilities  
initial care of an illness or injury  
are more likely to occur

Ambulance Officer  
persons.

Specialisations:

Ambulance Man / Woman  
Patient Transport Officer

Alternative Titles:

Intensive Care Ambulance Paramedic / Ambulance Paramedic

transport to medical facilities.

Specialisations:

Paramedic

Paramedic Aide

Alternative Titles:

Health Associate Professionals not Elsewhere Classified

For instance the group includes occupations such as chiropractor, osteopath and other health associate

Tasks include:

referral to a medical doctor or other health professional

keeping systems

extent of injury, illness or other physical or mental health problem

comprehensive care

chiropractic and osteopathic techniques

Chiropractor

particularly neuro-muscular skeletal disorders and provides advice on preventing these disorders.

Specialisations:

Alternative Titles:

Osteopath

biochemical mechanisms and provides advice on preventing these disorders.

Specialisations:

Back or Spine Manipulation Specialist

Spinal Health Specialist

Alternative Titles:

Business and Administration Associate Professionals

practical application of knowledge relating to financial accounting and transaction matters, mathematical calculations, human resource development, selling and buying financial instruments, specialised secretarial tasks, and enforcing or applying relevant government rules. Also included are

Tasks include:

calculations

Selling and buying financial instruments

rejection

instruments and for foreign exchange for future or immediate delivery

Financial and Mathematical Associate Professionals

maintain records of financial transactions, analyze loan application information and render a decision, buy and sell financial instruments, and perform mathematical and related calculations.

Tasks include:

rejection; or approve or reject applications within authorized limits ensuring that credit standards of calculations

instruments and for foreign exchange for future or immediate delivery

bookkeeping principles, with guidance from Accountants

Securities and Finance Dealers and Brokers

instruments, and deal on the foreign exchange, on spot, or on futures markets, on behalf of their own company or for customers on a commission basis. They recommend transactions to clients or senior

Tasks include:

exchange

of stocks and bonds in the financial market to raise capital for customers

investments may be made

instruments and for foreign exchange for future or immediate delivery

Informing prospective customers about market conditions and prospects

Securities Dealer

behalf of financial institutions.

Specialisations:

Securities Trader

Securities Broker

Foreign Exchange Dealer

Derivatives Dealer / Trader

Money Marketer

Bond Dealer / Trader

Safex Trader

Financial Market Dealer

Fixed Interest Dealer

Equity Dealer

Money Market Dealer

Financial Marketer

Yield-X Trader

Alternative Titles:

Asset Swap Administrator

Administers the exchange of fixed or tangible assets for floating or intangible assets or vice versa.

Specialisations:

Strate Settlements Administrator

Alternative Titles:

Financial Markets Settlement Officer

relation to the settlement of transactions in securities effected by the exchange member and its clients

Specialisations:

Alternative Titles:

Credit and Loans Officers

and determine approval or disapproval of the client for the credit or loan or recommend to

Tasks include:

and forwarding these for legal action

Completing credit and loan documentation

institution are respected

Interviewing applicants for personal, mortgage, student and business loans

loan

rejection

Credit or Loans Officer

Analyses, evaluates and processes credit and loan applications. May work in a call centre.

Specialisations:

Finance Systems Assistant  
Lending Consultant  
Mortgage Clerk / Officer  
Brokerage Clerk  
Insolvency Officer / Administrator  
Treasury Officer  
Finance and Insurance Consultant  
Budgeting and Reporting Officer  
Credit Clerk  
Finance Clerk / Officer  
Credit Controller  
Credit Analyst / Control Officer  
Loans Consultant  
Financial Accounting Plan Officer  
Loans Officer

Alternative Titles:

Accounting Associate Professionals  
undertaking and verify accuracy of documents and records relating to such transactions.

Tasks include:

Using standard computer software packages to perform accounting and related calculations  
transactions  
Supervising the work of accounts and bookkeeping clerks  
arising in the course of their work  
Preparing financial statements and reports for specified periods  
bookkeeping principles, with guidance from Accountants  
Bookkeeper  
accounting systems.

Specialisations:

Ledger Keeper  
Community Scheme Administrator  
Financial Administration Officer

Alternative Titles:

Accounting Technician  
maintains internal financial control and accounting systems.

Specialisations:

Alternative Titles:

Tax Technician  
accuracy.

Specialisations:

Alternative Titles:

Statistical, Mathematical and Related Associate Professionals

processing and presentation of statistical, mathematical or actuarial data and in carrying out these operations, usually working under the guidance of statisticians, mathematicians and actuaries.

Tasks include:

frames for census and survey operations

or tabular form

practices in order to identify and solve problems arising in the course of their work

Supervising the work of statistical clerks

Assisting in planning and performing statistical, mathematical, actuarial, and related calculations and surveys

and related calculations

census and survey operations

Statistical and Mathematical Assistant

data.

Specialisations:

Actuarial Assistant

Decision Support Analyst

Statistical Assistant

Data Quality Officer

Mathematical Assistant

Alternative Titles:

Valuers and Loss Assessors

policies.

Tasks include:

household effects, works of art, gems and other objects

Inspecting items or property to evaluate condition, size, and construction

Preparing reports of value, outlining the estimation factors and methods used

Obtaining records of sales and value of similar items or property

losses covered by insurance policies

Valuer

goods and objects of art.

Specialisations:

Farm / Land Appraiser

Asset Protection Manager

Real Estate Valuer

Valuation Advisor / Analyst / Officer

Property Valuer

Commercial Valuer

Plant and Machinery Valuer

Alternative Titles:

Municipal Property Assessor

Insurance Investigator

Conducts investigations into insurance claims to ensure their validity.

Specialisations:

Insurance Claims Investigator

Insurance Case Manager

Claims Manager

Alternative Titles:

Insurance Loss Adjuster

and acts to minimise the cost of claims to an insurance company.

Specialisations:

Accident Compensation Assessor

Medical Claims Assessor

Insurance Assessor

Third Party Claim Assessor

Liability Claims Examiner

Accident Claims Officer

Insurance Loss Assessor

Claims Assessor

Insurance Loss Controller

Insurance Claims Adjuster

Examiner Pension Claims

Insurance Claims Assessor

Alternative Titles:

Insurance Risk Surveyor

and promotes safety programs.

Specialisations:

Insurance Risk Manager

Alternative Titles:

Vehicle Damage Quantifier

claim.

Specialisations:

Alternative Titles:

Sales and Purchasing Agents and Brokers

to buy and sell commodities, goods, insurance, shipping and other services to industrial, professional, commercial or other establishments, or act as independent agents to bring together buyers and sellers

Tasks include:

goods, services or commodities

Explaining and demonstrating products and services to clients

Obtaining information about clients' needs and identifying suitable products and services and competitors goods and services

Insurance Representatives

marine and other types of insurance to new and established clients.

Tasks include:

Explaining details of insurance and conditions, risk coverage premiums and benefits to customers installations or risks

insurance and conditions

Negotiating with customers to determine type and degree of risk for which insurance is required  
Negotiating and placing reinsurance contracts  
establishing method of payment

Insurance Agent

Represents insurance companies in selling insurance to clients.

Specialisations:

Insurance Underwriter

Insurance Sales Consultant

Insurance Client Services Agent

Commercial Underwriter

Life Assurance Representative

Insurance Representative / Salesman / Advisor

Alternative Titles:

Insurance Broker

range of insurance companies.

Specialisations:

Short Term Insurance Consultant

Alternative Titles:

Commercial Sales Representatives

and other organizations and provide product specific information as required.

Tasks include:

Quoting prices and credit terms, recording orders and arranging deliveries  
products and equipment for sale, and demonstrating its use or qualities

Reporting customers' reactions and requirements to suppliers and manufacturers

Following up clients to ensure satisfaction with products purchased

Soliciting orders and selling goods to retail, industrial, wholesale and other establishments

Selling equipment, supplies and related services to business establishments or individuals  
services

Commercial Sales Representative

provide product specific information as required.

Specialisations:

After-sales Service Adviser

Commercial Traveller

Canvasser

Alternative Titles:

Sales Representative (Building and Plumbing Supplies)

to wholesale and retail establishments.

Specialisations:

Heat Pump Sales Representative

Energy Efficiency Supplies Sales Representative

Solar Sales Representative

Alternative Titles:

Sales Representative (Personal and Household Goods)

hardware, floor coverings, furniture, textiles, clothing, footwear, toiletries and groceries to wholesale

Specialisations:

Sales Representative (Jewellery and Watches)

Sales Representative (Detergents)

Beauty Sales Consultant

Product Demonstrator

Sales Representative (Cosmetics and Skincare Products)

Alternative Titles:

Commercial Services Sales Agent  
personnel.

Specialisations:

Alternative Titles:

Manufacturers Representative

Sells a manufacturer's products to wholesale and retail customers.

Specialisations:

Manufacturers Sales Agent

Alternative Titles:

Sales Representative (Photographic Equipment and Supplies)

commercial photography laboratories.

Specialisations:

Alternative Titles:

Chemical Sales Representative

retail and farming establishments.

Specialisations:

Crop Protection Product Sales Representative

Agricultural Chemicals Sales Representative

Veterinary Products Sales Representative

Alternative Titles:

Pharmacy Sales Assistant

Sells pharmaceutical goods, toiletries and related goods in a retail pharmacy.

Specialisations:

Retail Dispensary / Pharmacy Assistant

Pharmacy Cosmetics Salesperson

Pharmacy Salesperson

Alternative Titles:

Buyers

other establishments and organizations.

Tasks include:

Inviting tenders, consulting with suppliers and reviewing quotations

Overseeing distribution of merchandise to outlets and maintaining adequate stock levels

Purchasing merchandise for resale by retail or wholesale establishments

Interviewing suppliers and negotiating prices, discounts, credit terms and transportation arrangements  
quality to be purchased, costs, delivery dates and other contract conditions

processing by their establishment  
problems

Selecting the merchandise or products that best fit the establishment's requirements  
recommending contract awards for the purchase of equipment, raw materials products, services and  
showrooms, factories and product design events

Retail Buyer

Selects and buys goods for resale in a retail establishment.

Specialisations:

General / Company Buyer

Merchandise Planner

Alternative Titles:

Purchasing Officer

Prepares purchase orders, monitors supply sources and negotiates contracts with suppliers.

Specialisations:

Purchasing Stores Officer

Procurement Clerk

Service and Purchase Advisor

Feed Ingredient Buyer

Purchasing and Logistics Officer

Purchasing Merchandiser

Purchasing Agent / Assistant / Buyer / Clerk / Controller

Procurement Administrator / Coordinator / Officer

Procurement Officer (Consumer Sensitive Consumables)

Alternative Titles:

Trade Brokers

company or for customers on a commission basis.

Tasks include:

Negotiating purchase or sale of commodities and commodity futures

Buying and selling cargo space on ships

charges

Establishing contact between buyers and sellers of commodities

Discussing buying or selling requirements of clients and giving advice accordingly  
commodities and shipping services

Commodities Trader

private sales and arranges sales through established market places.

Specialisations:

Agricultural Procurer

Skin Buyer

Tobacco Trader / Valuator

Media Buyer

Mineral Broker

Commodities Broker

Livestock Trader

Agricultural Produce Buyer  
Grain Buyer  
Wool Broker / Buyer / Trader

Alternative Titles:

Finance Broker  
on behalf of other persons.

Specialisations:

Investment Broker  
Investment Banker  
Lease Broker  
Home Loan Broker  
Mortgage Broker

Alternative Titles:

Business Services Agents

the media, carry out customs clearance activities ensuring that necessary documents are in order, match jobseekers with vacancies, find workers for employers, arrange contracts for the performance of

Tasks include:

Carrying out customs clearing procedures for exports or imports  
objects

signage, displays, audiovisual and computer equipment, accommodation, transport and social events,

Finding workers for vacant posts for employers

Arranging contracts for performers and performances

terms of sale or conditions of rent or lease

Clearing and Forwarding Agents

export/import licences and other formalities are in order.

Tasks include:

Carrying out customs clearing procedures for exports or imports  
different fee or tariff groups, using a tariff coding system

Ensuring that insurance is in order

Signing and issuing bills of lading

Ensuring that export/import licences and other formalities are in order

Clearing and Forwarding Agent

formalities are in order.

Specialisations:

Shipping Agent Coordinator  
Forwarding Agent  
Cargo Agent  
Commercial Support & Claims Coordinator (Cargo)  
Clearing Agent  
Shipping Agent

Alternative Titles:

Conference and Event Planners  
banquets and seminars.

Tasks include:

Overseeing work by contractors and reporting on variations to work orders  
Promoting conferences, conventions and trade shows to potential customers  
Meeting with clients to discuss their needs and outlining package options to meet these needs and related services  
audiovisual and computer equipment, accommodation, transport and social events, for participants,  
Organizing registration of participants  
Negotiating the type and costs of services to be provided within budget  
Events Manager  
production.

Specialisations:

Event Planner  
Conference Planner  
Functions Manager  
Exhibition Organiser  
Marketing Campaign Organiser  
Function Planner  
Government Protocol or Civic Event Organiser  
Destination Manager  
Exhibition Director  
Social/Life Cycle Coordinator  
Wedding Planner  
Trade Fair Manager  
Conference and Event Organizer

Alternative Titles:

Employment Agents and Contractors  
contract labour for particular projects at the request of enterprises and other organizations including government, institutions, or find places for jobseekers for a commission.

Tasks include:

Ensuring that the employment contracts meet legal requirements and signing them  
be employed or contracted  
Matching jobseekers with vacancies  
national or international regulations and requirements  
Finding workers for vacant posts against a commission from the employer or worker  
Recruitment Consultant / Officer  
employers to find suitable staff.

Specialisations:

Employment Placement Officer  
Occupational Guidance Officer  
Recruitment Officer  
Recruitment Resourcer  
Casting Agent  
Employment Consultant

Labour Recruitment Recruiter  
Employment Agency Consultant  
Recruitment Coordinator  
Employment Advisor

Alternative Titles:

Labour Recruitment Consultant: Permanent Employment Agency (PEA)  
recruitment and selection services and suitable placements.

Specialisations:

Permanent Recruitment Officer

Alternative Titles:

Labour Recruitment Consultant: Temporary Employment Services (TES)  
management, payroll & site supervision.

Specialisations:

Temporary Recruitment Officer

Labour Broker

Temporary Employment Services (TES) Operations Manager

Temporary Employment Services (TES) Site Supervisor

Alternative Titles:

Real Estate Agents and Property Managers  
usually on behalf of clients and on a commission basis.

Tasks include:

needs of prospective buyers or tenants

Arranging signing of lease agreements and transfer of property rights  
tenancies

Drawing up leasing and sale agreements and estimating costs  
or conditions of rent or lease

Facilitating negotiations with tenants and owners on rents and fees

Ensuring the availability of workers to perform maintenance of the properties

Property Manager

Supervises the leasing of rental properties on behalf of owners.

Specialisations:

Body Corporate Manager

Building Manager

Property Technical Officer (Ministry of Foreign Affairs and Trade)

Property Business Support Manager

Property Clearance / Contracts / Development Manager

Property Leasing Manager

Property Administrator

Property Manager (Services / Standards)

Alternative Titles:

Real Estate Agent

compliance with legislative requirements.

Specialisations:

Real Estate Consultant  
Property Analyst / Consultant / Dealer / Developer / Planner

Rental Agent

Leasing Agent (Buildings)

Leasing Consultant

Real Estate Referral Coordinator

Rental Property Consultant

Alternative Titles:

Real Estate Sales Settlement Administrator  
of the property to the buyer.

Specialisations:

Conveyancing Secretary

Settlement Agent

Alternative Titles:

Real Estate Agency Principal

Manages the overall activities of a real estate agency.

Specialisations:

Real Estate Agency Licensee

Alternative Titles:

Real Estate Agency Franchisee

Real Estate Agency Director

Real Estate Agency Licensee

Real Estate Agency Manager

Real Estate Agency Franchisor

Real Estate Agency License Holder

Property Lease Administrator

Conducts day-to-day duties associated with abstracting and billing a portfolio of properties.

Specialisations:

Property Clerk

Alternative Titles:

Business Services Agents not Elsewhere Classified

instance, the group includes those who establish business contacts, sell business services such as advertising space in the media, arrange contracts for performances of athletes, entertainers and

Tasks include:

objects

Negotiating contracts on behalf of seller or buyer and explaining terms of sale and payment to client the agreed time

Obtaining information about services to be sold and needs of prospective buyers

Signing agreements on behalf of seller or buyer and ensuring that contract is honoured

Auctioneer

highest purchase price.

Specialisations:

Alternative Titles:

### Special Services Contracting Agent

Arranges contracts for performances of athletes, entertainers, models and artists.

#### Specialisations:

Musical Performance Agent

Model Agent

Theatrical Agent

Sports Agent

Literary Agent

#### Alternative Titles:

Sales Representative (Business Services)

Represents their company in selling financial, advertising and other business services.

#### Specialisations:

Sales Representative (Advertising)

Sales Representative (Publishing)

Print Cost Estimator

Business Services Officer

Sales Representative (Printing)

Advertising Sales Consultant

#### Alternative Titles:

Business Broker

Operates as an independent agent in the buying and selling of businesses.

#### Specialisations:

Business Agent

Real Estate Franchisor

Commercial Property Specialist

Franchise Broker

Commercial Property Broker

#### Alternative Titles:

Supply Chain Practitioner

demand, acquisition ,logistics, disposal, performance and risk management.

#### Specialisations:

Supply Chain Administrator

#### Alternative Titles:

Stock and Station Agent

livestock, crops and agricultural products and services.

#### Specialisations:

Farm Stock Buyer

Livestock Agent / Buyer

#### Alternative Titles:

Property Portfolio and Asset Manager

industrial, or residential real estate properties.

#### Specialisations:

#### Alternative Titles:

Marketing Coordinator

Provides marketing support services to a marketing function within an organisation.

Specialisations:

Communications Materials Developer

Marketing Support Coordinator

Alternative Titles:

Bid Assistant

Clarifies bidding technicalities, spots and relays bids to an auctioneer.

Specialisations:

Ringman

Alternative Titles:

Business Support Coordinator

and supports interventions. Controls expenditure within agreed budgets.

Specialisations:

Alternative Titles:

Physical Asset Practitioner

lifecycle.

Specialisations:

Alternative Titles:

Administrative and Specialised Secretaries

support services, utilizing specialised knowledge of the business activity of the organization in which they are employed. They take supervisory responsibility for office clerks in the organization.

Tasks include:

compiling, recording and reviewing legal and medical records, reports, documents and correspondence activity of the organization

Preparing and processing legal documents and papers, such as deeds, wills, affidavits and briefs coordination

Coordinating, assigning and reviewing the work of clerical support workers desktop publishing

Office Supervisors

workers.

Tasks include:

departments

for training to be provided

appropriate personnel action

Resolving work-related problems and preparing and submitting progress and other reports

Assisting in recruitment, interviewing, and selection of employees

Office Supervisor

Coordinates, assigns and reviews the work of clerks involved in general office and administrative skills.

Specialisations:

Data Entry Supervisor

Filing Clerks Supervisor

Personnel Clerks Supervisor

Clerical Supervisor

Alternative Titles:

Office Administrator

Coordinates the activities of an office including administrative systems and office personnel.

Specialisations:

Office Coordinator

Parliamentary Support Services Administrator

Alternative Titles:

Call Centre Team Leader

Monitor and control Contact Centre support staff and their meeting of targets and standards.

Specialisations:

Alternative Titles:

Contact/Call Centre Supervisor

Legal Secretaries

to legal professionals with communication, documentation and internal managerial coordination activities, in law offices, legal departments of large firms and governments.

Tasks include:

officials

Supervising the work of office support workers

Screening requests for meetings, scheduling and organizing meetings

purchasing or acquisition orders

Organizing and maintaining documents, case files and law libraries

procedures

Preparing and processing legal documents and papers, such as deeds, wills, affidavits and briefs

Legal Secretary

Performs secretarial, clerical and other administrative tasks in support of legal professionals.

Specialisations:

Judges Clerk

Judges Assistant

Legal Practice Manager

Alternative Titles:

Administrative and Executive Secretaries

support of managers and professionals and/or prepare correspondence, reports and records of

Tasks include:

Writing and answering business or technical letters and other similar correspondence

Drafting administrative correspondence and minutes

Screening requests for meetings, scheduling and organizing meetings and travel arrangements

purchasing or acquisition orders

Obtaining, proposing and monitoring deadlines and follow-up dates

Supervising the work of clerical support workers

Liaising with other staff about a range of matters relating to the organization's operations

shorthand or specialised office equipment

Secretary Bargaining Council

Facilitates coordination of industry collective bargaining processes and procedures.

Specialisations:

Alternative Titles:

Personal Assistant

Performs liaison, coordination and organisational tasks in support of managers and professionals.

Specialisations:

Administrative Secretary

Private Secretary

Correspondence Assistant

Executive Assistant

Alternative Titles:

Medical Secretaries

procedures, assist health professionals and other workers by performing a variety of communication, documentation, administrative and internal coordination functions, to support health workers in

Tasks include:

Assisting in the preparation of budgets, drafting of contracts and purchasing or acquisition orders

Interviewing patients to complete forms, documents and case histories

Supervising the work of office support workers and other office staff

Completing insurance and other claims forms

patients

Compiling, recording and reviewing medical charts, reports, documents and correspondence

Preparing financial statements and billing procedures

Maintaining medical files and records and technical library

Medical Secretary

documentation, administrative and internal coordination functions, to support health workers in

Specialisations:

Medical Practice Manager

Hospital Ward Secretary

Health Practice Manager

Medical Stenographer

Medical Transcriptionist

Patient Care Secretary

Medical Office Administrative Assistant

Pathology Secretary

Alternative Titles:

Regulatory Government Associate Professionals

and regulations relating to national borders, taxes, social benefits, and issue or examine applications for licences or authorizations in connection with travel, exports and imports of goods, establishment of

Tasks include:

goods transported across the border to ensure enforcement of government rules and regulations

They may receive guidance from Senior Government Officials or Managers

Examining tax returns to determine taxes payable by persons and businesses

Monitoring the application of price, wage or weights and measures regulations

Supervision of other workers may be included

Customs and Border Inspectors

enforce relevant government rules and regulations.

Tasks include:

rules and regulations concerning import or export of goods and currencies

and customs laws

authorizations and certificates

with government rules and regulations concerning goods in transit and the import and export of goods, country and from illegally importing or exporting currency or goods

when necessary, testifying in a court of law about the circumstances and results of investigations

prosecution

Customs Officer

passengers, crew, aircraft, ships, cargo, mail and bond stores.

Specialisations:

Valuation and Origin Industry Complaints Officers

Customs Advisory Officer / Administrator

Coastwatch Officer

Customs Ship Servicing Officer

Customs Liaison Officer / Prevention Officer

Customs Inspector

Customs Investigator

Customs and Excise Officer

Customs Bond Officer / Dog Handler / Examiner / Operator

Customs Overseas Representative

Customs Technical Unit Officer

Alternative Titles:

Immigration Officer

applications according to immigration legislation, rules and policies, and where necessary uses legal

Specialisations:

Passport Checking Officer

Alternative Titles:

Government Tax and Excise Officials

determine the type and amount of taxes, duties and other types of fees to be paid by individuals or businesses, referring exceptional or important cases to accountants, senior government officials or

Tasks include:

ensure compliance with taxation laws and regulations

concerning the determination and payment of taxes, duties and other government fees, and on the taxes, duties and other types of fees to be paid

taken for cases

Taxation Inspector

investigates suspected breaches of taxation legislation.

Specialisations:

Tax Investigator

Investigator Computer Tax Audit

Serious Fraud Investigator

Alternative Titles:

Government Social Benefits Officials

programs to determine eligibility and amount of benefit or appropriate services, referring exceptional

Tasks include:

determinations regarding eligibility, referral decisions, termination of benefits and abuse or fraud government benefit programs and the determination and disbursement of payments or referral to benefits or services

individuals are eligible to receive

Social Security Assessor

and suspected breaches of legislation.

Specialisations:

Pensions Officer

Social Benefits Officer

Social Security Claims Officer

Alternative Titles:

Government Licensing Officials

businesses, build houses or other structures, or to obtain passports, determine eligibility of applications for issuing licences or passports, and identify specific conditions or restrictions to be

Tasks include:

Administering and scoring tests required to license applicants

determinations, and to prepare correspondence to inform applicants of licensing decisions the conditions attached to such licences, and on the public's rights and obligations

Examining applications and approving the issue of passports

the conditions which should be attached

Motor Vehicle Licence Examiner

Registration or licensing is required.

Specialisations:

Driver Testing Counter Clerk

Driver Licensing Clerk Cashier

Driver Licensing Clerk / Officer

Alternative Titles:

Import-export Administrator

shipment of cargo for export.

Specialisations:

Wharf Tally Clerk

Export Documentation Officer

Export Agent / Clerk

Customs Broker

Tally Clerk

Bond Clerk / Agent

Certification Clerk

Customs Agent / Clerk

Shipping Tally Clerk

Alternative Titles:

Passport Officer (Issuing)

Examines applications for passports, determines eligibility of applications for issuing.

Specialisations:

Alternative Titles:

Police Inspectors and Detectives

order to identify suspected offenders and obtain information not readily available or apparent concerning establishments or the circumstances and behaviour of persons, mostly in order to prevent

Tasks include:

establishments or the circumstances and behaviour of persons, usually with the aim of preventing a evidence, interviewing witnesses and suspects and analyzing documents and computer files

prevent crimes or identify suspected offenders

cases

Testifying in courts of law or reporting to superiors about circumstances and results of investigations

Detective

evidence to arrest and prosecute criminals.

Specialisations:

Drugs Officer

Sergeant (SAPS)

VIP Witness Protection Officer

Inspector (SAPS)

Detective Intelligence

Investigator

Detective Sergeant

Plain Clothes Police Officer

Forensic Detective

Cartel Investigator

Alternative Titles:

Sergeant-at-arms

Government Regulatory Associate Professionals not Elsewhere Classified

group 3, technicians and associate professionals. For instance the group includes agricultural, fisheries, forestry, prices, wages and weights and measures inspectors.

Tasks include:

problems or inappropriate business practices and to prepare reports and correspondence

consumer interests

compliance with employment standards legislation

Examining places of business to ensure the use of correct weights and measures in trade

Labour Inspector

corrective actions performed on site (on site includes international, national, local).

Specialisations:

Alternative Titles:

Wage Inspector

consumer interests.

Specialisations:

Alternative Titles:

Refugee Status Determination Officer

1998 (act no 130 of 1998) and its regulations of 2000.

Specialisations:

Refugee Reception Manager

Refugee Reception Officer

Alternative Titles:

Pest Management Officer

and domestic sites according to environmental protection, public health and food safety regulations

Specialisations:

Alternative Titles:

Water Allocation Officer

underground sources.

Specialisations:

Stream Control Officer

Boring Inspector

Water Inspector

Alternative Titles:

Environmental Practices Inspector

certificates.

Specialisations:

Alternative Titles:

Weights and Measures Inspector

equipment and devices.

Specialisations:

Alternative Titles:

Censorship Inspector

Reviews any material before publication or dissemination.

Specialisations:

Alternative Titles:

Price Inspector

correct value of goods or commodities for sale.

Specialisations:

Alternative Titles:

Trade Mark Examiner

Determines whether an applicant should be permitted to receive a trademark registration.

Specialisations:

Alternative Titles:

Quarantine Officer

regulations to prevent the spread of exotic pests and diseases.

Specialisations:

Quarantine and Agriculture Ports Officer  
Exotic Disease Investigator  
Border Protection Officer  
Microbiological Security Officer  
Quarantine Inspector

Alternative Titles:

Fisheries Officer  
obeyed.

Specialisations:

Fisheries Inspector  
Fisheries Investigator

Alternative Titles:

Building Inspector  
requirements.

Specialisations:

Construction Inspector  
Building Certifier  
Building Site Inspector  
Building Surveyor

Alternative Titles:

Train Examiner  
and operational rules and regulations.

Specialisations:

Locomotive Inspector

Alternative Titles:

Transport Operations Inspector  
disruptions.

Specialisations:

Bus Inspector  
Railway Ticket Inspector  
Transport Service Inspector  
Railway Traffic Inspector  
Tram Inspector

Alternative Titles:

Gaming Operations Compliance Officer  
Administers applications and monitors adherence to regulations governing gaming establishments.

Specialisations:

Gaming Compliance Manager  
Gaming Board Investigator  
Casino Inspector and Gaming Control Officer  
Gaming License Administrator

Alternative Titles:

Legal, Social, Cultural and Related Associate Professionals

practical application of knowledge relating to legal services, social work, culture, food preparation,

Tasks include:

recreational programmes;

dishes and menus and overseeing the preparation of meals

social and community assistance programs, and religious and cultural activities;

Legal, Social and Religious Associate Professionals

functions in legal processes and investigations, social and community assistance programs and religious

Tasks include:

Administering and implementing social assistance programs and community services

Assisting clients to deal with personal and social problems

Assisting and supporting legal, social work and religious professionals

Obtaining and analyzing evidence, preparing legal documents and serving court orders

Providing practical assistance, guidance and moral support to individuals and communities

Legal and Related Associate Professionals

provide services related to such legal matters as insurance contracts, the transferring of property and the granting of loans and other financial transactions or conduct investigations for clients.

Tasks include:

Advising clients on legal matters

Serving statements of claims, summonses, warrants, subpoenas and other court orders

Maintaining order in court and hearing rooms

Documenting court proceedings and judgements

documents to prepare cases

registration

order to verify properties' legal descriptions and ownership

papers summarising legal positions, or setting out conditions of loans or insurance

of other possible cases of unlawful behaviour by customers or employees

Investigating establishments or the circumstances and behaviour of persons on behalf of clients

Conveyancer

Acts for and on behalf of clients in the area of property and business transfers.

Specialisations:

Conveyancing Compliance Officer

Deeds Examiner

Conveyancing Clerk

Alternative Titles:

Legal Executive

litigation under the general supervision of a barrister or solicitor.

Specialisations:

Alternative Titles:

Paralegal

by sharing caseload and providing legal advice and customer care within a law firm, a commercial

Specialisations:

Legal Assistant

Alternative Titles:

Clerk of Court  
magistrates.

Specialisations:

Court Clerk  
Judge's Clerk

Alternative Titles:

Court Bailiff

Implements court orders and serves legal orders and summonses as an officer of the court.

Specialisations:

Court Collections Officer  
Sheriff's Officer

Alternative Titles:

Court Orderly / Court Registry Officer

Provides operational support to a court or registry.

Specialisations:

Court Escort  
Court Usher  
Court Attendant  
Court Officer  
Family / Local / High / Satellite Court Manager

Alternative Titles:

Law Clerk

Performs specialised clerical work associated with legal practice and law courts.

Specialisations:

Title Searcher  
Prosecutions Clerk / Support Officer  
Inland Revenue Technical Advisor  
Legal Annotator / Associate  
Legal Clerk  
Litigation Support Officer

Alternative Titles:

Trust Officer

Administers trusts, estates and settlements on behalf of beneficiaries.

Specialisations:

Trust Clerk  
Estate Officer Public Trust

Alternative Titles:

Private Investigator

Conducts investigations for clients and prepares evidence for court proceedings.

Specialisations:

Private Detective  
Private Inquiry Agent  
Commerce Investigating Officer

Commerce Investigator

Alternative Titles:

Associate Legal Professional

by sharing caseload and providing legal advice and customer care within a law firm, a commercial

Specialisations:

State Legal Advisor

Legal Coordinator

Legal Analyst

Legal Officer

Marine Law State Law Advisor

Judges Associate

Legal Advisor

Environmental Law state advisor

Revenue Fraud & Prosecutions Practitioner

Maritime Law State Law Advisor

Alternative Titles:

Debt Counsellor

Consults and counsels clients to resolve debt and credit problems.

Specialisations:

Alternative Titles:

Labour Dispute Enforcement Agent

Monitors the compliance with regard to grievance, disciplinary and dispute procedures.

Specialisations:

Alternative Titles:

Social Work Associate Professionals

community services and assist clients to deal with personal and social problems.

Tasks include:

clients' progress

clients to provide information and obtain feedback on clients' overall situation and progress

Providing crisis intervention and emergency shelter services

assistance housing, employment, transportation, assistance with moves, day care and other referral

Participating in the selection and admission of clients to appropriate programs

in pre-release and release planning

function in society

programs, youth services programs and other community and social service programs under the assistance

deficits

Community Worker

issues, needs and problems associated with recreational, health, housing, employment and other social

Specialisations:

Community Development Facilitator

Community Development Officer

Community Development Worker

Auxiliary Community Development Worker

Alternative Titles:

Disabilities Services Officer

intellectual, physical, social and emotional disabilities.

Specialisations:

Orthopaedic Case Coordinator

Serious Injury Case Manager

Alternative Titles:

Social Auxiliary Worker

individuals, families and communities.

Specialisations:

Women's Shelter Supervisor

Family Service Worker

Crisis Intervention Worker

Mental Health Worker

Welfare Support Worker

Community Service Worker

Life Skills Instructor

Alternative Titles:

Auxiliary Child and Youth Care Worker

and financial problems in an agency framework.

Specialisations:

Alternative Titles:

Religious Associate Professionals

undertake religious works, preach and propagate the teachings of a particular religion and endeavour to improve well-being through the power of faith and spiritual advice.

Tasks include:

Preaching and propagating the teachings of a particular religious faith

Providing religious education, spiritual guidance and moral support to individuals and communities

Administering and participating in programs to provide food, clothing and shelter to those in need

Undertaking religious works

Advising communities and individuals on proper behaviour and faith to preserve or improve well-being

Assisting at services of public worship and religious rites

Religious Associate Professional

to improve well-being through the power of faith and spiritual advice.

Specialisations:

Nun

Lay Preacher

Faith Healer

Monk

Alternative Titles:

Sports and Fitness Workers

and professional sportsmen and women to enhance performance, promote participation and standards in sport, organize and officiate sporting events, and provide instruction, training and

Tasks include:

and sports skills development, and overseeing the participation of young people in sport

Developing and designing fitness programmes

Planning, organizing and conducting practice sessions  
events

knowledge of the sport

Athletes and Sports Players

individually or as part of a team, in their chosen sport.

Tasks include:

Deciding on strategies in consultation with coaches

Assessing other competitors and conditions at venues

Adhering to the rules and regulations associated with a specific sport

Competing in sporting events

Undertaking sports promotional activities and media interviews

Maintaining a high degree of expertise in a particular sport;

Participating in competitive sporting events

required standard of fitness and skill

Footballer

sporting ability and personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Rugby Player

Soccer Player

Alternative Titles:

Golfer

This occupation requires high levels of physical fitness, sporting ability and personal commitment as

Specialisations:

Alternative Titles:

Jockey

physical fitness, sporting ability and personal commitment as well as, or in place of, formal

Specialisations:

Steeplechase Jockey

Alternative Titles:

Cricketer

sporting ability and personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Athlete

high levels of physical fitness, sporting ability and personal commitment as well as, or in place of,

Specialisations:

Alternative Titles:

Boxer

ability and personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Cyclist

sporting ability and personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Racing Driver

of physical fitness, sporting ability and personal commitment as well as, or in place of, formal

Specialisations:

Alternative Titles:

Surfer

sporting ability and personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Swimmer

sporting ability and personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Tennis Player

personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Wrestler

sporting ability and personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Yachtsman

sporting ability and personal commitment as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Other Sportsperson

physical fitness, sporting ability and personal commitment as well as, or in place of, formal

Specialisations:

Alternative Titles:

Sports Coaches, Instructors and Officials

performance, encourage greater participation in sport, and organize and officiate in sporting events

Tasks include:

Identifying strengths and weaknesses of athletes or teams

game rules and safety regulations are observed

Recording lapsed time and keeping scores during events or competitions;

Compiling scores and other athletic records

be made

Analysing and evaluating athletes' or teams' performances and modifying training programs  
games or athletic events

Motivating and preparing athletes or teams for competitive events or games

Planning, developing and implementing training and practice sessions

determining results

Developing, planning and coordinating competitive schedules and programs

Sports Development Officer

Promotes sports and skills development, and oversees the participation of young people in sport.

Specialisations:

Alternative Titles:

Sports Umpire

matches.

Specialisations:

Linesperson

Referee

Alternative Titles:

Sports Official

sporting rules and regulations.

Specialisations:

Racecourse Official

Racecourse Steward

Racecourse Starter

Timekeeper

Racecourse Timekeeper

Handicapper (Racing)

Stipendiary Steward

Dog or Horse Racing Official

Alternative Titles:

Sports Coach or Instructor

abilities.

Specialisations:

Show Jumping Instructor

Dive Master

Snowboarding Instructor

Water Polo Coach

Diving Instructor (Open Water)

Football Coach

Martial Arts Instructor

Gymnastics Coach or Instructor

Tennis Coach

Basketball Coach

Equine Tutor / Riding Instructor

Callisthenics Instructor

Rhythmic Gymnastics Coach  
Athletic Coach  
Diving Coach  
Cricket Coach  
Snorkelling Instructor  
Swimming Coach or Instructor  
Polo Coach  
Dressage Instructor  
Squash Coach  
Scuba Instructor  
Surface Supply Breathing Apparatus (SSBA) Instructor  
Snowsport Instructor  
Skiing Instructor

Alternative Titles:

Fitness and Recreation Instructors and Program Leaders  
in recreational, fitness or outdoor adventure activities.

Tasks include:

Instructing in the use of equipment  
Planning and carrying out recreational and fitness activities  
Evaluating and monitoring clients' abilities and fitness and recommending activities  
Explaining and enforcing safety procedures, rules and regulations  
recreational activities  
assistance when required

Fitness Instructor

Directs, instructs and guides an individual or group in the pursuit of physical fitness and well-being.

Specialisations:

Physical Training Instructor  
Aerobics Instructor  
Health and Fitness Instructor  
Aquarobics Instructor  
Gym Instructor / Trainer  
Gymnasium Attendant  
Physical Education Officer  
Physical Activity Coordinator  
Fitness Centre Worker  
Personal Trainer  
Fitness Consultant / Trainer / Instructor  
Physical Fitness Trainer

Alternative Titles:

Outdoor Adventure Guide  
safety procedures, rules and regulations for outdoor adventure activities.

Specialisations:

Dolphin Swimming Guide

River Rafting Guide  
Diving Operator  
Horse Trekking Guides  
Outdoor Adventure Instructor  
Team Building Operator  
Bungee Jump Master  
White-water Rafting Guide  
Horse Riding Instructor  
Fishing Guide  
Adventure Safari Guide  
Cycle Touring Guides  
Outdoor Recreation Guide  
Hunting Guide  
Mountain Guide  
Trekking Guide  
Outdoor Adventure Leader  
Hiking Guide  
Snorkelling Guide  
Shark Swimming Guide  
River Kayaking Guide  
Kayaking Guide  
Sea Kayaking Guide  
Adventure Tourism Operator

Alternative Titles:

Caving Guide

Plans, organises and provides guided cave exploring experiences for individuals and groups.

Specialisations:

Alternative Titles:

Artistic, Cultural and Culinary Associate Professionals

knowledge in taking and processing still photographs; design and decoration of theatre sets, shop displays and the interiors of homes; preparation of objects for display; maintenance of library and gallery collections, records and cataloguing systems; creation of menus and preparation and

Tasks include:

Mounting and preparing objects for display

Designing and arranging exhibit furnishings, display cases and display areas

Applying artistic techniques to product design, interior decoration and sales promotion  
commercial productions

Designing menus and overseeing the preparation of food

Operating still cameras to photograph people, events, scenes, materials, products and other subjects

Photographers

other subjects.

Tasks include:

Taking portrait photographs of persons and groups of persons

Operating computers to manipulate photographic images  
Operating scanners to transfer photographic images to computers  
products  
background accessories to be used  
illustrate stories and articles in newspapers, magazines and other publications  
Using airbrush, computer or other techniques to create the desired visual effect  
Determining picture composition, making technical adjustments to equipment and photograph subject  
Photographer  
Operates a still camera to take photographs.

Specialisations:

Documentary Photographer  
Landscape Photographer  
Portrait Photographer  
Medical Photographer  
Technical Photographer  
Sports Photographer  
News Photographer  
Photographer and Image Recording Equipment Operator  
Photo Finish / Post Production Photographer  
Fashion Photographer  
Photojournalist  
Aerial Photographer

Alternative Titles:

Air Observer  
Observes or takes photographs from an aircraft in order to obtain information.

Specialisations:

Alternative Titles:

Interior Designers and Decorators  
building interiors to produce an environment tailored to a purpose, taking into consideration factors that enhance living and working environments and sales promotion. They coordinate and participate in

Tasks include:

Negotiating design solutions with clients, management, suppliers and construction staff  
stakeholders  
Preparing sketches, diagrams, illustrations and plans to communicate design concepts  
interiors  
Researching and analysing spatial, functional, efficiency, safety and aesthetic requirements  
Formulating design concepts for the interiors of buildings  
Detailing and documenting selected design for construction  
Coordinating the construction and the decoration of interior  
Designing and decorating show windows and other display areas to promote products and services  
Designing and painting stage scenery  
Interior Designer

building interiors to produce an environment tailored to a purpose, with particular emphasis on space creation, space planning, and factors that enhance living and working environments.

Specialisations:

Tenant Installation Specialist  
Environmental Designer  
Store Designer  
Residential Interior Designer  
Retail Interior Designer  
Commercial Interior Designer  
Stage Scenery Designer

Alternative Titles:

Interior Decorator  
done.

Specialisations:

Draper  
Kitchen Design Consultant  
Interior Consultant

Alternative Titles:

Visual Merchandiser

Plans and installs internal, window and fixed displays to show goods to their best advantage.

Specialisations:

Display Decorator  
Window Dresser

Alternative Titles:

Set Designer  
Designing and painting stage scenery.

Specialisations:

Alternative Titles:

Gallery, Museum and Library Technicians  
arrange and construct gallery exhibits, and assist librarians to organize and operate systems for

Tasks include:

Mounting and preparing objects for display  
Receiving, shipping, packing and unpacking exhibits  
Cataloguing printed and recorded material  
Operating audiovisual and reprographic equipment  
Designing and arranging exhibit furnishings, display cases and display areas  
Assisting in setting up lighting and display equipment  
Searching and verifying bibliographic data  
Ordering new library materials and maintaining library records and circulation systems  
Entering data into databases and editing computer records

Gallery or Museum Technician

gallery exhibits.

Specialisations:

Taxidermist

Alternative Titles:

Library Technician

recorded material and files.

Specialisations:

Alternative Titles:

Chefs

meals in hotels, restaurants and other eating places, on board ships, on passenger trains and in private

Tasks include:

Monitoring quality of dishes at all stages of preparation and presentation

Inspecting supplies, equipment, and work areas to ensure conformance to established standards

Explaining and enforcing hygiene and food safety regulations

Preparing, seasoning and cooking speciality foods and complex dishes

Determining how food should be presented, and creating decorative food displays

Supervising and coordinating the activities of cooks and other workers engaged in food preparation

Instructing cooks and other workers in the preparation, cooking, garnishing, and presentation of food supplies

Discussing food preparation issues with managers, dieticians, kitchen and waiting staff

Participating on the recruitment of kitchen staff and monitoring their performance

Chef

Plans and organises the preparation and cooking of food in dining or catering establishments.

Specialisations:

Head Chef

Pastry Chef

Demi Chef

Saucier

Sous Chef

Executive Chef

Second Chef

Chef De Partie

Commis Chef

Alternative Titles:

Artistic and Cultural Associate Professionals not Elsewhere Classified

those who assist directors or actors with staging of theatrical, motion picture, television or commercial

Tasks include:

Tattoo Artist

form decorative or ornamental designs.

Specialisations:

Body Artist

Alternative Titles:

Light Technician

productions.

Specialisations:

Lighting Assistant  
Lighting Operator  
Lighting Technician  
Lighting Director  
Lighting Electrician

Alternative Titles:

Stage Manager  
properties, and operating lighting and sound equipment as part of dramatic productions.

Specialisations:

Stunt Coordinator  
Theatre Technician  
Stage Technician  
Floor Manager (Broadcasting)

Alternative Titles:

Theatrical Dresser  
multiple costume changes during performances.

Specialisations:

Alternative Titles:

Stunt Person  
Conducts dangerous stunts on behalf of actors.

Specialisations:

Stuntman  
Stunt Artist

Alternative Titles:

Special Effects Person  
and other mechanical and electrical effects as required by script for television, motion picture, and

Specialisations:

Alternative Titles:

Continuity Person  
during photographing of motion pictures and television film productions.

Specialisations:

Alternative Titles:

Film Technician  
May perform precision tasks such as editing photographic negatives and prints.

Specialisations:

Alternative Titles:

Microphone Boom Operator  
broadcasts.

Specialisations:

Alternative Titles:

Performing Arts Road Manager  
concert tour).

Specialisations:

Alternative Titles:

Information and Communications Technicians

systems, communications systems and networks and perform technical tasks related to telecommunications, broadcast of image and sound as well as other types of telecommunications

Tasks include:

television programmes

Providing assistance to information and communications systems users

software

data communications systems

equipment to record sound, edit and mix image and sound recordings

supervision of the manufacture, utilisation, maintenance and repair of telecommunications systems

Information and Communications Technology Operations and User Support Technicians

for the day-to-day running of communications systems, computer systems and networks and provide

Tasks include:

Answering user inquiries regarding software or hardware operation to resolve problems

Establishing, operating and maintaining network and other data communications systems

design or installation specifications

ensuring proper installation of cables, operating systems, or appropriate software

web server hardware or software modifying web pages

Performing web server backup and recovery operations

Information and Communications Technology Operations Technicians

processing, operation and monitoring of information and communications technology systems,

peripherals, hardware, software and related computer equipment to ensure optimal performance, and

Tasks include:

loading of peripheral equipment by peripheral equipment operators

Monitoring systems for equipment failure or errors in performance

Operating and controlling peripheral and related computer equipment

Retrieving, separating and sorting program output as needed, and sending data to specified users

Notifying supervisor or maintenance technician of equipment malfunctions

equipment to integrate and operate equipment

other staff or terminating the program

disks and paper to be loaded, and control settings

Computer Operator

technology systems, peripherals, hardware, software and related computer equipment and identify

Specialisations:

Computer Peripheral Equipment Operator

High-speed Computer Printer Operator

Alternative Titles:

Information and Communications Technology User Support Technicians

users, either directly or by telephone, e-mail or other electronic means, including diagnosing and resolving issues and problems with software, hardware, computer peripheral equipment, networks,

Tasks include:

systems, or appropriate software

Answering user inquiries regarding software or hardware operation to resolve problems  
design or installation specifications  
Emulating or reproducing technical problems encountered by users  
Entering commands and observing system functioning to verify correct operations and detect errors  
Consulting user guides, technical manuals and other documents to research and implement solutions  
or installation activities  
Overseeing the daily performance of communications and computer systems  
ICT Communications Assistant  
software, hardware, computer peripheral equipment, networks, databases, systems and the internet.

Specialisations:

Computer Programming Assistant  
Computer Engineering Assistant  
Computer Database Assistant  
Programme Analyst Data Processing  
ICT Systems Analysis Assistant  
Computer Help Desk Operator

Alternative Titles:

Computer Network and Systems Technicians  
communications systems.

Tasks include:

Identifying areas needing upgraded equipment and software  
Installing computer hardware, network software, operating system software and applications software  
Operating, maintaining and troubleshooting network systems  
Assisting users with network and data communications problems  
Operating and maintaining data communications systems other than networks  
networks

Computer Network Technician

Establishes, operates and maintains network and other data communications systems.

Specialisations:

Network Support Technician

Alternative Titles:

Geographic Information Systems Technicians  
geographic information system (GIS) databases. May also perform some custom application

Specialisations:

GIS Assistant / Consultant / Officer / Operator / Specialist / Technician

Geographic Information Systems Specialist

Remote Sensing Scientists and Technologists

Geographic Information Systems Coordinator

Technical Support Specialist

Geographic Information Systems Analyst

Alternative Titles:

Web Technicians

websites and web server hardware and software.

Tasks include:

Liaising with, and providing guidance to, clients and users  
procedures and system logs  
Developing, coordinating, implementing and monitoring security measures  
new systems  
web server hardware or software  
Modifying web pages  
Performing web server backup and recovery operations  
Web Technician  
server hardware and software.

Specialisations:

Web Editor  
Webmaster  
Multimedia Technician  
Website Technician  
Website Administrator

Alternative Titles:

Telecommunications and Broadcasting Technicians  
record and edit images and sound and for transmitting radio and television broadcasts of images and sounds, as well as other types of telecommunication signals on land, sea or in aircraft, perform

Tasks include:

Designing and preparing blueprints of circuitry according to the specifications given  
equipment, or testing prototypes  
television programmes Controlling and maintaining radio communications systems, satellite services, telecommunications systems  
Broadcasting and Audio-visual Technicians  
edit images and sound and for transmitting radio and television broadcasts of images and sounds, as well as other types of telecommunication signals on land, sea or in aircraft.

Tasks include:

aircraft  
to create special image and sound effects  
Making emergency repairs to equipment  
identify and solve problems  
programmes  
transmissions systems, in order to identify and solve problems  
Controlling equipment to record sound  
Broadcast Transmitter Operator  
Operates consoles to control radio or television broadcast transmitters.

Specialisations:

Broadcasting Technician  
Television Station Operator

Alternative Titles:

Camera Operator (Film, Television or Video)

Operates consoles to control radio or television broadcast transmitters.

Specialisations:

Focus Puller (Film)

Video Tape Operator

Videographer

Alternative Titles:

Sound Technician

film or video productions, or stage performances.

Specialisations:

Video and Sound Recorder

Sound Effects Person

Re-recording Mixer

Dubbing Projectionist (Sound Mixing)

Dubbing Machine Operator

Sound Editor / Mixer / Recordist / Operator / Specialist

Audio Technician

Audio Operator

Alternative Titles:

Television Equipment Operator

Operates television equipment to record, edit, mix and prepare material for broadcast.

Specialisations:

Television Broadcasting Sound Operator

Television Control Room Technician

Vision Mixer

Vision Controller

Alternative Titles:

Radio Station Operator

ranges of sounds of radio broadcasts.

Specialisations:

Radio Broadcasting Technician

Radio Control Room Technician

Alternative Titles:

Production Assistant (Film, Television or Radio)

television, radio or stage productions.

Specialisations:

Production Runner (Radio and TV)

Alternative Titles:

Telecommunications Engineering Technicians

telecommunications engineering research, as well as with the design, manufacture, assembly,

Tasks include:

manufacture and installation of telecommunications equipment, according to the specifications given equipment, or testing prototypes

identify and solve problems arising in the course of their work

adopted

Engineering technician (telecommunications)

telecommunications systems to ensure satisfactory performance and compliance with specifications

Telecommunications Technical Officer or Technologist

optimization and performance monitoring of telecommunications networks, diagnosis and repair of

Specialisations:

Engineering Technician (Telecommunications)

Alternative Titles:

CLERICAL SUPPORT WORKERS

perform a number of clerical duties in connection with money-handling operations, travel

Tasks include:

Carrying out clerical duties in libraries

Keeping records relating to stocks, production and transport

Stenography, typing, and operating word processors and other office machines

appointments

Filing documents; carrying out duties in connection with mail services

Entering data into computers; carrying out secretarial duties; recording and computing numerical data

Preparing and checking material for printing; writing on behalf of illiterate persons

Performing money-handling operations

Keeping records relating to passenger and freight transport

Operating a telephone switchboard

Supervision of other workers may be included

General and Keyboard Clerks

clerical and administrative tasks according to established procedures.

Tasks include:

faxing or processing mail

process text and data

Operating personal computers

Word processors or typewriters, recording, inputting and processing data using computers

General Office Clerks

procedures.

Tasks include:

Recording, preparing, sorting, classifying and filing information

Sorting, opening and sending mail

Photocopying and faxing documents

Recording issue of equipment to staff

Checking figures, preparing invoices and recording details of financial transactions made

Responding to telephone or electronic enquiries or forwarding to appropriate person

Preparing reports and correspondence of a routine nature

Transcribing information onto computers, and proofreading and correcting copy

General Office Clerks

procedures.

Tasks include:

Recording, preparing, sorting, classifying and filing information  
Sorting, opening and sending mail  
Photocopying and faxing documents  
Recording issue of equipment to staff  
Checking figures, preparing invoices and recording details of financial transactions made  
Responding to telephone or electronic enquiries or forwarding to appropriate person  
Preparing reports and correspondence of a routine nature  
Transcribing information onto computers, and proofreading and correcting copy

General Clerk

Performs a range of clerical and administrative tasks.

Specialisations:

Buying Clerk

Community Services Clerk

Administrative Assistant

Clerical Assistant / Officer

Social Security Administrator

Client Services Administrator

Lab Administrator

Advisory Officer Clerical

Counter / Licensing / Veterinary / Warrants Clerk

Administration Clerk / Officer

Office / Field Assistant

Visa / Fingerprint Officer

Operation Services / Support Officer

Recording Clerk

Girl Friday

Victims Court Assistant

Accident / Committee / Fingerprint Clerk

Tender Evaluation Coordinator

Survey Information Officer

Planning Support Officer

Alternative Titles:

Logistic clerk

Back Office Process Consultant

Processes back office transactions in order to fulfil business and client and/or customer requirements.

Specialisations:

Alternative Titles:

Secretaries (General)

transcribe correspondence and other documents, check and format documents prepared by other staff, deal with incoming and outgoing mail, screen requests for meetings or appointments, and

Tasks include:

documents

Screening and recording leave and other staff-members' entitlements

Screening requests for meetings or appointments and helping to organize meetings  
Organizing and supervising filing systems; dealing with routine correspondence on their own initiative  
Secretaries (General)

transcribe correspondence and other documents, check and format documents prepared by other staff, deal with incoming and outgoing mail, screen requests for meetings or appointments, and

Tasks include:

documents or written drafts to conform to office standards, using typewriter, personal computer or

Organizing and supervising filing systems

Dealing with incoming or outgoing mail

Dealing with routine correspondence on their own initiative

Screening requests for meetings or appointments and helping to organize meetings

Using various computer software packages including spreadsheets to provide administrative support

Scanning, recording and distributing mail, correspondence and documents

Screening and recording leave and other staff-members' entitlements

Secretary (General)

Performs secretarial, clerical and other administrative tasks in support of managers and professionals.

Specialisations:

Advisory Officer Cabinet Office

Aide De Camp

Appointments Officer

Alternative Titles:

Keyboard Operators

storage, processing, publication and transmission.

Tasks include:

writing machines

and correcting copy

storage and keeping records of data input

television programming

Typists and Word Processing Operators

other word processor, and record oral or written matter in shorthand.

Tasks include:

Checking completed work for proper spelling, grammar, punctuation and formatting

computer, word processor or typewriter

Taking dictation and recording other matter in shorthand

Transcribing information recorded in shorthand and on sound recording equipment

Gathering and arranging the material to be typed, following instructions

television programming

system to store, retrieve or update documents

Word Processing Operator

Operates a computer to type, edit and generate a variety of documents and reports.

Specialisations:

Typist

Word Processing Clerk

Computer Assisted Transcript Operator

Verbatim Reporter

Alternative Titles:

Machine Shorthand Reporter

programming and for the deaf and hearing impaired using handwritten shorthand, stenotype shorthand machines, computer-assisted transcription software and sound recording equipment.

Specialisations:

Stenocaptioner

Hansard Reporter

Court Reporter / Taker

Braille Transcriber

Alternative Titles:

Data Entry Clerks

computerized databases, spreadsheets or other data repositories using a keyboard, mouse, or optical scanner, speech recognition software or other data entry tools. They enter data into mechanical and

Tasks include:

Receiving and registering invoices, forms, records and other documents for data capture processing devices

Operating bookkeeping and calculating machines

Verifying accuracy and completeness of data and correcting entered data, if needed

Importing and exporting data between different database systems and software

Data Entry Operator

transmission.

Specialisations:

Data Capturer

Data Specifier /Programmer / Cati Specialist

Internal Affairs Computing Officer

Data Compiler / Enterer / Officer / Operator

Electronic Data Processor (EDP)

Data Control / Input Clerk

Flexowriter Printer

Computer Clerk

Punched Card Machine Operator

Data Processing Operator

Visual Display Unit Operator

Alternative Titles:

Customer Services Clerks

arrangements, requests for information, making appointments, operating telephone switchboards, and interviewing for surveys or to complete applications for eligibility for services.

Tasks include:

Greeting and receiving visitors

Supplying information requested by clients and making appointments

Operating telephone switchboards

Interviewing survey respondents; interviewing applicants for services  
Tellers, Money Collectors and Related Clerks  
relating to banking, postal services, betting or gambling, pawning and debt-collecting.

Tasks include:

Collecting debts and other payments  
Conducting gambling games; lending money against articles deposited or other securities  
Receiving and paying off bets on results of sporting events  
Dealing with clients of banks or post offices in connection with money operations or postal services  
Bank Tellers and Related Clerks  
receiving, changing and paying out money, or providing mail services.

Tasks include:

Paying bills and making money transfers on clients' behalf  
Making records of all transactions and reconciling them with cash balance  
payments, money transfers and related business  
Crediting and debiting clients' accounts  
Changing money from one currency to another, as requested by clients  
money orders, certified cheques and other related banking transactions  
Bank Teller  
money orders, certified cheques and other related banking transactions.

Specialisations:

Bank Clerk / Officer  
Settlements Clerk Banking  
Teller

Alternative Titles:

Bank Worker  
Making records of all transactions and reconciling them with cash balance.

Specialisations:

Mortgage Banker  
Credit Support Officer  
ATM Custodian  
Bank Customer Services Clerk / Officer  
Administration and Superannuation Investment Officer  
Personal Banking Consultant

Alternative Titles:

Currency Exchange Officer  
Changing money from one currency to another, as requested by clients.

Specialisations:

Foreign Exchange Officer / Teller

Alternative Titles:

Banknote Processor  
Processes used banknotes to maintain the quality and integrity of banknotes in circulation.

Specialisations:

Alternative Titles:

Postal Frontline Service Worker

Renders frontline services to clients / customers at a retail postal services outlet.

Specialisations:

Postal Clerk

Post Office Clerk

Postal Frontline Teller

Alternative Titles:

Bookmakers, Croupiers and Related Gaming Workers

on results of sporting or other events, or conduct games of chance in gambling establishments.

Tasks include:

Preparing and issuing lists of approximate odds

Announcing winning numbers, paying winners and collecting payments from losers

Determining risks to decide odds and to hedge or refuse bets

Explaining and interpreting operating rules of a gambling establishment

Distributing cards, rolling dice or spinning a roulette wheel

Bookmaker

Determines risk, offers odds and accepts bets on the outcome of racing and other events.

Specialisations:

Horse Racing Analyst

Bookmaking Clerk

Alternative Titles:

Gaming Worker

Provides gaming services within a casino or other gambling establishment.

Specialisations:

Gaming Table Operator

Casino Gaming Inspector

Casino Surveillance Operator

Casino / Gaming Dealer

Gaming Operator

Gaming Inspector

Gaming Pit Boss

Croupier

Alternative Titles:

Betting Agency Counter Clerk

horse and dog racing, and other sports and events.

Specialisations:

Tab Clerk

Totalisator Agency Board Worker

Tab Operator / Teller / Worker

Betting Operator

Alternative Titles:

Bookmaker's Clerk

Assists bookmakers to provide on course betting services at race meetings.

Specialisations:

Bagman / Bagwoman

Penciller

Alternative Titles:

Telephone Betting Clerk

and other sports events. May work in a call centre.

Specialisations:

Phonebet Operator

Alternative Titles:

Bingo Caller

the bingo event.

Specialisations:

Alternative Titles:

Lotto Operator

Assists public in registering betting numbers for lotto draw.

Specialisations:

Lotto Worker

Lottery Seller Agent

Alternative Titles:

Pawnbrokers and Money-lenders

or other security.

Tasks include:

Collecting loans when the pledge involved the success of future harvest and other similar undertakings

Returning articles when the loan is paid or, in the event of non-payment, selling pledged articles

Lending money as personal loans against success of future harvest and other similar undertakings

Keeping a record of items received and money distributed and received

Evaluating articles offered as pledges, calculating interest, and lending money

Pawnbrokers and Money-lenders

Lends money against articles deposited as pledges, or against property or other security.

Specialisations:

Micro Financier

Money Launderer / Lender

Alternative Titles:

Debt-collectors and Related Workers

collect charity payments.

Tasks include:

Telephoning, visiting, or writing to customers to collect money or arrange for later payments

Asking for and collecting charity payments

Tracing and locating debtors

Recommending legal action or discontinuation of service when payment cannot be otherwise obtained

Preparing reports including amounts collected and maintain records and files related to collection work

Debt Collector

Collects payments for overdue accounts, overdue instalments or damage claims on behalf of creditors.

Specialisations:

Payment Collector

Repossessor

Legal Recoveries Officer

Collection Officer

Mercantile Agent (AUS)

Regional Manager Debt

Rate Rent Collector

Collection Agent

Repossession Agent

District Collections Manager

Debt Management Officer

Debt Recovery Officer

Alternative Titles:

Client Information Workers

such as e-mail in connection with making travel arrangements, describing the products or services of an organization, registering and greeting guests and visitors, making appointments, connecting telephone

Tasks include:

Providing information concerning the goods, services or policies of an organization

Making appointments; operating a telephone switchboard

Preparing itineraries and making travel and hotel reservations for clients

Registering accommodation guests

Greeting and receiving clients and visitors

Interviewing survey respondents and applicants for eligibility

Travel Consultants and Clerks

accommodation reservations and organize group tours.

Tasks include:

Making and confirming reservations

Issuing tickets and vouchers

Organizing group tours for business or vacation travel and selling them to groups or individuals

Helping customers in obtaining necessary travel documents such as visas

accommodation, ascertaining customer's requirements and advising them on travel arrangements

Preparing bills and receiving payments

Preparing itineraries

Tourist Information Officer

Provides travel and accommodation information to tourists. May work in a call centre.

Specialisations:

Tourist Advisor

Travel Reception Clerk

Alternative Titles:

Travel Consultant

work in a call centre.

Specialisations:

Travel Clerk  
Travel Wholesaler  
Domestic Travel Consultant  
International Travel Consultant  
Travel Agent  
Travel Arrangements Manager  
Travel Officer  
Travel Reservation Clerk  
Booking Travel Clerk  
Travel Consolidator  
Travel Agent Representative  
Inbound Tour Manager

Alternative Titles:

Contact Centre Information Clerks

regarding a company's or an organization's goods, services or policies, and process financial transactions using the telephone or electronic communications media, such as email. They are located

Tasks include:

Advising clients of additional products or services

service or sort out complaints

Dispatching tasks to other units, when relevant

Invoicing or handling payments, where necessary

Identifying requirements and entering events into a computer system

Sending letters, information sheets and other documents to clients

Inbound Contact Centre Consultant

indicators.

Specialisations:

Inbound Contact Centre Team Leader

Inbound Call Centre Customer Service Representative

Alternative Titles:

Outbound Contact Centre Consultant

performance indicators or outcomes.

Specialisations:

Call or Contact Centre Sales Agent / Consultant

Outbound Contact Centre Team Leader

Collections Consultant (Contact Centre)

Call Centre Customer Service Representative (Outbound)

Alternative Titles:

Contact Centre Real Time Advisor

the relevant stakeholders and assists with implementing scheduled revisions.

Specialisations:

Bridge Controller

Real Time Monitor

Resource Controller

Real Time Administrator

Real Time Tracker

Real Time Analyst

Alternative Titles:

Contact Centre Resource Planner  
requirements.

Specialisations:

Contact Centre Shift Scheduler

Contact Centre Workforce Scheduler

Contact Centre Workforce Management Planner

Contact Centre Workforce Planner

Alternative Titles:

Contact Centre Forecast Analyst  
customer service, financial and employee wellbeing objectives.

Specialisations:

Contact Centre Forecaster

Alternative Titles:

Call or Contact Centre Agent  
products or services.

Specialisations:

Alternative Titles:

Telephone Switchboard Operators

establish telephone connections, receive caller inquiries and service problem reports, and record and

Tasks include:

Dealing with telephone inquiries and recording messages

Investigating operating system problems and informing repair services

Forwarding messages to staff or clients

Making connections for outgoing calls

Operating switchboards and consoles to connect, hold, transfer, and disconnect telephone calls

Switchboard Operator

connections, receive caller inquiries and fault reports.

Specialisations:

PABX Operator

Telecom Operator

Shift Telephonist

Phone Centre Operator

Telephone Operator / Attendant

Alternative Titles:

Hotel Receptionists

services, make room reservations, keep a record of rooms available for occupancy and present

Tasks include:

Registering arriving guests, assigning rooms; verifying customer's credit and issuing room keys

Contacting housekeeping or maintenance services when guests report problems

Maintaining an inventory of rooms available for occupancy, reservations and room assignments  
Providing information regarding hotel services and services available in the community  
Receiving and forwarding messages in person or using telephone or telephone switchboard  
Providing information about availability of accommodation and making room reservations  
Reviewing statements of charges to departing guests and receiving payment  
Compiling and checking guest accounts for charges using computerized or manual systems  
Responding to guests' requests for housekeeping and maintenance services as well as complaints  
Hotel or Motel Receptionist  
motel.

Specialisations:

Alternative Titles:

Enquiry Clerks

about the organization's goods, services and policies, provide information and refer people to other sources. They are employed in locations which put them in direct contact with clients or with the

Tasks include:

Issuing relevant forms, information kits and brochures to interested parties

Recording information about enquiries and complaints

location, price and related issues

Referring complex enquiries to team leaders or expert advisers

Responding to enquiries about problems and providing advice, information and assistance

Enquiry Clerk

and services, provides information and refers people to other sources.

Specialisations:

Helpline Advisor

Public Foyer Attendant

Corporate / Front Office Receptionist

Dealer Support Consultant

Public Counter Assistant / Clerk / Receptionist

Consumer Safety Advisor

Client Liaison Officer

Info Centre Administrator

Communications Assistant

Enquiry Officer

Information Express Officer

Client Support Officer

Customer Centre Support Officer

Customer Services Clerk / Officer / Reception Officer

Information Clerk / Officer / Advisor / Assistant

Complaints Clerk

Alternative Titles:

Receptionists (General)

requests including arranging for appointments.

Tasks include:

Supplying information pamphlets, brochures or forms  
Dealing with telephone requests for information or appointments  
Making appointments for clients  
Receiving and welcoming visitors, guests or clients  
Directing clients to appropriate location or person  
Receptionist (General)  
requests.

Specialisations:

Front Desk Support Officer  
Front Desk Coordinator  
Tenancy Officer

Alternative Titles:

Medical Receptionist  
responds to personal, telephone and written inquiries and requests.

Specialisations:

Patient Information Officer  
Hospital Hostess

Alternative Titles:

Survey and Market Research Interviewers  
market research questions on a range of topics.

Tasks include:

Asking questions following the outlines of questionnaires and surveys  
Providing feedback to survey sponsors concerning problems in obtaining valid data  
Contacting individuals by telephone or in person and explaining the purpose of the interview  
Identifying and resolving inconsistencies in responses  
computer-assisted interviewing systems  
Survey Interviewer  
topics. May work in a call centre.

Specialisations:

Telephone Researcher / Surveyor  
Interviewer  
Field Worker  
Clerical Field Officer  
Research / Survey / Poll Interviewer  
Field Assistant / Coordinator  
Market Research Reporter  
Market Research Interviewer  
Enumerator

Alternative Titles:

Client Information Workers not Elsewhere Classified  
instance, it includes workers who obtain and process information from clients needed to determine

Tasks include:

Admissions Clerk

responds to telephone inquiries.

Specialisations:

Hospital Admitting Clerk

Hospital Ward Clerk

Alternative Titles:

Ship's Purser

passengers.

Specialisations:

Alternative Titles:

Numerical and Material Recording Clerks

statistical, financial, and other numerical data, and take charge of cash transactions incidental to business matters. Some occupations classified here keep records of goods produced, purchased,

Tasks include:

Recording produced, stocked, ordered and dispatched goods

preparation and checking of production operation schedules

transactions incidental to the business

similar establishment

Keeping records of operational aspects and coordinating the timing of passenger and freight transport

Helping with accounting and bookkeeping records and computations

Obtaining, compiling and computing statistical or actuarial data

Recording production materials received, put into stock or issued

Calculating unit production costs

Numerical Clerks

numerical data, and take charge of cash transactions incidental to business matters.

Tasks include:

similar establishment

Taking charge of cash transactions incidental to the business

Helping with accounting and bookkeeping records and computations

Obtaining, compiling and computing statistical or actuarial data

paying wages

Accounting and Bookkeeping Clerks

records complete. They perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records.

Tasks include:

cash receipts, expenditures, accounts payable and receivable, and profits and losses

according to established procedures

Checking figures, postings, and documents for correct entry, mathematical accuracy, and proper codes

records using journals and ledgers or computers

Operating computers programmed with accounting software to record, store, and analyze information

Accounts Clerk

call centre.

Specialisations:

Debtors Clerk

Assets Clerk / Coordinator  
Account Coordinator / Controller  
Billing Administrator / Representative / Officer  
Accounts Payable or Receivable Clerk  
Audit Clerk  
Ledger Clerk  
Settlement Clerk / Officer

Creditors Clerk

Accounting Clerk

Alternative Titles:

Controller debtors

Creditors controller

Cost Clerk

Calculates and investigates the cost of wages, materials, overheads and other operating expenses.

Specialisations:

Pricing Clerk / Analyst / Estimator

Costing Estimator

Costing Clerk

Alternative Titles:

Taxation Clerk

Prepares and maintains tax records.

Specialisations:

Alternative Titles:

Statistical, Finance and Insurance Clerks

perform clerical tasks relating to the transactions of insurance establishments, banks and other

Tasks include:

form

employer

Processing insurance enrolments, cancellations, claims transactions, policy changes and payments

Preparing financial documents, and calculating interest or brokerage charges and stamp duties payable

Obtaining and compiling statistical or actuarial data based on routine or special sources of information

Insurance Administrator

Prepares and checks documentation associated with insurance. May work in a call centre.

Specialisations:

Insurance Brokering Clerk / Assistant

Insurance Clerk / Officer

Insurance Underwriting Clerk

Health Insurance Assessor

Superannuation Fund Clerk

Alternative Titles:

Securities Services Administrative Officer

transactions.

Specialisations:

Corporate Action Officer  
Settlement Officer  
Securities Lending and Borrowing Officer  
Share Scheme Administrator  
Cash Management Officer  
Accounts Opening and Maintenance Officer  
Settlement Manager  
Entitlement Officer  
Script Lending Administrator  
Client Take-on Officer

Alternative Titles:

Statistical Clerk  
Compiles data and undertakes statistical and actuarial computations.

Specialisations:

Statistical Coordinator / Officer  
Statistical Field Worker  
Data Match Officer  
Census Processing Manager  
Census Mapping Monitor  
Actuarial Clerk  
Clerk Field Collections  
Survey Statistician  
Census Clerk

Alternative Titles:

Insurance Claims Administrator  
Determines liability and negotiates and audits insurance settlements.

Specialisations:

Insurance Claims Negotiator  
Claims Analyst  
Insurance Claims Clerk  
Insurance Recovery Clerk

Alternative Titles:

Payroll Clerks  
for employees within a department, company or other establishment.

Tasks include:

Preparing employee payments and benefit payments by cheque or electronic transfer entitlements, using manual or computerized systems  
payroll discrepancies  
deductions such as taxes, union dues, garnishments and insurance and pension plans records  
Payroll Clerk  
purposes.

Specialisations:

Payroll Coordinator  
Payroll Assistant  
Pay Clerk  
Salaries Officer  
Payroll Consultant  
Wage Clerk  
Salaries Administrator  
Salaries Clerk

Alternative Titles:

Material-recording and Transport Clerks

dispatched, and of materials needed at specified production dates, or keep records of operational

Tasks include:

Recording produced, stocked, ordered and dispatched goods

preparation and checking of production operation schedules

Keeping records of operational aspects and coordinating the timing of passenger and freight transport

Recording production materials received, put into stock or issued

Stock Clerks

dispatched or put into stock.

Tasks include:

stocks

Receiving, storing and issuing tools, spare parts, or various equipment and maintaining relevant records

Arranging and controlling receipt and dispatch of goods and keeping relevant records

Weighing goods received, issued, produced, or dispatched and maintaining relevant records

Compiling inventories of furniture and other items received for storage

Stock Clerk / Officer

Monitors stock levels and maintains stock, order and inventory records.

Specialisations:

Inventory Clerk / Controller / Administrator

Storekeeping Officer

Supply Clerk / Assistant / Officer / Scheduler

Lost and Found Property Clerk

Packaging Material Stores Clerk-Perishable Produce

Stores Coordinator

Micro Nutrients Stores Persons

Stock Control Clerk

Ships Provider

Exhibits Clerk / Officer

Stores Works Property Officer

Quartermaster Ship

Aisle Controller

Stores Controller

Feed Additives Stores Person

Stores Maintenance Clerk

Purchasing and Inventory Officer

Stores Clerk / Officer

Alternative Titles:

Dispatching and Receiving Clerk / Officer  
and prepares goods for dispatch.

Specialisations:

Freight Clerk / Agent

Distribution Officer

Goods Receiving Clerk

Packed Fresh Produce Dispatch Clerk

Carton and Label Controller

Workshop Clerk

Dispatch Clerk / Officer / Operator / Assistant / Worker

Receiving Clerk

Inwards Goods Clerk

Shipping and Receiving Clerk

Alternative Titles:

Order Clerk / Officer

stock, and processes orders.

Specialisations:

Mail Order Clerk

Customer Orders Clerk

Alternative Titles:

Warehouse Administrator / Clerk

Administers and coordinates storage and distribution operations within an organisation.

Specialisations:

Wool Storage Controller / Manager

Seed Warehouse Manager

Seed Receiving Manager

Ca / Ra Storage Manager / Controller (Perishable Produce)

Seed Dispatch Manager

Alternative Titles:

Lampman

repairs equipment.

Specialisations:

Alternative Titles:

Production Clerks

construction and similar production programmes, and prepare and check production operation

Tasks include:

Computing quantities, qualities and types of materials required by production programme

Recording and coordinating the flow of work and materials between departments

orders and production capacity and performance

keeping relevant records

Verifying stocks, arranging deliveries and investigating delays

Production Coordinator

examines orders for goods and prepares production schedules for production units.

Specialisations:

Manufacturing Distributor

Production Leader

Logistics Clerk / Assistant / Controller / Coordinator / Planner / Officer

Shift Controller

Production Foreman

Production Planning Officer

Schedule Clerk

Delivery Clerk

Material and Production Planning Clerk

Planning and Liaison Officer

Production Planner / Officer

Parts Warehouse Clerk

Printing Coordinator

Distribution Controller

Production Clerk

Seed Harvesting Leader

Quota Controller

Fresh Produce Receiving Coordinator

Fresh Produce Dispatch Controller

Production Recorder / Scheduler

Alternative Titles:

Transport Clerks

passenger and freight transport, and prepare reports for management.

Tasks include:

freight, such as passenger lists and freight manifests

Keeping records of operational aspects and coordinating the timing of passenger and freight transport

Preparing reports for management

Directing, controlling and keeping records of freight handling at a railway yard

and scheduling of vehicles and drivers, loading and unloading of vehicles and storage of goods in transit

Directing train routings within a division or zone of a railway system and keeping related records

Transport Clerk

freight transport, and prepare reports for management.

Specialisations:

Clerical Dispatcher (Transport Service)

Aircraft Load Controller

Clerical Controller (Transport Service)

Railway Traffic Dispatcher

Railway Checker

Fleet Maintainer / Supply Officer

Wharfinger

Road Traffic Controller

Fleet Contracts Manager / Controller / Coordinator

Boat Dispatcher

Truck Dispatcher

Transport Coordinator / Dispatcher

Alternative Titles:

Other Clerical Support Workers

prepare information for processing, maintain personnel records, check material for consistency with original source material and write on behalf of illiterate persons.

Tasks include:

Performed by workers in this sub-major group usually include:

Recording information regarding acquisition, issue and return of library books

Writing on behalf of persons who are unable to read and write

Coding

Maintaining personnel records

Performing a number of miscellaneous clerical duties

Classifying and filing various documents and other records

Correcting proofs

Sorting, recording and delivering mail from post offices, as well as from or within an enterprise

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Library Clerks

periodicals, journals, magazines and newspapers and provide general library information to library

Tasks include:

Maintaining journal subscriptions

Maintaining library records relating to the acquisition, issue and return of books and other materials

Issuing and receiving library books and other materials

Assisting library users in accessing basic library materials and making interlibrary loans

Reshelving books and other library materials

typing

Library Assistant

Issues, receives and shelves library items and maintains associated records.

Specialisations:

Document Services Coordinator  
Indexer  
Manuscripts Assistant  
Circulation Assistant  
Executive Officer Library  
Library Clerk / Officer  
Repository Assistant  
Documentation Officer  
Heritage Collection Assistant  
Library Shelver / Retrieval Assistant  
Reference Assistant / Officer  
Archive Assistant  
Knowledge Online Coordinator  
Records Coordinator / Officer  
Cataloguing Clerk / Officer  
Interloans Assistant  
Library Attendant  
Indexing Assistant

Alternative Titles:

Mail Carriers and Sorting Clerks

mail services from post offices or related organizations, as well as from or within an establishment.

Tasks include:

outgoing mail  
Sorting and delivering mail to private houses and businesses  
Performing mail-handling duties in public post offices or privately owned delivery establishments  
Providing delivery confirmation records when requested by the client  
Courier  
Delivers goods, documents, messages, samples, x-rays and test results.

Specialisations:

Motorbike Courier  
Bicycle Courier  
Parcel Contractor  
Rural Mail Contractor

Alternative Titles:

Postal Delivery Officer

Delivers mail on foot, by bicycle or motorised transport over allocated delivery rounds.

Specialisations:

Mail Delivery Contractor  
Postman / Postwoman  
Messenger  
Post Carrier

Mail Deliverer

Alternative Titles:

Mail Clerk

Collects, sorts and dispatches mail within an organisation.

Specialisations:

Post Office Mail Sorter

Mail Assistant

Parcel Post Officer

Mail Dispatch Clerk

Mail Sorting Clerk

Mail Controller

Mail Centre Coordinator

Postal Sorting Officer

Mail Officer

Mail Processing Officer

Mailroom Assistant / Clerk

Mail Handler

Alternative Titles:

Coding, Proof-reading and Related Clerks

perform a number of miscellaneous clerical duties.

Tasks include:

Converting information into codes and classifying information by codes for data-processing purposes

Addressing circulars and envelopes by hand

errors and marking texts for printer according to the established rules

Sorting documents for filing or to collate sets of pages

Sorting forms and marking them with identification numbers

Coding Clerk

Translates narrative descriptions and numeric information into classification or record systems.

Specialisations:

Coding Data Processing Clerk

Medical Record Clerk

Alternative Titles:

Proof Reader

composition.

Specialisations:

Permissions Clerk

Copyright Editor

Alternative Titles:

Scribes and Related Workers

Scribes and related workers write letters and complete forms on behalf of illiterate persons.

Tasks include:

Writing letters and completing forms on behalf of others

necessary interpretation and information

other official forms

Scribe

Writes letters and complete forms on behalf of illiterate persons.

Specialisations:

Alternative Titles:

Filing and Copying Clerks

alphabetical or numerical order or according to the filing system used. They locate and remove

Tasks include:

Filing material in drawers, cabinets and storage boxes

chronological, alphabetical, or numerical order

Photocopying, Scanning or Faxing documents

Keeping records of materials filed and removed

Locating and remove materials from files when requested

Filing or Registry Clerk

record management systems.

Specialisations:

Information Centre Support Officer

File Management Officer

Information Services Assistant

Index Clerk

Listing Clerk

Directory Compiler

Records Centre Advisor

Documentation Clerk / Officer

Document Control Officer

Records Clerk / Coordinator

Registry Office Keeper

Clerical Retrieval Assistant

Information and Records Manager / Coordinator

Alternative Titles:

Office Machine Operator

duplicating machines, or other office machines.

Specialisations:

Office Assistant Photocopying

Photocopier Operator / Photocopyist / Record Officer

Photographic Machine Operator

Shredder Operator / Document Shredder

Duplicating Machinist

Addressing Machine Operator

Telex Operator

Office Machinist

Xerox Operator

Copying Services Officer

Alternative Titles:

Personnel Clerks

promotions, performance evaluations, employee leave taken and accumulated, salaries, qualifications

Tasks include:

Processing applications for employment and promotions and advising applicants of results

Storing and retrieving personnel records and files on request

preparing reports and documents relating to personnel activities

Receiving and answering inquiries about employment entitlements and conditions

Initiating records for newly appointed workers and checking records for completeness

training and leave taken and accumulated

Sending out job applications and announcements of job openings and job examinations

Human Resources Clerk

and accumulated, salaries, superannuation and taxation, qualifications and training.

Specialisations:

Recruiting / Recruitment Clerk

Human Resources Systems Administrator

Employment Office Clerk

Roster Clerk

Human Resources Planning Clerk

Overpayments Officer

Personnel Records Clerk

Inland Revenue Pay and Personnel Officer

Human Resources Records Clerk

Alternative Titles:

Skills Development Administrator

Maintains and updates organisational skills development plans, reports, programmes and projects.

Specialisations:

Training Administrator

Alternative Titles:

Compensation and Benefits Clerk

to third parties such as pension funds, medical aids and other benefit schemes.

Specialisations:

Benefits Administrator

Benefits Clerk

Compensation and Benefits Administrator

Remuneration and Benefits Clerk

Alternative Titles:

Labour Relations Case Administrator

Provides administrative, screening and pre-conciliation services for referred labour disputes.

Specialisations:

Alternative Titles:

Clerical Support Workers not Elsewhere Classified

the group includes, correspondence clerks, press clippers and publication clerks.

Tasks include:

for publication

rates and billing customers

assistance, damage claims, credit and billing enquiries and service complaints

interest to staff and clients

Classified Advertising Clerk

Receives and records advertising copies for publication and broadcasting.

Specialisations:

Alternative Titles:

Contract Administrator

organisation.

Specialisations:

Contracts Officer

Contract Coordinator

Alternative Titles:

Program or Project Administrators

Plans and undertakes administration of organisational programs, special projects and support services.

Specialisations:

Project Programme Specialist

Project Advisor / Leader

Support Officer

Project Coordinator

Course Coordinator

Administrator

Consents Officer / Clerk

Administration Officer

Project Controller

Senior Officer

Assistant Secretary of The Cabinet

Project Planner

Strategic Support Officer

Programme / Project Coordinator

Project Corrections Operations Advisor / Coordinator

Alternative Titles:

Account Clerk (Public Relations / Communication)  
management.

Specialisations:

Communication Clerk / Assistant

Alternative Titles:

SERVICE AND SALES WORKERS

catering, personal care, or protection against fire and unlawful acts, or demonstrate and sell goods in  
wholesale or retail shops and similar establishments, as well as at stalls and on markets.

Tasks include:

Telling fortunes; embalming and arranging funerals  
hairdressing, beauty treatment and companionship  
Enforcing of law and order  
Posing as models for advertising, artistic creation and display of goods  
Providing security services and protecting individuals and property against fire and unlawful acts  
Demonstrating goods to potential customers  
Housekeeping; preparing and serving of food and beverages  
Selling goods in wholesale or retail establishments as well as at stalls and on markets  
Supervision of other workers may be included  
Organisation and providing services during travel  
Personal Service Workers

personal care.

Tasks include:

Organising and providing services related to embalming and arranging funerals  
Organising and providing services related to preparing and serving of food and beverages  
institutions, as well as hairdressing, beauty treatment and companionship  
Organising and providing services related to housekeeping  
Providing services related to telling fortunes  
Supervision of other workers may be included  
Organizing and providing of services during travel

Travel Attendants, Conductors and Guides

travelling by aircraft, train, ship, bus or other vehicle, and escorting individuals and groups on travel

Tasks include:

Collecting or issuing tickets on board public transport  
Serving food and refreshments  
Ensuring the comfort and safety of passengers  
Accompanying individuals or groups on sightseeing tours or excursions and describing points of interest  
Providing information and answering questions in connection with travel

Travel Attendants and Travel Stewards

beverages and render personal services, usually on aircraft and onboard ships. They may plan and

Tasks include:

oxygen masks, seat belts, and life jackets  
Selling duty-free and other goods  
coordination, lengths of flights, food and beverage services offered, and numbers of passengers  
and tidy

to their seats or berths

persons

Verifying that first aid kits and other emergency equipment are in working order

Preparing passengers and aircraft for take-off and landing

Administering first aid to passengers in distress

Assembling and serving pre-prepared meals and beverages

such as evacuating a plane following an emergency landing

Flight Attendant

Provides services for the safety and comfort of aircraft passengers.

Specialisations:

Cabin Steward / Attendant (Aircraft)

Ground Hostess

Flight Purser

Air Hostess

Crew Attendant

Airport Attendants

Alternative Titles:

Bus Hostess

Provides services for the safety and comfort of passengers travelling by bus.

Specialisations:

School Bus Warden

Bus Escort

Travel Attendant Bus

Alternative Titles:

Marine Steward

Provides services for the safety and comfort of passengers travelling by ship.

Specialisations:

Ships Purser

Ships Steward / Stewardess

Ships Cabin Attendant

Alternative Titles:

Railway Steward

Provides services for the safety and comfort of passengers travelling by train.

Specialisations:

Travel Attendant Train

Train Hostess

Rail Stewardess

Alternative Titles:

Transport Conductors

trains, trams, buses and other public transport vehicles.

Tasks include:

Ensuring that safety regulations are respected

Taking appropriate action in case of emergencies or accidents

Collecting and issuing tickets, passes or fares, and checking the validity of tickets issued previously  
connections

Signalling to drivers to stop or proceed

Greeting passengers boarding transportation equipment, and announcing routes and stops

injured people

Attending to sleeping-cars and their occupants on passenger trains

Performing equipment safety checks prior to departure

Opening and closing doors for passengers

Transport Conductor

Collects fares and issues tickets on a transport vehicle.

Specialisations:

Cable Car Conductor

Bus / Train Ticket Inspector

Railway Sleeping Car Conductor

Train Conductor

Tram Conductor

Ticket Inspector (Public Transport)

Alternative Titles:

Travel Guides

of places of interest such as historical sites, industrial establishments and theme parks. They describe points of interest and provide background information on interesting features.

Tasks include:

Conducting educational activities for school children

other industrial establishments

Describing and providing information on points of interest and exhibits and responding to questions at tour sites

practices

Escorting and guiding tourists on cruises and sightseeing tours

safety devices

directing emergency evacuations

Resolving any problems with tour itineraries, service, or accommodation

Gallery or Museum Guide

Answers inquires and directs and guides visitors in galleries or museums.

Specialisations:

Gallery Assistant

Museum or Gallery Attendant

Museum Host and Tour Coordinator

Alternative Titles:

Tour Guide

interest.

Specialisations:

Tour Coordinator

Tour Escort

Inbound Tour Operator

Tour Director

Tour Leader

Regional Guide

Tour Controller

Sightseeing Guide

Alternative Titles:

Cooks

ships, on passenger trains and in private households.

Tasks include:

food handling practices

kitchen helpers; Checking the quality of food; weighing, measuring and mixing

Operating large-volume cooking equipment such as grills, deep-fat fryers, or griddles

Regulating the temperature of ovens, grills, roasters and other cooking equipment

Ingredients according to recipes and personal judgement

Cooks

ships, on passenger trains and in private households.

Tasks include:

Planning, supervising and coordinating the work of kitchen helpers

cleaning the kitchen, kitchen equipment, serving areas, etc. to ensure safe and sanitary food handling

Checking the quality of food

Planning meals, preparing and cooking foodstuffs

Weighing, measuring and mixing ingredients according to recipes and personal judgement

Operating large-volume cooking equipment such as grills, deep-fat fryers, or griddles

Cook

Prepares, seasons and cooks food in a dining or catering establishment.

Specialisations:

Alternative Titles:

Waiters and Bartenders

institutions and canteens, on board ships and on passenger trains.

Tasks include:

Assisting in keeping bar properly stocked; Washing used glassware and cleaning bar area; glassware;

Serving food and beverages; advising on the choice of wines and serving them;

payment

Waiters

canteens, on board ships and on passenger trains.

Tasks include:

Presenting bills, accepting payment and operating point of sales machines and cash registers

Taking orders for food and drinks and passing order to kitchen or bar staff

Advising on food and beverage choices

Serving food and beverages to clients at tables

Clearing tables and returning dishes and cutlery to kitchen

Setting tables with clean linen, cutlery, crockery and glassware

Greeting customers and presenting them with menus and beverage lists

Waiter

Serves food and drinks in a hotel, restaurant, club or dining establishment.

Specialisations:

Wine Attendant

Restaurant Hostess

Sommelier

Food and Beverage Attendant  
Night Club Hostess  
Drink Waiter  
Silver Service Waiter  
Lounge Assistant  
Dining Room Attendant  
Maitre D  
Formal Service Waiter  
Wine Steward

Alternative Titles:

Cafe Worker

Sells and serves food and beverages for consumption on premises in a cafe or similar establishment.

Specialisations:

Fast Food Attendant  
Lunch Bar Assistant  
Catering Assistant  
Cafeteria Assistant / Worker  
Coffee Bar / Lounge / Shop Assistant  
Canteen Attendant / Worker  
Cafe Counter Staff  
Snack Bar Attendant  
Catering Counter Assistant  
Cafe Attendant  
Fast Food Server  
Cafe Assistant  
Food Counter Assistant

Alternative Titles:

Bartenders

or counter, or through waiters.

Tasks include:

Tapping kegs and attaching supply lines  
Assisting in keeping bar properly stocked and arranging bottles and glasses  
equipment such as espresso machines  
Mixing ingredients to prepare cocktails and other drinks  
Taking beverage orders from serving staff or directly from patrons  
drinking  
Preparing and serving alcoholic and non-alcoholic drinks at a bar  
Serving snacks or other food items to customers at the bar  
Checking identification of customers to verify age requirements for purchase of alcohol  
Collecting payment for sales, operating cash registers and balancing cash receipts  
declining further service and ordering transportation  
Bar Attendant  
establishment.

Specialisations:

Barperson Waiter  
Bar Steward  
Bar Hostess / Maid  
Bartender  
Club Steward  
Bar Operator

Alternative Titles:

Barista  
restaurant or dining establishment.

Specialisations:

Coffee Maker

Alternative Titles:

Hairdressers, Beauticians and Related Workers

treatment, apply cosmetics and make-up and give other kinds of treatment to individuals in order to

Tasks include:

Shaving and trimming beards  
Shaping and polishing finger- and toe-nails and treating minor ailments of the human foot  
Cutting and dressing hair  
Giving beauty treatment; and applying cosmetics and make up  
Attending clients taking baths and administering elementary massage  
Discussing customers' requirements  
Hairdressers  
scalp conditions.

Tasks include:

Arranging appointments and collecting payments  
Styling hair into dreadlocks and braids and adding hair extensions  
Providing advice on hair care, beauty products and hairstyles  
Fitting wigs according to customers' requirements  
Giving scalp treatment  
Cleaning work areas and sanitizing instruments  
Cutting, washing, tinting and waving hair  
Shaving or trimming beards and moustaches  
Hairdresser  
Cuts, styles, colours, straightens and permanently wave hair, and treat hair and scalp conditions.

Specialisations:

Afro Hairdresser  
Hair Stylist  
Hair Dressing Technician  
Barber

Alternative Titles:

Hair or Beauty Salon Assistant  
salon.

Specialisations:

Hairdresser's Assistant

Electrolysis Assistant

Salon Operator

Dreadlock Specialist

Hairdresser (Weaving)

Hairdresser (Braiding)

Hair Colour Technician

Locktician

Alternative Titles:

Beauticians and Related Workers

and give other kinds of treatment to individuals in order to improve their appearance.

Tasks include:

Arranging appointments and collecting payments

Advising clients on diet and exercise to assist in weight loss and slimming

Applying make-up to clients of a beauty parlour or to actors and other performers

Cleaning and applying creams, lotions and related products to face and parts of body

Using waxing, sugaring and depilation techniques to remove unwanted bodily hair

Attending to clients taking baths and administering elementary massage

such as corns, calluses or deformed toe-nails

Giving facial and body massage

Skin Care Therapist

Provides skin analyses, facial therapies and skin-care treatments to clients.

Specialisations:

Cosmetologist

Medical Aesthetician

Beauty Therapist

Facial Therapist

Permanent Make-up Artist

Make-up Artist

Intense Pulsed Light (IPL / Laser) Skin Technician

Aesthetician

Skin Peeling and Dermabrasion

Alternative Titles:

Body Therapist

Provides body therapy treatment services for health, relaxation and remedial purposes.

Specialisations:

Body Massage Therapist

Reflexologist

Sliming Therapist

Aroma Therapist

Intense Pulsed Light (IPL / Laser) Body Technician

Alternative Titles:

Hair Removal Technician

Provides hair removal services to clients.

Specialisations:

Waxing Technician

Intense Pulsed Light (IPL / Laser) Hair Technician

Eyelash and Brow Technician

Electrologist

Alternative Titles:

Nail Technician

Applies artificial nails and provides nail and skincare therapies to hands and feet.

Specialisations:

Manicurist

Pedicurist

Alternative Titles:

Make Up Artist

Designs and applies make up to actors, presenters and other performing artists.

Specialisations:

Make Up Consultant

Stage Beautician

Alternative Titles:

Weight Loss Consultant

Advises clients to improve health, fitness and body mass.

Specialisations:

Slimming Consultant

Alternative Titles:

Somatologist

Assesses and treats a variety of skin and body problems in a holistic and health related manner.

Specialisations:

Beauty Technologist

Health and Skin-care Therapist

Spa Therapist

Alternative Titles:

Building and Housekeeping Supervisors

other housekeeping staff in commercial, industrial and residential premises. They take responsibility for housekeeping and caretaking functions in hotels, offices, apartments, houses and private dwellings.

Tasks include:

Cleaning and housekeeping supervisors in offices, hotels and other establishments

adequate; screening and hiring job applicants

maintenance

has been done properly

Training both new and experienced employees

Cleaning and Housekeeping Supervisors

and carry out housekeeping functions in order to keep clean and tidy the interiors, fixtures and

Tasks include:

staff

Making beds, cleaning bathrooms, supplying towels, soap and related items

Sweeping or vacuum-cleaning, washing and polishing floors, furniture and other fixtures

Purchasing or controlling the purchase of supplies

Supervising general welfare and conduct of individuals in institutions

Cleaning kitchens and generally helping with kitchen work, including dishwashing

Controlling storage and issue of supplies

Restocking mini bars and replenishing items such as drinking glasses and writing equipment

Hotel Service Manager

Supervises and coordinates the activities of hotel service workers.

Specialisations:

Front Office Manager (Hotel)

Hotel Concierge

Head / Front Office Porter (Hotel)

Bar Manager

Head Housekeeper

Accommodation Manager

Hotel Office Manager

Hotel Chief Steward

Commissionaire Porter

Alternative Titles:

Housekeeping Service Manager

such as schools and prisons.

Specialisations:

Dormitory Manager

Residential Institution Housekeeping Matron

Camp Hostel Matron

Boarding School Hostel Matron

Prison Matron

Alternative Titles:

Commercial Housekeeper

rooms and other commercial premises.

Specialisations:

Housekeeper (Not Private)

Linen Keeper

Alternative Titles:

Domestic Housekeepers

households with or without the support of subordinate staff.

Tasks include:

Making beds, cleaning bathrooms, supplying towels, soap and related items

Sweeping or vacuum-cleaning, washing and polishing floors, furniture and other fixtures

Purchasing or controlling the purchase of supplies

Supervising workers employed in households as domestic staff  
and shopping for groceries

Cleaning kitchens and generally helping with kitchen work, including dishwashing

Preparing and cooking meals, setting and clearing tables and serving food and beverages

Controlling storage and issue of supplies

medicine, putting g on bandages

Domestic Housekeeper

Cleans, cooks and performs other housekeeping tasks in private residences.

Specialisations:

House Steward Private

Domestic Servant

Housekeeper (Private / Residential Service)

Alternative Titles:

Butler

related domestic duties.

Specialisations:

Alternative Titles:

Building Caretakers

maintain them and associated grounds in a clean and orderly condition. They may supervise other workers and contractors depending on the size and nature of the building concerned.

Tasks include:

Filling out registration forms and providing tenants with copies of rules

Notifying management and owners of buildings of the need for major repairs

Patrolling buildings to ensure security is maintained

Regulating conduct of tenants and visitors in such matters as noise abatement or misuse of property

Supervising the work of cleaning, housekeeping and building maintenance staff and contractors

Participating in cleaning, simple repairs and maintenance of building interiors

Tending furnaces and boilers to ensure provision of heat and hot water

requested information to callers

Caretaker

park and associated grounds.

Specialisations:

Janitor

Concierge (Building)

Sexton

Maintenance Officer

Building Superintendent

Verger

Property Officer

Hut Warden Conservation

Custodian

Landlord / Landlady

Camp Warden

Dormitory Warden

Alternative Titles:

Amusement, Fitness or Sport Centre Attendant

Assists patrons, collects tickets and fees and supervises the use of recreational and sports equipment.

Specialisations:

Swimming Pool Attendant

Skating Rink Attendant

Alternative Titles:

Other Personal Services Workers

companionship and other personal services, groom, train and care for animals, provide embalming and

Tasks include:

Casting horoscopes; providing companionship or valet services and other personal services to clients

Instructing students under actual driving conditions

Providing embalming and funeral services; feeding, handling, training and grooming animals

Astrologers, Fortune-tellers and Related Workers

by practicing astrology, on the basis of characteristics of the clients' palms, samples of playing cards

Tasks include:

Forecasting future events on the basis of these interpretations;

and religious and other ceremonies;

Giving warnings and advice on possible courses of action;

conditions of their lives;

Advising individuals on precautions to be taken to avoid evil influences

remnants in a cup, shapes and patterns of bones of dead animals, etc

Astrologer

course of natural earthly occurrences and human affairs.

Specialisations:

Palmist

Fortune Teller

Numerologist

Alternative Titles:

Companions and Valets

Companions and valets provide companionship and attend to various needs of the employer.

Tasks include:

Keeping wardrobe and personal effects of the employer in good order

and participating in activities such as sports

Assisting in entertaining visitors in employer's home

Escort

Provides clients with social companionship or sexual services.

Specialisations:

Prostitute

Sex Worker

Companion

Valet

Alternative Titles:

Undertakers and Embalmers

Undertakers and embalmers perform various tasks in the disposal of dead human bodies.

Tasks include:

met

Dressing bodies and placing them in caskets

maimed bodies when necessary

caskets or urns, and to determine the location and time of burials or cremations

Embalming human bodies to retard or arrest the process of decay

Making arrangements for, and conducting, funerals, cremations and burials

Funeral Director

relatives.

Specialisations:

Funeral Practitioner

Undertaker

Alternative Titles:

Chapel or Memorial Attendant

Performs a variety of tasks during funerals.

Specialisations:

Alternative Titles:

Embalmer

Prepares bodies for interment in conformity with legal requirements.

Specialisations:

Alternative Titles:

Mortician

Prepares bodies for viewing and internment.

Specialisations:

Alternative Titles:

Mortuary Technician / Assistant

storage of bodies.

Specialisations:

Alternative Titles:

Crematorium Operator

Prepare and perform cremation process.

Specialisations:

Alternative Titles:

Pet Groomers and Animal Care Workers

animal health technologists and technicians in veterinary facilities, animal shelters, breeding and boarding kennels, zoos, laboratories, retail pet shops, riding schools, dog training schools pet grooming

Tasks include:

Cleaning and sterilising veterinary surgical instruments

nails and cleaning ears

received, medications given, and food intake

Bathing and feeding animals

Leading or carrying animals to treatment room and holding them during treatment

Sterilising bottles, beakers and other equipment

animal equipment such as saddles and bridles

Labelling drugs, chemicals and other pharmaceutical preparations and replenishing stock

obedience, security, riding and other activities

Animal Attendant / Groomer

Feeds, grooms, shears and cares for animals.

Specialisations:

Boarding Kennel Attendant

Kennel Assistant

Shearer

Pet Groomer

Horse Groomer

SPCA Worker

Animal Rescue Worker

Pound Keeper

Alternative Titles:

Animal Trainer

Teaches animals to obey commands and undertake specific tasks.

Specialisations:

Horse Trainer / Breaker

Dog Handler

Alternative Titles:

Zookeeper

cleans, fixes and maintains animal cages; and informs visitors about animals.

Specialisations:

Zoo Attendant

Aquarist

Alternative Titles:

Dog Walker

Walks dogs for their owners.

Specialisations:

Alternative Titles:

Driving Instructors

Driving instructors teach people how to drive motor vehicles.

Tasks include:

Advising students when they are ready to undergo driving examination

Teaching road craft and road safety

Teaching road traffic regulations

Advising on and teaching advanced driving techniques required for emergency situations

using blackboard diagrams and audiovisual aids

of brakes, clutch, gear selection, automatic transmission, signals and lights

## Driving Instructor

Instructs individuals and groups in the theory and application of driving.

### Specialisations:

Driver Education Teacher

### Alternative Titles:

Personal Services Workers not Elsewhere Classified

instance, those who provide services and companionship as dancing partners, social escorts, and night-

### Tasks include:

Accompanying clients to restaurants and other outings;

Acting as a dancing partner;

Welcoming clients to a night-club and ensuring that they are entertained well

## Refuge Worker

Provides services and support to people seeking assistance in refuges.

### Specialisations:

### Alternative Titles:

Civil Celebrant

and maintains appropriate records.

### Specialisations:

Marriage Celebrant

### Alternative Titles:

Sales Workers

door, via telephone or customer contact centres. They may record and accept payment for goods and

### Tasks include:

Stacking and displaying goods for sale, and wrapping and packing goods sold

payment for the purchase of goods and services

telephone or customer contact centres

price scanners, computers or other equipment to be sold

Demonstrating and displaying goods to potential customers

Supervision of other workers may be required in some occupations classified here

contracting a regular supply of products to be sold

Street and Market Salespersons

or cold foods and beverages ready for immediate consumption in streets and public places.

### Tasks include:

Preparing food and drinks for sale

Transporting, storing, loading and unloading products for sale

Erecting and dismantling stalls and stands

Stacking, displaying and selling goods, food and drinks and accepting payment

Buying or contracting a regular supply of products to be sold

to sell food and drinks on the street

place in the street, or to public places such as stations or cinemas

Wrapping and packing goods sold

Keeping accounts and maintaining a record of stock levels

Stall and Market Salespersons

stalls in streets or other open spaces.

Tasks include:

Stacking and displaying goods for sale, and wrapping and packing goods sold

Erecting and dismantling stalls and stands, transporting, storing, loading and unloading goods for sale

Demonstrating and selling goods and accepting payment

Keeping accounts and maintaining a record of stock levels

producers

Determining product mix, stock and price levels for goods to be sold

Obtaining permission to set up a stand at a particular place in streets, markets or other open spaces

Street Market Vendor

Sells goods and services to customers at a street market location.

Specialisations:

Ice Cream Vendor

Market Stall Vendor

Alternative Titles:

Street Food Salespersons

ready for immediate consumption in streets and public places such as stations, cinemas, or theatres.

Tasks include:

drinks to the desired place in the street, or to public places such as stations or cinemas;

Preparing, either beforehand or on the spot, food and drinks for sale;

Obtaining food and drinks for sale;

place;

Displaying and selling food and drinks and accepting payment

Street Food Sales Person

consumption in streets and public places such as stations, cinemas, or theatres.

Specialisations:

Street Food Vendor

Alternative Titles:

Cash Van Salesperson

Drives a van or light truck on established routes to sell goods and services.

Specialisations:

Salesman Driver

Bread Contractor Vendor

Milk Vendor

Alternative Titles:

Shop Salespersons

wholesale establishments. They explain functions and qualities of these goods and services, and may operate small shops or supervise the activities of shop sales assistants and cashiers.

Tasks include:

Stacking and displaying goods for sale, and wrapping and packing goods sold

product use and care

Accepting payment for by a variety of payment methods and preparing sales invoices

participating in stock takes

Demonstrating and explaining and selling goods and services to customers  
Determining product mix, stock and price levels for goods to be sold  
workers in supermarkets and department stores

Shop Keepers

others.

Tasks include:

Taking inventory of goods in stock

Budgeting and maintaining records of stock levels and financial transactions

Determining prices and displaying goods for sale

Selling goods to customers and advising them on product use

Determining product mix, stock and price levels for goods to be sold

Examining returned goods and deciding on appropriate action

Purchasing and ordering goods for sale from markets, wholesalers and other suppliers

Antique Dealer

antiques.

Specialisations:

Alternative Titles:

Salon Manager

Organises and controls the operations of a hairdressing or beauty salon.

Specialisations:

Beauty Salon Manager

Nail Salon Manager

Hair Salon Manager

Alternative Titles:

Shop Supervisors

and other workers in retail and wholesale shops such as supermarkets and department stores.

Tasks include:

Planning and preparing work schedules and assigning staff to specific duties

Taking inventory of goods for sale and ordering new stock

Ensuring that goods and services are correctly priced and displayed

promoting and dismissing staff, and resolving staff grievances

Instructing staff on sales procedures, including how to handle difficult or complex cases

Ensuring that customers receive prompt service

Examining returned goods and deciding on appropriate action

Ensuring that safety procedures are enforced

Retail Supervisor

Supervises and coordinates the activities of retail sales workers.

Specialisations:

Sales Department Supervisor

Sales Promotions Officer

Sales Counter Manager

Checkout Supervisor

Alternative Titles:

Shop Sales Assistants

wholesale establishments, and explain the functions and qualities of these goods and services.

Tasks include:

Demonstrating and explaining to customers the establishment's goods and services

Stacking and displaying goods for sale, and wrapping and packing goods sold

product use and care

takes

invoices and recording sales using cash registers

Sales Assistant (General)

cosmetics in a retail or wholesale establishment.

Specialisations:

Clothing Sales Assistant

Pawnbroker

Fast Food Assistant / Operator

Telephone Salesperson

Hardware Sales Assistant

Swimming Pool Salesperson

Sales Person / Consultant

Food Demonstrator

Retail Assistant

Perishable Sales Worker

Cosmetic Sales Assistant

Shop Assistant

Counterhand

Foodmarket Worker

Supermarket Assistant / Worker

Alternative Titles:

Motorised Vehicle or Caravan Salesperson

equipment in a retail or wholesale establishment.

Specialisations:

Fleet Salesperson

Licensed Motor Vehicle Dealer

Used Car Salesperson

Tractor Salesperson

Motor Vehicle Salesperson

Alternative Titles:

Automotive Parts Salesperson

Sells motor vehicle accessories and spare parts in a retail or wholesale establishment.

Specialisations:

Sales Representative (Motor Vehicle Parts and Accessories)

Agricultural Equipment Parts Salesperson

Parts Assistant Manager

Workshop Sales Person

Tyre Salesman  
Spare Parts Salesman  
Automotive Parts Interpreter  
Tyre Sales Representative

Alternative Titles:

ICT Sales Assistant  
establishment.

Specialisations:

Mobile Phone Salesperson  
IT Salesperson  
Communications Sales Assistant  
Computer Retail Salesperson

Alternative Titles:

Cashiers and Ticket Clerks

to record and accept payment for the purchase of goods, services and admissions in settings such as

Tasks include:

Scanning, weighing and recording prices of goods  
offices, or similar establishments  
deposit at bank

Issuing tickets at ticket offices, and taking corresponding payments

Operating cash register to calculate total to be paid from or to clients

Wrapping and placing merchandise in bags

Counting and recording money received or paid out and balancing against cash register sales records

Giving change and issuing receipts

Cashiers and Ticket Clerks

to record and accept payment for the purchase of goods, services and admissions in settings such as

Tasks include:

Scanning, weighing and recording prices of goods  
offices, or similar establishments  
deposit at bank

Operating cash register to calculate total to be paid from or to clients

Issuing tickets for attendance at sporting and cultural events

Wrapping and placing merchandise in bags

Counting and recording money received or paid out and balancing against cash register sales records

Giving change and issuing receipts

Checkout Operator

Operates cash registers and receives payments for goods purchased by customers.

Specialisations:

Cash Register Operator  
Service Station Console Operator  
Grocery Checkout Operator

Alternative Titles:

Office Cashier

explains charging and billing policy.

Specialisations:

Driveway Cashier  
Cash Receipting Clerk  
Cash Accounting Clerk  
Service Station Cashier  
Toll Road Cashier  
Cashier

Alternative Titles:

Ticket Seller  
entertainment venues. May work in a call centre.

Specialisations:

Reservations Clerk  
Booking Clerk  
Airline Clerk

Alternative Titles:

Other Sales Workers

general public, in contexts other than sales in markets, streets and shops. It includes sales workers not classified in minor groups 521 street and market salespersons, 522 shop salespersons and 523 cashiers

Tasks include:

Posing for photographs, film and video, advertising, still photography or for artistic creation  
Selling fuel, lubricants and other automotive products at service stations  
of services  
Answering questions and offering advice on the use of goods and services  
Displaying and demonstrating items for sale  
door to door or using the telephone or other electronic communications media  
Providing services such as fuelling, cleaning, lubricating and performing minor repairs to motor vehicles  
Fashion and Other Models  
and video, advertising, still photography or for artistic creation.

Tasks include:

Posing for still photography for magazines and other advertising media  
Posing as subject for sculpture, painting and other types of visual art  
and other merchandise to best advantage  
Dressing in sample apparel of new or current styles or of type wanted by customer  
Posing for television, video and cinema commercials and other productions  
Model  
other types.

Specialisations:

Modelling Instructor

Alternative Titles:

Event Stylist  
Prepares special exhibits.

Specialisations:

Alternative Titles:

Sales Demonstrators

Sales demonstrators demonstrate goods at commercial premises, exhibitions and private homes.

Tasks include:

Answering questions and offering advice on the use of goods and mode of use, as well as to stimulate buying interest

Offering sample goods and distributing catalogues and advertising material

Taking orders and making arrangements for payment, delivery and collection of goods

Selling goods or directing customers to sales staff

Sales Demonstrator

Displays and demonstrates goods at commercial premises, exhibitions and private homes.

Specialisations:

Promotion Salesperson

Merchandiser

Alternative Titles:

Door-to-door Salesperson

approaching or visiting potential customers, usually residents in private homes, by going from door to

Tasks include:

door to door

Preparing invoices and sales contracts and accepting payment

Recording orders and transactions and placing orders received with suppliers

Compiling lists of prospective clients and calling on them to obtain new business

Demonstrating or describing goods or services on offer

Distributing letters, information sheets and other documents to clients

Travelling between sales areas and clients and transporting samples or goods for sale

Door-to-door Salesperson

Sells goods and services from door-to-door.

Specialisations:

Telefunder

Door-to-door Fundraising Collector

Party Plan Salesperson

Fund Raiser

Hawker

Alternative Titles:

Contact Centre Salespersons

electronic communications media, to promote goods and services, obtain sales and arrange sales visits.

They may work from a customer contact centre or from non-centralised premises.

Tasks include:

Arranging appointments for sales representatives

Submitting periodic reports on telemarketing activities and results of each customer

Reporting competitor activities and issues raised by contacts for attention by managers

Maintaining statistics of calls made and successes achieved

Creating interest in goods and services, and seeking a sale or agreement to see sales representatives  
Arranging processing and despatch of goods and services, information kits and brochures to customers  
of contacts

Call Centre Salesperson

media, to promote goods and services, obtain sales and arrange sales visits.

Specialisations:

Telephone Sales Person

Telemarketer

Internet Salesperson

Customer Contact Centre Salesperson

Telemarketing Salesperson

Contact Centre Agent (Interactive and Direct Marketing)

Alternative Titles:

Service Station Attendants

such as fuelling, cleaning, lubricating and performing minor repairs to motor vehicles.

Tasks include:

Undertaking stock control and preparing reports on fuel, oil, accessories and other items sold

Maintaining and operating automatic car wash facilities

Filling fuel tanks and containers to level specified by customer

Washing vehicle windscreens and windows

Cleaning petrol pumps and surrounding driveway, shop and facilities

Checking and replenishing air pressure in vehicle tyres, and oil and other vehicle fluid levels

Collecting payments from customers for purchases

blades

Service Station Attendant

vehicles at a service station.

Specialisations:

Service Station Salesperson

Petroleum Transfer Technician

Forecourt Attendant

Petrol Station Attendant

Driveway Attendant

Petroleum Distribution Agent

Alternative Titles:

Food Service Counter Attendants

food items in restaurants, cafes, hotels, fast food outlets, cafeterias, hospitals and other settings.

Tasks include:

Cleaning, peeling, slicing and trimming foodstuffs using manual and electric appliances

Portioning and wrapping food or placing it directly on plates for service to patrons

Serving food to customers at counters

Packaging take-away food

Preparing simple food items and reheating prepared meals

orders

Receiving payment for food items purchased  
Stocking refrigerators, salad and buffet bars and keeping records of the quantities of food used  
Food Service Counter Attendant  
hotels, fast food outlets, cafeterias, hospitals and other settings.

Specialisations:

Cafeteria Counter Attendant

Salad Bar Attendant

Alternative Titles:

Sales Workers not Elsewhere Classified

This unit group includes sales workers not classified elsewhere in sub major group 52.

Tasks include:

Materials Recycler

Salvages materials from industrial, commercial and private establishments for resale.

Specialisations:

Recycling Coordinators

Automotive Dismantler

Waste Recycler

Scrap Merchant / Metal Dealer

Bottle Dealer

Vehicle Dismantler

Scrap Materials Buyer

Alternative Titles:

Rental Salesperson

Rents goods and equipment to individuals and businesses.

Specialisations:

Car Rental Sales Assistant

Rental Clerk

Video Library Assistant

Rental Car Hirer

Industrial Hire Sales Assistant

Alternative Titles:

Sales Clerk / Officer

advice about goods and services.

Specialisations:

Lay-by Clerk

Hire Coordinator

Internal Salesperson

Engineering Sales Clerk

Alternative Titles:

Energy Broker

Buy or sell energy or energy derivatives or products for customers.

Specialisations:

Alternative Titles:

## Personal Care Workers

convalescent or disabled persons in institutional and residential settings.

### Tasks include:

Assisting children individually to learn social skills

Observing and reporting concerns to appropriate medical or social service worker

intellectual development in schools and preschool

Assisting with mobility, washing and other personal needs

Child Care Workers and Teachers' Aides

homes and child care facilities.

### Tasks include:

Assisting children individually to learn social skills

and intellectual development of children in schools and preschools

before-school, after-school, during vacation and in day care centres

Child Care Workers

after-school, vacation and day care centres.

### Tasks include:

Managing children's behaviour and guiding their social development

Observing and monitoring children's play activities

activities

Playing games with children, or entertaining them by reading or storytelling

Taking children to and from school or outdoors for recreation

Assisting children to wash, dress and feed themselves

caring for own clothing and picking up toys and books

meals served, and medications administered

Child Care Worker

child care centres, hospitals and educational centres.

### Specialisations:

Daymother

Child Minder

Children's Nursery Assistant / Attendant

Crèche Attendant

Nursemaid

Child Care Aide

Nursery School Attendant

Play Centre or Playground Supervisor

### Alternative Titles:

Family Day Care Worker

government or community based schemes.

### Specialisations:

Family Day Carer

### Alternative Titles:

Nanny

child's home.

Specialisations:

Baby Sitter

Governess

Au Pair

Alternative Titles:

Out of School Hours Care Worker

Provides care for school age children in an out of school hours care program.

Specialisations:

Schoolchildren Attendant

After School Care Attendant

Playleader

Alternative Titles:

Child or Youth Residential Care Assistant

Provides care and supervision for children in correctional services institutions.

Specialisations:

Residential Care Worker

Alternative Titles:

Hospital Care Worker

Hostel Parent

Operates a residential child care establishment which provides a home environment for children.

Specialisations:

Housemother

Housemaster

House Parent

Alternative Titles:

Teachers' Aides

for children in schools and pre-schools.

Tasks include:

Assisting children individually to learn social skills

Preparing indoor and outdoor areas for learning and recreational activities

and intellectual development of children in schools and preschools

studies

Assisting with preparing teaching materials, and copying and collating written and printed material

Operating audio-visual equipment, computers and other teaching aides

Distributing and collecting lesson material

Teachers' Aide

Assists teaching staff in the preparation of teaching materials and with general classroom tasks.

Specialisations:

Teachers' Assistant

Student Liaison Officer

School Services Officer

Alternative Titles:

Pre-School Aide

teachers

Specialisations:

Alternative Titles:

Integration Aide

Assists children with developmental disabilities in mainstream schools

Specialisations:

Alternative Titles:

Personal Care Workers in Health Services

activities of daily living to patients, and elderly, convalescent and disabled people in health care and

Tasks include:

instruments and equipment;

patients for examination and treatment and participating in planning the care of individuals

Health Care Assistants

patients and residents in a variety of health care settings such as hospitals, clinics, and residential nursing care facilities. They generally work in implementation of established care plans and practices,

Tasks include:

dressing, physical mobility and exercise, communication, taking oral medications and changing

Positioning, lifting and turning patients and transporting them in wheelchairs or on movable beds

residential care facilities as per treatment plans established by medical, nursing and other health

bed-linen

labour

Observing patients' condition, responses and behaviour and reporting changes to a health professional

Home-based Personal Care Workers

living to persons who are in need of such care due to effects of ageing, illness, injury, or other physical or mental condition in private homes and other independent residential settings.

Tasks include:

dishes, and cleaning living quarters

reporting concerns or providing referrals to a health or social services professional

wheelchairs and motor vehicles

nutrition, hygiene, exercise, caring for infants, or adapting to disability or illness

Providing support to parents and care for newborns during the postpartum period

diets

Providing psychological support to clients such as through conversation or reading aloud

professionals or performing other errands

Residential Care Officer

institutions.

Specialisations:

Alternative Titles:

Aged or Disabled Carer

disabled people in their homes.

Specialisations:

Carer For Aged and Persons With Disabilities

Home Support Worker (Aged or Disabled)

Personal Carer (Aged or Disabled)  
Rest Home Worker  
Personal Care Worker (Aged or Disabled)  
Geriatric Care Giver

Alternative Titles:

Disability Attendant  
Community Care Worker  
and/or organisation

Specialisations:

Alternative Titles:

Personal Care Workers in Health Services not Elsewhere Classified

532. For instance the group includes occupations such as dental aid, sterilisation aid, hospital orderly,

Tasks include:

First Aid Attendant

Renders immediate or temporary treatment of a victim of sudden injury/illness.

Specialisations:

Alternative Titles:

Hospital Orderly

and turning patients and transporting them in wheelchairs or on movable beds, and providing direct

Specialisations:

Hospital Ward Assistant

Hospital Clothing Assistant

Hospital Attendant

Patient Services Assistant

Wardsperson

Hospital Porter

Alternative Titles:

Nursing Support Worker

Provides limited patient care under the direction of nursing staff.

Specialisations:

Hospital Aide

Assistant In Nursing

Nurses' Aide

Nursing Attendant

Paramedical Aide

Alternative Titles:

Personal Care Assistant

home.Birth assistants who provide emotional support and general care and advice to women and

Specialisations:

Night Attendant

Home-based Personal Care Worker

Home Aide

Doula

Care Assistant

Care Giver

Home Nurse

Health Assistant

Alternative Titles:

Therapy Aide

health, welfare and community settings.

Specialisations:

Audiologist Assistant

Psychiatrist's Aide / Assistant

Osteopath's Assistant

Chiropractic Assistant

Physiotherapist's Assistant

Occupational Therapist's Assistant

Diversional Therapist Assistant

Associate Professional (Health Therapy)

Podiatrist Assistant

Alternative Titles:

Natural Remedy Consultant

Uses traditional techniques or diagnostic methods for treatment, relaxation or health purposes.

Specialisations:

Therapeutic Reflexologist

Medical Herbalist

Kinesiologist

Herbalist (Western)

Iridologist

Holistic Pulsar

Alternative Titles:

Protective Services Workers

law and order and enforce laws and regulations.

Tasks include:

suspected offenders

Preventing, fighting and extinguishing fires

Rescuing people from burning buildings and accident sites and those trapped in dangerous situations

Watching over and maintaining order among inmates of prisons, reformatories or penitentiaries

Directing traffic and assuming authority in the event of accidents

establishments and maintaining order and enforcing regulations at public events and within

Protective Services Workers

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Tasks include:

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Watching over and maintaining order among inmates of prisons, reformatories or penitentiaries  
Directing traffic and assuming authority in the event of accidents  
establishments and maintaining order and enforcing regulations at public events and within  
Fire fighters  
property and conduct rescue efforts.

Tasks include:

Rescuing people from burning buildings and accident sites and those trapped in dangerous situations  
Preventing or limiting the spread of dangerous substances in case of fires or accidents  
bomb threats and other emergencies  
Controlling and extinguishing fires using manual and power equipment and fire-fighting chemicals  
Fighting special types of fires and using special equipment in industrial establishments  
Informing the public about fire prevention

Fire Fighter  
property.

Specialisations:

Fire Safety Officer  
Fire Prevention Officer  
Aircraft Fire Fighter  
Fire Engineer (Army)  
Fire Brigade Officer  
Rescue Fire Fighter  
Fire Salvage Officer  
Fire Equipment Officer Forest  
Forestry or Agricultural Fire Fighter  
Fire Protection Officer Forest

Alternative Titles:

Hazardous Materials Removal Workers  
Identifies, removes, packs, transports, or disposes of hazardous materials.

Specialisations:

Alternative Titles:

Police Officers  
arresting suspected offenders.

Tasks include:

Identifying, pursuing and arresting suspects and perpetrators of criminal acts  
Directing traffic and assuming authority in the event of accidents  
property and enforce laws and regulations  
Providing emergency assistance to victims of accidents, crimes and natural disasters

Traffic Officer

Preserves safety on the roads through the enforcement of traffic rules.

Specialisations:

Driver Testing Officer  
Traffic Sergeant  
Traffic Coordinator

Traffic Safety Coordinator / Officer  
Traffic Constable  
Constable City Traffic  
Road Safety Officer  
Transportation Vehicle, Equipment and Systems Inspectors  
Police Patrol Officer  
Traffic Enquiry Constable  
Traffic Pointsman / Woman

Alternative Titles:

Police Officer (Non-commissioned)  
offenders.

Specialisations:

Crime Scene Coordinator / Officer  
Rural Sergeant  
Services Desk Officer / Public Reception Constable  
Police Station Control Manager  
Motor Vehicle Crime Coordinator  
Neighbourhood Support Coordinator  
Prosecutions Constable / Officer / Sergeant  
Relief Sergeant  
Police Patrolman / Woman  
Police Station Sergeant  
Constable (SAPS)  
Bomb Squad Officer  
Inquests Constable / Officer  
Crime Services Manager  
Tactical Response Group Officer  
Police Community Officer  
Metro Police Officer  
Incident Response Constable  
Police Dog Training Instructor  
Threat Assessment Officer  
Gang Intelligence Officer  
Police Surveillance Officer  
Search and Rescue Officer  
Mounted Police Officer

Alternative Titles:

Military Police Official  
operations.

Specialisations:

Military Policeman

Alternative Titles:

Prison Guards

penitentiaries.

Tasks include:

Observing the conduct and behaviour of prisoners to prevent disturbances and escapes

Escorting prisoners in transit and during temporary leaves

Assisting with the implementation of rehabilitation programs

Supervising prisoners at work, meals, or during recreation periods

locking them in

doors and gates

Patrolling prison areas to prevent escape

Prison Officer

Supervises and controls the activities of inmates in a prison or other correctional institution.

Specialisations:

Correction Facility Worker

Prison Warden

Cell Block Attendant

Custodial Officer

Gaoler

Correctional Officer

Custodial Services Officer

Prison Guard

Alternative Titles:

Security Guards

access to establishments and maintain order and enforce regulations at public events and within

Tasks include:

unauthorised entry

employees and visitors, checking identification and issuing security passes

appropriate

vandalism and enforce the regulations of the establishment

Performing security checks of passengers and luggage at airports

and retail establishments

Security Officer

Patrols and guards industrial and commercial property, railway yards, stations or other facilities.

Specialisations:

Guard

Security Services Coordinator

Security Safety and Emergency Services Manager

Bodyguard

Watchman

Coastguard

Security Guard

Railway Patrol Officer

Mobile Patrol Officer

Patrolman

Beach Patrol Officer / Beach Guard

Alternative Titles:

Alarm, Security or Surveillance Monitor  
if security is breached.

Specialisations:

Security Monitor  
Answering Service Operator

Alternative Titles:

Retail Loss Prevention Officer  
retail establishment.

Specialisations:

Shop Floor Walker  
Store Detective  
End Controller

Alternative Titles:

Intelligence Operators  
intelligence process.

Tasks include:

Controlling and distribution of information  
Analysing information  
Contributing to the compilation intelligence products  
Collecting information  
Managing database of relevant information  
Liaising with relevant role-players in the process of information collection  
Intelligence Operator  
Collects information for the purpose of contributing to the intelligence process.

Specialisations:

Counter-intelligence Operator  
Intelligence Non-commissioned Officers  
Vetting Officials  
Intelligence Collector  
Intelligence Administration Clerks  
Intelligence Official  
Defence Force Intelligence Operator (Functionary)  
National Safety & Security Intelligence Operators  
Police Intelligence Operators

Alternative Titles:

Protective Services Workers not Elsewhere Classified  
instance, the group includes lifeguards, crossing guards and animal control officers.

Tasks include:

Patrolling an assigned area to enforce parking regulations  
warnings and citations to owners and impounding lost, homeless and dangerous animals  
Monitoring traffic flow to locate safe gaps through which pedestrians can cross streets

Patrolling beaches and swimming pools to prevent accidents and to rescue bathers from drowning  
Directing traffic  
Lifeguard  
education, accident prevention and rescue.

Specialisations:

Surf Patrolman

Alternative Titles:

Emergency Service and Rescue Official  
security.

Specialisations:

Mine Rescue Service Worker

Industrial Paramedic

Rope Rescue Technician

Emergency Response Officer

Alternative Titles:

Parking Inspector

Patrols assigned areas and issues parking infringement notices to vehicles that are illegally parked.

Specialisations:

Alternative Titles:

Armoured Car Escort

Provides armed escort services for transportation and delivery of cash and other valuables.

Specialisations:

Alternative Titles:

Crowd Controller

Carries out crowd control duties at entertainment, sporting or recreational venues.

Specialisations:

Bouncer

Alternative Titles:

Security Consultant

Advises clients on security requirements, and recommends and designs security specifications.

Specialisations:

Security Advisor

Alternative Titles:

Commissioned and Non-commissioned Armed Forces Officers

organizational units in the armed forces, enforce discipline and supervise the activities of those employed in armed forces occupations. Armed forces officers performing similar tasks to those

Tasks include:

to duty to maintain military traditions, customs and standards

Managing combat communications operations

Directing location, construction, and camouflage of defence positions and equipment

Coordinating defence support units

Employing weapons, sensors and communications resources

Collecting, reporting and disseminating intelligence information

reconnaissance operations

Administering first-aid treatment and life-support care to sick or injured soldiers in pre-hospital setting

Managing functional departments

Directing deployment of land, air and sea defence weapons, vehicles, and equipment

Seaward Defence Members

Seaward defence members provide specialised seaward combat related military services.

Tasks include:

Maintaining personal arms and ammunition

rescue services

Guarding and protecting naval institutions and other defence force bases

pictures

Maintaining safety and security of personnel and equipment on board or attached to the ship

Navigating ship and vessels

Collection, reporting and dissemination of intelligence information

Conducting amphibious and small boat operations

communication equipment

advanced specialist military weapons and equipment

Naval Combat Operator

defence force.

Specialisations:

Combat Operator (Radar Operator Wet)

Combat Operator (Weapons Operator Mine Counter Measures)

Combat Operator (Radar Operator Dry)

Combat Operator (Surface Weapons Operator)

Combat Operator (Telecommunication Operator Tactical)

Combat Operator (Survey Recorder)

Combat Operator (Mine Counter Measures Operator)

Combat Operator (Seaman)

Combat Operator (Telecommunication Operator Radio)

Combat Operator (Clearance Diver)

Combat Operator (Marine)

Combat Operator (Radar Operator Elint)

Combat Operator (Surface Control Operator)

Combat Operator (Protection Services)

Combat Operator (Telecommunication Operator)

Combat Operator (Engine Room Attendant)

Alternative Titles:

Naval Combat Officer

Force.

Specialisations:

Combat Officer (Surface Ships)

Combat Officer (Subsurface Vessels)

Combat Officer (Marine)

Alternative Titles:

Special Forces Defence Members

military use of spec forces personnel and capabilities (fighting power).

Tasks include:

Controlling the use of, and accounting for, the assets and facilities of the organisation  
related skills

to given "military" problems and challenges

Acting as the warrior diplomat during Peace Keeping Operations

Validating combat readiness standards

Conducting Special Forces operations during high and low conflict military operations

operating environment and national legislative, security and/or emergency policies and procedures

Special Forces Manager

operations in the training, preparation and operational environments. They support and assist with  
joint and integrated spec forces operational and tactical requirements at all levels of training,

Specialisations:

Alternative Titles:

Special Forces Officer

forces personnel and capabilities (fighting power) that are difficult or impossible to accomplish with

Specialisations:

Spec Forces Specialist

Spec Forces Operations Officer (Ops Off)

Group Warrant Officer (Gp WO)

Spec Forces Course Warrant Officer (Course WO)

Spec Forces Warrant Officer/Sergeant Major

Branch Warrant Officer (Branch WO)

Commando Warrant Officer (Comdo WO)

Spec Forces Staff Officer Operations (SO Ops)

Alternative Titles:

Special Forces Operator

operations.

Specialisations:

Commando Officer Commanding (Comdo Co)

Commando Second In Command (Comdo 2iC)

Wing Commander (Wing Cmdr)

Wing Second In Command (Wing 2iC)

Group Commander (Gp Cmdr)

Team Leader (Tm Ldr)

Branch Commander (Branch Cmdr)

Branch Second In Command (Branch 2iC)

Group Second In Command (Gp 2iC)

Alternative Titles:

Landward Defence Members

Landward defence members direct, train, and lead landward defence related combat operations.

Tasks include:

vehicles designed for combat operations

Coordinating armour, artillery, and air support units

Managing field communications operations

Directing location, construction, and camouflage of landward defence positions and equipment

Directing deployment of land defence weapons, vehicles, and equipment

reconnaissance operations

Infantry Soldier

peace operations.

Specialisations:

Infantry Officer

Alternative Titles:

Artillery Soldier

peace operations.

Specialisations:

Artillery Officer

Alternative Titles:

Air Defence Artillery Soldier

peace operations.

Specialisations:

Air Defence Artillery Officer

Alternative Titles:

Armour Soldier

peace operations.

Specialisations:

Armour Officer

Alternative Titles:

Engineer Soldier

and peace operations.

Specialisations:

Engineer Officer

Alternative Titles:

Signal Soldier

peace operations.

Specialisations:

Signal Officer

Alternative Titles:

Defence Support Members

Direct, train, and lead defence support related combat functions.

Tasks include:

management or heart monitoring, during evacuations

situation, to arrange evacuation and reception of patient, and to receive instructions for further

Directing deployment of land defence weapons, vehicles, and equipment

Administering first-aid treatment and life-support care to sick or injured soldiers in pre-hospital setting provided, and reactions to drugs and treatment

combat situation

and supplies

spinal immobilisation device

Combat Medical Support Operator

peace operations.

Specialisations:

Alternative Titles:

Airward Defence Members

Airward defence members directs, trains and leads airward defence related combat operations.

Tasks include:

flying management of aircraft

Advising on flight safety

Managing teams of Flight Operations Assistants

Creating flight plans

Air Operations Officer

Plans, coordinates, monitors and executes activities / projects / services related to air operations.

Specialisations:

Alternative Titles:

SKILLED AGRICULTURAL, FORESTRY, FISHERY, CRAFT AND RELATED TRADES WORKERS

to construct and maintain buildings, form metal, erect metal structures, set machine tools, or make, fit, maintain and repair machinery, equipment or tools, carry out printing work produce or process foodstuffs, textiles, or wooden, metal and other articles, including handicraft goods and grow and

Tasks include:

Sowing, planting, spraying, fertilising and harvesting field crops

electrical and electronic instruments and other equipment

Producing handicrafts

Installing and erecting heavy metal structures, tackle and related equipment

Making machinery, tools, equipment, and other metal articles

Setting for operators, or setting and operating various machine tools

metal

textiles, leather and related materials

Growing fruit and other tree and shrub crops, garden vegetables and horticultural products and related products

forms of aquatic life

apiarian or other products

Supervision of other workers may be included

Storing, and basic processing of produce

Market-oriented Skilled Agricultural Workers

and harvest field or tree and shrub crops and produce a variety of animals and animal products for sale or delivery on a regular basis to wholesale buyers, marketing organisations or at markets.

Tasks include:

Sowing, planting, spraying, fertilising and harvesting field crops  
Growing garden vegetables and horticultural products  
Storing and carrying out some processing of produce  
Growing fruit and other tree and shrub crops  
or other products  
Selling their products to purchasers, marketing organisations or at markets  
Supervision of other workers may be included  
Preparing the soil

#### Market Gardeners and Crop Growers

crops, to grow fruit and other tree and shrub crops, to grow garden vegetables and medicinal and other plants, and to produce horticultural and horticultural nurseries products, for sale or delivery on a

#### Tasks include:

Storing and carrying out some processing of produce  
planning and coordinating production accordingly  
Purchasing seeds, bulbs and fertilizer  
Tending working animals and maintaining farm buildings, machinery and equipment  
Investing in land and land improvements  
Preparing land, sowing, planting, cultivating and harvesting various crops  
Producing saplings, bulbs and seeds  
Supervision of other workers may be included  
Delivering or marketing farm products

#### Field Crop and Vegetable Growers

various types of field crop such as wheat and other cereals, rice, beetroot, sugar-cane, ground-nuts, tobacco, reed or their field crops and potatoes, cabbages or other field vegetables, for sale or delivery

#### Tasks include:

Storing and carrying out some processing of produce  
Inspecting, cleaning, grading, packaging, storing and loading crops for sale or delivery to market systems;  
planning and coordinating production accordingly  
operating irrigation equipment  
Preparing soil by hand or machine, and spreading fertilizers and manure  
supplies and maintaining and evaluating records of farm activities and transactions  
precautions and hiring and discharging workers and contractors  
Harvesting crops and destroying diseased or superfluous crops  
Controlling weeds, pests and diseases, by applying herbicides and pesticides  
Selecting and sowing seeds, and planting seedlings

#### Agronomy Farmer

grain, maize etc.

#### Specialisations:

Field Crop Farmer

Agronomy Farm Foreman

Agronomy Production Supervisor

#### Alternative Titles:

## Field Vegetable Farmer

Plans, organises and performs farming operations to grow field vegetables.

### Specialisations:

Field Vegetable Production Supervisor

Field Vegetable Farm Foreman

### Alternative Titles:

Tree and Shrub Crop Growers

and shrubs, such as fruit and nut trees, tea and coffee bushes, grape vines, berry-bearing bushes, cocoa trees and rubber trees and to collect sap, for sale or delivery on a regular basis to wholesale buyers,

### Tasks include:

Storing and carrying out some processing of produce

Inspecting, cleaning, grading, packaging, storing and loading crops for sale or delivery to market

planning and coordinating production accordingly

Tending trees or bushes, collecting sap and harvesting crops

Preparing soil by hand or machine, and spreading fertilizers and manure

setting up and operating irrigation equipment

supplies and maintaining and evaluating records of farm activities and transactions

precautions and hiring and discharging workers and contractors

Controlling weeds, pests and diseases, by applying herbicides and pesticides

Selecting and sowing seeds, and planting seedlings

systems

## Arboriculture Farmer

Plans, organises and performs farming operations to grow trees.

### Specialisations:

Arboriculture Production Supervisor

Arboriculture Farm Foreman

### Alternative Titles:

Horticultural Farmer

Plans, organises and performs farming operations to grow crop such as fruit, nuts etc.

### Specialisations:

Horticultural Production Supervisor

Horticultural Farm Foreman

### Alternative Titles:

Gardeners, Ornamental Horticultural and Nursery Growers

maintain trees, shrubs, flowers and other plants in parks and private gardens, and to produce saplings, bulbs and seeds, or grow vegetables and flowers by intensive cultivation techniques, for sale or

### Tasks include:

Storing and carrying out some processing of produce

Maintaining buildings, greenhouses and other structures, equipment and water supply systems

and hiring and discharging workers and contractors

and nursery products to be grown and planning and coordinating production accordingly

Producing saplings, bulbs and seeds and raising plants from seeds or cuttings

systems

applying mulch and fertilizers  
delivery to market  
mowing aerating and edging lawns  
Planting trees, hedges, garden plants, grass  
garden beds ponds and water features, sheds and fences  
supplies and maintaining and evaluating records of activities and transactions  
Ornamental Horticultural Farmer  
Plans, organises and performs farming operations to grow flowers and turf.

Specialisations:

Ornamental Horticultural Production Supervisor  
Ornamental Horticultural Farm Foreman

Alternative Titles:

Landscape Gardener  
Plans and constructs garden landscapes.

Specialisations:

Parks Caretaker  
Agricultural Horticulture Worker

Landscaper

Arborist

Gardening Contractor

Gardener

Landscape Contractor

Groundsman / Woman

Turf Layer

Alternative Titles:

Green Keeper

Establishes and maintains fine turf, grassed areas and synthetic surfaces used for sporting events.

Specialisations:

Grounds Maintainer

Turf Manager

Turf Curator

Turf Keeper

Groundskeeper

Golf Course Superintendent

Alternative Titles:

Nurseryperson

Propagates and cultivates trees, shrubs, and ornamental and flowering plants in plant nurseries.

Specialisations:

Tree Surgeon

Tree Doctor

Nursery Grower

Plant Propagator

Nurseryman

Nursery Manager

Seed Grower

Horticulturist

Alternative Titles:

Mixed Crop Growers

combinations of field crops, field vegetables, tree and shrub crops, and garden, horticultural and nursery products, for sale or delivery to wholesale buyers, marketing organizations or at markets.

Tasks include:

Storing and carrying out some processing of produce

and hiring and discharging workers and contractors

planning and coordinating production accordingly

Growing flowers and vegetables by intensive cultivation

by setting up and operating irrigation equipment

Preparing soil by hand or machine, and spreading fertilizers and manure

delivery to market

Producing saplings, bulbs and seeds

Selecting and sowing seeds, and planting seedlings

systems

supplies and maintaining and evaluating records of activities and transactions

Mixed Crop Farm Production Manager / Foreman

Oversees, coordinates and performs farming operations to grow a range of crop.

Specialisations:

Mixed Crop Production Supervisor

Mixed Crop Farm Foreman

Alternative Titles:

Market-oriented Animal Producers

domesticated animals, poultry, insects and non-domesticated animals for the production of meat, dairy products, honey, skins, textiles and other products or for use as working, sporting or recreational animals, for sale or delivery to wholesale buyers, marketing organizations or at markets. Workers who produce a combination of domestic livestock and other animals such as poultry, insects and non-

Tasks include:

precautions and hiring and discharging workers and contractors

such as rate of weight gain

and supplies and maintaining and evaluating records of activities and transactions

Preparing animals or animal products for market

Raising, feeding and tending animals

planning and coordinating production accordingly

Livestock and Dairy Producers

domesticated animals (excluding poultry), such as cattle, sheep, pigs, goats, horses and camels, for the production of meat, milk and other dairy products, skins, and wool or for use as working, sporting or

Tasks include:

produce and supplies and maintaining and evaluating records of farm activities and transactions

collect hair or wool

planning and coordinating production accordingly  
precautions and hiring and discharging workers and contractors  
such as rate of weight gain  
animals for consumption  
Slaughtering and skinning animals and preparing them for market  
nutritional levels and condition of livestock  
Herding livestock to pastures for grazing or to scales, sheds, vehicles, or other enclosures  
Milking animals by hand or using milking machines  
Soring and carrying out some processing of animal and dairy produce  
Maintaining and cleaning farm buildings, machinery, equipment, and structures  
helping with animal births

Livestock Farmer

pigs, sheep etc.

Specialisations:

Feedlot Manager

Livestock Farm Foreman

Race Horse Stables Manager

Pig Farmer

Livestock Production Supervisor

Race Horse Transport Manager

Alternative Titles:

Dairy Farmer

Plans, organises and performs farming operations to produce milk and milk products.

Specialisations:

Dairy Farm Foreman

Dairy Production Supervisor

Alternative Titles:

Poultry Producers

geese, ducks and other poultry to produce meat, eggs and breeding stock for sale or delivery to wholesale buyers, marketing organizations or at markets. Workers who produce a combination of domestic livestock and other animals such as poultry, insects and non-domesticated animals should be

Tasks include:

Storing and carrying out some processing of produce

Mixing feed and feed additives and filling feed and water containers

and safety precautions, and hiring and discharging workers and contractors

Vaccinating poultry via drinking water, injection, or dusting of air

Arranging the sale, purchase and transportation stock, produce and supplies

such as rate of weight gain, and removing weak, ill and dead poultry from flock

Determining sex of chicks and facilitating breeding, artificial insemination, and hatching of eggs

Slaughtering and dressing poultry for sale or delivery to market

condition of poultry

structures

evaluating records of farming activities

Collecting and storing eggs and packaging them for sale delivery to market

Poultry Farmer

Plans, organises and performs farming operations to breed and raise poultry.

Specialisations:

Poultry Farm Foreman

Poultry Farm Production Supervisor

Alternative Titles:

Ratites Farmer

and rhea).

Specialisations:

Ratites Farm Foreman

Ostrich Farmer

Ratites Production Supervisor

Alternative Titles:

Apiarists and Sericulturists

as honey bees, silkworms, and other species to produce honey, beeswax, silk and other products for sale or delivery to wholesale buyers, marketing organizations or at markets. Farmers not involved in co-

Tasks include:

Storing and carrying out some processing of produce

Breeding, raising and tending insects and collecting their products

Purchasing insects and growing or purchasing feed and other supplies

precautions, and hiring and discharging workers and contractors

activity and conditions, determining kinds and amounts of insect products to produce, planning and evaluating records of farming activities

Renting or investing in and maintaining and cleaning buildings, machinery, equipment , and structures

Insect Farmer

Plans, organises and performs farming operations to breed and raise insects.

Specialisations:

Insect Production Supervisor

Insect Farm Foreman

Alternative Titles:

Other Animal Producers not Elsewhere Classified

For instance, this group includes those engaged in breeding, raising and tending non domesticated mammals, game and other birds (except poultry), snails, snakes and other reptiles, as well as various

Tasks include:

Storing and carrying out some processing of produce

precautions

such as rate of weight gain

and supplies and maintaining and evaluating records of activities and transactions

Slaughtering and skinning animals and preparing them for market

Killing and skinning animals, and preparing animals or animal products for market with animal births

Raising, feeding and tending animals

planning and coordinating production accordingly

Renting or investing in and maintaining and cleaning buildings, machinery, equipment , and structures

Avian Farmer

Plans, organises and performs farming operations to breed and raise small birds.

Specialisations:

Avian Production Supervisor

Avian Farm Foreman

Alternative Titles:

Game Farmer

Plans, organises and performs farming operations to breed and raise game.

Specialisations:

Game Production Supervisor

Game Farm Foreman

Alternative Titles:

Market-oriented Mixed Crop and Animal Producers

grow and harvest field, tree and various other crops, as well as to breed, raise and tend animals and to produce a variety of animal husbandry products, for sale or delivery to wholesale buyers, marketing

Tasks include:

Storing and carrying out some processing of produce

produce and supplies and maintaining and evaluating records of farm activities and transactions

precautions and hiring and discharging workers and contractors

activity and conditions, determining kinds and amounts of crops to be grown and animals to be raised,

Killing and skinning animals, and preparing animals or animal products for market

Performing operations such as land preparation, sowing, planting, cultivating and harvesting crops

Producing or buying fodder and other food supplies; breeding, raising and tending animals

Purchasing seeds, fertilizer, and other supplies

structures

Mixed Crop and Animal Producers

field, tree and various other crops, as well as to breed, raise and tend animals and to produce a variety of animal husbandry products, for sale or delivery to wholesale buyers, marketing organizations or at

Tasks include:

Storing and carrying out some processing of produce

produce and supplies and maintaining and evaluating records of farm activities and transactions

Breeding, raising and tending animals

precautions and hiring and discharging workers and contractors

Killing and skinning animals, and preparing animals or animal products for market

Performing operations such as land preparation, sowing, planting, cultivating and harvesting crops

animals to be raised, and planning and coordinating production accordingly

structures

Purchasing seeds, fertilizer, and other supplies

Producing or buying fodder and other food supplies

Mixed Crop and Livestock Farmer

Plans, organises and performs farming operations to breed and raise livestock and to grow crops.

Specialisations:

Biodynamic Farmer

Mixed Livestock Farmer

Mixed Crop and Livestock Production Supervisor

Mixed Crop and Livestock Farm Foreman

Biodynamic Farmer/ Farm Foreman / Production Supervisor

Farmer and Grazier

Alternative Titles:

Subsistence Farmers, Fishers, Hunters and Gatherers

vegetables and fruit, gather wild fruits, medicinal and other plants, tend or hunt animals, catch fish and gather various forms of aquatic life in order to provide food, shelter and a minimum of cash income for

Tasks include:

Building and maintaining houses and other shelters

mainly to obtain meat, eggs, milk, hair, skin or other products

Hunting or trapping animals

Fetching water and gathering firewood

Storing produce for later use and carrying out some processing of produce

Making tools, clothes and utensils for use by the household

Preparing the soil

Catching fish and gathering other forms of aquatic life

Growing vegetables, fruit and other tree and shrub crops

Sowing, planting, tending and harvesting field crops

Selling or bartering some products at local markets

Subsistence Farmers

provide food, shelter and a minimum of cash income for themselves and their households.

Tasks include:

Building and maintaining houses and other shelters

mainly to obtain meat, eggs, milk, hair, skin or other products

Hunting or trapping animals

Fetching water and gathering firewood

Storing produce for later use and carrying out some processing of produce

Making tools, clothes and utensils for use by the household

Preparing the soil

Catching fish and gathering other forms of aquatic life

Growing vegetables, fruit and other tree and shrub crops

Sowing, planting, tending and harvesting field crops

Selling or bartering some products at local markets

Subsistence Crop Farmers

to provide food, shelter and a minimum of cash income for themselves and their households.

Tasks include:

Building and maintaining houses and other shelters

mainly to obtain meat, eggs, milk, hair, skin or other products

Fetching water and gathering firewood

Storing produce for later use and carrying out some processing of produce  
Making tools, clothes and utensils for use by the household  
Preparing the soil  
Catching fish and gathering other forms of aquatic life  
Growing vegetables, fruit and other tree and shrub crops  
Sowing, planting, tending and harvesting field crops  
Hunting animals  
Selling or bartering some products at local markets  
Subsistence Crop Farmer  
and a minimum of cash income for themselves and their households.

Specialisations:

Market Gardener

Alternative Titles:

Subsistence Livestock Farmers

minimum of cash income for themselves and their households.

Tasks include:

Building and maintaining houses and other shelters  
Fetching water and gathering firewood; buying, bartering and selling animals and some products  
Slaughtering and skinning animals and preparing them and their products for consumption or sale  
to pastures, grazing land and water supplies  
Monitoring and examining animals to detect illness, injury, or disease, and to check physical condition  
Carrying out some processing of animal products  
Making tools, clothes and utensils for use by the household  
Breeding animals and helping with animal births  
maintain condition of livestock  
Raising, tending, feeding and milking animals or draining blood from them  
Subsistence Livestock Farmer  
themselves and their households.

Specialisations:

Alternative Titles:

Subsistence Mixed Crop and Livestock Farmers

vegetables and fruit, gather wild fruits, medicinal and other plants, tend or hunt animals, and/or catch  
fish and gather various forms of aquatic life in order to provide food, shelter and a minimum of cash

Tasks include:

Building and maintaining houses and other shelters  
Fetching water and gathering firewood  
Storing produce for later use and carrying out some processing of produce  
Making tools, clothes and utensils for use by the household  
products  
Gathering wild fruits, medicinal and other plants  
Preparing the soil, sowing, planting, tending and harvesting field crops  
Growing vegetables, fruit and other tree and shrub crops  
Selling some products at local markets

Subsistence Mixed Crop and Livestock Farmers

other plants, tend or hunt animals, and/or catch fish and gather various forms of aquatic life in order to provide food, shelter and a minimum of cash income for themselves and their households.

Specialisations:

Alternative Titles:

Subsistence Fishers, Hunters, Trappers and Gatherers

and trap animals, catch fish and gather various forms of aquatic life in order to provide food, shelter and a minimum of cash income for themselves and their households.

Tasks include:

Building and maintaining houses and other shelters

Fetching water and gathering firewood

Storing or carrying out some processing of their produce

Selling some products at local market

Making tools, clothes and utensils for use by the household

Subsistence Fishers, Hunters, Trappers and Gatherers

Gathering wild fruits, roots, medicinal and other plants

Catching fish and gathering other forms of aquatic life

Hunting or trapping animals mainly to obtain meat, milk, hair, skin or other products

forms of aquatic life in order to provide food, shelter and a minimum of cash income for themselves

Building and Related Trades Workers

foundations, walls and structures of brick, stone and similar materials, shape and finish stone for building and other purposes, and extract and work solid minerals from underground or surface mines or quarries. This sub-major group excludes electricians. The work is carried out by hand and by hand-

Tasks include:

Cutting, shaping and finishing stone for building, ornamental, monumental and other purposes

Performing miscellaneous construction and building maintenance tasks

building techniques

Breaking quarried stone into slabs or blocks

Constructing and repairing foundations, walls and structures of brick, stone and similar materials

surfaces; cutting, shaping, Assembling and maintaining wooden structures and fittings

Supervision of other workers may be included

cutting, shaping, assembling and maintaining wooden structures and fittings

Building Frame and Related Trades Workers

foundations, walls and structures of brick, stone and similar materials, shape and finish stone for

building and other purposes, and perform miscellaneous construction and building maintenance tasks.

Tasks include:

Cutting, shaping and finishing stone for building, ornamental, monumental and other purposes

Performing miscellaneous construction and building maintenance tasks

surfaces

Breaking quarried stone into slabs or blocks

Constructing and repairing foundations, walls and structures of brick, stone and similar materials

Cutting, shaping, assembling and maintaining wooden structures and fittings

Supervision of other workers may be included

modern building techniques

House Builders

modern techniques and materials.

Tasks include:

Preparing ground for erecting building or other structures

Fixing rafters to roof and covering with roofing material

Maintaining and repairing existing structures

Coordinating and supervising the activities of subcontractors, labourers and other workers

Erecting structures to support roof, and building and covering walls with appropriate materials by subcontractors

Levelling floor to make it smooth and serviceable

House Builder

techniques and materials.

Specialisations:

Civil Construction Worker

Alternative Titles:

Bricklayers and Related Workers

to construct and repair walls, partitions, arches and other structures.

Tasks include:

Laying footpaths, kerbs and pavements

Laying bricks or other masonry to build patios, garden walls and other decorative installations

other structures such as smokestacks, furnaces, converters, kilns and ovens, piers and abutments

Bricklayer

partitions, arches and other structures.

Specialisations:

Bricklaying Pointer

Bricklayer (Refractory)

Blocklayer

Chimney Repairman

Chimney Builder

Arch Builder

Bricklaying Contractor

Tuckpointer

Bricklayer (Refractory And/Or Chemical)

Kiln Builder

Bricklaying Stopper

Retort Setter (Bricklaying)

Bricklayer and Plasterer

Alternative Titles:

Stonemasons, Stone Cutters, Splitters and Carvers

for the construction and maintenance of stone structures and monumental masonry, and carve designs

Tasks include:

Repairing and replacing stonework on old buildings, churches and monuments

Selecting and grading slabs and blocks of granite, marble, and other stone  
or hand-powered tools

Setting stone in the erection of monuments and memorials

Cutting and carving characters, figures or designs on stone blocks used for monuments or memorials

Driving wedges into quarried stone to break it into slabs or blocks

dressing and cutting operations

Stonemason

structures and monumental masonry.

Specialisations:

Stone Masonry Setter

Masonry Fixer

Terrazzo Worker

Construction Stonemason

Monumental Mason / Stonemason

Headstone Maker

Marble Mason

Monument Installer

Masonry Carver / Cutter / Setter Monumental

Alternative Titles:

Granite Cutter

Cuts and shapes granite blocks.

Specialisations:

Alternative Titles:

Refractory Mason

modules, castables, plastics or ceramic coatings to protect structures from high heat.

Specialisations:

Alternative Titles:

Concrete Placers, Concrete Finishers and Related Workers

structures, make forms for moulding concrete, reinforce concrete surfaces, cement openings in walls or casings for wells, finish and repair cement surfaces and carry out terrazzo work.

Tasks include:

floors, known as a terrazzo finish

Finishing and smoothing surfaces of concrete structures

Making shuttering or assembling prefabricated forms for moulding concrete

Cementing openings in walls or casings for wells

Constructing and repairing reinforced concrete floors, walls, tanks, silos and other concrete structures

Concrete

and bridges.

Specialisations:

Concrete Worker

Grouting/Shotcreting Assistant

Alternative Titles:

Fibre-cement Moulder

Operates machines to manufacture moulded fibre cement.

Specialisations:

Alternative Titles:

Civil Engineering Constructor

maintains pipe systems, fittings and fixtures for water, gas, storm water drainage and sewerage systems included in civil services and constructs and maintains earthworks roads, rail and airport pavement

Specialisations:

Civil services contractor

Civil Structures Constructor

Road Builder

Alternative Titles:

Carpenters and Joiners

fittings made from wood and other materials.

Tasks include:

television productions

Constructing, erecting and installing heavy-framed wooden structures on building sites and window frames, facings and panelling

site

ships, boats, floats, and other vehicles

Carpenter and Joiner

fits timber parts to form structures and fittings.

Specialisations:

Kitchen Maker and Installer

Shopfitter

Woodworker

Prefabricated Buildings Maker and Erector

Panel Erector

Building Maintenance Repairman

Kitchen Installer

Wood Caravan Builder

Alternative Titles:

Carpenter

and other materials.

Specialisations:

Fixing Carpenter

Construction Carpenter

Shutterhand

Prop and Scenery Maker

Formwork Carpenter

Carpenter Maintenance

Carpenter Contractor

Rough Carpenter

Bridge Carpenter

Wharf Carpenter

Mine Carpenter Rough Carpentry

Alternative Titles:

Joiner

Cuts, shapes and fits timber parts in workshops to form structures and fittings, ready for installation.

Specialisations:

Joinery Setter-out

Door Joiner

Joinery Machinist

Joinery Patternmaker

Wood Joiner

Ships Joiner

Alternative Titles:

Building Frame and Related Trades Workers not Elsewhere Classified

group 641. For instance the group includes steeplejacks, scaffolders and demolition workers.

Tasks include:

Erecting temporary metal or wooden scaffolding on building sites

Demolishing buildings and other structures

such as towers, chimneys and spires

Demolition Technician

materials.

Specialisations:

Alternative Titles:

Scaffolder

temporary structures such as staging and seating.

Specialisations:

Scaffolding Inspector

Construction Bracer

Steeplejack

Alternative Titles:

Building Finishers and Related Trades Workers

walls, insulation systems, glass in windows or other frames, as well as plumbing, piping and electrical

Tasks include:

Installing electrical wiring and related equipment

Installing parquet and other kinds of flooring or covering floors and walls with tiles or mosaic panels

Applying insulating material to walls, floors and ceilings

systems

Applying plaster to walls and ceilings

Covering roof frameworks with one or more kinds of material

Supervision of other workers may be included

Roofers

Roofers build and repair roofs on all types of buildings using one or more kinds of materials.

Tasks include:

Covering roof frameworks with slate and pre-fabricated tiles to cover pitched roofs  
Creating temporary structures such as scaffolding and ladders  
Sizing and cutting roofing materials to fit around edges corners and protuberances such as chimney  
Laying a waterproof shield and fixing metallic or synthetic materials to a building's frame  
Using natural materials such as thatching to provide roof coverings  
Studying drawings, specifications and construction sites to determine materials required  
Roof Tiler  
Cover roofs with tiles, sheets and shingles to form a waterproof surface.

Specialisations:

Roofing Installer

Roof Shingler

Roof Slater

Covers Roof Using Natural Thatch

Metal Roofer

Roofer

Roofing Contractor

Alternative Titles:

Roof Plumber

as gutters and down pipes.

Specialisations:

Industrial Roof Plumber

Sheet Metal Patternmaker

Alternative Titles:

Roof Thatcher

Covers roof using natural thatch.

Specialisations:

Alternative Titles:

Floor Layers and Tile Setters

surfaces with tiles or mosaic panels for decorative or other purposes.

Tasks include:

Preparing floor areas for covering with a variety of materials

acoustic insulation

specifications

Setting tiles and constructing and laying mosaic panels to walls, floors and other surfaces

Wall and Floor Tiler

protective and decorative finishes.

Specialisations:

Tiling Contractor

Tile Installer / Layer / Setter

Ceramic / Mosaic / Slate / Stone tiler

Alternative Titles:

Floor Finisher

Measures, cuts, installs and repairs soft and resilient floor coverings.

Specialisations:

Floor Installer  
Carpet Installer  
Carpet Layer  
Flooring Contractor / Installer / Layer / Specialist  
Parquetry Layer  
Floor Sander

Alternative Titles:

Plasterers  
coverings of plaster, cement and similar material to the interiors and exteriors of structures.

Tasks include:

surface  
building surfaces  
Making and installing decorative plaster fixtures of fibrous plaster  
plaster cornices  
Fibrous Plasterer  
composite wall linings to buildings.

Specialisations:

Plasterboard Fixer / Stopper  
Fibrous Plaster Wallboard Installer  
Ceiling Fixer  
Exterior Plasterer  
Dry Wall Plasterer

Alternative Titles:

Plasterer  
and exteriors of structures.

Specialisations:

Concrete / Cement Plasterer  
Ornamental / Stucco Plasterer  
Plasterer and tiler  
Solid Plasterer  
Plastering Contractor  
Interior Plasterer

Alternative Titles:

Insulation Workers  
air-conditioning equipment.

Tasks include:

material required  
of buildings with power-driven machines  
Applying insulating materials to exposed surfaces of equipment such as boilers, pipes and tanks  
buildings  
Cutting insulation material by size and shape  
Insulating refrigeration and air-conditioning equipment

Building Insulation Installer

walls, floors, windows and ceilings of buildings to insulate against heat, cold, air, sound and moisture.

Specialisations:

Air-conditioning and Refrigeration Equipment Insulation Worker

Boiler and Pipe Insulation Worker

Acoustic Insulation Worker

Insulation Installer

Insulating Contractor

Alternative Titles:

Glaziers

Glaziers measure, cut, finish, fit and install flat glass and mirrors.

Tasks include:

Determining type and dimensions of glass required

Laying glass over patterns on padded tables and in jigs

Cutting along patterns and templates

May coat, cut, etch, trim and treat glass to achieve special effects

Installing glass and mirrors in windows, skylights, display cases, interior walls and ceilings

Breaking off sheets and excess glass with notched tools and glass pliers

Measuring and marking glass for cutting

Examining glass and marking defective areas

Smoothing rough edges, using belt sanders and smoothing wheels

Glazier

Measures, cuts, finishes, fits and installs flat glass and mirrors.

Specialisations:

Window Glass Fitter

Leadlight Glazier

Mirror Silverer

Glazier Installer

Film Fitter

Mirror Installer

Glass Beveller

Glass Cutter

Alternative Titles:

Plumbers and Pipe Fitters

water, gas, drainage, sewerage systems, and hydraulic and pneumatic equipment.

Tasks include:

pipes, fittings and fixtures of drainage, heating, water supply and sewerage systems

testing, observation or other methods

purposes

Installing gas appliances, dishwashers and water heaters, sinks and toilets using hand and power tools

Plumber

Installs and repairs water, drainage and sewerage pipes and systems.

Specialisations:

Maintenance Plumber  
Drain Technician  
Hot Water System Installer  
Drainage Contractor  
Sewer Pipe Layer  
Plumbing Contractor  
Water Plumber  
Drainer / Drainlayer  
Septic Tank Installer  
Sanitary Plumber

Alternative Titles:

Solar Installer  
Installs, tests and repairs solar water heating systems and equipment.

Specialisations:

Solateur  
Solar Photovoltaic Installer  
Solar Thermal Installer

Alternative Titles:

Gas Practitioner  
and specialised gas installations.

Specialisations:

Gasfitter  
Gas Plumber  
Gas Main and Line Fitter

Alternative Titles:

Fire Services Plumber  
Installs, tests and repairs fire services equipment.

Specialisations:

Alternative Titles:

Plumbing Inspector  
Inspects plumbing work to ensure compliance with relevant standards and regulations.

Specialisations:

Water Reticulation Practitioner  
Gas Plumbing Inspector  
Drainage Inspector  
Sanitary Plumbing and Water Supply Inspector

Alternative Titles:

Heat Pump Installer  
Installs, tests, maintains and repairs air source type heat pump water heating systems and equipment.

Specialisations:

Alternative Titles:

Pipe Fitter  
sewerage systems.

Specialisations:

Metal Pipe Fitter

Alternative Titles:

Air Conditioning and Refrigeration Mechanics  
refrigeration systems and equipment.

Tasks include:

Interpreting blueprints, drawings or other specifications  
Testing systems, diagnosing faults and performing routine maintenance or servicing  
Assembling, installing and repairing components for air conditioning and refrigeration systems  
Connecting piping and equipment by bolting, riveting, welding or brazing  
Air-conditioning and Refrigeration Mechanic  
buildings or vessels.

Specialisations:

Air Conditioning Equipment Mechanic  
Air Conditioning Technician  
Air Conditioning and Refrigeration Technician  
Mechanical Services and Air Conditioning Plumber

Alternative Titles:

Refrigeration Mechanic  
refrigeration systems and equipment.

Specialisations:

Cold Storage Maintenance Serviceman  
Heating Control Mechanic  
Air-conditioning and Refrigeration Electrician  
Refrigeration Mechanician  
Refrigeration Mechanic (Industrial)  
HVAC Control Technician / Fitter  
Electrical Mechanic  
Air-conditioning / Cooling / Heating / Ventilation Systems Installer  
Refrigeration Fitter  
Refrigeration Mechanic (Commercial)  
Air-conditioning / Cooling / Heating / Ventilation Mechanic

Alternative Titles:

Painters, Building Structure Cleaners and Related Trades Workers  
similar materials to buildings and other structures, vehicles or various manufactured articles. They  
cover interior walls and ceilings with wallpaper, clean chimneys and exterior surfaces of buildings and

Tasks include:

Covering interior walls and ceilings with wallpaper, silk or other fabrics  
device  
Preparing surfaces and applying paint and similar materials to buildings and other structures  
Cleaning exterior surfaces of buildings and other structures  
Supervision of other workers may be included  
Cleaning chimneys

## Painters and Related Workers

protective and decorative coats of paint or similar materials, or cover interior walls and ceilings of

### Tasks include:

Applying paints, varnishes and stains to surfaces using brushes, rollers and sprays

Cleaning and preparing walls and other surfaces of buildings for painting or wallpapering

Selecting and preparing paints to required colours by mixing pigments and additives

Applying or spraying paint, varnish, and similar materials to surfaces, fixtures and fittings of buildings

Measuring and hanging wallpaper or other fabrics on interior walls and ceilings

Painter

buildings and structures.

### Specialisations:

Painting Contractor

Painter and Decorator

Structural Steel Painter

Paperhanger

### Alternative Titles:

Spray Painters and Varnishers

coatings to manufactured items or structures.

### Tasks include:

Painting cars, buses, trucks and other vehicles, and applying varnish and other protective coatings

manufactured products, usually with a hand-spraying device

Preparing surfaces to be coated using a variety of methods to remove grease, dirt and rust

Industrial Spraypainter

Operates spray painting equipment to paint and apply other industrial coatings to manufactured items.

### Specialisations:

Metal Coater

Rust Proofer

Spray Booth Operator

Powder Coater

### Alternative Titles:

Vehicle Painter

Prepares surfaces of vehicles, matches and mixes colours and applies paint.

### Specialisations:

Primer Sprayer

Spraypainter

Aircraft Painter / Aircraft Spraypainter

Vehicle Spraypainter

Automotive / Boat / Car / Coach / Ship Painter

Automotive / Car / Ship Spraypainter

### Alternative Titles:

Building Structure Cleaners

from chimneys.

### Tasks include:

## Building Structure Cleaner

Removing soot from flues, chimneys and connecting pipes

steam or sand applied under high pressure

Removing asbestos, mould and fire damaged surfaces from buildings

## Chimney Cleaner

Unblocks and cleans chimneys.

### Specialisations:

#### Alternative Titles:

Metal, Machinery and Related Trades Workers

erect, maintain and repair heavy metal structures, engage in machine-tool setting as well as in fitting, maintaining and repairing machinery, including engines, vehicles, or they produce tools and various non-precious-metal articles. The work is carried out by hand and by hand-powered and other tools

#### Tasks include:

similar mechanical equipment

Setting for operators or setting and operating various machine tools

Installing, erecting, maintaining and repairing heavy metal structures, tackle and related equipment

Making moulds and cores for casting metal

equipment and other articles

Supervision of other workers may be included

Casting, welding and shaping metal

Sheet and Structural Metal Workers, Moulders and Welders

cores for casting metal, weld and cut metal parts, make and repair articles of sheet metal, and install, erect, maintain and repair heavy metal structures, tackle, cable-cars and related equipment.

#### Tasks include:

related equipment

Making moulds and cores for casting metal; casting, welding and shaping metal parts

Making and repairing articles of sheet metal such as sheet steel, copper, tin, or brass

Metal Moulders and Coremakers

Metal moulders and coremakers make moulds and cores for casting metal.

#### Tasks include:

Making cores for use in metal moulds

Positioning patterns inside mould sections and clamping sections together

Lifting upper mould sections from lower sections and remove moulded patterns

floor, or in a pit for large castings

cranes, or signalling others to move work pieces

Cleaning and smoothing moulds, core boxes, and repairing surface imperfections

Cutting spouts, runner holes and sprue holes into moulds

Moulder

Cast metal into moulds and cores for the production of metal products.

### Specialisations:

Coremaker

Metal Mould Maker

Foundry Moulder

Metal Caster

Metal Casting Moulder

Alternative Titles:

Welders and Flame Cutters

heat to melt and cut, or to melt and fuse metal.

Tasks include:

ensure conformance with specifications

Joining metal parts by hand soldering

shrinking, distortion, or expansion of material

Brazing metal parts together

Cutting metal pieces using gas flame or an electric arc

Using blowtorch to make and repair lead linings, pipes, floors and other lead fixtures

Operating resistance-welding machines

Welding metal parts using gas flame, or an electric arc, thermite compound or other methods

Pressure Welder

Assembles, welds and repairs pressure vessels and pipes to pressure test standards.

Specialisations:

Alternative Titles:

Welder

Fabricates and repairs metal products using various welding techniques.

Specialisations:

Flame Cutter

Aircraft Welder

Welding Inspector

Automotive Acetylene and Electrical Welder

Plater-welder

Welding Tradesperson

Plate Layer

Spot Welder Operator

Electric Arc Welder

Solderer and Brazier

Carbon Dioxide Welder

Special Class Welder

Brazier

Arc Welder

Alternative Titles:

Fitter-welder

equipment and pipe systems.

Specialisations:

Alternative Titles:

Gas Cutter

Cuts metal parts using gas flame.

Specialisations:

Alternative Titles:

Sheet Metal Workers

as sheet steel, copper, tin, brass, aluminium, zinc or galvanised iron.

Tasks include:

Installing and repairing sheet-metal parts of vehicles and aircraft  
metal products

ornamental articles and fittings

materials, according to blueprints, drawings, and written or verbal instructions

Inspecting product quality and installation to ensure conformance to specifications

Making and repairing boilers, tanks, vats and similar containers

Marking sheet metal for cutting and shaping

Sheet Metal Worker

copper, tin, brass, aluminium, zinc, galvanised iron or other substitutes.

Specialisations:

Aircraft Body Maker

Machine Riveter

Tinsmith

Brassmith

Aluminium / Stainless Steel Fabricator

Coppersmith

Sheet Metal Marker / Installer

Boilersmith

Metal Spinner / Sheeter

Duct Erector

Sheet Metal Plumber

Alternative Titles:

Boiler Maker

Makes and repairs boilers pressure vessels.

Specialisations:

Boilermaker

Boilermaker-welder

Plater-boilermaker

Alternative Titles:

Structural Metal Preparers and Erectors

buildings and other structures.

Tasks include:

Drilling, cutting and shaping structural steel in a workshop

Riveting structural-metal members by hand, machine or pneumatic riveter

Assembling and erecting the framework and other metal parts of ships' structures

Shaping and fitting structural-steel plates of ships under construction or repair

Erecting steel framework for buildings, bridges and other constructions

and other structures

hammering

Aligning parts to be joined using hand tools and measuring instruments

Metal Fabricator

structures.

Specialisations:

Metal Fabricator-welder

Structural Steel Tradesperson

Template Maker

Brass Finisher

Alternative Titles:

Structural Steel Erector

Erects and dismantles structural steel frames of buildings and other structures.

Specialisations:

Construction Steel Worker

Structural Metal Preparers

Signal Erector

Marker Structural Steel

Alternative Titles:

Steel Fixer

Positions and secures steel bars and steel mesh in concrete forms to reinforce concrete structures.

Specialisations:

Steel Bender

Metal Plate Bender

Concrete Reinforcing Steel Placer

Reinforcing Iron Worker Construction

Alternative Titles:

Structural Plater

chromium, zinc, copper, cadmium, nickel, or other metal to protect or decorate surfaces.

Specialisations:

Metal Plater

Plater

Alternative Titles:

Riggers and Cable Splicers

components, or install and maintain cables, ropes and wires on construction sites, buildings or other

Tasks include:

Working as member of crew erecting and repairing derricks for drilling water, gas- and oil-wells

Estimating the size, shape and weight of objects to be moved and deciding on the type of equipment to

Installing and repairing cables, ropes, wires, pulleys and other tackle

similar infrastructure

Joining, repairing and fitting attachments to wires, ropes and cables

Lifting and mounting scenery, lighting and other equipment in theatres and on film sets

Rigger

position equipment, structural steel and other heavy objects.

Specialisations:

Hoisting Equipment Rigger  
Theatrical Rigger  
Rigger Ropesman  
Rigger (Metal Engineering)  
Construction Cable Layer / Puller  
Scaffolding Rigger  
Winch Erector  
Construction Rigger  
Tower Rigger  
Rigger Scaffolder  
Ship Rigger  
Forest / Logging Rigger

Alternative Titles:

Cable and Rope Splicer

Maintain cables, ropes and wires on construction sites, buildings or other structures.

Specialisations:

Ropesman

Alternative Titles:

Blacksmiths, Toolmakers and Related Trades Workers

steel and other metals to make and repair various kinds of tools, equipment and other articles, set machine tools for operators or set and operate various machine tools, and polish and sharpen surfaces.

Tasks include:

tolerances

equipment and other articles

Polishing and sharpening metal surfaces and tools

Blacksmiths, Hammersmiths and Forging Press Workers

of iron, steel or other metals, and draw wire to make and repair various kinds of tools, metal articles, pieces of equipment, and agricultural and related implements.

Tasks include:

machine setup

Operating closed-die drop hammer to forge metal articles

Drawing wire

Measuring and inspecting machine parts to ensure conformance to product specifications

hammering metal on an anvil, punching, shearing, joining and hardening or tempering

Shaping heated metal into forgings on power hammer equipped with open dies

Operating a power-press machine equipped with closed dies to forge metal articles

Blacksmith

Shapes bars, rods and blocks of metal by heating and hammering to produce or repair metal articles.

Specialisations:

Tool Smith

Architectural Metal Worker

Hammer Smith

Spring Maker

Drop-hammer Worker

Metalsmith

Alternative Titles:

Forging Press Worker

Forges bars, rods, ingots and plates of iron, steel or other metals.

Specialisations:

Metal Temperer

Alternative Titles:

Toolmakers and Related Workers

locks, dies, patterns machinery components and other metal articles using hand and machine tools to

Tasks include:

Fitting and assembling parts to make and repair jigs, fixtures and gauges

Making and repairing metal patterns for preparation of foundry moulds

Repairing and modifying sports guns and other small arms

specifications

Positioning, securing and measuring metal stock or castings to lay out for machining

Preparing templates and sketches, and determining work processes

otherwise shape metal

Reading and interpreting engineering drawings and specifications of tools, dies, prototypes or models

using precision measuring instruments and testing completed items for proper operation

Making, fitting, assembling, repairing and installing lock parts and locks

tools to cut, turn, mill, plane, drill, bore, grind or otherwise shape work piece to prescribed dimensions

Toolmaker

for machine tools and other production machinery.

Specialisations:

Die and Press Toolmaker

Die Cutter

Jigmaker (Metal)

Tool Jig and Die Maker

Die Model Maker

Tool Die Maker

Plastic Mould Maker

Jig Moulder

Roll, Tool and Template Maker

Tool and Jigmaker

Die Caster

Press Toolmaker

Alternative Titles:

Gunsmith

Modifies, services and repairs rifles, revolvers and other firearms.

Specialisations:

Light Armament Fitter

Light Weapon Fitter

Alternative Titles:

Locksmith

Installs and maintains locks and related security devices and systems.

Specialisations:

Safemaker

Alternative Titles:

Patternmaker

produce metal castings, copy models, vacuum form tooling and tooling for the automotive, aircraft or

Specialisations:

Metal Foundry Template Maker

Foundry Patternmaker

Engineering Patternmaker

Metal Profile Cutter

Alternative Titles:

Master Toolmaker

Develops and sets up master moulds and jigs.

Specialisations:

Plastic Die and Mouldmaker

Specialised Machine Builder

Metal Forming Die Maker

Casting and Die-casting Mouldmaker

Gauge, Jig and Fixture Maker

Specialised Tooling Machinist

Alternative Titles:

Die Sinker

blueprints.

Specialisations:

Die Sinker and Engraver

Alternative Titles:

Metal Working Machine Tool Setters and Operators

to fine tolerances.

Tasks include:

Changing worn machine accessories, such as cutting tools and brushes, using hand tools

Performing similar tasks when machining plastics and other metal substitutes

machines as necessary

Setting one or more types of machine tool for production of metal articles in standardised series

operation, using rules, templates, or other measuring instruments

grinding or honing machines, including multi-purpose numerically controlled metalworking machines

Metal Machinist

using detailed drawings and specifications.

Specialisations:

Cabling technician

Jig Borer

Tooling Mechanician  
Machine Tool Setter  
Roll Turner  
Milling Machinist  
Machinist and Fitter (Automotive)  
Lathe Operator / Setter / Tradesperson  
Vertical Borer  
Machine Tool Operator  
Turner Machinist  
Turner Machinist (Automotive)  
Machine Tool Mechanician  
Automotive Machinist  
Fitter-machinist  
CNC Machinist  
Turner (Metal)  
Machine Setter  
Metal Machine Setter  
Aircraft Machinist  
Machine Tool Fitter

Alternative Titles:

Fitter and Turner  
and other equipment.

Specialisations:

Printers Mechanic  
Industrial Mechanician

Alternative Titles:

Metal Polishers, Wheel Grinders and Tool Sharpeners  
Metal polishers, wheel grinders and tool sharpeners polish and grind metal surfaces and sharpen tools.

Tasks include:

Operating fixed or portable buffing and polishing machines  
Repairing, adjusting and sharpening saw blades and metal teeth of cylinders in textile carding machines  
machines

Dressing grinding wheels, according to specifications  
specifications

applying knowledge of abrasives and grinding procedures  
problems occur

Metal Polisher

Polishes metal to impart smooth, reflective or other finishes.

Specialisations:

Electropolisher  
Metal Cleaner  
Metal Finisher  
Metal Working Burnisher

Alternative Titles:

Tool Grinder and Sharpener  
machines.

Specialisations:

Knife Sharpener

Alternative Titles:

Saw Maker and Repairer

Makes, repairs, sets and sharpens blades for circular, band and other saws.

Specialisations:

Saw Doctor

Saw Setter

Saw Sharpener

Alternative Titles:

Grinder

Grinds metal surfaces.

Specialisations:

Rough Grinder Metal Foundry

Alternative Titles:

Machinery Mechanics and Repairers

industrial machinery and similar mechanical equipment..

Tasks include:

similar mechanical equipment

Motor Vehicle Mechanics and Repairers

mechanical and related equipment of passenger cars, delivery trucks, motorcycles and other motor

Tasks include:

Detecting and diagnosing faults in engines and parts

Reassembling engines and parts after being repaired

Fitting, examining, testing and servicing motor vehicle and motorcycle engines

Fitting, examining, adjusting, dismantling, rebuilding and replacing defective parts of motor vehicles

Installing or adjusting motors and brakes, and adjusting steering or other parts of motor vehicles

Installing, adjusting, servicing and replacing mechatronics components of motor vehicles

achieve smoother running of vehicles and ensure compliance with pollution regulations

Automotive Motor Mechanic

thereof including transmissions, suspension, steering and brakes.

Specialisations:

Automotive Mechanic

Automatic Transmission Mechanic

Mechanical Service Advisor (Vehicles)

Vehicle Mechanic

Brake and Clutch Mechanic / Repairer / Fitter

Patrol Officer Automobile Association

Service Mechanic

Garage Mechanic

Fuel Injection Pump Mechanic  
Auto Engineer / Mechanic  
Engine Management and Fuel Injection System Mechanic  
Automotive Fitter  
Automotive Mechanician  
Fuel Injection Mechanic  
Air Conditioning Technician (Automotive)  
Vehicle Radiator Mechanic  
Automotive Surveyor  
Motor Mechanic

Alternative Titles:

Motorcycle Mechanic  
Maintains, tests and repairs the mechanical parts of motorcycles, including scooters.

Specialisations:

Motorcycle / Motorbike Technician  
Motorcycle and Scooter Mechanic  
Scooter Mechanic

Alternative Titles:

Automotive Engine Mechanic  
Diagnoses, adjusts, repairs, or overhauls automotive engines.

Specialisations:

Automotive Engine Fitter

Alternative Titles:

Aircraft Engine Mechanics and Repairers  
assemblies, such as airframes, hydraulic, and pneumatic systems.

Tasks include:

operation

systems

Fitting, examining, testing and servicing aircraft engines

Installing and testing electrical and electronic components, assemblies, and systems in aircraft

Replacing engine components or complete engines

Maintaining repair logs, documenting all preventive and corrective aircraft maintenance

feasibility and method of repairing or replacing malfunctioning or damaged components

flight refuelling systems

and de-icers to detect wear, cracks, breaks, leaks, or other problems

wings and fuselage, rigging, hydraulic units, oxygen systems, fuel systems, electrical systems, gaskets,

Aircraft Maintenance Mechanic

components and aircraft engines, sub-assemblies and components.

Specialisations:

Rocket Engine Component Mechanic

Aircraft Technician (Defence)

Aircraft Examiner / Inspector

Jet Engine Mechanic

Aircraft Engine Fitter  
Helicopter Mechanic  
Aircraft Simulator Mechanic  
Aviation Maintenance Technician  
Powerplant Mechanic (Aircraft)  
Pneudraulic Systems Mechanic (Aircraft)  
Aircraft Mechanic  
Aircraft Engine Maintenance Technician  
Aircraft Service Technician  
Aircraft Maintenance Engineer (Engines)  
Aircraft Engineering Serviceman / Tradesperson

Alternative Titles:

Aircraft Structures Worker  
aircraft frames. Works with both metal and carbon fibre composite materials.

Specialisations:

Airframe Fitter  
Aircraft Structure, Surfaces, Rigging, and Systems Assemblers  
Aircraft Plastics and Fiberglas Worker  
Aircraft Maintenance Engineer (Airframes)  
Aircraft Composites Worker  
Aircraft Sheetmetal Worker  
Aircraft Maintenance Technicians (Mechanical)  
Aircraft Structure Worker  
Aircraft Life Support Fitter  
Aircraft Metal Worker  
Aircraft Maintenance Engineer (Structural)  
Aircraft Structural Fitter  
Aircraft Trimmer  
Airframe Mechanic  
Aircraft Maintenance Engineer (Mechanical)  
Aircraft Composite Structure Worker  
Aircraft Restorer  
Aircraft Composites and Structures Worker

Alternative Titles:

Agricultural and Industrial Machinery Mechanics and Repairers  
engines, agricultural and industrial machinery and mechanical equipment, except motor vehicle,

Tasks include:

Examining parts for defects such as breakage and excessive wear specifications  
Operating newly repaired machinery and equipment to verify the adequacy of repairs  
Recording repairs and maintenance performed  
Oiling and greasing stationary engines and machinery  
Disassembling machinery and equipment to remove parts and make repairs

Fitting, installing, examining, servicing and repairing engines, machinery and mechanical equipment  
Industrial Machinery Mechanic  
mechanical equipment (except motor vehicle, aircraft, tractors and electric motors).

Specialisations:

Footwear Manufacturing Machine Mechanic  
Construction Plant Mechanic  
Plant Maintenance Mechanic  
Mechanical Service Advisor (Equipment)  
Ships Engine Room Mechanic  
Apparel and Related Manufacturing Machine Mechanic  
Construction Machinery Mechanic  
Agricultural Machinery Mechanic  
Farm Machinery Repairer  
Mining Machinery Repairer  
Marine Mechanic  
Train Engine Repairer  
Stationary Engine Repairer  
Stationary Motor Mechanic  
Leather Manufacturing Machine Mechanic

Alternative Titles:

Mechanical Equipment Repairer  
Fits installs, examines, services and repairs engines, machinery and mechanical equipment.

Specialisations:

Coin Machine Mechanic

Alternative Titles:

Mechanical Fitter  
equipment.

Specialisations:

Machine Fitter  
Maintenance Fitter  
Lubrication Equipment Mechanic  
Mining Machinery Fitter  
Hydraulic Fitter  
Marine Fitter  
General Fitter  
Machine Fitter (Including Hydraulics and Pneumatics)  
Stationary Engine Fitter  
Machine Fitter (Hydraulics)  
Carriage and Wagon Fitter  
Mechanical Fitter (Machinery) Ships  
Train Engine Fitter  
Wagon Fitter  
Marine Pipe Fitter

Mechanical Fitter (Machinery) Submarines

Alternative Titles:

Diesel Fitter  
plant and equipment.

Specialisations:

Alternative Titles:

Small Engine Mechanic  
with small engines.

Specialisations:

Chainsaw Mechanic  
Lawnmower Mechanic  
Inboard / Outboard Engine Mechanic  
Garden Machinery Repairer  
Outboard Motor Mechanic

Alternative Titles:

Diesel Mechanic  
parts, transmissions, suspension, steering and brakes.

Specialisations:

Field Service Technician (Diesel)  
Truck Mechanic  
Diesel Electrical Fitter  
Diesel Fitter-mechanic  
Diesel Fuel Injection Mechanic  
Diesel Injector  
Diesel Fuel Injection Technician

Alternative Titles:

Heavy Equipment Mechanic  
mechanical parts and hydraulically or electrically powered systems.

Specialisations:

Earthmoving Equipment Mechanic

Alternative Titles:

Tractor Mechanic  
Maintains, tests and repairs tractors.

Specialisations:

Alternative Titles:

Forklift Mechanic  
Maintains, tests and repairs forklifts.

Specialisations:

Alternative Titles:

Lubrication Equipment Mechanic  
Installs and maintains lubrication equipment and systems.

Specialisations:

Fluid Mechanic

Alternative Titles:

Bicycle and Related Repairers

bicycles, rickshaws, baby carriages, wheelchairs and similar non-motorized transport equipment.

Tasks include:

Changing tyres and controlling air pressure

Examining, servicing and repairing bicycles and other non-motorized transport equipment

Assembling new bicycles, wheelchairs and similar non-motorized equipment

Cleaning and lubricating bearings and other moving parts

Spray painting frames

handle bars etc

Bicycle Mechanic

Fits, maintains, services and repairs the mechanical and related equipment of bicycles.

Specialisations:

Bicycle Technician

Bicycle Repairer

Alternative Titles:

Non-motorised Transport Equipment Repairer  
equipment (excluding bicycles).

Specialisations:

Wheelchair Repairer

Perambulator Repairer

Alternative Titles:

Handicraft and Printing Workers

articles such as jewellery, precious metalware, ceramics, porcelain ware and glassware, as well as handicrafts made of wood or textile, leather or related materials, or they perform printing or book-binding tasks. The work is carried out by hand and by hand-powered and other tools which are used to

Tasks include:

Making pottery, porcelain ware, ceramics and glassware

Producing handicraft articles in wood or textile, leather and related materials

Making and repairing musical instruments; making jewellery and precious metalware

Painting and decorating various articles

Performing printing or book-binding tasks

Making and repairing nautical, meteorological, optical and other precision instruments and equipment

Supervision of other workers may be included

Handicraft Workers

decorate precision instruments, musical instruments, jewellery and other precious-metals, pottery and porcelain ware. They apply traditional and/or recently developed techniques to carve, mould,

Tasks include:

Making, calibrating, repairing, maintaining and installing musical and precision instruments and engraving designs on jewellery and precious metal articles

other garments and household articles

baskets

laying out and painting letters, figures, monograms and designs to make signs

machine; blowing, moulding, pressing, cutting, trimming, grinding and polishing glass, shaping molten other precious metals, or gems

Precision-instrument Makers and Repairers

repair, maintain, adjust and install mechanical watches, clocks, nautical, meteorological, optical, orthopaedic and other precision instruments and equipment and set them for correct performance.

Tasks include:

cleaning machines

instruments for compliance with printed specifications and schematic diagrams, using voltmeters, sensitivity by standard tests

Inspecting components, connections, and drive mechanisms to detect defects

Calibrating instruments or scales, using hand tools, computer, or electronic devices

speedometers, tachometers, and thermostats

Repairing, cleaning, and adjusting mechanisms of timing instruments, such as watches and clocks defective components and for conformance to standards

and wiring, and other electrical and mechanical devices

Repairing and setting optical instruments such as microscopes, telescopes, theodolites, sextants

Testing timepiece accuracy and performance, using meters and other electronic instruments

Adjusting timing regulators, using callipers, watch-rate recorders, and tweezers

Precision Instrument Maker and Repairer

Assembles, calibrates, installs and overhauls mechanical precision instruments and equipment.

Specialisations:

Camera Repairer

Alternative Titles:

Watch and Clock Maker and Repairer

Makes, repairs, cleans and adjusts watches and clocks.

Specialisations:

Horologist

Orthopaedic Appliance Maker

Alternative Titles:

Scale Fitter

Installs, repairs and calibrates a variety of scales.

Specialisations:

Alternative Titles:

Musical Instrument Makers and Tuners

tune them to the required pitch with hand or power tools. They usually specialize in one type of instrument, such as string instruments, brass instruments pianos, reed instruments or percussion

Tasks include:

Aligning pads and keys on reed or wind instruments and other materials

keys, using hand and power tools

sound

Installing new drumheads in percussion instruments

fixed at top or at both ends of instrument

Adjusting string tensions to achieve proper tone or pitch of stringed instruments  
Assembling and installing new pipe organs and pianos in buildings  
Playing and inspecting instruments to evaluate their sound quality and to locate any defects  
standard pitch

fork and adjusting pitch of other pipes with references to pitch of tuned pipes

Musical Instrument Maker or Repairer

specifications.

Specialisations:

Musical Instrument Tuner

Piano Tuner

Alternative Titles:

Jewellery and Precious Metal Workers

ceremonial or religious items, gold, silver, other precious metals, or gems. They cut, file, polish and set precious and semi- precious stones including gems and diamonds and engrave designs on jewellery and

Tasks include:

Assembling articles by soldering, screwing, riveting and otherwise joining

Restyling old jewellery

Securing stones and shapes, cutting angles, smoothing and polishing

Cutting and dividing stones to approximate final shape, using precision hand and power tools and jigs

Finishing articles using files, emery paper and buffing machines

power tools

Engraving designs on ring settings, brooches, bracelets and other articles

Repairing jewellery by soldering, replacing and rebuilding worn and broken parts

Examining designs and specifications for jewellery and precious metal objects

Securing precious stones in retaining prongs and ridges and smoothing and checking final settings

Appraising the quality and value of jewellery

Goldsmith

precious metals to produce jewellery and objects of art.

Specialisations:

Jewellery Mouldcutter

Jewellery Repairer

Jewellery Modelmaker

Designer Goldsmith

Platinumsmith

Jewellery Mouldmaker

Jeweller

Jewellery Quality Controller

Jewellery Wax Carver

Jewellery Caster

Jewellery Chainmaker (Hand Made)

Alternative Titles:

Diamond and Gemstone Setter

Sets gemstones and diamonds to produce jewellery and objects of art.

Specialisations:

Jewellery Setter

Alternative Titles:

Jewellery Evaluator

Evaluates gemstones and jewellery to determine their monetary value.

Specialisations:

Alternative Titles:

Diamond Sorter

ceremonial or religious items, gold, silver, other precious metals, or gems. They cut, file, polish and set precious and semi-precious stones including gems and diamonds and engrave designs on jewellery and

Specialisations:

Sorter

Diamond Grader

Diamond Handler

Diamond Valuator

Rough Evaluator

Rough Sorter

Alternative Titles:

Diamond Valuator

Diamond Handler

Potters and Related Workers

wheels by hand or by machine.

Tasks include:

and templates

Adjusting wheel speeds according to the feel of the clay as pieces enlarge and walls become thinner

Operating jigger machines to form ceramic ware, such as bowls, cups, plates, and saucers

Smoothing surfaces of finished pieces, using rubber scrapers and wet sponges

and press on the inside and outside of emerging clay cylinders with hands and fingers, gradually raising over moulds as specified

Forming abrasive wheels by moulding and pressing an abrasive mixture by hand or by machine

Making clay or plaster of Paris moulds

resource networks that can facilitate sale or exhibition of work

Reading technical drawings to know customer's requirements

Making articles of pottery and porcelain

Potter or Ceramic Artist

using hand-building and wheel techniques. This occupation requires high levels of creative talent or personal commitment and interest as well as, or in place of, formal qualifications or experience.

Specialisations:

Alternative Titles:

Glass Makers, Cutters, Grinders and Finishers

molten glass according to patterns.

Tasks include:

make adjustments as necessary

Regulating oven temperatures according to glass types to be processed  
Setting up, operating and adjusting computerized or robotic glass cutting equipment  
Reading work orders to determine dimensions, cutting locations, and quantities to cut  
stains, scars, snags, chips, scratches, or unacceptable shapes or finishes  
cutting tools and cutting glass along marked outlines or around pattern  
instruments such as micrometers, callipers, magnifiers, and rulers  
Spraying silver solution on glass to provide mirrored surface, using spray gun  
stylus to trace drawings

pipettes

Heating glass to pliable stage, using gas flames or ovens, and rotating glass to heat it uniformly  
into lens blanks and for use as watch crystals

Grinding and polishing glass objects or parts to correct defects

Finishing and smoothening and polishing rough edges, using belt sander or polishing wheels

Glass Maker

Blows, moulds, presses, cuts, trims, grinds and polishes and shape molten glass according to patterns.

Specialisations:

Glaze Maker

Glassware Maker

Glass Finisher or Bender

Glass Grinder

Leadlighter

Glass Finisher

Glass Blower

Alternative Titles:

Optical Mechanic

fits lenses to spectacle frames.

Specialisations:

Contact Lens Technician

Fine Optician

Optical Technician

Optical Instrument Maker and Repairer

Optical Laboratory Assistant

Slitter Optical Glass

Optical Glass Polisher

Optical Glass Grinder

Optical Glass Cutter

Alternative Titles:

Sign Writers, Decorative Painters, Engravers and Etchers

textiles, glass, ceramics and other materials. They plan, lay out and paint letters, figures, monograms  
and designs to make signs and engrave and etch ornamental and floral designs on glass and other

Tasks include:

Etching decorative designs, calibration markings and other figures on glass articles  
to produce desired effects such as the illustration of ideas, emotions, or moods

Designing pattern or lettering to paint work pieces, such as signs, glassware, pottery, or zinc plates signs

Transferring from paper transfers decorative or ornamental designs on articles such as electrically powered jigsaw or bandsaw

etched, cut, or engraved onto work pieces

Painting decorative free-hand designs on objects, such as pottery, glass, cigarette cases, lampshades flat or curved surfaces of a wide variety of metal, glass, plastic, or ceramic items

Writing, painting, or printing signs or show cards used for display or other purposes signage as well as engraved and inlaid signs

Measuring and computing dimensions of lettering, designs, or patterns to be engraved stencil

lettering that is ready cut for application

Signwriter

Designs, fabricates and paints signs for displays, buildings, hoardings, boats and structures.

Specialisations:

Signcrafter

Ticket Writer

Sign Manufacturer

Signwriter and Painter

Sign Maker

Alternative Titles:

Engraver

Inscribes letters, figures and designs on metal, glass, wood, rubber, plastic and other surfaces.

Specialisations:

Glass etcher

Etcher

Pantographer

Hand Engraver

Glass Embosser

Alternative Titles:

Handicraft Workers in Wood, Basketry and Related Materials

impregnation to prepare wood, straw, rattan, reeds, stone, clay, shells, and other materials, and carve, mould, assemble, weave, or paint and decorate various articles for personal or household use, or for decorative purposes. Basketry weavers, brush makers and related workers select and prepare materials

Tasks include:

Framework of rods of material such as willow

Making various kinds of baskets by interlacing osier, rattan, reeds, rushes or similar materials

such as salad bowls, serving-spoons, cutting-boards, trays, vases, jugs, baskets, straw hats, straw mats

Painting free hand decorative designs on glass and pottery or porcelain ware

Preparing wood, straw, rattan, reeds, stone, shells, or similar materials

Carving floral and artistic designs on wooden surfaces for decorative purposes

serve as framework for sides

materials

broom handles

brush base

Basket, Cane and Wicker Worker  
and wicker.

Specialisations:

Alternative Titles:

Carver

bone.

Specialisations:

Carver (Bone / Stone / Wood)

Wood Carver

Alternative Titles:

Cane Furniture Maker

Designs and makes furniture from cane.

Specialisations:

Alternative Titles:

Handicraft Workers in Textile, Leather and Related Materials

produce woven fabrics, knitted, embroidered, woven and other garments and articles for household use, as well as traditional footwear, handbags, belts and other accessories.

Tasks include:

Drawing warp threads into loom by hand

Forming fibres into sliver, combing them, combining sliver into sliver laps or forming sliver into rove

Lace-making and weaving, knitting, or embroidering various garments and articles for household use

Crocheting or making braid by hand

Weaving plain or figured cloth, tapestry, lace, carpet or other fabrics on hand looms

Grading and classifying natural textile fibres

Spinning and dyeing with natural dyestuffs, wool, cotton and other fibres

Washing wool fibres

Knitting garments and other articles on hand-operated machine or by hand

Making nets by hand

Spinning and winding yarn by hand

Cleaning and fluffing textile fibres

Making carpets by using a knotting technique

and other accessories

Textile, Leather and Related Materials Handicraft Workers

and other garments and articles for household use, as well as traditional footwear, handbags, belts and

Specialisations:

Loom Threader

Cloth Weaver

Leather Handicraft Worker

Textile Fibre Rover

Textiles Handicraft Worker

Textile Fibre Drawer

Textile Fibre Comber  
Tapestry Maker  
Carpet Weaver  
Carpets Handicraft Worker  
Hand Knitter  
Knitter  
Thread and Yarn Spinner

Alternative Titles:

Handicraft Workers not Elsewhere Classified

For instance, the group includes traditional handicraft workers in non-precious metals and stone.

Tasks include:

Metal Toymaker  
household.

Specialisations:

Alternative Titles:

Printing Trades Workers

bind and finish printed products, and prepare stencils and operate screen printing equipment.

Tasks include:

Preparing stencils and operating screen printing equipment

cutting, folding, collating and binding printed material

Performing routine finishing operations and machine maintenance

films, plates and digital output devices

retouching and other processes used to transfer copy to film and produce film for plate, cylinder and

Pre-press Technicians

suitable for use in various printing processes and representation in other visual media.

Tasks include:

Evaluating printed proofs, checking and correcting them for quality

visual media displays

devices and presses

Carrying out digital and chemical proofing from digital systems, and negative and positive films

images

films, plates and digital output devices

Electronic Pre-press

proofs and sets up, operates and maintains machinery and equipment to image and process print

Specialisations:

Electronic Pre-Press Technician (Flexography)

Electronic Pre-Press Technician (Gravure)

Electronic Pre-Press Technician (Screen)

Electronic Pre-Press Technician (Lithography)

Alternative Titles:

Electronic Pre-press

Electronic Originator

media.

Specialisations:

Electronic Compositor

Photo Lithographer

Alternative Titles:

Electronic Compositor

Photo lithographer

Gravure Cylinder Preparation Technician

Coppers, chromes and engraves gravure cylinders for subsequent printing and finishing processes.

Specialisations:

Photo Gravure Cylinder Processor

Alternative Titles:

Gravure cylinder engraving

Gravure engraver

Electromechanical gravure

Photo gravure cylinder processor.

Process Engraver

Prepares and produces metal blocks for subsequent printing and finishing operations.

Specialisations:

Alternative Titles:

Block maker

Printing Plate Maker

Transfers a prepared image either in digital or analogue format onto a printing plate.

Specialisations:

Flexographic Plate Maker

Stereo Typer

Screen Maker

Computer to Plate Operator

Lithographic Plate Maker

Screen Printing Plate Mounter

Alternative Titles:

Printers

and offset printing presses.

Tasks include:

and other printing machine functions

Monitoring machine operations and quality of printing presses, and in-line finishing systems

Mixing ink and solvents to standard, and regulating paper and ink supply during print runs

Loading paper into feeding mechanisms

Preparing plates, blankets and impression cylinders on small offset lithographic printing presses

Maintaining, adjusting, repairing and cleaning machines

detect malfunctions

Producing digital print images, and transferring and outputting images

Printing Machinist

including paper, textiles, vinyl, metal, plastics and leather.

Specialisations:

Gravure Machine Minder

Continuous Stationery Machine Minder

Alternative Titles:

Small Offset Lithography Operator

variety of substrates, such as paper, paperboard, vinyl and plastic.

Specialisations:

Printer's Assistant

Instant Printer Operator

Jobbing Printer

Small Offset Printing Machine Operator

Alternative Titles:

Screen Printer

substrates.

Specialisations:

Silk Screen Printer

Screen Printing Press Operator

Plastic Packaging Screen Printer

Alternative Titles:

Screen Printer Technician

Paper Sheetfed Offset Lithography Technician

variety of substrates.

Specialisations:

Heatset Rotary Offset Lithography Technician

Monoblock Offset Machine Technician

Continuous Stationery Printing Machine Technician

Coldset Rotary Offset Lithography Technician

Alternative Titles:

Metal Sheetfed Offset Lithography Technician

print and in-line finish specified printing jobs paper substrates.

Specialisations:

Alternative Titles:

Continuous stationery machine minder

Continuous stationery machine minder

Business forms printer

Continuous Stationery Printing Machine Technician

print and in-line finish specified printing jobs on paper substrates.

Specialisations:

Continuous Offset Machine Minder

Business Forms Printer

Continuous Stationery Machine Minder

Alternative Titles:

Monoblock Offset Machine Technician  
metal and plastic products.

Specialisations:

Alternative Titles:

Roll Label Machine Technician

paper, plastic and self adhesive substrates by using inline printing and finishing processes.

Specialisations:

Narrow-web Flexographic Printing Machine Minder

Roll Label Machine Minder

Label printing Machinist

Alternative Titles:

Gravure Printing Technician

substrates.

Specialisations:

Publication Gravure Printing Technician

Packaging Gravure Printing Technician

Alternative Titles:

Heatset Rotary Offset Lithography Technician

jobs on a variety of papersubstrates.

Specialisations:

Alternative Titles:

Coldset Rotary Offset Lithographic Printing Technician (Coldset)

jobs on a variety of papersubstrates.

Specialisations:

Alternative Titles:

Rotary Printing and Re-reeling Flexographic Machine Technician

a variety of paper and plastic substrates.

Specialisations:

Letterpress Printing Machinist

Letterpress Machine Minder

Rotary Printing and Re-reeling Flexographic Machine Minder

Alternative Titles:

Packing Flexographic Printing Technician

Rotary Printing and Re-reeling Gravure Machine Technician

variety of paper and plastic substrates.

Specialisations:

Rotary Printing and Re-reeling Gravure Machine Minder

Alternative Titles:

Packing Gravure Printing Technician

Stationery Machine Technician

produce stationery or envelopes on a variety of paper substrates.

Specialisations:

Ruling-Cutting

Envelope Machine Technician  
Stationery and Envelope Machine Adjuster

Alternative Titles:

Envelope Machine Technician

Commercial Digital Printer

printing jobs on a variety of substrates, such as paper, vinyl and plastic.

Specialisations:

Commercial Ink Jet Printer

Wide Format Digital Printer

Digital Printer

Variable Data Printer

Vinyl Printer

Commercial High Volume Laser Printer

Alternative Titles:

Print Finishing and Binding Workers

hand or machine.

Tasks include:

Setting up and supervising the operation of automatic binding and finishing equipment

Operating systems to insert printed material into newspapers, magazines and envelopes

Binding full, half and limp-bound books, and repairing bindings

Folding, collating and sewing signatures by machine and hand

Embellishing printed products automatically and manually

Operating photographic and electronic reproduction devices

electronically operated units

Mechanized soft-cover bookbinding technician

products and soft cover publications.

Specialisations:

Alternative Titles:

Mechanized bookbinder and cutter

Mechanized soft-cover bookbinding technician

Mechanised Bookbinding Technician

products and other hard cover case bound or soft cover publications.

Specialisations:

Mechanised Print Finisher

Mechanised Book Binder

Mechanised Soft-cover Bookbinding Technician

Alternative Titles:

Craft Bookbinding Technician

Binds specialized books and finishes printed products by hand.

Specialisations:

Craft Book Binder

Alternative Titles:

Mechanised Hard-cover Bookbinding Technician

bound books.

Specialisations:

Alternative Titles:

Folding Machine Operator (Paper Products)

paper products.

Specialisations:

Folder Operator

Alternative Titles:

Saddle Stitch Machine Operator

Sets up, maintains and operates a saddle stitch binding line to produce saddle stitched publications.

Specialisations:

Gang Stitch Operator

Saddle Stitch Operator

Alternative Titles:

Adhesive Binding Machine Operator

Sets up, maintains and operates an adhesive binding line to produce adhesive bound publications.

Specialisations:

Perfect binding Machine Operator

Square Back Binding Machine Operator

Alternative Titles:

Book Sewing Machine Operator

Sets up, maintains and operates a book sewing machine to produce book blocks.

Specialisations:

Alternative Titles:

Gathering Machine Operator

Sets up, maintains and operates a gathering line to collate signatures (sections of a book).

Specialisations:

Alternative Titles:

Commercial Mailing Machine Operator

bags for mailing purposes.

Specialisations:

Alternative Titles:

Newspaper and Magazine Mailroom Machine Operator

distribution purposes.

Specialisations:

Alternative Titles:

Envelope Manufacturing Machine Operator

Operates and maintains envelope manufacturing and printing machines to produce envelopes.

Specialisations:

Alternative Titles:

Coating Machine Operator

finishes to printed products.

Specialisations:

Coater

Alternative Titles:

Foiling Machine Operator

Sets up, maintains and operates a coating machine to apply various foil finishes.

Specialisations:

Foiler

Alternative Titles:

Roll Label Rewind Machine Operator

Sets up, operates and maintains roll label rewinding machines to rewind roll labels.

Specialisations:

Roll Label Rewinder

Alternative Titles:

Electrical and Electronics Trades Workers

systems and machinery and other electrical apparatus, electrical transmission and supply lines and cables, and electronic and telecommunications equipment and systems. The work is carried out by hand and by hand-powered and other tools which are used to reduce the amount of physical effort

Tasks include:

operation

Joining electrical, telecommunications and data cables

hazards, defects, and the need for adjustment or repair

equipment

Installing maintaining and repairing electrical and telecommunications transmission lines

Electrical Equipment Installers and Repairers

related equipment, electrical machinery and other electrical apparatus and electrical transmission and

Tasks include:

operation

Installing, maintaining, fitting and adjusting electrical wiring systems, machinery and equipment and the need for adjustment or repair

Installing maintaining and repairing electrical transmission lines

Joining electrical cables

Building and Related Electricians

equipment and fixtures.

Tasks include:

operation

Testing continuity of circuit

Measuring and laying out installation reference points

Positioning and installing electrical switchboards

Selecting, cutting and connecting wire and cable to terminals and connectors and relevant standards

for adjustment or repair

buildings such as schools, hospitals, commercial establishments, residential buildings and other

Electrician

systems.

Specialisations:

Electrical Contractor  
Construction Electrician  
Electrician (General)  
Electrical Fitter  
Winder Electrical Technician  
Electrician (Engineering)  
Electrical Wireman

Alternative Titles:

Electrical Installation Inspector

Inspects electrical installations to ensure compliance with relevant standards and regulations.

Specialisations:

Electrical Inspector Construction

Alternative Titles:

Electrical Mechanics and Fitters

apparatus and equipment in buildings, factories, workshops, or other places.

Tasks include:

Connecting electrical systems to power supply

lifts, escalators, moving walkways and other lift equipment

and control systems

appliances

switchgear and control apparatus, instruments, or electrical parts of elevators and related equipment

Replacing and repairing defective parts

Inspecting and testing manufactured electrical products

Millwright

equipment..

Specialisations:

Machine Tool Millwright

Ground Electromechanician

Printers Mechanic

Millwright (Electromechanician)

Electromechanician

Alternative Titles:

Mechatronics Technician

information technology and advanced technology components.

Specialisations:

Mechatronics Trades Worker

Alternative Titles:

Lift Mechanic

escalators, moving walkways and other lift equipment.

Specialisations:

Lift Service Technician

Lift Electrician

Elevator Fitter

Elevator Repair Person

Lift Fitter / Installer

Alternative Titles:

Weapon Systems Mechanic

Designs, installs, maintains, services and repairs military weapon systems and related equipment.

Specialisations:

Electronic Fitter (Weapons)

Mechanical Fitter (Weapons) Ships

Weapons Specialist

Armament Fitter

Combat Weapons Fitter

Electronic Fitter (Weapons) Submarines

Battleship Weapon Fitter

Electronic Fitter (Weapons) Ships

Mechanical Fitter (Weapons) Submarines

Alternative Titles:

Electrical Equipment Mechanic

Services and repairs electrical equipment and household appliances.

Specialisations:

Domestic Appliance Mechanician

Alternative Titles:

Armature Winder

Winds coils for electric motors and transformers.

Specialisations:

Heavy Coil Winder

Coil Winder

Motor Winder

Electrician Armature Winder

Alternative Titles:

Transportation Electrician

Installs, maintains and repairs electrical wiring and electronic components in motorised vehicles.

Specialisations:

Auto Electrician

Transport Electrician

Aircraft Electrician

Locomotive Electrician

Automotive Electrical Fitter

Ships Electrician

Automotive Electrician

Autotronics Technician

Vehicle Electrician

Alternative Titles:

Electrical Line Installers and Repairers  
and related equipment.

Tasks include:

barriers around work areas

Making joints in overhead and underground cables

lines to facilitate repairs

switches, relays, or wiring, using wiring diagrams and electrical-testing instruments

Climbing poles or using truck-mounted buckets to access equipment

Installing and repairing overhead and underground electrical power and electrical traction lines

Electrical Line Mechanic

Installs, maintains, repairs and patrols electrical sub-transmission and distribution systems.

Specialisations:

Linesman

Electrical Line Mechanic (Transmission)

Lines Inspector

Electric Power Lines Faultsman / Serviceman

Signals and Electric Line Inspector

Railway Traction Line Worker

Electrical Line Worker

Electric Cable Layer / Puller

Electrical Inspector Lines

Electrical Line Mechanic (Distribution)

Alternative Titles:

Cable Jointer

cable terminations for connection to electrical equipment and overhead lines.

Specialisations:

Electric Cable Jointer

Technical Cable Jointer

Mains Layer and Jointer

Alternative Titles:

Electronics and Telecommunications Installers and Repairers

equipment such as commercial and office machines and electronic instruments and control systems  
and install, repair and maintain telecommunications equipment, data transmission equipment, cables,

Tasks include:

Installing electronic instruments and control systems

telecommunications networks and equipment

Examining and testing machines, equipment, instruments and control systems to diagnose faults

Installing, maintaining and repairing antennae used in communications

repairing computers, data transmission equipment and computer peripherals

equipment and instruments

Installing, joining and repairing cabling for computer, radio, telephone and television transmission

satellite and other radio and electromagnetic wave communications systems

Electronics Mechanics and Servicers

commercial and office machines and electronic instruments and control systems.

Tasks include:

Installing electronic instruments and control systems

Reassembling, test operating and adjusting equipment

Coordinating work with that of engineers, technicians, and other maintenance personnel  
equipment and instruments

systems using hand tools, power tools, or soldering irons

Keeping records of maintenance and repair work

Interpreting test data to diagnose malfunctions and systemic performance problems  
systems to identify faults

flight refuelling systems

Avionics Mechanician

Inspects, tests, aligns, repairs and installs aircraft electrical and avionic system components.

Specialisations:

Aircraft Weaponselectromechanician

Avionics Technician

Aircraft Electronician

Aircraft Maintenance Technicians (Avionics)

Aircraft Radio Mechanic

Aircraft Maintenance Engineer (Instruments)

Aircraft Maintenance Engineer (Electrical)

Aircraft Maintenance Engineer (Avionics)

Aircraft Maintenance Engineer (Radio)

Radio Mechanician (Aircraft)

Aircraft Reconnaissance Electromechanician

Alternative Titles:

Radar Mechanic

Inspects, tests, aligns, repairs and installs aircraft electrical and avionic system components.

Specialisations:

Electronic Fitter (Radio/Radar) Ships

Radar Mechanician (Aircraft)

Electronician (Radar)

Aircraft Mechanic (Radar)

Radar Fitter and Repairer

Radar / Radiotrician (Aircraft)

Electronic Fitter (Radar)

Radar Technician

Radartrician (Aircraft)

Radartrician

Radar Technician (Aircraft)

Alternative Titles:

Business Machine Mechanic

electronic commercial and office machines.

Specialisations:

Office Machinery Maintenance Tradesperson

Photocopier Technician

Office Machinery Mechanic

Reprographic Machine Mechanic

Alternative Titles:

Electronic Equipment Mechanician

equipment such as video cameras, digital versatile disc players, compact disc players and video cassette

Specialisations:

Radio And television Mechanician

Electronic Equipment Assemblers

Domestic Radio and Television Mechanician

Slot Machine Serviceman / Technician

Domestic Radio Mechanician

Electronic Fitter (Machinery Ships)

Electronic Adjuster / Fitter / Serviceman

Electronic Fitter

Electronic Fitter (Machinery Submarines)

Autoteller Mechanician

Aerial Installer / Technician

Electronic Fitter (Medical)

Radio and Television Fitter / Repairer

Domestic Radio Serviceman

Security System Installer / Technician

Alternative Titles:

Instrument Mechanician

Installs, modifies, maintains and repairs electronic instruments and control systems.

Specialisations:

Instrument Mechanician (Industrial)

Instrument and Control Service Person

Electronic Service Technician

Survey Instrument / Maker / Repairer / Manufacturer

Scientific Instrument Maker and Repairer

Surgical Instrument Maker / Repairer

Electronic Repair Technician

Instrument Mechanician (Industrial Instrumentation & Process Control)

Medical Instrument Repairer

Instrument Maker

Instrument Mechanician (Process Control)

Instrument Mechanician (Process Control Systems)

Scale Mechanician Weights and Measures

Industrial Instrument Maker / Repairer / Serviceman

Aircraft Instrument Mechanician

Electronic Instrument Trades Worker  
Instrument Fitter  
Communication Electronic Technician (Air Force)  
Electronic Technician (Navy)  
Instrument Mechanic  
Meteorological Instrument Maker  
Scalemaker

Alternative Titles:

Special Class Electrician  
Services and repairs intricate and complex electrical and electronic circuitry.

Specialisations:

Railway Signal Electrician  
Fire Extinguisher System Technician  
Electrician (Signals)  
Printers' Electrician  
Electrical and Electronic Cathodic Protection Electrician  
Electrician (Power Electronics)  
Fire Alarm Technician  
Electrician Rigger  
Electromechanical Mechanical Fitter (Medical)

Alternative Titles:

Radiotrician  
Installs, tests, repairs and maintains radar and radio equipment.

Specialisations:

Electronician (Communication)  
Communication Radiotrician  
Radiotrician (Communication)  
Radiotrician (Audio)  
Radio Communication Serviceman  
Electronic Fitter (Radio)  
Radio Communication Mechanician  
Radio (CMI) Radiotrician  
Electronic Fitter (Communication) Submarines

Alternative Titles:

Information and Communications Technology Installers and Servicers and Related Occupations  
install, repair and maintain telecommunications equipment, data transmission equipment, cables,  
antennae and conduits, and operate telecommunications equipment and data transmission equipment

Tasks include:

telecommunications networks and equipment  
Installing, maintaining and repairing antennae used in communications  
Installing and repairing cabling for computer, radio, telephone and television transmission  
computer peripherals  
satellite and other radio and electromagnetic wave communications systems

Fitting and adjusting computer hardware  
Joining telecommunications and data cables and sealing sheathes  
Data and Telecommunications Cabling  
networks, telephony, cable television and monitored security and fire alarms.

Specialisations:

Alternative Titles:

Telecommunications Cable Joiner  
underground pipes, trenches and overhead systems.

Specialisations:

Fibre Optics Joiner  
Fibre Optic Cable Splicer

Alternative Titles:

Computer Engineering Mechanic / Service Person  
troubleshooting, and repairing hardware.

Specialisations:

Computer Hardware Mechanic  
Computer Engineering Serviceperson  
Computer Equipment Fitter

Alternative Titles:

Telecommunications Line Mechanic  
and underground cables, radio and mobile phone antennae, and limited items of terminal equipment.

Specialisations:

Telecom Transmission Serviceman  
Telecommunications Line Serviceman  
Telecommunication Electrician  
Telecommunications Line Installer  
Operator Bearer Systems (Army)  
Telephone Linesperson and Installer  
Electrician (Telecommunication)

Alternative Titles:

Telecommunications Technician  
mobile telephones, switchboards and data transmission equipment, in homes, businesses, telephone

Specialisations:

Communications Technician  
Technical Communications Manager  
Telecommunication Mechanician  
Telephone Technician  
Communications Installation Coordinator  
Telephone Equipment Serviceman / Technician  
Radio Communications Technician  
Telecommunications Technician Quality Controller  
Electronician (Communications)  
Telephone Installer

Communications Electronician

Alternative Titles:

Communications Operator

Transmits and receives radio messages by use of morse code, voice and radio teletype.

Specialisations:

Communication Information Systems Sailor (Navy)

Operator Specialist Communications (Army)

Communications Instrument Officer

Communication and Information Systems Controller (Air Force)

Radio Operator

Telecommunication Equipment Operator

Radio Telephone (RT) Operator

Radio Officer Ship

Alternative Titles:

Food Processing, Wood Working, Garment and Other Craft and Related Trades Workers

amount of physical effort and time required for specific tasks, as well as to improve the quality of the products. The tasks call for an understanding of the work organisation, the materials and tools used,

Tasks include:

Tasting and grading food products and beverages

Making and repairing furniture and other goods made of wood

Making and repairing textiles, garments, hats, shoes and related products

Preparing hides, skins and pelts for further use

Treating and processing natural fibres, skins and hides

Supervision of other workers may be included

Food Processing and Related Trades Workers

food items for human and animal consumptions, make various kinds of bread, cakes and other flour products, process and preserve fruit, vegetables and related foods, taste and grade various food

Tasks include:

Supervision of workers may be included

Tasting and grading various food products and beverages

Treating meat and fish and preparing them and related food items

vegetables and related foods

Preparing tobacco and making tobacco products

Slaughtering animals

Butchers, Fishmongers and Related Food Preparers

fish, remove bones and prepare related food items or preserve meat, fish and other foods and food

Tasks include:

Operating smokehouses or ovens to smoke meat, fish and other foodstuffs  
machines

Cooking or in other ways preparing meat, fish and related food items for sale

Flaying and trimming carcasses

Slaughtering animals

Boning, cutting and dressing meat and fish for sale or further processing

Curing meat, fish and other foods  
payment

Slaughterer

Slaughters livestock in abattoirs.

Specialisations:

Equine Slaughterer

Cattle Slaughterer

Crocodile Slaughterer

Sheep Slaughterer

Pork Slaughterer

Halaal Slaughter

Game Slaughterer

Alternative Titles:

Red Meat De-boner

Prepares slaughtered livestock for further processing in abattoirs.

Specialisations:

Meat Cutter / Trimmer

Abattoir Process Worker

Alternative Titles:

Butcher

the production of fresh meat products.

Specialisations:

Sosati Maker

Biltong Maker

Sausage Maker

Smallgoods Maker

Processed Meat Maker

Alternative Titles:

Fishmonger

Scales, cleans, fillets, cuts, shells, grades and packages fish and shellfish.

Specialisations:

Mussel Opener

Fish Dehydrator

Oyster Opener / Canner

Fish Filleter

Abalone Sheller

Fish Preserver

Fish Boner / Cutter

Mussel Marinator

Alternative Titles:

Poultry Slaughterer

Stuns and kills, dresses, trims, cuts into portions, bones, fillets, weighs, grades and packages poultry.

Specialisations:

Poultry Boner  
Poultry Processing Worker  
Poultry Factory Worker  
Poultry Worker Abattoir Freezing Works  
Chicken Processor  
Poultry Spotter

Alternative Titles:

Bakers, Pastry-cooks and Confectionery Makers  
products, as well as handmade chocolate and sugar confectionery.

Tasks include:

Monitoring oven temperatures and product appearance to determine baking times  
compliance with occupational health and safety regulations  
Making bread, cakes, biscuits, pastries, pies and other flour products  
Applying glazes, icings, or other toppings to baked goods, using spatulas or brushes  
Checking the quality of raw materials to ensure that standards and specifications are met  
tools and some machines  
Combining measured ingredients in bowls of mixing, blending, or cooking machinery  
pastry and confectionary products  
Confectionary Baker  
Prepares and bakes bread loaves and rolls, including specialty breads.

Specialisations:

Cake / Bread Baker  
Dough Maker

Alternative Titles:

Pastry Cook  
Prepares and bakes buns, cakes, biscuits and pastry goods.

Specialisations:

Cake Decorator  
Biscuit Baker

Alternative Titles:

Confectionery Maker  
Operates machines and performs routine tasks to make and wrap confectionary.

Specialisations:

Chocolatier

Alternative Titles:

Dairy Products Makers  
Dairy products makers process butter and various types of cheese, cream or other dairy products.

Tasks include:

conditions when necessary  
Dumping measured amounts of starter and other ingredients into milk  
Recording amounts of ingredients used, test results, and time cycles  
Salting cheese and piercing or smearing cheese with cultured wash to develop mould growth  
Separating cream from milk and churning cream into butter

Boiling or pasteurising milk to achieve specified butter fat content  
moulds to press it into shape

Placing and turning cheese blocks on shelves to cure cheese

Dairyman

Produces and processes milk to make milk products.

Specialisations:

Cheese Maker

Yoghurt Maker

Milk Producer

Cottage Cheese Maker

Butter Maker

Alternative Titles:

Fruit, Vegetable and Related Preservers

including cooking, drying, salting, or juice or oil extraction.

Tasks include:

Extracting juices from various fruits

Cooking, salting or drying fruit, vegetables and related foods  
enhance texture, appearance and flavour

Extracting oils from oil-bearing seeds, nuts or fruits

Transferring preserved foods to sterile jars, bottles or other containers

Fruit or Vegetable Preserver

Preserves fruit and vegetables.

Specialisations:

Fruit / Vegetable Pickler

Chutney Maker

Dried Fruit Maker

Alternative Titles:

Oil Expeller

Expels and mixes oil from different cultivars.

Specialisations:

Alternative Titles:

Jam Maker

Selects and mixes fruit and vegetables and cooks jam.

Specialisations:

Alternative Titles:

Food and Beverage Tasters and Graders

food and beverages.

Tasks include:

processing

Recording the grade and/or identification numbers on tags, receiving, or sales sheets

Weighing and measuring products

them into appropriate classes

Discarding inferior products

### Cheese Grader / Tester

Evaluates and grades body, texture, flavour, and colour of natural cheese.

#### Specialisations:

#### Alternative Titles:

Food Taster / Grader

formulas.

#### Specialisations:

#### Alternative Titles:

Tea Taster / Grader

Inspects, tests, sorts, samples, or weighs raw or processed tea.

#### Specialisations:

#### Alternative Titles:

Wine Taster / Grader

aromas and general characteristics of a wine.

#### Specialisations:

#### Alternative Titles:

Fruit and Vegetable Grader / Classifier

Grades, sorts, or classifies unprocessed fruit and vegetables by size, weight, colour, or condition.

#### Specialisations:

Picker Grader

#### Alternative Titles:

Livestock Product Analyst

regulatory provisions.

#### Specialisations:

Meat Examiner

Livestock Product Assessor

Meat Grader

Meat Classifier

#### Alternative Titles:

Tobacco Preparers and Tobacco Products Makers

products.

#### Tasks include:

Grading cured tobacco leaves by type, quality and locality where grown

Mixing tobacco leaves according to formula to obtain a blend of distinct flavour

Tending vacuum container which moistens tobacco for further processing

Making cigars, cigarettes, snuff and other tobacco products by hand or with simple machines

Removing midribs and stalks from tobacco leaves and shredding tobacco

Cigar Maker

Prepares and mixes tobacco leaves and make cigars by hand or simple machines.

#### Specialisations:

#### Alternative Titles:

Green Tobacco Storage Controller / Manager

thermostats and valves, in order to maintain prescribed storage conditions.

Specialisations:

Alternative Titles:

Tobacco Processing Machine Operator

Sets operates and attends machinery used to blend and otherwise process tobacco.

Specialisations:

Tobacco Products Manufacturing Equipment Operator

Tobacco Dryer Operator

Cigarette Production Machine Operator

Cigar Production Machine Operator

Alternative Titles:

Wood Treaters, Cabinet Makers and Related Trades Workers

waferboards, particleboards, hardboards, insulation boards, plywood, veneers and similar wood products; and make, decorate and repair wooden furniture, vehicles and other wooden products. They

Tasks include:

treat chemically and impregnate wood products with preservatives

Reading and interpreting specifications

Operating woodworking machines to cut, shape and form parts and components

fabricate, repair or refinish wooden parts for furniture, fixtures and other wood products

Setting and adjusting various kinds of machines for operation by others

units and checking the quality and fit of pieces to ensure adherence to specifications

Wood Treaters

from logs, produce wood chips, season, preserve and treat wood, and produce waferboards, particleboards, hardboards, insulation boards, plywood, veneers and similar wood products.

Tasks include:

hoists

wood and other wood products, and to treat chemically and impregnate wood products with

Cleaning, lubricating and adjusting equipment

Assisting in maintaining processing equipment and machines as required

and to ensure that processes are operating according to specifications

Completing and maintaining production reports

Wood Preparer and Treater

produce wood chips, season, preserve and treat wood.

Specialisations:

Timber Treatment Worker

Dry Kiln Operator

Log Chipping Machine Operator

Timber Treatment Plant Operator

Debarker Operator

Lumber Kiln Operator

Log Preparer

Wood Seasoner

Wood Treating Dipper

Bark Stripper

Alternative Titles:

Plywood and Veneer Maker and Repairer

Controlling lathes and slicing machines to produce veneers, and laminating veneer using glue.

Specialisations:

Veneer Dryer Tender

Veneer Machine Operator

Veneer Grader

Veneerer

Alternative Titles:

Cabinet Makers and Related Workers

vehicles, wheels, parts, fittings, patterns, models and other wooden products using woodworking

Tasks include:

Finishing surfaces of wooden articles or furniture

models, sports equipment and other parts or products

the quality and fit of pieces in order to ensure adherence to specifications

clamps, and reinforcing joints using nails, screws or other fasteners

Decorating furniture and fixtures by inlaying wood, applying veneer and carving designs

hand tools to cut, shape and form parts and components

Cabinet Maker

furniture.

Specialisations:

Frame Maker (Including Chairmaking)

Coffin Maker

Furniture Maker Wood

Antique Furniture Restorer

Cabinetmaker (Including Veneering)

Chair and Couch Maker

Cabinetmaker (Including Chairmaking and Framemaking)

Wood Bender

Wheelwright

Antique Furniture Reproducer

Alternative Titles:

Wood Model Maker

Constructs full-sized and scale wooden precision models of products.

Specialisations:

Alternative Titles:

Woodworking Machine Tool Setters and Operators

automatic woodworking machines, such as precision sawing, shaping, planing, boring, turning and woodcarving machines to fabricate or repair wooden parts for furniture, fixtures and other wooden

Tasks include:

hangers, mop handles, clothes pins and other products

Setting and adjusting various kinds of woodworking machines for operation by others  
rules

Reading and interpreting specifications or following verbal instructions  
functions and product specifications

Furniture Finisher

finished furniture surfaces.

Specialisations:

Furniture Production Machine Operator

French Polisher

Furniture Polisher

Furniture Restorer

Alternative Titles:

Picture Framer

needlework and other artwork.

Specialisations:

Frame Maker (Pictures)

Framer (Picture)

Alternative Titles:

Wood Machinist

Cuts, planes, turns, shapes and sands wood stock to specifications.

Specialisations:

Automatic Profile Sander Operator

Jigmaker (Wood)

Woodworking Machine Setter

Copy Lathe Operator

Edge Bander Operator

CNC Machinist (Wood)

Furniture Machinist

Woodworking Machine Set-up Operator

Panel Saw Operator

Wood Products Machine Operator

Carving Machine Operator (Wood)

Tape Edge Machinist

Alternative Titles:

Wood Turner

Operates wood turning lathes to turn and shape wood stock.

Specialisations:

Wood Lathe Turning Operator

Woodworking Lathe Operator

Precision Woodworking Sawyer

Alternative Titles:

Cooper

Replaces staves, heads, and hoops.

Specialisations:

Alternative Titles:

## Garment and Related Trades Workers

fur garments, leather or fur products; repair, renovate and decorate garments, gloves and other products of textile; create patterns for garments; install, repair and replace upholstery of furniture,

### Tasks include:

leather articles

Fitting, altering, repairing tailored clothing

Make garment style changes

panels, and other furnishings of automobiles, railway coaches, aircraft, ships and similar items or make hats or wigs

stock and finished furs for making garments and other products

products of textile, fur, light leather and other materials and fabricating and assembling sails, awnings

Tailors, Dressmakers, Furriers and Hatters

they produce made-to-measure clothing such as suits, overcoats, and dresses from textile fabrics, light leather, fur and other material, or make hats or wigs according to customer's and clothing

### Tasks include:

Reclaiming furs or skins from old coats, gluing fabric to interior of fur coats and trimming fur garments padding

to clients' individual requirements

and fit

position and sewing hair together to form hairpiece

according to customers' requests making and caring for costumes used in theatrical, television and artificial flowers or bows around crown and brim to shape and decorate hats sewing, and fastening

the garment; cutting to shape them to garment pattern and arranging them on pattern according to

Making, altering, restyling and repairing fur garments and other fur articles

Tailor

special occasion wear, such as suits, dresses, coats, evening wear and bridal wear.

### Specialisations:

Dressmaker

Wardrobe Coordinator

Wardrobe Assistant

Costume Maker

Garment Maker

Tailors Trimmer

Seamstress

### Alternative Titles:

Furrier

Designs, makes, alters, restyles, and repairs fur garments.

### Specialisations:

Fur Matcher

Fur Cutter

Fur Grader

Fur Tailor

Alternative Titles:

Hat Maker

Makes, alters and repairs hats.

Specialisations:

Milliner

Hat Blocker

Hat Finisher

Hatter

Hat Trimmer

Alternative Titles:

Wig Maker

Lays out, sews, and fastens together materials and hair strands to make wigs and transformations.

Specialisations:

Alternative Titles:

Garment and Related Patternmakers and Cutters

garments, other textile, and leather or fur products. They mark, cut, shape and trim textile, light leather and other materials according to blueprints or specifications in the manufacture of garments,

Tasks include:

yields and mark fabric accordingly

Cutting fabric or fur pelts to make parts for garments and other fur articles

Laying out master pattern on fabric and cutting sample pattern

soft furnishings and canvas goods

Calculating dimensions of patterns according to sizes, considering stretching of material

pleats, pockets, buttonholes on garments, decorative stitching on shoe parts or eyelets on canvas

knives, cutters or computer numerically controlled cutting devices

instruments, computers, and/or grading devices

Testing patterns by making and fitting sample garments

Creating the "blueprint" or pattern pieces for a particular apparel design with the aid of a computer skin stretch

finished product

Clothing, Home Textiles and General Goods Cutter

General Goods products.

Specialisations:

Textile Products Marker and Cutter

Computer Aided Garment, Footwear and General Goods Cutter

Leather Cutter

Garment Pattern Cutter

Fabric Cutter

Clothing / Garment Cutter

Alternative Titles:

Apparel and related pattern maker

out patterns for garments, footwear and general goods.

Specialisations:

General Goods Pattern Maker

Clothing Pattern Maker

Footwear Last Maker

Footwear Pattern Maker

Alternative Titles:

Sewing, Embroidery and Related Workers

and other products of textile, fur, light leather and other materials and fabricate tents sails, awnings and tarpaulins. They work mainly by hand using a needle and thread but may perform some tasks using

Tasks include:

Pulling knots to the wrong sides of garments, using hooks

Trimming ends with scissors to make mended portion look uniform with pattern of cloth

Removing stitches from garments to be altered, using rippers or razor blades

shade of cloth to be darned

Softening leather or shoe material with water to prepare it for sewing

rib and sewing ties to outside of cover to hold umbrella when folded

and coloured thread

Embroidering ornamental designs on cloth by hand or machine using needle and coloured threads

Patching holes, sewing tears and ripped seams, or darning defects in items, using needles and thread

Sewing or gluing decorative trimmings to articles, such as hats, caps, or millinery

Fabricating and assembling thick cloth, canvas and like materials into sails, awning, tarpaulins and tents  
needle

Canvas Goods Maker

caravan annexes.

Specialisations:

Awning Maker

Blind Maker and Installer Not Venetian

Tarpaulin Maker

Alternative Titles:

Sail Maker

Fabricates and repairs sails and other articles from sail-cloth.

Specialisations:

Alternative Titles:

Textile Produce Mender and Embroiderer

designs on fabric material.

Specialisations:

Hand Embroiderer

Textile Produce Mender

Alternative Titles:

Upholsterers and Related Workers

orthopaedic appliances; seats, panels, convertible and vinyl tops and other furnishings of automobiles, railway coaches, aircraft, ships and similar items with fabric, leather, rexine or other upholstery

Tasks include:

Repairing raw hide covering of artificial limbs

Sewing upholstery materials by hand to seam cushions and joining sections of covering materials  
Collaborating with interior designers to decorate rooms and coordinate furnishing fabrics  
Making upholstery patterns from sketches, customer descriptions or blueprints  
design specifications

long needles

upholstering furniture or other items

Making quilts, cushions and mattresses

Installing, arranging and securing springs, padding and covering material to furniture frames

Sewing rips or tears in material, or creating tufting, using needle and thread

frames on upholstered items

and ships

Upholsterer

Makes, rebuilds and repairs upholstered furniture such as chairs, sofas and car seats.

Specialisations:

Mattress Maker

Upholsterer and Sail Maker

Furniture Upholsterer

Alternative Titles:

Bed Maker

Makes, rebuilds and repairs beds, bases and mattresses.

Specialisations:

Alternative Titles:

Pelt Dressers, Tanners and Fellmongers

to produce leather stock and finished furs for making garments and other products.

Tasks include:

Removing wrinkles and setting grains on wet hide or skin

Sorting and grading pelts, hides and skins according to colour, shading, size and density

Treating hides and skins in tanning solution to convert them into leather

Tanning and dressing pelts to improve lustre and beauty or restore natural appearance of pelts

Dressing and applying dyes and stains to leather

Preparing hides by curing them with salt

to dry in open a

Preparing bark and myrobalan liquor for treating hides or skins

Removing long, coarse hair from pelts and trimming underlying hair to even length

Scraping particles of flesh, fat, or protective tissue from skins or pelts to clean and soften them

Tinting or dyeing furs to enhance natural shades of fur

Removing hair from skin or hides soaked in lime water

Stretching and smoothing dressed pelts

Fellmonger

Removes hair or wool from hides in preparation for leather making.

Specialisations:

Alternative Titles:

Tanner

Converts or cures animal hides into leather.

Specialisations:

Alternative Titles:

Pelt Grader

leather products.

Specialisations:

Hide / Skin Grader

Hide / Skin / Pelt Classer

Alternative Titles:

Shoemakers and Related Workers

and natural or synthetic leather articles, such as luggage, handbags and belts, (except for leather garments, hats and gloves), or participate in the manufacture of shoes and related goods. They

Tasks include:

Taking plaster casts of deformed legs or foot to prepare drawings

Repairing belts, luggage, purses and similar products

purpose

proper embedding of stitches in channels

Attaching accessories or ornamentation to decorate or protect products

prescriptions, or modifying existing footwear for people with foot problems and special needs

Studying drawings and other specifications to make footwear according to customer's needs

Sewing rips or patching holes to repair articles, such as purses, belts, shoes, and luggage

the types of materials to be used

Cutting out, shaping and padding parts for making leather articles

Making, modifying and repairing standard footwear to meet individual requirements

Preparing inserts, heel pads, and lifts from casts of customers' feet

cases, leather bags, belts and other accessories

Shoemaker

Makes and repairs footwear.

Specialisations:

Medical Grade Shoemaker

Cobbler

Shoe / Boot Repairer

Footwear Repairer

Handlacer

Alternative Titles:

Handicraft Workers

decorate precision instruments, musical instruments, jewellery and other precious-metals, pottery and porcelain ware. They apply traditional and/or recently developed techniques to carve, mould,

Tasks include:

Making, calibrating, repairing, maintaining and installing musical and precision instruments

other garments and household articles

according to patterns

laying out and painting letters, figures, monograms and designs to make signs

baskets;

other precious metals, or gems

Underwater Divers

install, repair, and remove equipment and structures, conduct tests or experiments, rig explosives, photograph structures or marine life or find and recover missing items and persons.

Tasks include:

Performing various underwater tasks connected with salvage work or recovering dead bodies

Removing underwater obstructions

Inspecting for suspected damage and making minor repairs to ships' hulls and underwater installations

Descending into water with the aid of diver helpers, using scuba gear or diving suits

Communicating with workers on the surface while underwater, using signal lines or telephones

Working under water to lay and repair bridges, piers and harbour-wall foundations

Drilling holes for underwater blasting

Reporting on condition of wrecked ships

before diving expeditions begin

and gauges

Obtaining information about diving tasks and environmental conditions

Diver

Swims underwater to undertake tasks such as seafood gathering, research, salvage and construction.

Specialisations:

Abalone Diver

Hyperbaric Welder Diver

Underwater Worker

Saturation Diver

Clearance Diver

Pearl Diver

Mining Diver

Scientific Diver

Underwater Salvage Worker

Fisheries Diver

Offshore Diver

Onshore Diver

Alternative Titles:

Shotfirers and Blasters

demolition sites.

Tasks include:

Determining quantity and type of explosives to be used

Loading explosives into blast holes

cartridges, and attaching electrical wires, fuses and detonating cords to primers

Declaring blast areas safe before and after detonation of explosives

Checking depth and cleanliness of blast holes

Compiling and maintaining records about usage of explosives in compliance with laws and regulations  
malfunctions, and connecting series to blasting machines

Ensuring all explosives are detonated, and reporting and attending to misfires are followed

Planning and giving instructions for the lay out, depth and diameter of blast holes compact charges

Shotfirer

Assembles, positions and detonates explosives for surface blasting.

Specialisations:

Seismograph Shooter

Alternative Titles:

Blaster

structures.

Specialisations:

Mining / Quarrying Blaster

Alternative Titles:

Product Graders and Testers (Except Foods and Beverages)

materials, manufactured components and non-comestible goods produced or sold, to ensure compliance with quality standards and to identify defects, wear, and deviations from specifications,

Tasks include:

Marking items with details such as grade and acceptance or rejection status

Inspecting and testing products, parts and materials for conformity with specifications and standards

Discarding or rejecting products, materials, and equipment not meeting specifications

correcting these problems

Grading and classifying natural textile fibres for spinning and winding

quantities inspected or graded

inspection and testing procedures

Analyzing test data and making computations as necessary to determine test results

Measuring dimensions of products using instruments such as rulers, callipers, gauges, or micrometers

Crop Produce Analyst

provision.

Specialisations:

Grain Grader

Crop Quality Inspector

Seed Sampler

Seed Lot Inspector

Alternative Titles:

Tobacco Grader

Grades cured tobacco leaves by type, quality and locality where grown.

Specialisations:

Alternative Titles:

Cotton Grader

Classifies cotton according to grade, staple length, and character.

Specialisations:

Alternative Titles:

## Wool Classer / Grader

Classifies wool to industry standards or market requirements.

### Specialisations:

#### Alternative Titles:

Quality Controller (Manufacturing)

ensure conformance to customer specification. Identify and investigate causes of non-conformance.

### Specialisations:

#### Alternative Titles:

Quality examiner

Quality Inspector

Quality auditor

Quality assurer

Fumigators and Other Pest and Weed Controllers

animals, wild plants and other unwanted organisms to prevent damage to crops and to buildings and other structures and their surroundings and to prevent health risks.

### Tasks include:

sizes, elevation-to-distance ratios, and obstructions

Operating and monitoring equipment for spraying pests and weeds  
as mice, termites, and roaches

Cleaning and servicing machinery to ensure operating efficiency

Lifting, pushing, and swinging nozzles, hoses, and tubes in order to direct spray over designated areas

Filling sprayer tanks with water and chemicals

Mixing chemicals according to instructions

Pest or Weed Controller

commercial and industrial areas, roadsides, private and public lands.

### Specialisations:

Seed Fumigator

Knapsack Spray Operator

Fumigator

Tea Fumigator

Chemical Sprayer

Marine Vessel Fumigator

Commodities Fumigator

### Alternative Titles:

Craft and Related Workers not Elsewhere Classified

instance, the group includes those who mould, slice, grind and polish optical lenses.

### Tasks include:

Textile, Clothing, Footwear and Leather Processing Machine Mechanic  
production of clothes, footwear and leather.

### Specialisations:

Sewing Machine Mechanic

Knitting Mechanician: Weft

Spinning Mechanician: Woollen System - Ringframe and Winding

Technical Printer - Finisher  
Spinning Mechanician: Long Staple  
Footwear Machine Mechanic / Fitter  
Spinning Mechanician: Semi Worsted - Finishing  
Spinning Mechanician: Semi Worsted - Roving and Spinning  
Spinning Mechanician: Short Staple - Open End  
Gripper Loom Mechanician  
Spinning Mechanician: Woollen System - Ringframe, Open End and Twisting  
Weaving Mechanician - Projectile Loom  
Weaving Mechanician - Rapier Loom  
Technical Dyer - Finisher  
Spinning Mechanician: Short Staple - Combing and Combing Preparation  
Weaving Mechanician - Airjet Loom  
Spinning Mechanician: Short Staple - Ringframe, Ringdoubling and 2 for 1 Uptwister  
Spinning Mechanician: Semi Worsted - Preparation  
Needle Punch Mechanician  
Sspinning Mechanician: Short Staple - Preparation - Drawframe and Speedframe  
Knitting Mechanician: Warp  
Spinning Mechanician: Short Staple - Blowroom and Cards  
Weaving Mechanician - Narrow Loom  
Weaving Preparation - Technical Controller  
Spinning Mechanician: Short Staple - Winding  
Spray Gun Mechanic (Leather)  
Spinning Mechanician: Semi Worsted - Woollen System - Blending, Carding and Drawing  
Spinning Mechanician: Semi Worsted - Winding and Twisting  
Tufting Mechanician  
Spinning Mechanician: Woollen System - Ringframe, Dreft and Twisting  
Spinning Mechanician: Short Staple - Rotor Spinning  
Weaving Mechanician - Shuttle Loom

Alternative Titles:

Farrier

Inspects, trims and shapes horses' hooves, and forms, fits and nails horseshoes.

Specialisations:

Alternative Titles:

Panelbeater  
panels.

Specialisations:

Panel Beater and Spraypainter  
Chassis Straightener  
Automotive Sheetmetal Worker  
Automotive Trimmer  
Rust Repairer  
Automotive Body Repairer

Vehicle Refinisher  
Auto Body Repairer  
Panelbeater and Trimmer  
Vehicle Body Repairman

Alternative Titles:

Vehicle Body Builder  
trucks, fire engines and caravans.

Specialisations:

Coach Builder  
Metal Caravan Builder  
Vehicle Builder  
Truck Builder  
Motor Body Builder  
Auto Body Assembler  
Metal Coach and Carriage Builder  
Bus Coach Builder  
Vehicle Body Builder (Composite)  
Motor Vehicle Body Builder  
Vehicle Body Builder (Metal)

Alternative Titles:

Vehicle Trimmer  
trims.

Specialisations:

Motor Trimmer / Upholsterer  
Car Trimmer / Upholsterer  
Vehicle Trimmer / Upholsterer  
Auto Trimmer / Upholsterer  
Automotive Component Upholsterer

Alternative Titles:

Boatbuilder and Repairer  
Builds, repairs and modifies boats.

Specialisations:

Yacht Builder  
Marine Plumber  
Boat Builder  
Ship Builder  
Sparmaker  
Ship Plater  
Boat Assembler

Alternative Titles:

Shipwright  
Constructs, fits out and repairs ships.

Specialisations:

Metal Liner-off  
Ship's Carpenter  
Loftsmen (Marine)  
Loftswoman (Marine)

Alternative Titles:

Survival Equipment Fitter  
Maintains safety and survival equipment.

Specialisations:

Maritime Survival Equipment Fitter  
Aircraft Survival Equipment Fitter  
Parachute Rigger

Alternative Titles:

Ammunition Fitter  
Inspects, maintains, tests and repairs or reworks and disposes of ammunition.

Specialisations:

Alternative Titles:

Florist  
Prepares and sells floral arrangements and flowers.

Specialisations:

Floral Artist

Alternative Titles:

Photographer's Assistant  
Assists photographers in taking and developing photographs.

Specialisations:

Alternative Titles:

Melter  
refractory material installations, water cooling and charge material control and handling systems) to

Specialisations:

Alternative Titles:

Textile Machine Mechanic  
woven and non-woven textiles.

Specialisations:

Braiding Machine Mechanic  
Knitting Machine Mechanic  
Non-Woven Textile Manufacturing Machine Mechanic  
Yarn Manufacturing Machine Mechanic  
Yarn Preparation Machine Mechanic  
Weaving Machine Mechanic

Alternative Titles:

**PLANT AND MACHINE OPERATORS AND ASSEMBLERS**

machinery and equipment on the spot or by remote control, drive and operate trains, motor vehicles and mobile machinery and equipment, or assemble products from component parts according to strict specifications and procedures. The work mainly calls for experience with and an understanding of

Tasks include:

Driving and operating trains and motor vehicles

assembling products from component parts according to strict specifications and procedures

chemicals, rubber, plastics, wood, paper, textiles, fur, or leather, and which process foodstuffs and minerals, glass, ceramics, wood, paper, or chemicals

Supervision of other workers may be included

Stationary Plant and Machine Operators

industrial plant and machinery and equipment that are stationary, or for which mobility is not an integral part of operation. The work mainly calls for experience with and an understanding of the

Tasks include:

Performing maintenance, repairs and cleaning

Recording data and maintaining production records

Setting up, operating and monitoring a variety stationary plant and machinery

Detecting malfunctions and taking corrective action accordingly

Supervision of other workers may be included

Mining and Mineral Processing Plant Operators

rock and minerals from the earth, process minerals and stone, drill wells and bores, and manufacture

Tasks include:

Maintaining production records

minerals

Performing plant and machinery maintenance, repairs and cleaning stone products

corrective action

Miners and Quarriers

metallic deposits from underground and surface mines and quarries.

Tasks include:

Operating auxiliary plant such as pumps to expel air, water and mud

Operating machinery and using tools to remove loosened rock, ore, coal and other deposits equipment including continuous mining, cutting and channelling plant

Completing records detailing operations completed during shifts

Operating machinery to open new shafts, drives, air vents and rises

Preparing, fitting and installing supports in underground workings including rock bolts

Performing minor maintenance and repairs and lubricating and cleaning plant, machines and tools

Setting up and operating drilling equipment in underground and surface mines and quarries

Collecting mineral samples for laboratory analysis

Mining Operator

mine.

Specialisations:

Mining Team Leader

Hydraulic Rock Breaker Operator (Mining)

Shuttle Car Operator (Mining)

Mining Plant Operator

Crawler Pilot  
Roof Bolter (Mining)  
Continuous Miner Operator  
Coal Cutter

Alternative Titles:

Shotcreter  
underground.

Specialisations:

Alternative Titles:

Mineral and Stone Processing Plant Operators  
processing rocks, minerals and stone to recover refined products for immediate use or further

Tasks include:

minerals and stones according to the specifications for the job  
machines

Positioning blocks and slabs of stone onto machines for sawing, cutting and further working  
dimensions of materials produced  
shipping

Combining mineral ores with solvents to facilitate further processing  
and job specifications, and may collect samples for testing in laboratories  
to remove waste material and recover minerals

efficient operation of equipment, and detecting malfunctions, and assisting with plant and machinery  
gravity separation, filtration, and or magnetic and electrostatic separation

Mineral Processing Plant Operator

processing rocks, minerals and stone to recover refined products for immediate use or further

Specialisations:

Stone Turner Lathe

Process Controller

Mineral Plant Operator

Conveyor Belt Operator (Mining)

Stone Cutter / Polisher / Processor / Sawyer / Splitter

Coal Washer

Gold Precipitator

Plant Monitor

Crusher Operator

Flotation Worker (Mineral Processing)

Mineral Beneficiation Plant Operator

Senior Process Operator

Milling Machine Operator (Minerals)

Emery Press Operator

Mineral Ore Treatment Plant Operator

Machine Operator (Stone Cutting or Processing)

Metallurgical Plant Operator

Marble Cutter / Polisher / Processor / Sawyer / Splitter

Plant Operator  
Process Operator  
Lime Miller

Alternative Titles:

Senior Process Operator  
Mineral Plant Operator  
Plant Monitor  
Plant Operator  
Process Operator  
Jewellery Processing and Finishing Machine Operator  
Operates machines to plate or electroplate metals or coat materials.

Specialisations:

Jewellery Die Stamper  
Enameller (Jewellery)  
Jewellery Metal Plater  
Wax Injector (Jewellery)  
Chain Manufacturing Operator (Jewellery Manufacturing)  
Jewellery Electroformer  
Machine Engraver

Alternative Titles:

Diamond Polisher  
Operates machines to cut and polish diamonds.

Specialisations:

Polishers Graders  
Girdle Polishers  
Final Diamond Processing Controller  
Diamond Cutting Setter  
Diamond Marker  
Top 8 side polishers  
Bottom Polishers  
Top Polishers  
Fancy Brillianteer  
Scourer  
Crossworker  
Automatic Polishers  
Star Polishers  
Table Polishers  
Fancy Crossworker  
Top half Polishers  
Sawyer (laser)  
Diamond Boilers  
Brillianteer  
Bruter

Blocker

Prep Polishers

Sawyer

Alternative Titles:

Gemstone Cutter

Cuts, shapes and polishes gems.

Specialisations:

Lapidary

Gem Polisher

Alternative Titles:

Gemstone Machine Operator

Operates industrial machines to cut, polish and finish ornamental gemstones.

Specialisations:

Alternative Titles:

Well Drillers and Borers and Related Workers

related equipment to sink wells, extract ore, liquids and gases or for a variety of other purposes.

Tasks include:

Dismantling, moving and assembling drilling rigs and auxiliary equipment

Maintaining, adjusting, repairing and cleaning drilling rigs, hoisting and other machinery

the well and control the speed of tools

Assembling and dismantling pipes, casings and drill heads, and replacing dysfunctional equipment

Maintaining records of drilling and servicing operations

well conditions, and determining the need to change drilling or equipment

drill pipe and well

holes and wells

Closing and sealing wells no longer in use; may supervise and train crew members

Driller

liquids and gases or for a variety of other purposes.

Specialisations:

Bore Sinker

Exploration Driller

Boring Equipment Operator

Tourpusher

Drilling Plant Operator

Hydraulic Stope Rig Operator

Directional Driller

Exploration Driller

Jumbo Operator

Radial Drill Operator

Scaler Operator

Development Driller

Raise Drill Operator

Power-tong Operator

Derrick Operator  
Drill Rig Operator  
Engineering Foreman  
Directional Driller  
Blind Hole Borer Operator  
Contract Driller  
Directional Driller  
Mechanical Foreman  
Exploration Driller  
Derrickman

Alternative Titles:

Rock Drill Operator  
hard materials to facilitate blasting operations.

Specialisations:

Alternative Titles:

Cement, Stone and Other Mineral Products Machine Operators  
manufacturing and finishing precast concrete, bitumen, and stone products, and making cast stone for

Tasks include:

manufacture and finish precast concrete and stone products  
types of materials and goods produced  
mixtures, removes castings from moulds and finishes surfaces of precast products  
and adjusting machine settings accordingly  
procedures, components, settings and adjustments for extrusion, moulding, mixing and compacting  
to make concrete  
operating continuous feed equipment such as pumps and conveyors  
Arranging and assisting with plant and machinery maintenance and repair  
products to the specifications for the job  
pressure gauges, and adjusting controls and reporting malfunctions as necessary

Concrete Products Machine Operator

concrete railway sleepers, concrete bricks, tiles and paving blocks, structural beams, building panels

Specialisations:

Concrete Boom Operator  
Concrete Precast Moulder  
Artificial Stone Setter  
Concrete Tile Machine Operator  
Concrete Pipe Machine Operator  
Cast-stone Products Machine Operator  
Concrete Pump Operator  
Stone Polishing Machine Operator  
Cast-concrete Products Machine Operator  
Kiln Operator (Cement Production)  
Artificial Stone Maker  
Concrete Block Maker

Alternative Titles:

Glass, Clay and Stone Manufacturing Machine Setter and Minder equipment.

Specialisations:

Alternative Titles:

Plaster Machine Operator

Operates machines to manufacture plaster.

Specialisations:

Plaster Caster

Alternative Titles:

Cement Production Plant Operator

Operates plant to produce cement, lime and clinker.

Specialisations:

Cement Despatch Operator

Central Concrete Mixing Plant Operator

Cement Kiln Operator

Cement Grinding Mill Operator

Cement Crusher Operator

Alternative Titles:

Concrete Batching Plant Operator

ingredients.

Specialisations:

Premix Concrete Batcher

Alternative Titles:

Industrial Diamond Polishing Machine Operator

Operates machines to polish diamonds.

Specialisations:

Alternative Titles:

Metal Processing and Finishing Plant Operators

machinery and equipment to control the conversion, processing and finishing of mineral ores and

Tasks include:

Setting up, preparing and adjusting metal and ore processing and finishing machinery and finishing

arranging for maintenance

Recording data and writing production logs

Checking, testing and analyzing sample products;

Metal Processing Plant Operators

equipment to process and convert mineral ores and refine, harden, roll and extrude metals.

Tasks include:

operation of machine and verify specified processing conditions

Analyzing sample products, performing tests, recording data and writing production log

Adjusting equipment, valves, pumps, controls and process equipment

maintenance

in the overall mineral ore or metal processing operation  
equipment

Controlling the preparation, measuring and feeding of raw materials and processing agents into plant  
process metals and mineral ores

Metal Processing Plant Operator

convert mineral ores and refine, harden, roll and extrude metals.

Specialisations:

Metal Drawer / Extruder

Steel Roller

Metal Extrusion Plant Operator

Metal Heat Treating Operator

Ladle Pourer

Alternative Titles:

Metal Manufacturing Machine Setter and Minder  
metals.

Specialisations:

Chain Manufacturing Setter and Minder (Jewellery Manufacturing)

Alternative Titles:

Abrasive Wheel Maker

Operates machines to manufacture moulded abrasive wheels.

Specialisations:

Alternative Titles:

Brake Lining Maker

Operates machines to manufacture moulded brake linings.

Specialisations:

Alternative Titles:

Metal Finishing, Plating and Coating Machine Operators

finishes, plates and coats metal articles or parts, in order to give them improved resistance to corrosion  
and abrasion, for decorative purposes, or to impart electrical or magnetic properties.

Tasks include:

Preparing and mixing metalizing solutions according to formulas or specifications

writing production logs

galvanising, enamelling or similar processes

them with chemicals and heating them

Operating and monitoring hot-dip equipment used to coat iron and steel products

Operating and monitoring machines which automatically coat wire with non ferrous metal

Operating and monitoring electroplating equipment

products to provide a protective or decorative coating or to build up worn or damaged surfaces

Electroplater

ferrous metals.

Specialisations:

Anodiser

Metal Coating Machine Operator

Galvaniser  
Metal Plating Machine Operator  
Hot Dip Plater  
Aircraft Electroplater  
Metal Finishing Machine Operator  
Electroformer  
Enameller

Alternative Titles:

Chemical and Photographic Products Plant and Machine Operators  
which process a variety of chemicals and other ingredients to produce pharmaceuticals, toiletries,

Tasks include:

Supervision of other workers may be included  
chemicals and chemical products to give them the desired properties for further industrial production,  
Chemical Products Plant and Machine Operators  
mix, process and package a wide range of chemical products.

Tasks include:

Cleaning and performing minor repairs to machines and plant  
production data  
Monitoring reaction processes and transfers of products in conformance with safety procedures  
Setting up, starting, controlling, adjusting and stopping machines and plant  
Measuring, weighing and loading chemical ingredients following formulation cards  
units, such as mixers, kettles, blenders, dryers, tableting, encapsulation, granulation and coating  
Chemical Production Machine Operator  
such as soaps, detergents, pharmaceuticals, toiletries and explosives.

Specialisations:

Chemical Extractor / Reactor / Still Operator  
Radioactive Waste Material Treatment Operator  
Pharmaceutical Products Machine Operator  
Explosive Products Machine Operator  
Petroleum and Natural Gas Refining (Ethyl) Operator / Blender  
Abrasive Glass and Ceramics Mixer  
Candle Production Machine Operator  
Toiletry Products Machine Operators  
Chemical Production Sampler  
Explosives Mixer Operator  
Battery Maker / Reconditioner  
Nitrocellulose Maker  
Paint Tinter / Mixer  
Cosmetics Machine Operator  
Cleaning Materials Machine Operator  
Bullet / Ammunition / Explosives Maker  
Distillation Operator  
Tablet Making Machine Operator

Still / Petroleum and Natural Gas Refining Machine Operator

Chemical Crusher / Grinder

Alternative Titles:

Filter Press Operator

Photographic Products Machine Operators

film and paper, and which processes exposed photographic film and makes prints.

Tasks include:

Preparing exposed film for different processing batches in dark rooms and dark chambers

Adjusting settings and running automatic developing equipment

Performing photographic processing related tasks

Operating equipment to transfer film to video tape or other electronic media

Operating automatic equipment (in retail establishments) to develop colour negatives, prints and slides

colour, brightness, contrast, number, size and type of prints

Operating and monitoring equipment which makes photographic film and paper

operational standards

Photographic Developer and Printer

digital media, negatives and positives using computer software, fully automatic equipment and by

Specialisations:

Printing/Photography (Colour) Machine Operator

Slide Developer

Silver Recovery Operator

Photographic-film Machine Operator

Digital Photographic Printer

Enlarging Machine Operator (Photography)

Developing Machine Operator (Photography)

Film Printer / Processor

Dark Room Attendant / Technician

Photograph Printer

Photo Lab Operator

Film Process Operator

Copy Camera Operator

Photographic Technician

Photograph Enlarger

Film/Colour Developer

Minilab Operator

Alternative Titles:

Rubber, Plastic and Paper Products Machine Operators

blend rubber and rubber compounds, and produce various components and products from natural and

synthetic rubber and plastics or produce different paper products from paper, paperboard, cardboard

Tasks include:

Operating and monitoring machines which produce various paper products

accordingly

produce various components and products from natural and synthetic rubber and plastics

### Rubber Products Machine Operators

rubber compounds, and produce various components and products from natural and synthetic rubber, such as moulded footwear, domestic articles, insulating materials, industrial accessories, or tyres.

#### Tasks include:

Examining outputs for defects and conformity to specifications

rebuild used tires

process

further processing

moulding

Locating defects and repairing worn and faulty tyres by vulcanising or other processes

### Rubber Production Machine Operator

Operates machines to manufacture rubber products such as tyres.

#### Specialisations:

Rubber Compounder

Rubber Extrusion Machine Operator

Tyre Bead Creeler

Tyre Repairer

Rubber Knitting and Reinforcing Machine Operator

Tyre Builder

Tyre Production Machine Operator

Rubber Millman

Tyre Finisher and Examiner

Tyre Retreader

Latex Worker

Rubber Moulder

Steel and Fabric Calendering Machine Operator

Rubber Milling Machine Operator

Rubber Products Machine Operator

Tyre Moulder

Rubber Roller Grinder Operator

Rubber Moulding Machine Operator

Vulcaniser

Tyre Maker

Rubber Belt Splicer

#### Alternative Titles:

Rubber Manufacturing Machine Setter and Minder

rubber products.

#### Specialisations:

#### Alternative Titles:

Plastic Products Machine Operators

to obtain plastic materials and which make various plastic components and articles.

#### Tasks include:

Examining outputs for defects and conformity to specifications

Operating and monitoring machines which knead and blend compounds to obtain plastic materials  
produce fibreglass

cutting and other means

Recycling waste plastic materials

Encasing uncoated wire, cord, cable and optic fibre in plastic  
orthopaedic appliances

Plastic Cablemaking Machine Operator

Operates extruding machines to encase wire, cord, cable and optic fibre in rubber and plastic.

Specialisations:

Wire Drawer (Plastics)

Insulation Extruder Operator

Optic Fibre Drawer

Alternative Titles:

Plastic Compounding and Reclamation Machine Operator

plastic materials from factory operations.

Specialisations:

Pelletising Extruder Operator

Shredder / Granulator Operator

Plastics Mixing Plant Operator

Powder Hand (Plastics)

Alternative Titles:

Plastics Fabricator or Welder

products.

Specialisations:

Plastic Pipe Fabricator

Acrylic Fabricator

Vinyl Welder and Fabricator

Alternative Titles:

Plastics Production Machine Operator (General)

products.

Specialisations:

Plastics Laminator

Slitting Setter

Blow Moulding Machine Operator

Injection Moulding Machine Operator

Lamination Machine Operator

Extruding Machine Operator

Footwear Injection Moulding Operator

Alternative Titles:

Reinforced Plastic and Composite Production Worker

fibreglass and laminated products.

Specialisations:

Fibreglass Hand Laminator

Fibreglass Gun-hand

Resin Transfer Moulding Machine Operator

Alternative Titles:

Rotational Moulding Operator (Plastics)

Operates rotational moulding machines to produce plastic products.

Specialisations:

Alternative Titles:

Thermoforming Machine Operator

Operates thermoforming machines to produce thermo plastic products.

Specialisations:

Vacuum Forming Machine Operator

Alternative Titles:

Plastics Manufacturing Machine Minder

plastics products through moulding or extrusion processes.

Specialisations:

Plastics Die Setter

Plastic Production Machine Setter

Plastics Die Fitter

Plastics Mould Setter

Alternative Titles:

Reinforced Plastics and Composite Trades Worker

Builds products using composites and reinforced plastics.

Specialisations:

Kayak Maker

Surfboard Maker

Canoe Maker

Canopy Builder

Alternative Titles:

Paper Products Machine Operators

bags and other goods from paper, paperboard, cardboard and similar materials.

Tasks include:

or which form bags from other similar materials

and crease cardboard or paperboard to form box blanks

paperboard or cardboard

Paper Products Machine Operator

stock.

Specialisations:

Embosser

Paper Cutting and Creasing Machine Operator

Machine Operator (Envelope and Paper Bag Production)

Paper Mache Moulder

Machine Operator (Paper Box Production)

Paper Bag Making Machinist

Machine Operator (Cardboard Products)

Carton Making Machinist

Alternative Titles:

Textile, Fur and Leather Products Machine Operators

which prepare, process and treat fibres, yarn, thread, leather, fur; produce, modify and repair footwear, garments and manufacture or dry clean textiles or fur and light leather articles.

Tasks include:

Operating and monitoring various machines which prepare leather or treat fur- or wool-bearing pelts  
thread from natural textile fibres

leather garments or embroider ornamental designs on garments or other materials

dry clean garments, fur, rugs, carpets

non-woven and knitted products

orthopaedic footwear and leather articles, such as luggage, brief cases, handbags

Fibre Preparing, Spinning and Winding Machine Operators

fibres, and spin, double, twist and wind yarn and thread from natural textile fibres. They twist two or more strands of yarn to prepare single stronger, smoother, uniform and heavier strands and treat

Tasks include:

Operating and monitoring spinning frame that draws out and twists roving or sliver into yarn;

Operating and monitoring machines for cleaning and turning woollen yarn waste into fluffed wool

Operating and monitoring machines for tearing woollen rags into fibre

comb them into sliver for first drawing, combine slivers into sliver lap or sliver laps into ribbon lap  
twisted strands

new rubber or leather covers

Cleaning rollers and cylinders of carding machines to remove wool waste

Operating and monitoring machines which combine textile fibres into uniform blends

Treating textiles with chemicals to make them water resistant

into one of nearly same weight and thickness as any of original sliver

tallow, resins, soaps and water and boiling mixture for specified time in steam

Fibre Preparation Production Machine Operator

manufacturing process.

Specialisations:

Alternative Titles:

Yarn Production Machine Operator

Sets up, loads, operates and monitors machinery and equipment to produce yarn

Specialisations:

Alternative Titles:

Man-made Fibre Production Machine Operator

(synthetic and regenerated) filament from a variety of polymers.

Specialisations:

Alternative Titles:

Weaving and Knitting Machine Operators

which process yarn or thread into woven, non-woven and knitted products such as cloth, lace, carpets, rope, industrial fabric, hosiery and knitted garments or to quilt and embroider fabric.

Tasks include:

Operating and monitoring crocheter machine to knit lace, trimming etc. of desired pattern or design  
produce carpets and rugs with various coloured designs

knitting, or other processing

lengths of several layers of material to make yard goods, quilts or mattress coverings  
specified pattern and design

Operating and monitoring knitting machines to knit hosiery to shape of foot and leg  
fabric

Repairing or replacing worn or defective needles and other components

Tending circular knitting machines with automatic pattern controls that knit seamless hose  
grease guns

mechanical defects

form mesh

Operating and monitoring machine which seams openings in toes of socks

Weaving Machine Operator

Sets up, loads, operates and monitor sbraiding machinery and equipment to produce braided products

Specialisations:

Alternative Titles:

Warping Machine Operator

for subsequent processes, such as weaving and knitting.

Specialisations:

Alternative Titles:

Braiding Machine Operator

Sets up, loads, operates and monitors weaving machinery and equipment to produce woven products

Specialisations:

Alternative Titles:

Knitting Machine Operator

Sets up, loads, operates and monitors knitting machinery and equipment to produce knitted products.

Specialisations:

Alternative Titles:

Non-woven Machine Operator

Sets up, loads, operates and monitors machinery and equipment to produce non-woven products.

Specialisations:

Tufting Machine Operator

Alternative Titles:

Textile Dry Finishing Machine Operator

finished textile products

Specialisations:

Alternative Titles:

Sewing Machine Operators

textile, fur, synthetic or leather garments or embroider ornamental designs on garments or other  
materials. They operate button hole making and eyelet holing machines to cut holes, stitch around

Tasks include:

automatically join, reinforce, or decorate material or articles  
Performing equipment maintenance tasks such as replacing needles  
Operating stitching machines to sew leather parts together for leather garments, handbags, gloves  
clamp holders  
garment sections or shells  
reinforcing, seaming or decorating garments or garment parts  
machine malfunctions  
embroiders various designs on garments  
Sewing Machine Operator  
decorative sewing lines on products.

Specialisations:

Sewing Machinist  
Sewing Machine Attendant

Alternative Titles:

Clothing, Textile and Leather Goods Production Operator  
finish textile and leather products

Specialisations:

Upholstery Machinist  
Industrial Presser  
Home Textile Production Machine Operator  
Textile / Leather / Material Cutting Machine Operator  
Embroidery Machine Operator

Alternative Titles:

Bleaching, Dyeing and Fabric Cleaning Machine Operators  
shrink, dye, and otherwise treat fibres, yarn or cloth.

Tasks include:

determine if equipment is operating correctly  
Operating and monitoring machines that treat silk to give it body and weight  
waterproof  
Operating and monitoring machines that stretch, or impart lustre, or other type of finish to textiles  
Dyeing articles to change or restore their colours  
Operating machines that comb, dry and polish furs, clean, sterilize and fluff feathers and blankets  
Tending and regulating equipment that fumigates and removes foreign matter from furs  
yarn, thread, and/or other textile goods  
interlocking the fibres  
Keying in processing instructions to program electronic equipment  
Tending a variety of automatic machines that comb and polish furs  
Textile Wet Process Production Operator  
fibre, yarn, knitted, woven and non-woven products.

Specialisations:

Fabric Bleaching Machine Operator  
Textile Printing Machine Operator  
Textile Wet Processes Finishing Machine Operator

Textile Dyeing and Printing Preparation Machine Operator

Textile Dyeing Machine Operator / Textile Dyer

Alternative Titles:

Fur and Leather Preparing Machine Operators

leather or treat fur- or wool-bearing pelts. They trim, scrape, clean, tan, buff and dye animal hides,

Tasks include:

Maintaining and repairing vats and other machinery

give uniform thickness

them

Operating and monitoring machines which apply dyes and stains to leather

Operating and monitoring machines to polish or roughen hides or skins to specified finish

length and dye, stretch and smooth dressed pelts

leather

hides

Treating surface of leather with oil and operating glazing machine to give glossy finish to leather

Operating and monitoring machines to reduce thickness of hide or skin to uniform size

grain side of skin

Leather Processing Machine Operator

clothing, footwear, upholstery and leather goods.

Specialisations:

Fellmongering Machine Operator

Tanning Machine Operator

Beam House Operator

De-hairing/Hide Machine Operator

Staining / Leather Machine Operator

Pelt Preparations Operator

Leather Finishing Operator

Alternative Titles:

Shoemaking and Related Machine Operators

standard or special footwear, handbags and other accessories.

Tasks include:

ornaments and perform finishing tasks

Operating and monitoring machines which mark patterns and cut shoe parts

well as other items such as saddles, collars or harnesses

Footwear Cutting Production Machine Operator

Prepares, sets up and operates footwear clicking or cutting machinery and equipment.

Specialisations:

Clicker

Alternative Titles:

Footwear Closing Production Machine Operator

Prepares, sets up and operates footwear sewing or closing machines.

Specialisations:

Beading Operator

Toe Puff Operator

Skiver

Shoe Folding Operator

Alternative Titles:

Footwear Bottom Stock Production Machine Operator

Prepares, sets up and operates footwear bottom stock machinery and equipment.

Specialisations:

Alternative Titles:

Footwear Lasting Production Machine Operator

Prepares, sets up and operates footwear lasting machinery and equipment.

Specialisations:

Alternative Titles:

Footwear Finishing Production Machine Operator

Prepares, sets up and operates footwear finishing machinery and equipment.

Specialisations:

Alternative Titles:

Laundry Machine Operators

laundries and dry-cleaning establishments.

Tasks include:

Placing sorted articles into receptacles and onto conveyor belts for moving to repair and cleaning areas

Smoothing articles and guiding them through cleaning and pressing machines

Stopping and starting machines to untangle, straighten and remove articles

Placing articles on shelves and hanging articles for delivery and collection

Checking and removing stains from garments, and replacing buttons and making minor repairs

Loading and unloading washing machines, driers and extractors

Adding cleaning agents and starches to articles;

Sorting articles for cleaning according to the type colour, fabric and cleaning treatment required

Packaging articles and preparing orders for despatch

Laundry and Dry Cleaning Machine Operator

treatment machines in laundries and dry cleaning establishments.

Specialisations:

Folding Machine Operator (Laundry)

Launderer

Washing Machine Operator

Alternative Titles:

Press Machine Operator

Drycleaner

Textile, Fur and Leather Products Machine Operators not Elsewhere Classified

minor group 715. For instance, the group includes those engaged in operating and monitoring machines which make hats, tents, mattresses or miscellaneous articles such as braids or other

Tasks include:

Operating and monitoring machines that fold cloth into measured length

Operating and monitoring machines which form and make hats out of textiles, fur or leather

trimmings

Operating and monitoring machines to measure size of pieces of leather or further processing

Textile and Footwear Manufacturing Machine Minder equipment.

Specialisations:

Embroidery Machine Minder

Alternative Titles:

Food and Related Products Machine Operators

meat from carcasses; bake, freeze, heat, crush, mix, blend and otherwise process foodstuffs, beverages

Tasks include:

and concentrate foodstuffs and liquids used in food

malt liquors, vinegar, yeast and related products

flour confectionery products

standard meat and fish cuts

Processing tobacco leaves by machine to make cigarettes, cigars, pipe and other tobacco products

pressing, sieving, grinding and filtering equipment

cream, sausages, chocolate, maize starch, edible fats and dextrin

Food and Related Products Machine Operators

meat from carcasses; bake, freeze, heat, crush, mix, blend and otherwise process foodstuffs, beverages

Tasks include:

and concentrate foodstuffs and liquids used in food processing

malt liquors, vinegar, yeast and related products

flour confectionery products

standard meat and fish cuts

Processing tobacco leaves by machine to make cigarettes, cigars, pipe and other tobacco products

cream, sausages, chocolate, maize starch, edible fats and dextrin

sieving, grinding and filtering equipment

Fruit and Vegetable Processing Machine Operator

make and package sauces, jams and juices.

Specialisations:

Food Preserving Machine Operator

Fruit Vegetable and Nut Processing Machine Operator

Food Dehydration / Preserving Machine Operator

Food Freezing Machine Operator

Alternative Titles:

Distillery Process Machine Operator

Distils beverages containing alcohol from fruit, vegetables and grain.

Specialisations:

Alcoholic Beverage Processor

Distiller

Alternative Titles:

Juice Extraction and Blending Process Machine Operator

produce and produce, store and package concentrated and formulated juice products.

Specialisations:

Non Alcoholic Beverage Processing Operator

Aerated Water Cordial Machine Operator

Vinegar Processing Machine Operator

Cordial Syrup Making Machine Operator

Wine Making Machine Operator

Fruit Juice Processing Operator

Alternative Titles:

Dairy Products Machine Operator

butter, cheese and other dairy products.

Specialisations:

Cheese Factory Worker

Condensed Milk Maker Process Worker

Dairy Plant / Process Operator

Dairy Products Processor

Milk Powder Maker

Pasteuriser Operator

Milk Processing Machine Operator

Chocolate Production Machine Operator

Milk Treater

Milk Treatment Station Worker

Diary Process Controller

Milk Pasteuriser

Dairy Factory Worker

Cooker Operator Dairy Products

Alternative Titles:

Bakery and Confectionary Products Machine Operator

confectionary.

Specialisations:

Bread Production Machine Operator

Plant Baker

Alternative Titles:

Sugar Processing Machine Operator

and molasses.

Specialisations:

Sugar Process Worker (Raw House)

Sugar Front End Worker

Sugar Process Worker (Refinery)

Alternative Titles:

Coffee and Tea Processing Machine Operator

and tea.

Specialisations:

Coffee and Chicory Roaster and Grinder

Coffee / Tea Taster

Red Tea Maker

Coffee and Tea Blender

Alternative Titles:

Seed Processing Machine Operator

Operates machines and performs routine tasks to process and package seed.

Specialisations:

Seed Sheller

Seed Conditioner

Seed Grading Machine Operator

Seed Bagger

Alternative Titles:

Milling Process Machine Operator

flour, meal and stock feed.

Specialisations:

Flourmill Kilnman

Animal Feed Mill Worker

Grain Cleaner / Dryer / Crusher

Lucerne Pellets Maker

Mill hand / Mill Worker

Grain Mill Worker

Alternative Titles:

Tobacco Product Processing Machine Operator

Operates machines and performs routine tasks to process and package tobacco products.

Specialisations:

Cigarette Maker Worker

Tobacco Product Maker Worker

Alternative Titles:

Meat Processing Machine Operator

otherwise process of meat.

Specialisations:

Meat Dehydrator / Preserver / Processor / Worker

Sausage Casing Maker

Meat Canning Process Worker

Meat Processor

Quality Controller of Meat Canning Process Workers

Meat Smoker

Alternative Titles:

Seafood Processing Machine Operator

Sets, operates and attends machinery used to process fish.

Specialisations:

Fish Canning Process Worker

Fish Processing Machine Operator

Alternative Titles:

Grain Handling Operator

Receives, ships, and handles grain and perform preventive maintenance and cleaning as needed.

Specialisations:

Alternative Titles:

Sparkling Soft drink process machine operator

Operate machines and performs routine tasks to make sparkling soft drinks

Specialisations:

Alternative Titles:

Carbonated Soft drink process machine operator

Wine processing machine operator

Operate machines and performs routine tasks to make wine

Specialisations:

Alternative Titles:

Cereals, snacks, pasta and condiments machine process operator

Operate machines and performs routine tasks to make cereals, snacks, pasta and condiments

Specialisations:

Alternative Titles:

condiments process machine operator

Pasta process machine operator

Chip process machine operator

snacks process machine

Brew house Process Machine Operator

Operate machines and performs routine tasks to make beer

Specialisations:

Alternative Titles:

Wood Processing and Papermaking Plant Operators

mill equipment sawing wood, cutting veneer and making plywood, and otherwise preparing wood for further use. Pulp mill machine operators operate and monitor various types of processing machinery

Tasks include:

which cut veneer

instruments to detect machinery and equipment malfunctions and ensure process steps are carried out washers, and other pulp processing machinery and equipment to carry out one or more cellulose processing into chips, veneers and pulp

Transporting processed wood products, such as plywood, chipboard sheets and panels to work areas

Pulp and Papermaking Plant Operators

and processing equipment to control the processing of wood, scrap pulp and other cellulose materials

Tasks include:

production process and equipment as required

and other pulp processing machinery and equipment to carry out one or more cellulose processing

Completing and maintaining production reports

Wood and Paper Manufacturing Machine Minder

Prepares, sets up and runs and monitors wood and paper manufacturing machinery and equipment.

Specialisations:

Alternative Titles:

Paper and Pulp Mill Operator

Operates plant to produce pulp and/or paper from fibre

Specialisations:

Carton Making Machine Operator

Cardboard / Paperboard Machine Operator

Water Marking Operator

Dryerman (Paper Mill)

Paper Mill Machinist

Inverform Machine Operator

Supercalender Operator (Papermaking)

Fourdrinier Machine Operator

Paperboard Machine Operator

Paper Folding Machine Operator

Paper (Bag / Box / Envelope) Maker

Paper Making Machine Operator

Station Marshaller

Bleach Plant Operator

Paper Rewinder Operator

Alternative Titles:

Wood Processing Plant Operators

sawing.

Tasks include:

Cleaning and lubricating sawmill equipment

which cut veneer

Operating and monitoring log in-feed and conveyor systems

Wood Processing Machine Operator

plywood, particleboard, solid laminate and similar products.

Specialisations:

Cant Gang Sawyer

Timber Stripper / Processor / Sorter / Grader

Beam Saw Operator

Sawyer (Wood)

Docking Saw Operator

Timber Machinist

Saw Operator

Veneer Production Machine Operator

Band Saw Operator

Sawmill Process Worker

Ripsaw Operator

Work Panel Production Worker

Sawmill Machine Operator

Sawmill Moulder Operator

Alternative Titles:

Other Stationary Plant and Machine Operators

includes, for instance, operators of machines which make silicon chips and splice cables and ropes.

Tasks include:

stationary steam engines, boilers, turbines and auxiliary equipment

products

ceramics, porcelain, tiles or bricks

Glass and Ceramics Plant Operators

equipment used in the manufacture of glass, ceramics, porcelain, tiles or bricks. They operate machines

Tasks include:

Setting and operating press machines to mould ceramic articles from moist clay

Tending hot- or cold-end spray equipment used to coat glassware with surface hardener

containers, such as bottles, jars and drinking glasses

Operating drawing kiln to process molten glass into continuous sheet of flat glass

Operating hand press to mould glass into required shape

or glass products

Operating and monitoring machines for making glaze or abrasives

form for making ceramic products

Operating and monitoring floating-glass production plant

ingredients

Observing finished products to identify splits, cracks, breaks, colour and other imperfections

Operating and monitoring machines which extrude molten glass to form fibreglass filaments

Operating and monitoring kilns which bake pottery, porcelain ware and bake bricks and tiles

Clay Production Machine Operator

by shaping and firing the clay.

Specialisations:

Pottery / Porcelain Mould Maker

Brick Extruder Operator

Porcelain Turner

Brick Maker

Slip Caster

Kiln Operator (Brick and Tile)

Tile Maker

Brick and Tile Kiln Man

Kiln Operator (Pottery and Porcelain)

Clay Mixing Machine Operator

Alternative Titles:

Glass Production Machine Operator

sheet glass, structural and stained glass, glass lenses and prisms.

Specialisations:

Lens Grinding Machine Operator

Furnace Operator (Glass Production)

Glass Laminating Operator

Glass Blowing Machine Operator

Glass Furnace Operator

Glass Toughening Operator

Glass Forming Operator

Glass Melt Operator

Alternative Titles:

Steam Engine and Boiler Operators

turbines and auxiliary equipment to provide power and other utility services for commercial, industrial and institutional buildings, at work sites and aboard ships or self-propelled vessels.

Tasks include:

equipment or system failure

Operating and maintaining off-loading liquid pumps and valves pumps

such as adding chemicals to prevent corrosion and harmful deposits

water, chemical, and fuel levels are maintained at required levels

abnormalities to ship engineer officer on watch

pumps, compressors and air-conditioning equipment to supply and maintain steam and power for

Boiler or Engine Operator

associated mechanical plant.

Specialisations:

Steam Boilerman Fireman

Stoker

Thermal Plant Operator

Ship's Boiler Operator

Air-conditioning / Refrigeration Plant Operator

Marine Engine Driver

Steam Engine Operator

Boiler Tender

Air Compressor Operator

Motorman / Motorwoman (Fluids Drilling)

Alternative Titles:

Packing, Bottling and Labelling Machine Operators

and label various products, or fill different containers with products.

Tasks include:

various containers

Operating and monitoring machines that weigh, wrap, seal and pack various products

containers with products, such as food, beverages, paints, oils and lotions

Labelling Machine Operator

Operates and monitors machines which label various products.

Specialisations:

Alternative Titles:

Packing Machine Operator

Operates and monitors machines which weigh and pack and wrap various products.

Specialisations:

Wrapping Machine Operator

Alternative Titles:

Filling Line Operator

the filled containers.

Specialisations:

Milk Bottler

Canning and Bottling Process Worker

Container Filler

Bottling Attendant

Filling Machine Operator

Sack or Bag Filler

Jar or Bottle Filler

Can / Tin / Tube / Tray Filler

Automated Filling Line Operator

Aseptic Filling Line Operator

Cannery Worker

Bottle Filler

Sealing and Capping Machine Operator

Pressurised Container Filler

Canister Viewer

Alternative Titles:

Packaging Manufacturing Machine Minder

Prepares, sets up and runs and monitors packaging manufacturing machinery and equipment.

Specialisations:

Laminator

Carton Maker

Cigarette Packaging Machine Setter

Bag Maker

Corrugated Board Manufacturing Machine Minder

Stationery and Envelope Machine Adjuster

Packaging Machine Minder

Cigarette Manufacturing Machine Setter

Can Maker

Corrugated Board Printing and Finishing Machine Technician

End Maker

Sack Maker

Metalised Packaging Paper Machine Setter

Packaging Machine Operator

Corrugated Board and Container Machine Minder

Alternative Titles:

Stationary Plant and Machine Operators not Elsewhere Classified  
Group 718.

Tasks include:

Silicon Chip Production Machine Operator

Operates machines which make silicon chips.

Specialisations:

Alternative Titles:

Cable and Rope Splicing Machine Operator

Operates machines which splice cables and ropes.

Specialisations:

Alternative Titles:

Cable Manufacturing Machine Minder

cables.

Specialisations:

Alternative Titles:

Integrated Manufacturing Line Machine Setter  
manufacturing line.

Specialisations:

Alternative Titles:

Engineering Production Systems Worker

and operate plant to produce and finish metal products such as rods, tubing and structural shapes, and

Specialisations:

Pneumatic Press Operator

Turret Lathe Operator

Turret Punch Operator

Die Setter

Brake Press Operator

Computer Numeric Control (CNC) Machine Operator

Hammer Hand

Waste Thinner

Wire Drawer

Steel Worker

Wire Goods Maker

Production Process Machine Operator and Assembler

Press Pour Operator

Wire Product Machine Operator

Lead Worker

Laser Cutting Operator

Ball Sorter

Alumina Refinery Operator

Sheet Metal Production / Process Worker

Automated Machine Operator

Guillotine Operator Metal

Alternative Titles:

Bulk Materials Handling Plant Operator

Operates plant to load, unload, move, store and stack bulk materials.

Specialisations:

Cable Yard Operator

Bulk Fluids Handler

Forestry Plant Operator

Conveyor Belt Operator

Tank Farm Operator (Petroleum)

Palletiser Operator

Alternative Titles:

Feed bin Operator

Kiln Process Controller

Weighbridge Operator

livestock weight.

Specialisations:

Licensed Weigher

Alternative Titles:

Car Compactor Operator

Operates machinery to press and flatten cars.

Specialisations:

Alternative Titles:

Lighthouse Keeper

Tends to and cares for a lighthouse.

Specialisations:

Alternative Titles:

Lock Master (Water Transport)

Operates equipment to close off a section of a waterway.

Specialisations:

Alternative Titles:

Snow Maker

Operates machinery to make snow.

Specialisations:

Alternative Titles:

Wash Plant Operator

Operates equipment used to wash oversized loads.

Specialisations:

Alternative Titles:

Motion Picture Projectionist

Operates film projection and related sound reproduction equipment.

Specialisations:

Cinema / Film Projectionist

Cinetape Operator

Alternative Titles:

Sand Blaster

Operates sandblasting machines to clean and grind metal products and other hard surfaces.

Specialisations:

Shot Blaster Castings

Alternative Titles:

Venetian Blind Machine Operator

Sets up, operates, or maintains machines to assemble venetian blinds.

Specialisations:

Alternative Titles:

Assemblers

equipment, according to strictly laid down procedures. The products worked on may be moved from

Tasks include:

procedures

Assemblers

equipment, according to strictly laid down procedures. The products worked on may be moved from

Tasks include:

procedures

Recording production and operational data on specified forms

assembly instructions

Rejecting faulty assemblies and components

Inspecting and testing completed components and assemblies, wiring installations and circuits

Mechanical Machinery Assemblers

parts of mechanical machinery such as engines, motor vehicles, turbines and aircraft.

Tasks include:

machinery, engines and finished motor vehicles

Inspecting and testing completed components and assemblies

Recording production and operational data on specified forms

assembly instructions

Rejecting faulty assemblies and components

Machinery Assembler

Assembles machinery and parts thereof.

Specialisations:

Vehicle Assembler

Aircraft Assembler

Engine Assembler

Gearbox Assembler

Turbine Assembler

Alternative Titles:

Electrical and Electronic Equipment Assemblers

procedures, components of electrical, electromechanical and electronic equipment.

Tasks include:

as registers, transformers, armature wires, electric motors and generators

fastening units to assemblies, sub-assemblies, or frames using hand or power tools, soldering and  
Recording production and operational data on specified forms  
assembly instructions

rejecting faulty assembly components

Electrical and Electronic Equipment Assembler

electromechanical and electronic equipment.

Specialisations:

Electronic Equipment Assembler

Electrical Equipment Assembler

Armature Assembler

Television Assembler

Telephone Assembler

Electromechanical Equipment Assembler

Etcher (Printed Circuit Board)

Alternative Titles:

Assemblers not Elsewhere Classified

products that do not include electronic, electrical, or mechanical components.

Tasks include:

Rejecting faulty products

Recording production and operational data on specified forms

assembly instructions

assemblies, or frames using hand or power tools, soldering and micro-welding equipment

Inspecting and testing components and completed assemblies

Product Assembler

electrical, or mechanical components.

Specialisations:

Assembler, Wood Products

Paperboard Products Assembler

Eyeglass Frame Assembler

Assembler, Rubber Products

Thermos Bottle Assembler

Box Builder

Leather Products Assembler

Luggage Finisher

Door Assembler

Wax Setter (Jewellery)

Assembler, Metal Products (Except Mechanical)

Sun-blinds Assembler

Umbrella Maker

Plastic Toy Assembler

Jewellery Assembler

Furniture Finisher, Wood

Pearl & Bead Stringer

Textile Products Assembler  
Jewellery Treebuilder  
Pen and Pencil Assembler  
Bicycle Assembler  
Assembler, Plastic Products  
Ammunition Assembler  
Knife Assembler

Alternative Titles:

Drivers and Mobile Plant Operators

monitor industrial and agricultural machinery and equipment, or execute deck duties on board ship

Tasks include:

Carrying out deck duties on board ship and other water-borne craft

Driving and tending trains and motor vehicles

Driving, operating and monitoring mobile industrial and agricultural machinery and equipment

Locomotive Engine Drivers and Related Workers

transport passengers and freight, take charge of and safeguard railway freight trains during runs,

control the movement of railway traffic by operating signals, switch rolling stock and make up trains in

Tasks include:

Driving or assisting in driving railway engines, operating railway signals

Making up trains in mines and controlling their movement

Switching rolling stock and making up trains in railway yards

Locomotive Engine Drivers

freight.

Tasks include:

safe operation and scheduling of trains

Driving a locomotive to haul carriages underground or on the surface of a mine or quarry

Driving or assisting in driving a steam, electric or diesel-electric locomotive engine

Driving an underground or elevated passenger train

Watching for track hazards, observing signals and indicator gauges

Train Driver

Drives a train to transport passengers and freight on railways.

Specialisations:

Railway Engine Driver

Rail Car Driver

Mine and Quarry Engine Driver

Locomotive Observer

Electric Train Driver

Steam Train Driver

Fireperson

Locomotive Driver

Alternative Titles:

Tram Driver

Drives a tram to transport passengers on urban light rail networks.

Specialisations:

Alternative Titles:

Railway Brake, Signal and Switch Operators

control the movement of railway traffic by operating signals, switch rolling stock and make up trains in railway yards, make up trains for hauling in mines and control their movement.

Tasks include:

in a mine or quarry

loading, unloading and make-up of trains

panel or signal box

Taking charge of and safeguarding freight train during run

hoses prior to train run

Railway Signal Operator

Controls the movement of trains, and assembles and disassembles trains within a marshalling yard.

Specialisations:

Railway Switching and Signalling Operator

Railway Shunter

Railway Yard Assistant

Railway Traffic Assistant / Operator

Functional Yard Operator

Alternative Titles:

Train Controller

Oversees the safe movement of trains using a computerised train control signalling system.

Specialisations:

Railways Yard Foreman

Alternative Titles:

Car, Van and Motorcycle Drivers

transport passengers, materials or goods.

Tasks include:

goods or passengers

Motorcycle Drivers

goods or passengers.

Tasks include:

Driving and tending motor cycle or motorised tricycle to transport materials, goods and passengers;

Cleaning and washing vehicle as well as performing maintenance and minor repairs;

Observing traffic rules and signals;

Keeping a record of journeys;

Delivering messages

Delivery Driver

Drives a van or car to deliver goods.

Specialisations:

Van Driver

Driver-messenger

Armoured Car Driver

Meals On Wheels Driver  
Taxi Truck Driver  
Fast Food Delivery Driver  
Light Utility Vehicle (LUV) Driver  
Grocery Deliverer

Alternative Titles:

Delivery Driver (Motorcycle)  
Drives a motorcycle or scooter to deliver goods.

Specialisations:

Motorcycle Dispatch Driver  
Motorcyclist

Alternative Titles:

Car, Taxi and Van Drivers  
Car, taxi and van drivers drive and tend motor cars and vans to transport passengers, mail or goods.

Tasks include:

Driving and tending cars, vans or small trucks to deliver mail or goods  
Operating equipment to facilitate the loading and unloading of physically challenged passengers  
Assisting passengers with handling of luggage;  
Assisting physically challenged passengers  
Collecting fares, payments for deliveries, or documents certifying deliveries  
Determining most appropriate route  
Driving and tending passenger, vans, cars or taxis;  
control centre  
Chauffeur  
usually on a long-term hiring arrangement.

Specialisations:

Hire Car Driver  
Shuttle Driver  
Limousine Driver

Alternative Titles:

Taxi Driver  
metered fare hiring arrangement.

Specialisations:

Taxi Operator  
Cab Driver

Alternative Titles:

Emergency Vehicle Drivers  
Drives emergency vehicles.

Specialisations:

Ambulance Driver  
Security Driver  
Fire Truck Driver  
Fire Van Driver

Alternative Titles:

Oversize Load Pilot / Escort

Drives in front or at the back of a truck transporting an oversized load to warn other road users.

Specialisations:

Alternative Titles:

Heavy Truck and Bus Drivers

goods, liquids, heavy materials, mail or passengers.

Tasks include:

heavy materials, mail or passengers

Bus and Tram Drivers

Bus and tram drivers drive and tend buses or street tramcars to transport passengers, mail or goods.

Tasks include:

Assisting passengers with luggage

Observing traffic to ensure safe progress

Controlling lighting, heating and ventilation on buses and trams

Opening and closing doors before or after passengers board or alight

Collecting fares or verifying passenger has necessary ticket

passengers, mail or goods

Driving and tending street tramcar transporting passengers

Bus Driver

routes.

Specialisations:

School Bus Driver

Minibus Driver

Alternative Titles:

Charter and Tour Bus Driver

routes.

Specialisations:

Tour Coach Operator

Alternative Titles:

Passenger Coach Driver

routes.

Specialisations:

Alternative Titles:

Heavy Truck and Lorry Drivers

materials over short or long distances.

Tasks include:

Assisting with or carrying out loading or unloading operations, using various lifting or tipping devices  
transport goods, liquids or heavy materials over short or long distances

Estimating weights to comply with load limitations, and ensuring the safe distribution of weights

Carrying out minor maintenance to vehicles, and arranges major maintenance and repairs

Determining the most appropriate routes

Ensuring goods are stowed and securely covered, to prevent loss and damage

Truck Driver (General)

Drives a heavy truck, requiring a specially endorsed class of licence, to transport bulky goods.

Specialisations:

Lorry Driver

Freight Operator

Livestock Hauler

Dumper Truck Driver

Tilt Tray Driver

Compactor Driver (Rubbish Collection)

Logging Truck Driver

Road Train Driver

Cement Mixer Driver

Alternative Titles:

Aircraft Refueller

fills it with fuel.

Specialisations:

Alternative Titles:

Furniture Removalist

locations.

Specialisations:

Piano Removalist

Office Equipment Removalist

Alternative Titles:

Tanker Driver

Drives a tanker truck, requiring a specially endorsed class of licence, to transport bulk liquids.

Specialisations:

Milk Tanker Driver

Water Tanker Driver

Petrol Tanker Driver

Alternative Titles:

Tow Truck Driver

vehicles.

Specialisations:

Recovery Operator

Recovery Mechanic (Army)

Alternative Titles:

Armoured Personnel Carrier Operator

Drives vehicle to transport personnel in regions with weak or no road infrastructure.

Specialisations:

Alternative Titles:

Snow Groomer

Manipulates snow for recreational uses.

Specialisations:

Alternative Titles:

Mobile Mining Equipment Operator

Operates mobile mining equipment.

Specialisations:

Roof bolter Operator

Hydrator Operator

Vacuum Sweeper Operator

Trackless Mobile Machinery (TMM) Operator

Utility Vehicle Operator

Alternative Titles:

Linemarker

grounds.

Specialisations:

Road Marker

Alternative Titles:

Road Construction Plant Operator

highways, streets and car parks.

Specialisations:

Bituminous Operator

Asphalt Plant Operator

Paving Machinery Operator

Road Making Machine Operator

Spreading Machine Operator

Sprayer Tar / Bitumen

Bitumen Plant Operator

Surface Laying Machine Operator

Tar Sealing Machine Operator

Alternative Titles:

Remotely Operated Vehicle (ROV) Pilot

Drives a remotely operated vehicle to perform specialised functions.

Specialisations:

Alternative Titles:

Mobile Plant Operators

equipment used for clearing or preparing land; digging, moving, and spreading earth, rock and similar

Tasks include:

Adjusting speed, height and depth of implements

and storage operations

and other heavy objects or materials

Servicing machinery and performing minor repairs

Mobile Farm and Forestry Plant Operators

special-purpose motorised, mobile machinery or equipment used in agricultural, horticultural and

Tasks include:

Operating plant to hold, lift and cut trees

into trucks

Preparing and positioning plant for operation

Adjusting speed, height and depth of implements

sow, fertilize, cultivate and harvest crops

plant, harvest and carry trees and timber or perform other forestry operations

Servicing machinery and performing minor repairs

as chipping machines and log splitting machines

Agricultural Mobile Plant (Equipment) Operator

crops.

Specialisations:

Agricultural Mobile Equipment Operator

Tractor Driver

Agricultural Machine and Equipment Operator

Cotton Picking Machine Operator

Harvester Operator

Rotary Hoe Operator

Farm Equipment / Machinery Operator

Chemical Applicator

Agrichemical Spraying / Dusting Operator

Alternative Titles:

Logging Plant Operator

Operates plant to fell trees and drag, transport and load logs onto trucks.

Specialisations:

Timber Carrier Driver

Feller Buncher Operator

Forestry Loader Operator

Cable Yarder Operator

Forestry Processor Operator

Forwarder Operator

Tree Feller Operator

Skidder Operator

Alternative Titles:

Earthmoving and Related Plant Operators

compact earth or similar materials.

Tasks include:

Operating and monitoring equipment to remove sand, gravel and mud from bottom of body of water

dragline bucket, to excavate and move earth, rock, sand, gravel or similar materials

pipelines

pavements and similar work

preparations to construct roadways, roads or similar surfaces

earth, sand, snow and other materials

Operating and monitoring machines for hammering wooden, concrete or steel piles into ground

Earthmoving Plant Operator (General)

treatment plants and agricultural earthworks.

Specialisations:

Construction Plant Operator (General)

Alternative Titles:

Backhoe Operator  
material.

Specialisations:

Backhoe Driver

Alternative Titles:

Bulldozer Operator  
construction, forestry, mining and other projects.

Specialisations:

Scraper Operator (Earthmoving)

Bulldozer Driver

Road Scraper Driver Operator

Alternative Titles:

Excavator Operator

Operates heavy excavation plant to excavate, move and load earth, rock and rubble.

Specialisations:

Trench Digging Machine Operator

Excavator Driver

Hydraulic Rock Breaker Operator

Shovel Operator

Digging Machine Operator

Alternative Titles:

Grader Operator

Operates a grader to spread and level materials in construction projects.

Specialisations:

Grader Driver

Alternative Titles:

Loader Operator

Operates a motorised loader to move and load soil, rock and other material.

Specialisations:

Skid-steer-loader Operator

Front-end-loader Driver

Load-haul-dump (LHD) Operator

Front-end-loader Operator

Loader Driver

Alternative Titles:

Mulcher Operator

Operates mulchers to clear areas of bush and trees.

Specialisations:

Alternative Titles:

## Tunnelling Machine Operator

Operates mobile equipment to produce, shape or dig tunnels.

### Specialisations:

#### Alternative Titles:

Mobile Explosives Manufacturing Unit (MEMU) Operator

Operates Mobile Explosives Manufacturing Unit.

### Specialisations:

#### Alternative Titles:

Scraper Operator

Operates mobile scrapers to remove soil and overburden.

### Specialisations:

#### Alternative Titles:

Dragline Operator

Operates draglines for the removal of topsoil and overburden.

### Specialisations:

#### Alternative Titles:

Railway Track Master

Operates plant to lay, align, repair and maintain railway tracks.

### Specialisations:

#### Alternative Titles:

Road Roller Operator

Operates a power-driven roller to prepare surfaces for roads, runways and car parks.

### Specialisations:

Road Roller Driver

Road Repairer

#### Alternative Titles:

Dump Truck Operator

Operates dump trucks on surface or underground to haul ore and rock.

### Specialisations:

Dump Truck Driver/ Operator

Underground Dump Truck Driver/ Operator

Haul Truck Operator

#### Alternative Titles:

Crane, Hoist and Related Plant Operators

hoisting equipment.

### Tasks include:

Operating and monitoring machinery to open and close bridge for the passage of road and water traffic across short stretches of water

move, position or place equipment and materials

Operating cranes mounted on boats or barges to lift, move and place equipment and materials areas

construction sites or in mines

Operating and monitoring ski-lifts and similar equipment

Crane or Hoist Operator

equipment and people in areas such as building sites, factories, mines, sawmills, wharves and

Specialisations:

Winding Engine Driver (Human and Materials)

Winch Operator

Tower Crane Operator

Braceperson

Portainer Operator

Banksman

Winding Engine Driver (Materials)

Cherry Picker Operator

Onsetter

Pile Driver

Elevated Work Platform Operator

Chairlift Operator

Crane Driver

Alternative Titles:

Mono Winch Operator

Cable Ferry Operator

Pulls a ferryboat transporting passengers through guided overhead cables.

Specialisations:

Alternative Titles:

Dredge Operator

mine sand and gravel at bottom of lakes, rivers and streams.

Specialisations:

Dredger

Alternative Titles:

Lifting Truck Operators

stack pallets with goods.

Tasks include:

or products for transport to designated areas

Keeping records of work undertaken and breakdowns of vehicles

stack goods and pallets in terminals, harbours, ware-houses, factories and other establishments

Inspecting equipment to identify wear and damage

Performing routine maintenance on vehicles and equipment

Lift Operator

building sites, factories, mines, sawmills, wharves and shipyards.

Specialisations:

Alternative Titles:

Forklift Driver

Operates a forklift to move bulk materials, containers, crates, palletised goods, cartons and bales.

Specialisations:

Hoist Truck Operator

Lumber / Timber Carrier Operator

Fork Truck Operator

Reach Truck Operator

Forklift Operator

Alternative Titles:

Straddle Carrier Operator

reference mark to be used by straddle carrier drivers.

Specialisations:

Alternative Titles:

Ships' Deck Crews and Related Workers

other water-borne craft.

Tasks include:

Fighting appliances

Handling ropes and wires, and operating mooring equipment

Steering ship according to instructions

Performing deck and hull cleaning, scraping, painting and other maintenance duties as required

Standing look-out watches at sea and when entering or leaving harbour or other narrow waters

Breaking out, rigging and stowing cargo-handling gear, stationary rigging and running gear

Maintaining and, in some cases, operating ship's equipment, cargo gear, rigging, life-saving and fire-

Ships' Deck Crews and Related Workers

other water-borne craft.

Tasks include:

Steering ship according to instructions

Handling ropes and wires, and operates mooring equipment

Performing deck and hull cleaning, scraping, painting and other maintenance duties as required

Standing look-out watches at sea and when entering or leaving harbour or other narrow waters

fighting appliances

Breaking out, rigging and stowing cargo-handling gear, stationary rigging and running gear

Deck Hand

Performs maintenance and lookout tasks aboard a ship.

Specialisations:

Able Seaman

Ship Crew Member

Launchman

Ordinary Seaman

Mariner

Sailor

Tug Hand

Boatswain / Bosun

Barge Hand

Ferry Hand

Alternative Titles:

Jetty Operator

Controls and operates mooring, pollution control and safety equipment on a jetties.

Specialisations:

Alternative Titles:

ELEMENTARY OCCUPATIONS

use of hand-held tools and considerable physical effort.

Tasks include:

Helping in kitchens and performing simple tasks in food preparation

Carrying luggage and handling baggage and freight

Collecting and sorting refuse

Washing cars and windows

hotels, offices and other buildings

Delivering messages or goods

Peddalling or hand-guiding vehicles to transport passengers and goods

Sweeping streets and similar places

connected with mining, construction and manufacturing including product-sorting

Stocking vending machines or reading and emptying meters

Packing and unpacking produce by hand and filling shelves

Providing various street services

Driving animal-drawn vehicles or machinery

Cleaners and Helpers

establishments, as well as in aircraft, trains coaches, trams and similar vehicles, in order to keep the interiors and fixtures clean, and launder and press garments and textiles by hand.

Tasks include:

Washing and cleaning cars and windows

Taking care of linen and bed-making

Sweeping or vacuum cleaning, washing and polishing floors, furniture and other objects

Helping with preparation of meals and cleaning in kitchens

Pressing or laundering garments and textiles by hand

Domestic, Hotel and Office Cleaners and Helpers

household linen, purchase household supplies perform various tasks in order to keep clean and tidy the interiors and fixtures of hotels, offices and other establishments, as well as of aircraft, trains, buses and

Tasks include:

Cleaning, disinfecting and deodorising kitchens, bathrooms and toilets

Making beds, supplying towels, soap and related items

offices and other establishments

Helping with preparation of meals and washing dishes

Domestic Cleaners and Helpers

purchase household supplies, prepare food, serve meals and perform various other domestic duties.

Tasks include:

Cleaning, disinfecting and deodorising kitchens, bathrooms and toilets

Cleaning windows and other glass surfaces

Helping with preparation, cooking and serving of meals and refreshments  
fixtures

Purchasing food and various other household supplies

Washing, ironing and mending linen and other textiles

Washing dishes

Domestic Cleaner

Cleans and tidies private dwellings such as houses, units, flats, apartments and townhouses.

Specialisations:

Char (Domestic)

Home / House Cleaner

Alternative Titles:

Cleaners and Helpers in Offices, Hotels and Other Establishments

to keep clean and tidy the interiors and fixtures of hotels, offices and other establishments, as well as

Tasks include:

Making beds, cleaning bathrooms, supplying towels, soap and related items

Cleaning kitchens and generally helping with kitchen work, including dishwashing

coaches, buses, trams, trains and aircraft

Picking up rubbish, emptying garbage containers and taking contents to waste areas to removal

Commercial Cleaner

other commercial premises using heavy duty cleaning equipment.

Specialisations:

Waterblaster

Cleaner (Non-domestic)

Office Cleaner

Building Exterior / Interior Cleaner

Factory Cleaner / Sweeper

Workshop Cleaner

Hotel / Motel Cleaner

School Cleaner

Alternative Titles:

Healthcare Cleaner

medical instruments and equipment in hospitals, clinics, frail care centres and other health related

Specialisations:

Low Risk Area Cleaner

Ward Cleaner

High Risk Area Cleaner

Medium Risk Area Cleaner

Alternative Titles:

Tea Attendant

Serves tea to guests.

Specialisations:

Tea Services

Tea Person

Tea Lady

Alternative Titles:

Caretaker / cleaner  
grounds.

Specialisations:

Alternative Titles:

Vehicle, Window, Laundry and Other Hand Cleaning Workers  
of buildings or vehicles and press, launder or dry-clean linen and other textiles by hand.

Tasks include:

establishments

Cleaning, washing and polishing cars

Washing windows or other glass surfaces with water or various solutions, drying and polishing them  
cleaning or other establishments

Hand Launderers and Pressers

Hand launderers and pressers launder, press or dry-clean garments, linen and other textiles by hand.

Tasks include:

Placing articles on shelves and hanging articles for delivery and collection  
dry-cleaning or other establishment

Replacing buttons and making minor repairs  
establishment

Laundry Worker (General)

Sorts, cleans, irons, and folds linen, clothing and other garments by hand.

Specialisations:

Starcher

Garment Cleaner

Laundry Maid

Linen Sorter / Maid

Alternative Titles:

Ironer or Presser  
or private residence.

Specialisations:

Alternative Titles:

Carpet Cleaner

applies soil-repellent chemicals and deodorants.

Specialisations:

Carpet Cleaning Contractor

Steam Cleaner

Alternative Titles:

Vehicle Cleaners

Vehicle cleaners, wash, clean and polish vehicles.

Tasks include:

Emptying and cleaning compartments in vehicles

Washing and polishing vehicle windows

Applying cleaning agents to remove stains from vehicle exteriors and interiors

Cleaning, washing and polishing cars and other vehicles, by hand or using hand-held power tools

Vacuuming vehicle interiors and dry cleaning carpets and upholstery  
Washing tyres and wheel arches and blackening tyres  
Vehicle Detailer (Valet Servicer)  
work, glass and upholstery to prepare them for sale, rent or re-use.

Specialisations:

Car Washer  
Car Valet  
Aircraft Cabin / Interior Cleaner  
Aircraft Cleaner  
Bus / Coach Cleaner  
Car Detailer  
Wash bay Attendant  
Car Polisher  
Locomotive and Train Cleaner  
Car Wash Attendant  
Utility Vehicle Appearance Reconditioner  
Car Cleaner

Alternative Titles:

Window Cleaners  
Window cleaners wash and polish windows and other glass fittings.

Tasks include:

Washing windows or other glass surfaces with water or various solutions, drying and polishing them  
Selecting appropriate cleaning or polishing implement  
and clean windows in multi storey buildings

Window Cleaner

Cleans interior and exterior window surfaces using heavy duty cleaning equipment.

Specialisations:

Window Cleaning Contractor  
Window Washer

Alternative Titles:

Other Cleaning Workers  
and cooling towers, using specialised cleaning equipment and chemicals.

Tasks include:

Cleaning carpets and upholstered furniture using cleaning machines and their attachments  
Selecting and applying cleaning agents to remove stains from carpets  
Treating carpets with soil-repellent chemicals and deodorants, and treating for pests  
Cleaning stone walls, metal surfaces and fascias using high pressure water cleaners and solvents

Septic Tank Cleaner

Cleans any type of septic tank.

Specialisations:

Alternative Titles:

Swimming Pool Cleaner  
Cleans and keeps swimming pools in good condition.

Specialisations:

Alternative Titles:

Washroom Attendant

necessary items are kept stocked.

Specialisations:

Restroom Attendant

Alternative Titles:

Sterilisation Technician

in a sterilisation service department.

Specialisations:

Alternative Titles:

Agricultural, Forestry and Fishery Labourers

and livestock, cultivation and maintenance of gardens and parks, exploitation and conservation of

Tasks include:

Grading, sorting, bunching and packing produce into containers

Preparing and operating nets, lines and other fishing tackle and deck equipment

Digging, raking and shovelling using hand tools

Loading unloading and stacking supplies, produce and other materials

Watering, thinning, weeding and tending crops by hand or using hand tools

Feeding, watering, and cleaning animals and keeping their quarters clean

Planting, harvesting picking and collecting produce by hand

Monitoring livestock, reporting on their condition

Performing minor repairs on fixtures, buildings equipment, vessels and fences

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Planting, harvesting picking and collecting produce by hand

Monitoring livestock, reporting on their condition

Performing minor repairs on fixtures, buildings equipment, vessels and fences

Crop Farm Workers

grains and vegetables on farms.

Tasks include:

Grading, sorting, bunching and packing produce into containers

Digging and shovelling to clear ditches or for other purposes

Loading and unloading supplies, produce and other materials

Watering, thinning, and weeding crops by hand or using hand tools

Picking fruit, nuts, vegetables and other crops

Raking, pitching and stacking straw, hay and similar material

Planting and harvesting field crops, such as rice, by hand

Performing minor repairs on fixtures, buildings and fences

Crop Production Farm Worker / Assistant

Manually plants, cultivates, and harvests vegetables, fruits, nuts and field crops.

Specialisations:

Ornamental Horticultural Farm Worker

Crop Farm Assistant

Horticultural Farm Worker / Practitioner

Crop Farm Worker (Any Commodity)

Agronomy Farm Worker / Practitioner

Crop Worker

Mixed Crop Worker

Alternative Titles:

Irrigationist

fruit, crop, flowers or trees. May work on a farm.

Specialisations:

Waterman

Farm Irrigator

Alternative Titles:

Scout

Identifies, monitors and reports on weeds, pests and diseases in orchards, fields and nurseries.

Specialisations:

Alternative Titles:

Harvester / Picker

compromised during the handling process.

Specialisations:

Hops or Tea Picker

Flower Buncher or Picker

Vegetable Picker

Fruit Picker

Mushroom Harvester / Picker

Haymaker

Picker Quality Controller

Grape Picker

Nut Picker

Alternative Titles:

Pruner

Prunes trees or shrubs.

Specialisations:

Alternative Titles:

Livestock Farm Labourers

poultry and insects.

Tasks include:

Assisting with maintaining the health and welfare of livestock

Collecting eggs and placing in incubators

Digging and shovelling to clear ditches or for other purposes

Loading and unloading supplies, produce and other materials

Raking, pitching, stacking and storing hay, straw and other types of animal feed and bedding

Feeding, watering, and cleaning animals and keeping their quarters clean

slaughter and between pastures

Monitoring livestock and reporting on their condition

Grading, sorting, packing produce into containers

Performing minor repairs on fixtures, buildings and fences

Livestock Farm Worker / Assistant

and assisting with animal husbandry.

Specialisations:

Milking Equipment Operator

Stablehand

Feedlot Worker

Dairy Cattle Farm Worker

Abattoir Livestock Attendant

Animal Attendant Farm

Sheep Farm Worker

Livestock Drafter

Shepherd

Beef Cattle Farm Worker

Alternative Titles:

Insect Farm Worker / Assistant

Performs routine tasks on an insect farm such as feeding, catching, moving and harvesting insects.

Specialisations:

Alternative Titles:

Game Farm Worker / Assistant

Performs routine tasks on a game farm such as feeding, catching, counting and moving game.

Specialisations:

Alternative Titles:

Poultry, Ratites or Avian Farm Worker / Assistant

providing poultry with feed and water, and disinfecting hatcheries to prevent disease.

Specialisations:

Egg Collector

Hatchery Assistant

Bird Sexer

Alternative Titles:

Wool Handler

preparation, packing and storage.

Specialisations:

Shearing Shed Worker / Hand

Wool Packer

Wool Baler

Alternative Titles:

Mixed Crop and Livestock Farm Labourers

crops and animals.

Tasks include:

Grading, sorting, bunching and packing produce into containers

Digging and shovelling to clear ditches or for other purposes

Loading and unloading supplies, produce and other materials

Watering, thinning, and weeding crops by hand or using hand tools

Feeding, watering, and cleaning animals and keeping their quarters clean

Raking, pitching and stacking straw, hay and similar material

slaughter and between pastures

Monitoring livestock, reporting on their condition

Planting and harvesting field crops, such as rice, by hand

Picking fruit, nuts, vegetables and other crops and collecting eggs

Performing minor repairs on fixtures, buildings and fences

Mixed Crop and Livestock Farm Worker / Assistant

Performs routine tasks in crop cultivation and animal production.

Specialisations:

General Farm Worker

Alternative Titles:

Garden and Horticultural Labourers

maintain trees, shrubs, flowers and other plants in parks and private gardens, to produce saplings, bulbs and seeds, or grow vegetables and flowers by intensive cultivation techniques.

Tasks include:

Cleaning gardens and removing rubbish

Assisting with planting and transplanting flowers, shrubs, trees and lawns

Maintaining gardens by watering, weeding and mowing lawns

Tending plants by hand watering and weeding

Harvesting and packaging plants for sale and transport

Assisting with propagating, planting and potting seeds, bulbs and cuttings

Preparing garden sites and plots using hand tools and simple machines

Loading, unloading and moving supplies, produce and equipment

Performing minor repairs on fixtures, buildings and fences

Garden Workers

Assists in cultivating and maintaining gardens.

Specialisations:

Garden Services Worker

Lawn Mower

Alternative Titles:

Ornamental Horticultural or Nursery Assistant

Assists with the planting, cultivation and harvesting of trees and plants in a plant nursery.

Specialisations:

Nursery Production Person  
Horticultural / Nursery Worker  
Nursery Hand (Horticulture)  
Compost Maker  
Greenhouse Worker Nursery

Alternative Titles:

Indoor Plant Worker  
Assist with the planting and care of indoor plants.

Specialisations:

Alternative Titles:

Forestry Labourers  
forests, and logging, felling and sawing trees.

Tasks include:

Removing major branches and tree tops, trimming branches and sawing trunks into logs  
Maintaining look-out for fires in forests  
Clearing undergrowth in forest stands and thinning young plantations  
Collecting seeds, and planting seedlings  
Digging holes for tree planting  
branches into logs  
Stacking and loading logs and timber  
Performing minor repairs and maintenance of forest roads, buildings, facilities, and equipment

Forestry Worker

Assists with cultivating, maintaining and protecting forests.

Specialisations:

Tree Planter  
Firewood Cutter  
Forestry Protection Officer  
Silviculture Forestry Worker  
Harvesting Forestry Worker  
Skiddy Forest  
Timber Getter  
Fire Lookout  
Bush Clearing Contractor  
Sniper Forest  
Forest Labourer / Hand / Pruner  
Quality Controller of Forestry Contractors  
Forestry Contractor

Alternative Titles:

Logging Assistant  
Assists with logging, felling and sawing of trees in forests.

Specialisations:

Log Hauler Bush  
Bush Clearer Cutter  
Log Scaler  
Log Raft Maker  
Axeman Forest  
Log Assessor  
Topper Logging  
Woodman  
Hauling Engine Contractor Logging  
Prop Cutter  
Sleeper Cutter  
Chokerman / Chokerwoman  
Swampy  
Stump Grabber

Alternative Titles:

Fishery and Aquaculture Labourers  
and seafood in aquaculture and inland, coastal and deep sea fishing operations.

Tasks include:

Cleaning, sorting and packing fish and seafood in ice and salt and stowing catch in hold  
Operating fishing gear to catch fish and other marine life  
Gathering seaweed, sea mosses, clams and other molluscs  
Cleaning deck surfaces and fish hold  
Cleaning the sea-bed and feeding fish and molluscs that are being cultivated  
Preparing nets, lines and other fishing tackle and other deck equipment  
Handling mooring lines during docking  
Fishing Hand  
Catches fish and shellfish using nets, pots, lines and traps in ocean and inland waters.

Specialisations:

Fish Baiter  
Trawler Hand  
Fishing Boat Mate  
Purse Seining Hand  
Trawlerman  
Fisherman  
Greaser  
Deep Sea Fisherman  
Prawn Trawler Hand  
Cray Fishing Hand

Alternative Titles:

Aquaculture Farm Worker / Assistant  
Performs routine tasks in breeding and raising fresh water fish.

Specialisations:

Fresh Fish Farm / Hatchery Worker

Fresh Fish Hatchery Worker

Alternative Titles:

Labourers in Mining, Construction, Manufacturing and Transport tasks in mining, quarrying, civil engineering, building, manufacturing, transport and storage operations, and operate human powered and animal drawn vehicles and machinery.

Tasks include:

Cleaning machinery, equipment, tools and work sites

Digging holes and spreading excavated materials, sand, soil, and gravel using hand-held tools  
baggage and cargo by hand

Packing and unpacking material and products and filling containers and shelves with products by hand

Operating human powered and animal drawn vehicles and machinery

Mining and Construction Labourers  
engineering and building operations.

Tasks include:

around work sites

Shovelling and spreading excavated materials, sand, soil, and gravel

Digging and filling holes and trenches using hand held tools

Cleaning machinery, equipment, tools and work sites and removing obstructions

Mining and Quarrying Labourers

Mining and quarrying labourers perform routine tasks in mining and quarrying operations.

Tasks include:

Assisting miners and quarriers in maintaining machinery, equipment, and mine and quarry installations  
have been completed, and clearing rock and mineral spills

Cleaning machinery, equipment, tools, roadways and haulage tracks

Removing tunnel supports from disused workings in mines and quarries

Assembling and dismantling mining equipment

Removing dangerous projections from mine and quarry workings  
workers

Mining Support Worker

and dismantling mining equipment, taking ore, rock and dust samples, and mixing ore treating

Specialisations:

Mining Surfaceman

Shaft Sinking Helper

Centrifuge Pump Operator/ Pump Attendant

Mineral Ore Processing Labourer

Mine Sampler / Worker

Battery Bay Attendant/ Battery and Lamp Repairer

Belt Attendant

Gravel Worker

Quarry Hand / Worker

Acclimatisation Chamber Operator/ Heat Tolerance Screening (HTS) Attendant

Onsetter Helper

Shaft Assistant

Pit Crew Support Worker

Coal Hewer

Mine Survey Recorder

Mine Stage Assistant

Sand Pit Worker

Sorter (Mining)

Alternative Titles:

Driller's Assistant

mineral ore and water.

Specialisations:

Oil and Gas Caser / Cementer / Derrickman

Derrick Hand / Worker

Well Treatment Offsider

Drill Rig Assistant

Driller's Offsider

Oil Rig Floorman

Well Caser / Treatment Offsider

Roustabout (Oil and Gas)

Roughneck

Alternative Titles:

Mineral Beneficiation Plant Worker

Performs routine tasks in setting up and operating a mineral beneficiation plant.

Specialisations:

DMS Helper

Mineral Wash Plant Attendant

Alternative Titles:

Plant Attendant

Mining Spotter Controller

Mining and quarrying labourers perform routine tasks in mining and quarrying operations..

Specialisations:

Alternative Titles:

Mining Spotter Controller

Civil Engineering Labourers

roads, railways, dams and other civil engineering projects.

Tasks include:

Trimming and cutting rocks and concrete and bitumen surfaces using jack-hammers

Shovelling and spreading gravel and related materials

Digging and filling holes and trenches using hand held tools

them around construction sites using wheelbarrows and hand trucks

Cleaning worksites and removing obstructions

Building Construction Labourers

demolition work.

Tasks include:

Spreading sand, soil, gravel and similar materials  
Mixing pouring and spreading materials such as concrete, plaster and mortar  
Cleaning used building bricks and doing other simple work on demolition sites  
Digging and filling holes and trenches using hand held tools  
them around construction sites using wheelbarrows and hand trucks  
Cleaning work sites and removing obstructions  
Builder's Worker  
sites and in factories producing prefabricated building components.

Specialisations:

Road Surfaceman  
Demolition Contractor / Labourer  
Pipe Layer  
Bricklayer's Assistant  
Kitchen Assembler  
Carpenter's Assistant  
Road Construction / Maintenance Labourer  
Joinery Worker  
Tilerhand  
Maintenance Person / Coordinator  
Artisan Aide Building Trade

Alternative Titles:

Drainage, Sewerage and Storm Water Worker  
Performs routine tasks in maintaining drainage, sewerage and storm water systems.

Specialisations:

Hydro Contract Worker

Alternative Titles:

Earthmoving Worker  
Performs routine tasks in excavating earth, clearing and levelling sites, and digging irrigation channels.

Specialisations:

Ditch Digging Worker  
Grave Digger

Alternative Titles:

Plumber's Assistant  
and regulators.

Specialisations:

Alternative Titles:

Cement and Concrete Plant Worker  
assembling concrete moulds, holding reinforcing steel in position during concrete pours, striping mould

Specialisations:

Concrete Finisher  
Concrete Layer / Placer  
Concrete Processing Worker  
Cement Finisher Worker

Alternative Titles:

Paving and Surfacing Worker  
parking areas and other surfaces to be paved.

Specialisations:

Road Worker  
Kerb Setter  
Road Building Construction Worker

Alternative Titles:

Railway Track Worker  
other equipment.

Specialisations:

Track Inspector  
Railway Ganger  
Railway Trackman  
Tracklayer  
Railway Fetter

Alternative Titles:

Crane Chaser  
capacities.

Specialisations:

Dogman / Dogwoman  
Slinger

Alternative Titles:

Lagger  
process vats and ducting, and secures insulation with wire, wire netting, staples, metal strapping and

Specialisations:

Heating Ventilation Air Conditioning Lagger  
Pipe Lagger

Alternative Titles:

Surveyor's Assistant  
laying out prospecting and surveying equipment, and collecting and labelling samples.

Specialisations:

Survey Recorder  
Sampler/ MRM Sampler/ MRT Grade Controller  
Survey Helper  
Geological Survey Field Assistant  
Exploration Sampler's Assistant  
Mineral Resource Assistant  
Seismic Survey Assistant  
Geotechnical Assistant

Alternative Titles:

Fencer  
Eracts and repairs fences and gates.

Specialisations:

Fence Erector

Fencing Contractor

Alternative Titles:

Sign Erector

Erects and installs signs, and cleans signs and their sites after installation.

Specialisations:

Alternative Titles:

Water Process Worker

processes, taking samples and mixing chemicals. MAPPING NOTE: All waste water and sewerage related elementary jobs should be mapped to the occupation if no suitable alternative such as Green

Specialisations:

Alternative Titles:

Manufacturing Labourers

machine operators and assemblers, and undertake product-sorting and hand-assembling of

Tasks include:

Cleaning machinery, equipment and tools

Packing material and various products by hand

Conveying goods, material, equipment to work area

Labelling products and containers by hand

Carrying out manual sorting of products or components

Filling bottles, boxes, bags and other containers with products by hand

Carrying out simple hand-assembling of components

Hand Packers

Hand packers weigh, pack and label materials and products by hand.

Tasks include:

Weighing, wrapping, sealing and packing material and various products by hand

Filling bottles, cans, boxes, bags and other containers with products by hand

Labelling products, packages and various containers by hand

Packer (Non Perishable Products)

Weighs, wraps, seals and labels non perishable products.

Specialisations:

Chocolate Packer

Alternative Titles:

Meat Packer

Weighs, wraps, seals and labels meat and meat products.

Specialisations:

Meat Preparer and Packer Freezing Works

Shrinkwrap Operator

Alternative Titles:

Fish or Seafood Packer

Weighs, wraps, seals and labels fish and other seafood products.

Specialisations:

Alternative Titles:

Cheese Packer

Weighs, cuts, wraps, seals and labels the different kinds of cheeses.

Specialisations:

Alternative Titles:

Manufacturing Labourers not Elsewhere Classified

and perform a variety of manual tasks in manufacturing, excluding packing and labelling finished

Tasks include:

Clearing machine blockages, cleaning machinery, equipment and tools

Loading and unloading vehicles, trucks and trolleys

Carrying out manual sorting of products or components

Conveying goods, material, equipment, etc. To work area, removing finished pieces

Metal Engineering Process Worker

Performs routine tasks in manufacturing metal products.

Specialisations:

Fettler

Blacksmith's Striker

Fitter Operative

Boilermaker Operative

Metal Forger's Assistant

Fitter's Assistant

Boilermaker's Assistant / Aide

Wrought Iron Worker

Metal Moulder's Assistant

Foundry Worker

Alternative Titles:

Drum Plant Operator

Plastics, Composites and Rubber Factory Worker

Performs routine tasks in manufacturing plastic, fibreglass and rubber goods.

Specialisations:

Rubber Process Worker

Fibreglass Pattern Maker

Formica Worker

Plastic Toy Maker

Plastics Finisher

Rubber Factory Worker

Cellular Plastics Cutter Hand

Plastics and Composite Shot Peeners

Latex Foam Hand

Plastics Process Worker

Poly Coiler

Fibreglass Lay Up Hand

Plastics Trimmer

Plastics Packer  
Fibreglass Laminating Process Worker  
Plastics Mixing Plant Worker

Alternative Titles:

Timber and Wood Process Worker  
products factories.

Specialisations:

Strawboard Maker  
Particleboard Factory Hand  
Plywood Factory Hand  
Timber Worker  
Panel Production Worker  
Sawmill Bullock Horseman  
Chipboard Block Setter  
Gang Nail Process Worker  
Timber Yard Worker  
Pulp, Paper Making and Paper Products Labourer  
Quality Controller of Sawmill Labourers  
Sawmill or Timber Yard Worker  
Timber Process Worker  
Timber Stacker Hand  
Wood Processing Worker  
Match Making Machine Operator  
Tailer-out  
Process Worker Furniture / Wooden Toys  
Furniture Manufacturing Labourer  
Hardboard Factory Hand  
Wallboard Worker  
Wood and Wood Products Factory Worker  
Furniture Maker's Assistant  
Joinery Factory Hand  
Sawmill Yardman  
Fibreboard Maker  
Timber Mill Worker  
Wood Finisher  
Paper and Pulp Mill Worker (General)  
Timber Filleter

Alternative Titles:

Food and Beverage Factory Worker  
Performs routine tasks in manufacturing food and beverages.

Specialisations:

Brewery Worker  
Beer Brewer

Bread Room Hand  
Beer Production Worker  
Brewer  
Baking Factory Worker  
Biscuit Factory Hand  
Winery Worker  
Perishable Produce Packhouse Worker

Silo Worker  
Valve Controller  
Grain Dryer Attendant  
Winery Cellar Hand  
Line Attendant

Alternative Titles:

Footwear and Leather Factory Worker

and finishing completed footwear; tanning and finishing leather, hide and skin such as fleshing, laying out for classing and drying, arranging heaters and spraying dried hides with preservatives; treating,

Specialisations:

Flesher Hand  
Footwear Bench Worker  
Footwear General Worker  
Footwear Machine Attendant  
Leather Processing Factory Worker  
Footwear Production Chargehand  
Tannery Hand / Assistant / Worker  
Footwear Table Hand  
Upper Burnisher / Cementer / Fitter / Folder  
Soles Channeller / Fitter / Grader / Preparer  
Toggler  
Footwear Skiver / Rounder / Sorter / Laster

Fellmongery Hand

Alternative Titles:

Glass Processing Worker

repairing automatic machines and equipment, and checking weight of glassware.

Specialisations:

Glass Fibre Maker  
Glass Mould Cleaner  
Glass Fibre Process Worker  
Glass Processor / Worker  
Glass Making Process Worker  
Factory Hand Fibreglass Moulding

Alternative Titles:

Chemical Plant Worker

dumping ingredients into hoppers, operating machines to heat, cool and agitate chemical solutions, filling and fastening covers on containers, and attaching labels and information on products.

Specialisations:

Grease Press Hand

Charcoal Burner

Munitions Factory Hand

Paint Factory Hand

Utilities Operator

Gas Plant Labourer

Chemical Tester (Physical/ Routine)

Alternative Titles:

Clay Processing Factory Worker

stacking products on kiln cars, pallets and trolleys, and moving kiln cars and trolleys to and from kilns,

Specialisations:

Brick and Tile Drawer and Setter

Brick Handler

Pottery and Porcelain Cutter

Clay Mould Plant Operator

Porcelain Factory Worker

Pottery and Porcelain Modeller

Clay Mixer

Ceramics Worker

Carousel Minder

Kiln Labourer

Clay Processing Labourer

Pottery Process Worker

Alternative Titles:

Textile, Clothing and Footwear Factory Worker

Performs routine and manual tasks in a fabric, textile or footwear factory.

Specialisations:

Textiles General Worker

Canvas Upholstery Cutter

Counting and Packaging Clothing Process Worker

Clothing and Textile Factory Worker

Bundler

Tying Machine Operator Woollen Mill

Textiles Table Hand

Thread and Yarn Piecer

Counting and Packaging Textile Process Worker

Textile Production Chargehand

Cloth Burler

Clothing or Textile Production Chargehand

Textile Machine Attendant

Crochet Worker

Alternative Titles:

Component Fitter

Fits components to specifications.

Specialisations:

Radiator Repairer

Vehicle Window Tinter

Windscreen Fitter

Exhaust and Muffler Fitter

Tyre Serviceman / Serviceperson

Autoglazier

Motor Vehicle Parts and Accessories Fitter (General)

Wheel Alignment Attendant

Car Alarm Installer

Radiator Fitter

Tyre Fitter and Aligner

Alternative Titles:

Transport and Storage Labourers

transport passengers or goods, drive animal-drawn machinery, handle freight and baggage and stock

Tasks include:

Hand and Pedal Vehicle Drivers

Hand or pedal vehicle drivers propel cycles and similar vehicles to transport passengers or goods.

Tasks include:

Collecting fares or charges

Moving vehicle in the desired direction with due regard to other traffic and traffic regulations

Maintaining vehicle, making minor repairs and installing replacement parts

Inspecting vehicle components to identify wear and damage

Loading or unloading goods, or assisting passengers in getting on or off a vehicle

Drivers of Animal-drawn Vehicles and Machinery

or goods, as well as animal-drawn machinery usually in connection with farming.

Tasks include:

Collecting fares or charges

Driving animals hitched to farm or other machinery

Driving animals in the desired direction with due regard to other traffic and traffic regulations

Maintaining vehicle or machinery, making minor repairs and installing replacement parts

Harnessing animals and hitching them to vehicles or machinery

Driving animals to haul wagons in mines or quarries

Loading or unloading goods, or assisting passengers in getting on or off a vehicle

Driving working elephants

Grooming and feeding animals

Freight Handlers

household items, or loading and unloading ship and aircraft cargoes and other freight, or carrying and

Tasks include:

one place to another

Carrying and stacking goods in warehouses and similar establishments

Sorting cargo prior to loading and unloading

to load and unload petroleum, liquefied gases and other liquids

Carrying goods to be loaded on or unloaded from vans, trucks, wagons, ships, or aircraft

Loading and unloading grain, coal, sand and similar goods by placing them on conveyor-belts, pipes, etc

Freight Handler (Rail or Road)

Loads and unloads freight trucks, containers and rail cars.

Specialisations:

Freight Loader

Rail and Road Transport Vehicle Loader

Yardman

Yard Cleanup Man

Yard Attendant

Checker and Loader Transport Vehicle

Alternative Titles:

Truck Driver's Offsider

Loads and unloads trucks and containers.

Specialisations:

Furniture Removalist hand

Alternative Titles:

Carbide Loader

Waterside Worker

Transfers cargo between ships and other forms of transport or storage facilities.

Specialisations:

Docker Wharf

Stevedore

Boat and Ship Cargo Loader

Cargo Handler / Worker

Longshoreman

Harbour Board Worker

Wharf Labourer

Alternative Titles:

Airline Ground Crew

other aircraft ground services to ensure aircraft run efficiently.

Specialisations:

Aircraft Loader

Aircraft Handler

Aircraft Baggage Handler

Alternative Titles:

Shelf Fillers

other retail and wholesale shops.

Tasks include:

Placing goods neatly in bins and on racks, and stacking bulky goods on floors  
Directing customers to location of articles sought  
Filling shelves with goods ensuring goods with the earliest use-by dates are at the front of shelves  
Obtaining articles for customers from shelf or stockroom  
Noting what has been sold and collecting goods needed from the stockroom  
Removing goods with past due use-by dates  
Maintaining shelf order by removing stock belonging in a different location  
distributor

Shelf Filler

Fills up shelves and display areas in a store or supermarket.

Specialisations:

Stacker Textiles

Warehouse Worker / Shelver

Shelf Stacker

Storeperson Packer / Shelver

Alternative Titles:

Store Person

Receives, handles and dispatches goods in stores and warehouses.

Specialisations:

Stores Assistant

Manufacturing Storeperson

Warehouse Assistant

Order Picker / Assembler

Chiller Hand

Supply Operator (Army)

Alternative Titles:

Food Preparation Assistants

clear tables, clean kitchen areas and wash dishes.

Tasks include:

Operating cooking equipment such as grills, microwaves and deep-fat fryers

Cleaning cooking and general utensils used in kitchens and restaurants

Washing, cutting, measuring and mixing foods for cooking

Cleaning kitchens, food preparation areas and service areas

salads, and coffee

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salads, and coffee

Fast Food Preparers

simple preparation processes and a small number of ingredients. They may take orders from customers

Tasks include:

Washing, cutting, measuring and mixing foods for cooking

Cleaning food preparation areas, cooking surfaces and utensils

Ordering and taking delivery of fast food ingredients

Operating large-volume single-process cooking equipment such as grills, deep-fat fryers or griddles and chips, salads, and coffee

Re-heating pre-prepared food  
out food

Maintaining sanitation, health, and safety standards in work areas

Operating large-volume cooking equipment such as grills, deep-fat fryers, or griddles

Verifying that prepared food meets requirements for quality and quantity

Fast Food Cook

Prepares a restricted range of foods in fast food establishments.

Specialisations:

Spasa Shop Cook

Grill Cook

Chicken / Fish Fryer

Burger Maker

Fast Food Assistant

Takeaway Cook

Pizza Maker

Short Order Cook

Chips Maker

Alternative Titles:

Kitchen Helpers

duties to assist workers who prepare or serve food and beverages.

Tasks include:

areas

Washing dishes and cooking utensils and putting them away

Cleaning kitchens, food preparation areas and service areas  
and mixing ingredients

Unpacking and storing supplies in refrigerators, cupboards and other storage areas

Preparing, cooking, toasting and heating simple food items

Assembling dishes for service

Kitchenhand

Assists kitchen and service staff prepare and serve food, and cleans food preparation and service areas.

Specialisations:

Pantry Attendant

Sandwich / Salad Preparer

Kitchen Assistant (Non-domestic)

Kitchen Steward

Dishwasher

Alternative Titles:

Food Trade Assistant

Performs routine tasks in support of cooks, chefs and butchers.

Specialisations:

Butcher's Assistant

Pastry Cook's Assistant

Confectioner's Assistant

Cook's Assistant

Bakery Assistant

Chef's Assistant

Alternative Titles:

Street and Related Sales and Service Workers

consumptions, and provide a variety of services on streets and in other public places such as stations.

Tasks include:

Assisting drivers to find a parking place and ensuring car is not damaged during driver's absence

Obtaining the materials necessary to perform services

Cleaning and polishing car windows

Loading and unloading items for sale and transporting them

Approaching people on the street to offer goods or services

Running errands

Buying or making various items for sale

Cleaning and polishing shoes

Handing out leaflets and free newspapers receiving immediate payment

Street and Related Service Workers

including cleaning shoes, washing car windows, running errands, looking after property, and providing

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Cleaning and polishing car windows

Running errands

Cleaning and polishing shoes

Receiving immediate payment

Car Park Attendant

park entry or exit points. May drive and park cars, and operate boom gates.

Specialisations:

Alternative Titles:

Leaflet or Newspaper Deliverer

Collects leaflets or newspapers from a collection point and delivers them to homes in a specified area.

Specialisations:

Circular / Pamphlet Deliverer

Alternative Titles:

Street Vendors (Excluding Food)

consumption) in streets and public places such as stations, cinemas or theatres.

Tasks include:

Buying or receiving items for sale, or making simple items

to the streets or public places such as stations or cinemas

Approaching potential customers on street and offering goods for sale

Displaying goods or calling out to attract customer's attention

Receiving immediate payment

Street Vendors

Street vendors sell a usually limited range of goods in public places.

Tasks include:

Buying or receiving items for sale, or making simple items

to the streets or public places such as stations or cinemas

Approaching potential customers on street and offering goods for sale

Displaying goods or calling out to attract customer's attention

Receiving immediate payment

Street Vendor

Sells goods and services to customers in public locations.

Specialisations:

Alternative Titles:

Refuse Workers and Other Elementary Workers

public places or keep streets and other public places or perform odd jobs for private households or

Tasks include:

Chopping firewood

Collecting, loading and unloading garbage

Sweeping streets, parks and other public places

Carrying water

Beating dust out of carpets and performing other odd-job tasks

Refuse Workers

places, or keep streets and other public places clean.

Tasks include:

Collecting, loading and unloading garbage

Sweeping streets, parks and other public places  
Sorting and recycling garbage such as paper, glass, plastic or aluminium  
Garbage and Recycling Collectors  
and other places.

Tasks include:

Unloading garbage and recycling trucks  
Collecting rubbish and recyclable materials and locating it into bins and garbage and recycling trucks  
Lifting garbage bins and emptying contents into trucks and larger containers  
Riding on or in garbage and recycling trucks  
Recycling or Rubbish Collector  
Collects household, commercial and industrial waste for recycling and disposal.

Specialisations:

Rubbish Collection Contractor  
Garbage Depot Hand  
Refuse Collector  
Waste Removalist  
Garbage Collector  
Garden Rubbish Collector  
Reclamation Worker

Alternative Titles:

Refuse Sorters  
recycling enterprises or in buildings, streets and other public places.

Tasks include:

Sorting cardboard, paper, glass, plastic, aluminium or other recyclable materials by type  
suitable for repair or re-use  
Transporting recyclable items by hand or using non-motorized vehicles  
transportation  
industrial premises or from public places such as streets  
Selling recyclable or reusable materials  
Refuse Sorter  
streets and other public places.

Specialisations:

Alternative Titles:

Waste Material Sorter and Classifier  
salvage and recycling enterprises.

Specialisations:

Alternative Titles:

Sweepers and Related Labourers  
places.

Tasks include:

Shovelling snow  
Beating dust out of carpets by using a carpet-beater  
Sweeping streets, parks, airports, stations and similar public places

Cleaning rubbish, leaves and snow from driveways and grounds

Street Sweeper Operator

Operates plant to clean streets and gutters of litter and debris.

Specialisations:

Road Sweeper

Park / Gardens Cleaner

Alternative Titles:

Other Elementary Workers

machines, read meters, collect water and firewood, collect and issue tickets for parking or events.

Tasks include:

Reading electricity, gas or water meters and recording consumption

Performing duties as a post-runner

Chopping wood, collecting water and firewood

Delivering messages, packages and other items within or between establishments, or elsewhere

Issuing and collecting tickets and passes

Calculating parking charges

Filling storage areas of vending machines and collecting money from containers

Messengers, Package Deliverers and Luggage Porters

items within an establishment or between establishments, to households and elsewhere, or carry

Tasks include:

Receiving and marking baggage by completing attaching claim checks

Carrying and delivering luggage at hotels, stations, airports, and elsewhere

Planning and following the most efficient route

Delivering various goods to and from enterprises, shops, households and other places

Performing the duties of a post-runner

elsewhere

Sorting items to be delivered according to the delivery route

Busser

dishes, cutlery and glasses to the kitchen or bar, wiping tables and bars, mopping spillages, and

Specialisations:

Bar Back

Glassie

Bar Useful

Alternative Titles:

Luggage Porter

to and carrying luggage, welcoming and escorting guests, and attending to their general needs on

Specialisations:

Hotel Bell Boy

Night Porter

Baggage Handler

Lift Attendant

Baggage Checker

Doorperson

Alternative Titles:

Cloak Room Attendant

concert halls, hotels, restaurants or museums.

Specialisations:

Uniform Room Attendant

Alternative Titles:

Hotel Cellar Hand

Receives, handles and collects wine and liqueurs from cellar.

Specialisations:

Alternative Titles:

Odd Job Persons

repairs.

Tasks include:

other items

Replacing tap washers

Repairing and painting interior and exterior surfaces such as walls, ceilings and fences

Adjusting doors and windows

Putting up handrails and grab rails

Replacing defective items such as light bulbs

Unloading coal or wood and putting it into cellars of private households or establishments

Home Improvement Installer

screens, garage doors, exterior cladding, shower screens and prefabricated windows and doors.

Specialisations:

Security Door Installer

Blinds Installer

Home Renovator

Garage door and Motor Installer

Awning Installer

Shower Screen Installer

Curtain Fitter

Carport Erector

Alternative Titles:

Handyperson

Cleans, paints, repairs and maintains buildings, grounds and facilities.

Specialisations:

Handy Person

Hotel Useful

Hotel Yardperson

Handy Man

Alternative Titles:

General Worker

Meter Readers and Vending-machine Collectors

or from parking meters and other coin-boxes, or read electricity, gas or water meters.

Tasks include:

Reading electricity, gas or water meters and recording consumption  
Keeping records of merchandise distributed and money collected  
Collecting money from parking meters and similar coin-boxes  
Proceeding along established routes to take readings of meter dials  
Filling storage areas of vending machines and collecting money from their containers for fluctuations  
Inspecting meters for unauthorized connections, defects, and damage such as broken seals  
Meter Reader  
damage, and reports irregularities.

Specialisations:

Parking Meter Reader  
Water Meter Reader  
Electric Meter Reader

Alternative Titles:

Vending Machine Attendant  
Stocks and maintains vending and amusement machines and collects money from coin boxes.

Specialisations:

Poker Machine Attendant  
Vending Machine Refiller  
Coin Collector  
Gambling Machine Attendant

Alternative Titles:

Water and Firewood Collectors  
animal carts.

Tasks include:

Visiting forests or fields to pick pieces of dried wood from ground and arranging them in heaps  
Drawing water from wells, rivers or ponds etc. For domestic use  
Cutting decayed branches and trunks of trees using axe and hand -saw  
Cutting and collecting wood from forests for sale in market or as fuel or for own consumption for sale or to village or household for use  
delivering the water to work sites, the houses of clients or to own household for drinking, cleaning of  
Elementary Workers not Elsewhere Classified  
group includes those who issue and collect parking or admission tickets, provide personal items to patrons or customers in cloak rooms and assist patrons at entertainment events.

Tasks include:

tags from patrons  
Examining tickets or passes to verify authenticity, using criteria such as colour and date issued  
Guiding patrons to exits or providing other instructions or assistance in case of emergency  
Patrolling parking areas in order to prevent vehicle damage and vehicle property thefts  
Calculating parking charges, and collecting fees from customers  
Directing patrons to restroom, concession stands and telephones  
Directing vehicle drivers to parking spaces

establishments

Event Assistant

Assist with the implementing of an event's design, activities and production.

Specialisations:

Event Support Assistant

Event Volunteer

Alternative Titles:

Sheltered Workshop Worker

Performs routine tasks in sheltered workshops.

Specialisations:

Alternative Titles:

Chemical Mixer

Mixes chemicals as per prescription.

Specialisations:

Alternative Titles:

Farm Maintenance Worker

farming implements, and/or the construction and maintenance of farm buildings and fences.

Specialisations:

Alternative Titles:

Crossing Supervisor

pedestrians have crossed safely before allowing traffic to flow through the crossing.

Specialisations:

Alternative Titles:

Electrical or Telecommunications Trades Assistant

telecommunications systems.

Specialisations:

Instrument Artisan Assistant

Electrical Operative

Electrical Helper

Artisan Aide Electrical

Measurement, Control and Instrumentation (MC&I) Assistant

Auto Electrician's Assistant

Alternative Titles:

Mechanic's Assistant

components, change oil and filters, and perform other routine mechanical tasks.

Specialisations:

Grease Room Attendant

Lube Attendant

Lubrication Attendant

Stripper / Assembler

Repair Shop Assistant

Alternative Titles:

Railways Assistant

showing train times and destinations, collecting and checking passenger tickets, giving signals for train

Specialisations:

Railways Traffic Foreman

Railways Yard Master

Railway Surfaceman

Railway Guard / Porter

Railway Washout Man

Alternative Titles:

Electronics and Telecommunications Trades Assistant

telecommunications systems.

Specialisations:

Alternative Titles:

Trolley Collector

hand or trailer. May drive a small tractor to tow the trolleys.

Specialisations:

Alternative Titles:

Stage or Studio Hand

Provides assistance in the assembly and disassembly of show productions.

Specialisations:

Alternative Titles:

Caddie

Assists a golfer by carrying his golf bag on the golf course.

Specialisations:

Alternative Titles:

Ticket Collector

recreational venue, prepares the venue before an event and locks up premises afterwards.

Specialisations:

Cinema Attendant

Venue Attendant

Usher

Entertainment Usher

Ticket Collector Railway

Gatekeeper

Turnstile Attendant

Ticket Taker

Alternative Titles: